

**MINUTES OF COUNCIL MEETING #C18-26** of the council of the City of Dawson held on Tuesday, August 14, 2018, 6:00 PM in the City of Dawson Council Chambers.

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**PRESENT:** Mayor Wayne Potoroka  
Councillor Stephen Johnson  
Councillor Bill Kendrick  
Councillor Kyla MacArthur

**ABSENT:** Councillor Jay Farr

**ALSO PRESENT:** CAO Cory Bellmore  
EA Heather Favron  
PW Superintendent Mark Dauphinee  
CDO Clarissa Huffman  
CFO Obrian Kydd

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**Agenda Item:** Call to Order

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The Chair, Wayne Potoroka called council meeting #C18-26 to order at 7:00 PM.

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**Agenda Item:** Agenda

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**C18-26-01** Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for council meeting # C18-26 of August 14, 2018 be adopted as presented.  
Motion Carried 4-0

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**Agenda Item:** Adoption of the Minutes

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a) Special Council Meeting Minutes #C18-22 of July 10, 2018

**C18-26-02** Moved by Councillor Kendrick, seconded by Councillor MacArthur that the minutes of special council meeting #C18-22 of July 10, 2018 be approved as presented.  
Motion Carried 4-0

b) Council Meeting Minutes #C18-23 of July 17, 2018

**C18-26-03** Moved by Councillor MacArthur, seconded by Mayor Potoroka that the minutes of council meeting #C18-23 of July 17, 2018 be approved as presented.  
Motion Carried 4-0

c) Special Council Meeting Minutes #C18-24 of July 31, 2018

**C18-26-04** Moved by Mayor Potoroka, seconded by Councillor Kendrick that the minutes of special council meeting #C18-24 of July 31, 2018 be approved as presented.  
Motion Carried 4-0

d) Special Council Meeting Minutes #C18-25 of August 3, 2018

**C18-26-05** Moved by Councillor Kendrick, seconded by Mayor Potoroka that the minutes of special council meeting #C18-25 of August 3, 2018 be approved as presented.  
Motion Carried 4-0

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**Agenda Item: Business Arising from Minutes**

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- a) Special Council Meeting Minutes #C18-22 of July 10, 2018

Discussion ensued regarding refinement process for the North End Plan. Council noted the importance of ensuring Lands Development Branch is clear the North End Concept Plan approved by council is a concept that requires additional work be done to ensure it is viable.

- b) Council Meeting Minutes #C18-23 of July 17, 2018

Council suggested public hearing procedures, including handling of anonymous submissions, be considered for inclusion in future policy of council.

Council inquired when they could expect an updated on the Yukon Housing Municipal Matching Program, and the Development Incentive Policy status and overview report. Council suggested the overall review of the Development Incentive Policy be included in work for the consultant.

Council inquired if a letter of response was sent to KVA RE: Development Incentive Policy.

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**Agenda Item: Financial and Budget Reports**

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- a) 2018 Accounts Payable Report RE: Cheque Run #52571 to 52674

<b>Cheque #</b>	<b>Vendor Name</b>	<b>Further information</b>
52571	535551 Yukon Inc.	Council requested further details.
52627	Master Pools Alta Ltd.	Council requested an update regarding payment status and job completion.
52652	Staples	Council inquired if the city is doing what we can to shop local?
	Ceridian	Council inquired what period of time the payment amount covered?
	CCSA	Council requested an updated regarding the Cable.

- C18-26-06** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council acknowledge receipt of the 2018 Accounts Payable Report RE: Cheque #52571 TO #52674; provided for informational purposes.  
Motion Carried 4-0

- b) 2018 Accounts Payable Report RE: Cheque Run #52675 to 52709

<b>Cheque #</b>	<b>Vendor Name</b>	<b>Further information</b>
52689	Groundswell Planning	Council requested a job status update.
52706	City of Whitehorse	Council requested further details.

- C18-26-07** Moved by Councillor Kendrick, seconded by Councillor Johnson that council acknowledge receipt of the 2018 Accounts Payable Report RE: Cheque #52675 TO #52709; provided for informational purposes.  
Motion Carried 4-0

c) Variance Report for the Period Ending June 30, 2018

- C18-26-08** Moved by Mayor Potoroka, seconded by Councillor Johnson that council acknowledge receipt of the Variance Report for the period ending June 30, 2018; provided for informational purposes.  
Motion Carried 4-0

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**Agenda Item:** Special Meeting, Committee, and Departmental Reports

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a) Request for Decision RE: Klondike Development Organization License of Occupation

- C18-26-09** Moved by Councillor Kendrick, seconded by Councillor Johnson that council direct administration to enter into a License of Occupation with Klondike Development Organization for the purposes of encroaching onto City of Dawson property.
- C18-26-10** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move into committee of the whole for the purposes of holding discussion with the CDO.  
Motion Carried 4-0
- C18-26-11** Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with agenda.  
Motion Carried 4-0  
Main Motion Carried 4-0

b) Association of Yukon Communities Briefing Report RE: Council Endorsement of Solid Waste Management System

- C18-26-12** Moved by Councillor Kendrick, seconded by Councillor Johnson that council formally endorse the "Recommendations for Action towards a Sustainable Solid Waste Management System for Yukon" in order to work toward new ways of dealing with solid waste in Yukon.  
Motion Carried 4-0

c) Yukon Communities Insurance Association RE: CAO and CFO Appointment

- C18-26-13** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council hereby appoints Cory Bellmore, CAO as the City of Dawson's representative on the Yukon Communities Insurance Association (YCIA) Board; and appoints the Obrian Kydd, Chief Financial Officer for the City of Dawson as the City of Dawson's alternate representative on the YCIA Board.  
Motion Carried 4-0

d) Request for Decision RE: Vehicle Extrication Equipment Replacement

- C18-26-14** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council approve the purchase of Vehicle Extrication Equipment as per the Protective Services 10 Year Capital Replacement Plan.  
Motion Carried 4-0

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**Agenda Item:** Bylaws and Policies

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a) Council Remuneration Bylaw #2018-10 – Second Reading

**C18-26-15** Moved by Councillor MacArthur, seconded by Councillor Johnson that bylaw #2018-10 being the Council Remuneration Bylaw be given second reading.  
Motion Carried 4-0

b) Council Remuneration Bylaw #2018-10 – Third and Final Reading

**C18-26-16** Moved by Mayor Potoroka, seconded by Councillor Kendrick that bylaw #2018-10 being the Council Remuneration Bylaw be given third and final reading.  
Motion Carried 4-0

c) Auditor Appointment Bylaw #2018-13 – First Reading

**C18-26-17** Moved by Councillor Johnson, seconded by Mayor Potoroka that bylaw #2018-13 being the Auditor Appointment Bylaw be given first reading.  
Motion Carried 4-0

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**Agenda Item: Correspondence**

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**C18-26-18** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council acknowledge receipt of the following correspondence:

- Premier Silver RE: Robert Service School Facilities
- Minister Pillai RE: Land Development Pressures
- Minister Dendys RE: Moosehide Slide Municipal Historic Site
- Minister Mostyn letter to AYC RE: Seeking Representation to the Yukon Aviation Advisory Committee
- Jaime Pitfield, Deputy Minister Highways and Public Works RE: Rewrite of the Yukon Motor Vehicles Act
- KVA RE: Community Grants
- Chief Isaac Inc. RE: Request for Letter of Support
- Committee of Whole Meeting Minutes #CW18-22; For informational purposes

Motion Carried 4-0

**C18-26-19** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council recommends Doug Cotter as a representative to the Yukon Aviation Advisory Committee.  
Motion Carried 4-0

**C18-26-20** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council refer the KVA Letter regarding Community Grants to Administration for a report back to Committee of the Whole.  
Motion Carried 4-0

**C18-26-21** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council approves issuing a letter in support of the Fourteen-Plex Housing Project being constructed by Chief Isaac Inc.  
Motion Carried 4-0

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**Agenda Item: Public Questions**

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**C18-26-22** Moved by Councillor Kendrick, seconded by Councillor Johnson that council move into committee of the whole for the purposes of question period.  
Motion Carried 4-0

**C18-26-23** Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.  
Motion Carried 4-0

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**Agenda Item:** In Camera Session

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**C18-26-24** Moved by Councillor Johnson, seconded by Mayor Potoroka that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing Land related matters.  
Motion Carried 4-0

*Councillor Kendrick departed at 8:43 p.m.*

**C18-26-25** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole reverts to an open session of council and proceeds with the agenda.  
Motion Carried 3-0

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**Agenda Item:** Adjournment

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**C18-26-26** Moved by Mayor Potoroka, seconded by Councillor Johnson That council meeting #C18-26 be adjourned at 8:51 p.m. with the next regular council meeting being August 28, 2018.  
Motion Carried 3-0

**THE MINUTES OF COUNCIL MEETING C18-26 WERE APPROVED BY COUNCIL RESOLUTION #C18-27-02 AT COUNCIL MEETING #C18-27 OF AUGUST 28, 2018.**

Original signed by:  
Wayne Potoroka, Mayor

Cory Bellmore, CAO