

MINUTES OF COUNCIL MEETING #C16-02 of the Council of the City of Dawson held on Tuesday, January 28, 2016 at 5:30 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Jay Farr
ABSENT: Councillor Kyla MacArthur
ALSO PRESENT: CAO André Larabie

Agenda Item: Call to Order

Mayor Wayne Potoroka called the Council Meeting to order at 5:30 PM.

Agenda Item: Agenda

C16-02-01 Moved by Councillor Kendrick, Seconded by Councillor Johnson that the agenda for Council Meeting # C16-02 of January 28, 2016 be adopted as presented.
Carried 4-0

Agenda Item: Council Meeting Minutes C16-01 of January 13, 2016

C16-02-02 Moved by Mayor Potoroka, Seconded by Councillor Johnson that the Minutes of Council Meeting C16-01 of January 13th, 2016 are approved as presented.
Carried 4-0

Agenda Item: 2015 Cheque Run #16-01 Accounts Payable Report

Council requested further details regarding the following payables:

Cheque #	Vendor Name	Further information
	CIBC Visa, CAO	The CAO explained the expense was for cable repairs. The supplier required pre-payment prior to shipment of supplies.
49000	Chief Isaac Incorporated	The CAO explained the expense was for janitorial services at the arena for the month of December; and janitorial for curling club resulting from arena upgrades.
	CIBC Visa, EMR Land Lease	The CAO explained the \$1.00 expenditure was for the waterfront lease.

Council requested Administration determine the status of the transfer of title for Minto Park and report back to Council.

- C16-02-03** Moved by Mayor Potoroka, Seconded by Councillor Farr that Council acknowledges receipt of the 2016 Cheque Run #16-01 Accounts Payable Reports; provided for informational purposes.
Carried 4-0
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Agenda Item: Bylaw Services Constable Activity Report

- C16-02-04** Moved by Councillor Kendrick, Seconded by Councillor Farr that Council acknowledges receipt of the Bylaw Services Constable Activity Report; provided for informational purposes.
Carried 4-0
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Agenda Item: Corporate Visa Account

At the request of Council the CAO explained this would allow changing the corporate visa accounts from the Royal Bank to CIBC. The credit limit will remain the same as existing.

- C16-02-05** Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Council approves a borrowing resolution which will allow application for a corporate VISA account with a credit limit of \$20,000.
Carried 4-0
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Agenda Item: Position Title Revision RE: Senior Finance Officer to Chief Finance Officer

- C16-02-06** Moved by Mayor Potoroka, Seconded by Councillor Johnson that Council approves the change of position from Senior Finance Officer to Chief Financial Officer effective immediately. Such a change will be reflected in the new Management Bylaw to be presented to Council at a future date.
Carried 4-0
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Agenda Item: Senior Finance Officer Term Position

At the request of Council, the CAO confirmed the term position will be for 6 months.

- C16-02-07** Moved by Mayor Potoroka, Seconded by Councillor Johnson that Council approves the creation of a management term position of Senior Finance Officer pending an Organizational Review and changes to the Management Bylaw to be presented to Council at a future date. The 2016 salary range for this position is: Step 1 - \$60,500, Step 2 - \$62,485, Step 3 - \$64,470, Mid-rate - \$66,460, Step 5 - \$68,445, Step 6 - \$70,430, Step 7 - \$72,420
Carried 4-0
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Agenda Item: Volunteer Firefighter Remuneration Policy #10-03 RE: Request for Revision

- C16-02-08** Moved by Councillor Kendrick, Seconded by Mayor Potoroka that Council approves the revisions to "Schedule A" of the Volunteer Fire Department Remuneration Policy #10-03 as presented.
Carried 4-0

Agenda Item: Bylaw #16-01 being the Zoning Amendment No. 10 Bylaw – First Reading

- C16-02-09** Moved by Councillor Johnson, Seconded by Councillor Farr that Bylaw #16-01 being the Zoning Amendment No. 10 bylaw be given first reading.
Carried 4-0

Agenda Item: Bylaw #16-02 being the Zoning Amendment No. 11 Bylaw – First Reading

- C16-02-10** Moved by Councillor Kendrick, Seconded by Councillor Johnson that Bylaw #16-02 being the Zoning Amendment No. 11 bylaw be given first reading.
Carried 4-0

Agenda Item: Correspondence

- C16-02-11** Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Council acknowledges receipt of the following correspondence:
- Dawson City Chamber of Commerce RE: Request for letter of support
 - Special Committee of Whole Meeting Minutes CW15-16 Committee of Whole Meeting Minutes CW15-17
 - Special Committee of Whole Meeting Minutes CW15-18
 - Special Committee of Whole Meeting Minutes CW15-19
 - Committee of Whole Meeting Minutes CW15-20
 - Special Committee of Whole Meeting Minutes CW15-21
 - Letter from Terence Shädda dated January 18, 2016
- For informational purposes.
Carried 4-0
- C16-02-12** Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Council supports the request for letter of support by Dawson City Chamber of Commerce for the Gold Show.
Carried 4-0

Agenda Item: Public Questions

- C16-02-13** Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Council move to Committee of the Whole for the purpose of Question Period.
Carried 4-0
- C16-02-14** Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Committee of the Whole reverts to Council and proceeds with the agenda.
Carried 4-0

Agenda Item: Adjournment

C16-02-15 Moved by Mayor Potoroka, Seconded by Councillor Kendrick that Council meeting C16-02 be adjourned at PM with the next regular meeting of Council being February 16, 2016.
Carried 4-0

THE MINUTES OF COUNCIL MEETING C16-02 WERE APPROVED BY COUNCIL RESOLUTION #C16-03-02 AT COUNCIL MEETING C16-03 OF FEBRUARY 16, 2016.

Originals signed by:
Wayne Potoroka, Mayor

André Larabie, CAO