

**MINUTES OF COUNCIL MEETING #C17-22** of the Council of the City of Dawson held on Tuesday, September 12, 2017 at 7:00 PM in the City of Dawson Council Chambers.

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**PRESENT:** Mayor Wayne Potoroka  
Councillor Stephen Johnson  
Councillor Bill Kendrick  
Councillor Kyla MacArthur

**ABSENT:** Councillor Jay Farr

**ALSO PRESENT:** CAO John Skilnyk  
EA Heather Favron  
CDO Clarissa Huffman  
Recreation Manager Marta Selassie

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**Agenda Item:** Call to Order

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Mayor Potoroka called council meeting #C17-22 to order at 7:00 PM.

**C17-22-01** Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council accepts Friends of the Klondike Corridor request for letter of support as a time sensitive item pursuant to Section 7(1) of bylaw #11-12 being the Council Proceedings Bylaw; and adds it to the agenda as item 10 (e).  
Motion Carried 4-0

**C17-22-02** Moved by Councillor MacArthur, seconded by Councillor Kendrick that Council accepts Stephen J. Mills, Deputy Minister of Energy Mines and Resources letter RE: Tri-partite Dome Road Agreement – Amendments to Terms and Conditions as a time sensitive item pursuant to section 7(1) of bylaw #11-12 being the Council Proceedings Bylaw; and adds it to the agenda as item 10 (f).  
Motion Carried 4-0

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**Agenda Item:** Agenda

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**C17-22-03** Moved by Councillor Kendrick, seconded by Mayor Potoroka that the agenda for council meeting # C17-22 of September 12, 2017 be adopted as amended.  
Motion Carried 4-0

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**Agenda Item:** Delegations

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**C17-22-04** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of hearing delegations.  
Motion Carried 4-0

a) Rick Gorczyca and Kevin Fisher, Rural Land Development, Energy, Mines and Resources  
RE: Dome Road and North End Land Development

Rick Gorczyca and Kevin Fisher were present to provide a status update regarding land development in Dawson. The focus of the presentation was on Dome Road land development and North End land development. Topics covered as part of the presentation included

- Slinky Mine country residential development
  - mining agreement amendment and impact on development
  - land use for proposed lot development
  - requirements if alternate land use proposed for area
  - next steps
  
- greater Dome Road development
  - planning and land use for area
  - zoning amendments
  - feasibility study
  - infrastructure requirements
  
- North End land development
  - status of existing work and contracts in process
  - next steps which include presentation of Site Suitability Analysis Report to Council at the end of October, and potential phase II ESA work.

**C17-22-05** Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole revert to council and proceed with the agenda.  
Motion Carried 4-0

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**Agenda Item:** Adoption of the Minutes

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a) Council Meeting Minutes #C17-21 of August 15, 2017

**C17-22-06** Moved by Councillor MacArthur, seconded by Councillor Kendrick that the minutes of council meeting #C17-21 of August 15, 2017 are approved as presented.  
Motion Carried 4-0

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**Agenda Item:** Financial and Budget Reports

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a) 2017 Cheque Run #17-14 & #17-15, and #17-16 Accounts Payable Reports

**C17-22-07** Moved by Councillor MacArthur, seconded by Mayor Potoroka that council acknowledge receipt of the 2017 cheque run account payable reports #17-14, #17-15, and #17-16; provided for informational purposes.  
Motion Carried 4-0

b) Variance Report for the Period Ending July 31, 2017

**C17-22-08** Moved by Mayor Potoroka, seconded by Councillor Johnson that council acknowledge receipt of the variance report for the period ending July 31, 2017; provided for informational purposes.  
Motion Carried 4-0

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**Agenda Item:** Request for Decision RE: Zoning Amendment Application #17-092; Lot 2, Block 3, North End Subdivision

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**C17-22-09** Moved by Councillor MacArthur, seconded by Mayor Potoroka that zoning bylaw amendment application #17-092 be denied.  
Motion Carried 4-0

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**Agenda Item:** Request for Direction RE: Official Community Plan and Zoning By-Law Review

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- C17-22-10** Moved by Councillor Kendrick, seconded by MacArthur that council direct administration to release a request for proposals to hire a consultant to review and update the Official Community Plan Bylaw and the Zoning Bylaw.
- C17-22-11** Moved by Councillor Kendrick, seconded by Mayor Potoroka that the 3rd word “to” be replaced with “for the”, and the addition of the word “of” after the word “update”.  
Carried 4-0
- C17-22-12** Moved by Mayor Potoroka, seconded by Councillor Kendrick that the word “release” be replaced with “develop”  
Carried 4-0  
Main Motion Carried 4-0
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**Agenda Item:** Request for Decision RE: Trail Realignment Dome Subdivision

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- C17-22-13** Moved by Councillor Johnson seconded by Councillor Kendrick that council direct administration to implement option #2 with respect to realigning trails in the new Dome subdivision.
- C17-22-14** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move to the committee of the whole for the purposes of discussing Dome trail realignment options.  
Carried 4-0
- C17-22-15** Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda. Carried 4-0
- C17-22-16** Moved by Councillor Kendrick, seconded by Mayor Potoroka to table resolution  
Defeated 2-2  
Main Motion Defeated 2-2
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**Agenda Item:** Request for Decision RE: Trail Management Plan

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Page 6 of the Trail Management Plan to be amended by removing the 1st sentence of the 3rd paragraph.

- C17-22-17** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council approve the Dawson Trail Management Plan, as amended, with the understanding that administration will continue to work with stakeholders to address the Thomas Gulch access and cross-country ski trails, and investigate the possibility of designating a zone for downhill higher speed recreation opportunities.
- C17-22-18** Moved by Councillor Johnson seconded by Councillor Kendrick that page 6, paragraph 4, 3rd sentence, be changed from “is likely to be highly” to “may be”. Carried 4-0  
Main Motion Carried 4-0
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**Agenda Item:** Request for Decision RE: Recreation Board Member Appointments

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- C17-22-18** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council appoint Alexa Mitchell to the Recreation Board with a term expiring October 31, 2018; Gwyneth Williams to the Recreation Board as the Tr’ondëk Hwëch’in member with a term expiring October 31, 2018; and Catherine McCrystal, Dawn Kisoun and Peter Menzies to the Recreation Board with a term expiring October 31, 2019.  
Motion Carried 4-0

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**Agenda Item:** Council Appointment RE: City of Dawson Representative on Klondike Development Organization, and Tr'ondëk-Klondike World Heritage Committee

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- C17-22-19** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council appoint Clarissa Huffman as a City of Dawson representative to the Klondike Development Organization Board, and the Tr'ondëk-Klondike World Heritage Committee.  
Motion Carried 4-0
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**Agenda Item:** Bylaw Review Committee RE: Verbal Report

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- C17-22-20** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council accept the Bylaw Review Committee verbal report.  
Motion Carried 4-0
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**Agenda Item:** Property Lease Policy #10-01 RE: Revisions

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Section 4.2 (a)(ii) of the *Property Lease Policy* to be amended to read “contribute to the economic and cultural development of the community.”

- C17-22-21** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council adopt policy #17-05 being the Property Lease Policy as amended.  
Motion Carried 4-0
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**Agenda Item:** 2017 Annual Operating Budget and Capital Expenditure Program Amendment No. 1 Bylaw #2017-13

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- C17-22-22** Moved by Mayor Potoroka, seconded by Councillor MacArthur that bylaw #2017-13 being the 2017 Annual Operating Budget and Capital Expenditure Program Amendment No. 1 Bylaw be given first reading.  
Motion Carried 4-0
- C17-22-23** Moved by Mayor Potoroka, seconded by Councillor Kendrick that bylaw #2017-13 being the 2017 Annual Operating Budget and Capital Expenditure Program Amendment No. 1 Bylaw be given second reading.  
Motion Carried 4-0
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**Agenda Item:** Correspondence

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- C17-22-24** Moved by Mayor Potoroka, seconded by Councillor MacArthur that Council acknowledge receipt of the following correspondence:
- Recreation Board Meeting Minutes #R17-04
  - HAC Meeting Minutes # HAC17-12 & #HAC17-13
  - Committee of Whole Meeting Minutes #CW17-17
  - The Yukon RiverQuest RE: Request for Letter of Support
  - Friends of the Klondike Corridor RE: Request for Letter of Support
  - Stephen J. Mills, Deputy Minister of Energy Mines and Resources RE: Tri-partite Dome Road Agreement – Amendments to Terms and Conditions
  - For informational purposes.
- Motion Carried 4-0

- C17-22-25** Moved by Mayor Potoroka, seconded by Councillor Johnson that council approve issuing a letter in support of the Yukon RiverQuest's community development funding application.  
Motion Carried 4-0
- C17-22-26** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council approve issuing a letter in support of the Friends of the Klondike Corridor's community development funding application.  
Motion Carried 4-0

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**Agenda Item:** Public Questions

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- C17-22-27** Moved by Councillor Kendrick, seconded by Councillor Johnson that council move into committee of the whole for the purposes of question period.  
Motion Carried 4-0

Marshall Lang, CFO provided a thank you to council and the citizens of Dawson for the privilege to work in the capacity as CFO. Marshall Lang shared that it has been a real pleasure for working with the City of Dawson.

- C17-22-28** Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.  
Motion Carried 4-0

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**Agenda Item:** In Camera – Closed Session of Council

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- C17-22-29** Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into a closed session of committee of the whole for the purposes of discussing legal and land related matters as authorized by section 213(3) of the Municipal Act.  
Motion Carried 4-0
- C17-22-30** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda.  
Motion Carried 4-0
- C17-22-31** Moved by Mayor Potoroka, seconded by Councillor Kendrick that council approve the lease agreement with the Catholic Episcopal Corporation of Whitehorse (CECW) for Lot 31, Roman Catholic Mission, 82136 CLSR and Lots 1 to 4 Block I, Smith Addition, 8338A CLSR as per section 2.02 of bylaw #10-10.  
Motion Carried 4-0
- C17-22-32** Moved by Mayor Potoroka, seconded by Councillor Johnson that council approve the lease agreement with the Dawson City Mud Bog Association (DCMBA) for the western portions of lots 1, 2, 3, and 4, Block 6, North End, CLSR Plan 8513, as per Property Lease Policy #17-05.  
Motion Carried 4-0

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**Agenda Item:** Adjournment

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- C17-22-33** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council meeting #C17-22 be adjourned at 10:25 PM with the next regular council meeting being September 26, 2017.  
Motion Carried 4-0

**THE MINUTES OF COUNCIL MEETING C17-22 WERE APPROVED BY COUNCIL RESOLUTION  
#C17-24-03 AT COUNCIL MEETING #C17-24 OF SEPTEMBER 26, 2017.**

Original signed by:  
Wayne Potoroka, Mayor

John Skilnyk, CAO