

THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca



NOTICE OF SPECIAL COUNCIL MEETING #C21-21

This is to inform you a special meeting of City Council will be held as follows:

DATE OF MEETING: THURSDAY, OCTOBER 7, 2021
PLACE OF MEETING: COUNCIL CHAMBERS, CITY OFFICE
TIME OF MEETING: 7:00 PM
PURPOSE OF MEETING:

- 1) John Mitchell (Presentation of Award)
- 2) Council Meeting Minutes C21-20 of September 21, 2021

DATE MEETING REQUESTED: September 21, 2021
MEETING REQUESTED BY: WAYNE POTOROKA, MAYOR

Original signed by: October 5, 2021
Cory Bellmore, CAO Date

MINUTES OF SPECIAL COUNCIL MEETING C21-20 of the Council of the City of Dawson held on Tuesday, September 21, 2021 at 7:00 p.m. City of Dawson Council Chambers

PRESENT:

Mayor	Wayne Potoroka
Councillor	Bill Kendrick
Councillor	Molly Shore
Councillor	Stephen Johnson
Councillor	Natasha Ayoub

REGRETS:

ALSO PRESENT:

CAO	Cory Bellmore
EA	Elizabeth Grenon

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting C21-20 to order at 7:00 p.m.

Agenda Item: Agenda

C21-20-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council accepts the Project Management-Solid Waste Diversion Centre contract award as a time sensitive item pursuant to Bylaw #11-12 being the *Council Proceedings Bylaw*.
Motion Carried 5-0

C21-20-02 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for Council meeting C21-20 of September 21, 2021 be adopted as amended.
Motion Carried 5-0

Agenda Item: Proclamation

a) Truth & Reconciliation Day

C21-20-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council proclaim September 30th, 2021 to be National Truth & Reconciliation Day in the City of Dawson.
Motion Carried 5-0

Agenda Item: Minutes

a) Council Meeting Minutes C21-19 of August 31, 2021

C21-20-04 Moved by Councillor Johnson, seconded by Councillor Ayoub that the minutes of Council Meeting C21-19 of August 31, 2021 be approved as presented.
Motion Carried 5-0

Agenda Item: Business Arising from Minutes

a) Council Meeting Minutes C21-19 of August 31, 2021

- Has the new electric Zamboni been purchased and when will it get here?

Agenda Item: Financial and Budget Reports

a) Accounts payable Report 21-18 Cheques #56811-56866 & EFT's

- C21-20-05** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council acknowledge receipt of the Accounts Payable Report #21-18 RE: Cheques #56811-56866 & EFT's; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
56813	14129 Yukon Inc.	?-Return of redevelopment deposit
56858	Yukon Energy Corp.	Is this for inside or outside lights?-Will look into it

- b) Visa Statements May-June

- C21-20-06** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council acknowledges receipt of the July Visa Statement; provided for informational purposes.
Motion Carried 5-0

Date	Vendor Name	Further Information
June 25, 2021	WF Norman	When are we getting the Corbels & Finials back?- Will look into it.
June 26 & July 26	Woobox	Who uses this?-Rec Department

Agenda Item: Special Meeting, Committee and Departmental Reports

- a) Request for Decision: Klondike Visitor's Association Lease Agreement

Councillor Kendrick left the meeting due to conflict of interest at 7:10 p.m.

- C21-20-07** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council direct administration to enter into a lease with the Klondike Visitors Association to lease the Arctic Brotherhood Hall as per the attached lease.
Motion Carried 4-0

Councillor Kendrick returned to the meeting at 7:15 p.m.

- C21-20-08** Moved by Councillor Johnson, seconded by Councillor Ayoub that Council direct administration to draft a partnership agreement with the Klondike Visitors Association to enable collaboration on future funding opportunities for improvements to the land and premises, separate from the Arctic Brotherhood Hall lease.
Motion Carried 5-0

- b) Request for Decision: Subdivision Application #21-085 (Extension) Lots 9 & 9-1, Block C, Ladue Estate

- C21-20-09** Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council grant a 12-month extension of the subdivision authority to subdivide Lots 9 and 9-1 Block C Ladue Estate, as per the approved Subdivision Application #20-085, subject to the following conditions:
- 1.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.2. The applicant submit an access plan to the satisfaction of the CDO and Public Works Manager.

1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.

1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

Motion Carried 5-0

c) Request for Decision: AMFRC Concession Services Award

C21-20-10 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council direct administration to enter into a lease agreement with 536167 Yukon Inc. (Klondike Kate's/Grumpy Schnitzel) for the provision of Concession Services at the Art & Margaret Fry Recreation Centre for a monthly lease rate of \$850/month.
Motion Carried 5-0

d) Request for Decision: Heritage Advisory Committee Member Appointments

C21-20-11 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council appoint Eve Dewald, Angharad Wenz, and Jim Williams to the Heritage Advisory Committee with terms ending September 30, 2023.
Motion Carried 5-0

e) Request for Direction: Budget Amendment (HR)

C21-20-12 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve a budget amendment as follows:
Move from: Planning: Professional Fees : \$50000
To Wages \$ 40,000
To Benefits\$ 10,000
Motion Carried 5-0

C21-20-13 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council communications support be added to the communications position job description.
Motion Carried 5-0

f) Request for Direction: Water & Sewer Installation at Lot 44, Block 2, North End

Councillor Kenrick left the meeting due to conflict of interest at 7:31 p.m.

C21-20-14 Moved by Councillor Shore, seconded by Councillor Johnson that Council accept this package of information regarding the Water and Sewer Installation at lot 44 block 2 North End, for informational purposes and that Council approve a budget amendment for the total cost of this service connection from Water and Sewer Reserves, not to exceed \$20,000.
Motion Carried 4-0

Councillor Kendrick returned to the meeting at 7:35 p.m.

g) Request for Decision: North End Project

C21-20-15 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council to acknowledge the identified Moosehide Slide risk and the BGC reports and move forward with the development and service extension as per option two of the attached North End Project options (Lots 1-12 excluding 8) and that Council direct Administration to assist Yukon

Government in preparing a summary of the BGC reports they have commissioned and schedule a public meeting/presentation from YG and BGC on the information.

Motion Carried 5-0

C21-20-16 Moved by Councillor Kendrick, seconded by Councillor Johnson that Council direct Administration to neither close George Street nor consider selling the proposed "Lot 13" in the Phase 1 North End development until the engineering, feasibility and implementation plan for a Phase 2 North End development has been completed.

Motion Carried 5-0

C21-20-17 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council to direct administration to access the Canada Community-Building Fund (formerly Gas Tax) to complete the service-routing options and engineering, feasibility and implementation plan for Phase 2 North End development.

Motion Carried 4-0

Councillor Shore left the (Zoom) meeting at 7:42 p.m.

Councillor Shore returned to the (Zoom) meeting at 7:44 p.m.

h) Request for Decision: Project Management Services-Solid Waste Diversion Centre Contract Award

C21-20-18 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council award the contract for Project Management Services- Solid Waste Diversion Centre to Colliers Project Leaders, as per their submitted bid in the amount \$149,611.00 (plus GST).

Motion Carried 5-0

Agenda Item: Bylaws and Policies

a) Zoning Bylaw Amendment No.13 (2021-12)- Second Reading

C21-20-19 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council give #2021-12, being Zoning Bylaw Amendment No. 13, second reading.

Motion Carried 5-0

- Council wanted to make sure that the concerns brought forward at the Public Hearing were shared with the Yukon Government.

b) Workplace Violence & Harassment Prevention Policy (2021-02)

C21-20-20 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve the Workplace Violence & Harassment Prevention Policy, as presented.

Motion Carried 5-0

c) Procurement Policy (2021-03)

C21-20-21 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council approve Procurement Policy 2021-03, as amended.

Motion Carried 5-0

- remove "Employee Code of Conduct" reference from Section 4.1

a) Arts and Culture Policy (2021-04)

C21-20-22 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve Arts and Culture Policy 2021-04, as presented.
Motion Carried 5-0

Agenda Item: Correspondence

C21-20-23 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council acknowledges receipt of correspondence from:
a) RCMP RE: Monthly Policing Report-July, provided for informational purposes.
Motion Carried 5-0

Agenda Item: Public Questions

C21-20-24 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council moves to Committee of the Whole for the purposes of hearing public questions.
Motion Carried 5-0

Dan Davidson: I'm still waiting for information on the Slinky Mine decision.
Council: Mayor Potoroka will contact Dan.

C21-20-25 Moved by Mayor Potoroka, seconded by Councillor Johnson that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: In Camera

C21-20-26 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussing a labour related matter.
Motion Carried 5-0

C21-20-27 Moved by Councillor Kendrick, seconded by Councillor Ayoub that that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

C21-20-28 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council advance the CAO's salary to Step 7, retroactive to the CAO's anniversary date.
Motion Carried 5-0

Agenda Item: Adjourn

C21-20-29 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council Meeting C21-20 be adjourned at 8:52 p.m. with the next regular meeting of Council being November 3, 2021.
Motion Carried 5-0

THE MINUTES OF COUNCIL MEETING C21-20 WERE APPROVED BY COUNCIL RESOLUTION #C21-21-0 AT COUNCIL MEETING C21-21 OF NOVEMBER 3, 2021.

Wayne Potoroka, Mayor

Cory Bellmore, CAO