



THE CITY OF DAWSON

AGENDA - COUNCIL MEETING #C21-16

TUESDAY, August 3, 2021 at 7:00 p.m.

Council Chambers, City of Dawson Office- Safe spacing rules apply

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

a) Council Meeting Agenda #C21-16

3. ADOPTION OF THE MINUTES

- a) Council Meeting Minutes C21-13 of June 15, 2021
- b) Special Council Meeting Minutes C21-14 of June 29, 2021
- c) Council Meeting Minutes C21-15 of July 13, 2021

4. BUSINESS ARISING FROM MINUTES

- a) Council Meeting Minutes C21-13 of June 15, 2021
- b) Special Council Meeting Minutes C21-14 of June 29, 2021
- c) Council Meeting Minutes C21-15 of July 13, 2021

5. FINANCIAL AND BUDGET REPORTS

a) 6th Month Variance Report

6. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS

- a) Priority & Operational Update
- b) Request for Decision- New Electric Ice Re-Surfacer Purchase
- c) Request for Decision: Land Development Branch (YG) Infill Projects 1 & 2
- d) Request for Decision: Subdivision Approval #21-021
- e) Request for Decision: KDO Commercial and Industrial Lot Need and Demand Analysis

7. BYLAWS & POLICIES

- a) 2021 Municipal Election Bylaw (2021-06)- Third & Final Reading
- b) Harrington's Store Municipal Historic Site Bylaw (2021-07)- Third & Final Reading
- c) Billy Biggs Municipal Historic Site Bylaw (2021-08)- Third & Final Reading
- d) Zoning Bylaw Amendment No. 12 (2021-09)- Third & Final Reading
- e) Council Remuneration Bylaw (2021-10)- Second Reading

8. CORRESPONDENCE

9. PUBLIC QUESTIONS

10. IN CAMERA

a) Land

11. ADJOURNMENT

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Bill Kendrick
Councillor Molly Shore
Councillor Stephen Johnson

REGRETS:

ALSO PRESENT: A/CAO Paul Robitaille
EA Elizabeth Grenon
CDO Stephanie Pawluk
CFO Kim McMynn

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting C21-13 to order at 7:30 p.m.

Agenda Item: Agenda

C21-13-01 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for Council meeting C21-13 of June 15, 2021 be adopted as presented.
Motion Carried 4-1

Agenda Item: Public Hearing

C21-13-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council move to Committee of the Whole for the purposes of public hearings.
Motion Carried 5-0

a) Boundary Adjustment of Lots 10, 11 and 12, Block 12, Government Reserve Addition

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Zoning Bylaw Amendment (Application #2021-23)

The Chair called for submissions.

The Chair called for submissions a second time.

The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

C21-13-03 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Committee of the Whole revert to Council and proceed with the agenda.
Motion Carried 5-0

Agenda Item: Proclamation

a) LGBTQ2SIA+ Day

Moved by Councillor Johnson, seconded by Mayor Potoroka that Council proclaims June 19, 2021 to be LGBTQ2SIA+ Day in the City of Dawson.

- C21-13-04** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council postpones the proclamation to another Council meeting in July.
Motion Carried 5-0

Agenda Item: Minutes

- a) Council Meeting Minutes C21-12 of May 18, 2021

- C21-13-05** Moved by Councillor Shore, seconded by Councillor Ayoub that the minutes of Council Meeting minutes C21-12 of May 18, 2021 be approved as presented.
Motion Carried 5-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Information Report- Development Incentives 2021

- C21-13-06** Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council accepts the Development Incentives 2021 Information Report for informational purposes.
Motion Carried 5-0

- b) Request for Decision- New Refuse Truck

- C21-13-07** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council award the purchase of a new refuse truck (2022 Ford F600) to Northern Environmental Management Systems for \$214,570.33 (plus GST) as per their submitted bid.
Motion Carried 5-0

- c) Rec Centre Location

- C21-13-08** Moved by Councillor Shore, seconded by Councillor Johnson that Council direct administration to determine the next steps in pursuing the design, funding and development of a new recreation centre, to be located at Dome Road (Lot 1059 QUAD 116 B/3) and provide recommended plan of action to Council.
Motion Carried 4-1

Recorded Vote:

Votes for: Mayor Potoroka, Councillor Shore, Councillor Ayoub, Councillor Johnson
Votes Against: Councillor Kendrick

- d) Block Q, Ladue Estate

Moved by Mayor Potoroka, seconded by Councillor Shore that Council identify residential use be considered the most suitable use for the Block Q, Ladue Estate and that Council direct administration to:

1. explore options for the sale of Block Q for residential housing with a timeline
2. propose a transition plan for Block Q with a timeline
3. Come back to Council with progress report and initial findings no later than July 31, 2021.

Moved by Councillor Johnson, seconded by Councillor Ayoub that Council postpone decision of Block Q, Ladue Estate until October 22, 2021.
Motion Defeated 2-3

Recorded Vote:

Votes For: Councillor Johnson, Councillor Ayoub

Votes Against: Mayor Potoroka, Councillor Shore, Councillor Kendrick

- C21-12-09** Moved by Mayor Potoroka, seconded by Councillor Shore that Council postpone decision of Block Q, Ladue estate until the next Committee of the Whole meeting on or before July 6, 2021.
Motion Carried 3-2

Recorded Vote:

Votes For: Mayor Potoroka, Councillor Shore, Councillor Kendrick

Votes Against: Councillor Johnson, Councillor Ayoub

Agenda Item: Bylaws & Policies

- a) Bylaw 2021-09- Zoning Bylaw Amendment No. 12 Bylaw

- C21-13-10** Moved by Councillor Shore, seconded by Mayor Potoroka that Council give Bylaw #2021-09, being Zoning Bylaw Amendment No 12, first reading.
Motion Carried 5-0

Agenda Item: Correspondence

- C21-13-11** Moved by Mayor Potoroka, seconded by Councillor Shore that Council acknowledge receipt of the following correspondence:
- a) Heritage Advisory Committee Meeting Minutes #HAC 21-09
 - b) Suzanne Crocker RE: Rec Centre Location
 - c) Richard Gillespie RE: Street Names
 - d) Brad Proudlove RE: A Tourists Perspective of Block Q Development
 - e) Evan Rensch RE: Block Q Decision
 - f) Tanya Cerovic RE: Block Q Feedback
 - g) Tara Borin RE: Block Q Lots 1-20
 - h) Kyla MacArthur RE: Housing vs RV Park in Dawson
 - i) Elaine Corden RE: Vote to Prioritize Block Q for Housing
 - j) Jenna Roebuck RE: Residential Housing in Block Q Ladue Estate
 - k) Karen Dubois RE: RV Park Debate
 - l) Sarah Crocker RE: Gold Rush Campground
 - m) Amy Ball RE: Block Q Campground Lease
 - n) Dick VanNostrand RE: Block Q
 - o) Wendy Cairns RE: Gold Rush Campground
 - p) Janice Cliff RE: Block Q lots 1-20
 - q) Byrun Shandler RE: Block Q
 - r) Andy Pelletier RE: Block Q Should be Housing
 - s) Rick Gillespie RE: Gold Rush Campground
 - t) Diana Andrew RE: Gold Rush Campground
 - u) Josee Savard RE: Gold Rush Campground
 - v) Sue Herrmann RE: Block Q Lots
 - w) Steve Nordick RE: Gold Rush Campground
 - x) Paul & Sally Derry RE: Gold Rush Campground
 - y) Leslie Chapman RE: Gold Rush Campground
 - z) Vikki Loewen RE: Gold Rush Campground
- for informational purposes.
Motion Carried 5-0

Agenda Item: Public Questions

- C21-13-12** Moved by Mayor Potoroka, seconded by Councillor Shore that Council moves to Committee of the Whole for the purposes of hearing public questions.
Motion Carried 5-0
- P. Brooks- Have you talked to the banks in the last little while? Do you understand that the banks will not loan money on bare land?
Council- Yes, we have talked to the bank.
D. Brooks- Do people really understand when they say, "tendering the lease"? You cannot tender a lease of a Limited Company on that land.
- C21-13-13** Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: In Camera

- C21-13-14** Moved by Mayor Potoroka, seconded by Councillor Shore that Council move into a closed session of Committee of the Whole, as authorized by Section 213(3) of the *Municipal Act*, for the purposes of discussing a legal related matter.
Motion Carried 5-0
- C21-13-15** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Adjourn

- C21-12-16** Moved by Mayor Potoroka, seconded by Councillor Shore that Council meeting C21-13 be adjourned at 9:49 p.m. with the next regular meeting of Council being July 13, 2021.
Motion Carried 5-0

THE MINUTES OF COUNCIL MEETING C21-13 WERE APPROVED BY COUNCIL RESOLUTION #C21-13-__ AT COUNCIL MEETING C21-13 OF JUNE 15, 2021.

Wayne Potoroka, Mayor

Paul Robitaille, A/CAO

MINUTES OF SPECIAL COUNCIL MEETING C21-14 of the Council of the City of Dawson held on Tuesday, June 29, 2021 at 7:30 p.m. City of Dawson Council Chambers

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Bill Kendrick
Councillor Molly Shore
Councillor Stephen Johnson

REGRETS:

ALSO PRESENT: CAO Cory Bellmore
EA Elizabeth Grenon
CFO Kim McMynn
Rec Manager Paul Robitaille

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting C21-14 to order at 7:00 p.m.

Agenda Item: Agenda

C21-14-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Council meeting C21-14 of June 29, 2021 be adopted as presented.
Motion Carried 5-0

Agenda Item: Delegations & Guests

a) Phil Dirks, CPA, Metrix Group LLP RE: Presentation of the Draft Audited Financial Statements for the Year Ended December 31, 2020

C21-14-02 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council move into Committee of the Whole for the purposes of delegations.
Motion Carried 5-0

Phil Dirks gave an overview of the Draft Audited Financial Statements for the Year Ended December 31, 2020.

C21-14-03 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole revert to Council to proceed with the agenda.
Motion Carried 5-0

Agenda Item: Financial & Budget Reports

a) Audit Approval

C21-14-04 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council accepts the Audited Financial Statements for the Year Ended December 31, 2020 as presented.
Motion Carried 5-0

b) First Quarter Variance Report

C21-14-05 Moved by Mayor Potoroka, seconded by Councillor Shore that Council accepts the First Quarter Variance Report for informational purposes.
Motion Carried 5-0

c) Accounts Payables 21-11 Cheques #56448-56491

C21-14-06 Moved by Councillor Shore, seconded by Councillor Kendrick that Council acknowledges receipt of the Accounts Payable Report #21-11 RE: Cheques #56448 – 56491; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
56460	Future Proof My Building Consulting	Company hired to do building assessments

d) Accounts Payables 21-12 Cheques #56492-56545

C21-14-07 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council acknowledges receipt of the Accounts Payable Report #21-12 RE: Cheques #56492 – 56545; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
56494	Across the River Ventures	Civic Addressing updates contract
56497	Air Care Yukon Inc.	will get back to Council
56515	Fire & Safety Equipment Ltd.	positive pressure fans, extrication equipment
56522	Listers Motor Sports	purchase of chainsaw & leaf blower
56533	Stantec Architecture Ltd.	Block Q Study
56539	Triple J Hotel	self isolation for new employee

e) Accounts Payables 21-13 Cheques #56546-56606

C21-14-08 Moved by Councillor Johnson, seconded by Councillor Kendrick that Council acknowledges receipt of the Accounts Payable Report #21-13 RE: Cheques #56546 – 56606; provided for informational purposes.
Motion Carried 5-0

Cheque #	Vendor Name	Further Information
56568	Infosat Communications	Sat Phone for Protective Services Department
56579	Mike Masserey	will get back to Council
56590	Play Systems North	woodchips for playground

Agenda Item: Special Meeting, Committee and Departmental Reports

a) Contract Award RE: Quigley Landfill: 2021 environmental Monitoring & Adaptive Management Plan

C21-14-09 Moved by Mayor Potoroka, seconded by Councillor Johnson that council award the 2021 Quigley Landfill Environmental Monitoring & Adaptive Management Plan contract to BluMetric for \$32,454.10 (plus GST) as per their submitted bid.
Motion Carried 5-0

Agenda Item: Adjourn

C21-14-10 Moved by Mayor Potoroka, seconded by Councillor Johnson that Special Council Meeting C21-14 be adjourned at 8:22 p.m. with the next regular meeting of Council being July 13, 2021.
Motion Carried 5-0

THE MINUTES OF SPECIAL COUNCIL MEETING C21-14 WERE APPROVED BY COUNCIL RESOLUTION #C21-16-__ AT COUNCIL MEETING C21-16 OF AUGUST 3, 2021.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF COUNCIL MEETING C21-15 of the Council of the City of Dawson held on Tuesday, July 13, 2021 at 7:00 p.m. City of Dawson Council Chambers

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Bill Kendrick
Councillor Stephen Johnson

REGRETS: Councillor Molly Shore

ALSO PRESENT: CAO Cory Bellmore
EA Elizabeth Grenon
CDO Stephanie Pawluk

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting C21-15 to order at 7:02 p.m.

Agenda Item: Agenda

C21-15-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Council meeting C21-15 of July 13, 2021 be adopted as presented.
Motion Carried 4-0

Agenda Item: Proclamation

a) July 14, 2021 LGBTQ2SIA+ Day

C21-15-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council proclaims July 14, 2021 to be LGBTQ2SIA+ Day in the City of Dawson.
Motion Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision- 2020 (Fall Intake) Community & Rec Grants

C21-15-03 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve the following grants as recommended by the Community Grant Committee in the amount of \$11,967.71 and the Level 2 Recreation Grants, as recommended by the Recreation Board in the amount of \$5245.00.
Motion Carried 4-0

b) Request for Decision- Climate Change Adaptation Planning

C21-15-04 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council direct administration to engage with Chief Isaac in regards to pursuing a feasibility study on district biomass heating system for our respective facilities and other buildings in the North End.
Motion Carried 4-0

C21-15-05 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council direct administration to switch from oil to propane as a heating fuel and pursue further design & planning in regard to replacing existing oil-fired boilers within the Administration building with a hybrid propane boiler/heat pump system.
Motion Carried 4-0

- C21-15-06** Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council direct administration to prepare an RFP for design, build and installation of a hydronic heating loop using propane boilers within the Public Works building using completed recommissioning report as a basis of design.
Motion Carried 4-0
- C21-15-07** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council direct administration to prepare an RFP for design, build and installation of a 'solar roof' on the Public Works Shop that incorporates upgraded insulation levels and solar panels/shingles.
Motion Carried 4-0
- C21-15-08** Moved by Councillor Kendrick, seconded by Councillor Ayoub that Council direct administration to determine the feasibility of energy mapping within municipal boundaries that would identify the viability of local solar, wind, geothermal and micro-hydro resources in order to promote and pursue local solutions for energy demands.
Motion Carried 4-0

c) Request for Decision: Subdivision Approval Extension – Lot 28 Dredge Pond

- C21-15-09** Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council grant a 12 month renewal of the subdivision authority to subdivide Lot 28 Dredge Pond Subdivision, as per the approved plan of subdivision, subject to the following conditions:
- 1.1. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
 - 1.2. The period of time for which the plan of subdivision approval is effective within which the plan of subdivision must be submitted to the land titles office must not exceed 12 months from the date of approval.
 - 1.3. Development Permit #21-079 is approved and the applicant builds a compliant residential dwelling on the subdivided lot as per the specifications of Development Permit #21-079 within 12 months of the date of approval.
- Motion Carried 4-0

d) Request for Decision: Tr'ondëk Hwëch'in Jeze Zho Men's Shelter

- Will be forwarded to a Committee of the Whole meeting.

Agenda Item: Bylaws & Policies

a) Civic Addressing Amendment Bylaw No. 2 (2021-05)- Third & final reading

- C21-15-10** Moved by Councillor Johnson, seconded by Councillor Ayoub that Council give Bylaw #2021-05, being Civic Addressing Amendment Bylaw No. 2, third and final reading.
Motion Carried 4-0

b) Municipal Election Bylaw (2021-06)- Second reading

- C21-15-11** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council give Bylaw #2021-06, being the Municipal Election Bylaw, second reading.
Motion Carried 4-0

c) Municipal Election Bylaw (2021-06)- Third & final reading

- Check Section 160 of the *Municipal Act*

d) Harrington's Store Municipal Historic Site Bylaw (2021-07)- Second Reading

C21-15-12 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council give Bylaw #2021-07, being the Harrington's Store Municipal Historic Site Bylaw, second reading.
Motion Carried 4-0

e) Billy Biggs Municipal Historic Site Bylaw (2021-08)- Second reading

C21-15-13 Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council give Bylaw #2021-08, being the Billy Biggs Municipal Historic Site Bylaw, second reading.
Motion Carried 4-0

f) Zoning Bylaw Amendment No. 12 (2021-09)- Second Reading

C21-15-14 Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council give Bylaw #2021-09, being Zoning Bylaw Amendment No. 12, second reading.
Motion Carried 4-0

g) Official Community Plan Amendment No. 3 Bylaw (2019-06)- Third & final reading

C21-15-15 Moved by Councillor Kendrick, seconded by Mayor Potoroka that Council give Bylaw #2019-06, being Official Community Plan Amendment No. 3 Bylaw, third and final reading.
Motion Carried 4-0

C21-15-16 Moved by Councillor Johnson, seconded by Mayor Potoroka that the title of Table 1 in Bylaw #2019-06 be replaced with "Grant Numbers within the Amended Area".
Motion Carried 4-0

h) Zoning Bylaw Amendment No. 6 (2019-17)- Third & final reading

C21-15-17 Moved by Councillor Kendrick, seconded by Councillor Johnson that Council give Bylaw #2019-17, being Zoning Bylaw Amendment No. 6 Bylaw, third and final reading.
Motion Carried 4-0

C21-15-18 Moved by Councillor Johnson, seconded by Councillor Kendrick that the title of Table 1 in Bylaw#2019-17 be replaced with "Grant Numbers within the Amended Area".
Motion Carried 4-0

i) 2021 Land Sale Bylaw No. 1 (2021-11)- First reading

Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council give Bylaw #2021-11, being the 2021 Land Sale Bylaw No. 1 Bylaw, first reading.

C21-15-19 Moved by Councillor Kendrick, seconded by Councillor Johnson that first reading of Bylaw #2021-11, being the 2021 Land Sale Bylaw No.1, be postponed pending further research and collaboration with Tr'ondëk Hwëch'in.
Motion Carried 4-0

j) Council Remuneration Bylaw (2021-10)- First reading

C21-15-20 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council give Bylaw #2021-10, being the Council Remuneration Bylaw, first reading.
Motion Carried 4-0

Agenda Item: Public Questions

C21-15-21 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council moves to Committee of the Whole for the purposes of hearing public questions.
Motion Carried 4-0

C21-15-22 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Adjourn

C21-15-23 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council meeting C21-15 be adjourned at 8:23 p.m. with the next regular meeting of Council being August 3, 2021.
Motion Carried 4-0

THE MINUTES OF COUNCIL MEETING C21-15 WERE APPROVED BY COUNCIL RESOLUTION #C21-16-__ AT COUNCIL MEETING C21-16 OF AUGUST 3, 2021.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

Six Month Variance 2021

GENERAL MUNICIPAL		2021 Budget	YTD	Variance	%
GENERAL MUNICIPAL REVENUES					
REVENUES: GENERAL TAXATION					
	Property Taxes - Residential	1,126,000	1,120,368	5,632	99%
	Property Taxes - Non-Residential	1,128,000	1,143,388	(15,388)	101%
TOTAL	Misc Revenue (TCMF grant)	2,254,000	2,263,755	(9,755)	
REVENUES: GRANTS IN LIEU OF TAXES				-	
	Federal Grants in Lieu - Residential	28,000	27,697	303	99%
	Territorial Grants in Lieu - Residential	10,921	14,936	(4,015)	137%
	Federal Grants in Lieu - Non-Residential	159,215	159,215	(0)	100%
	Territorial Grants in Lieu - Non-Residential	415,000	416,170	(1,170)	100%
	Tr'ondek Hwech'in Grants In Lieu	397,000	386,439	10,561	97%
TOTAL GRANTS IN LIEU REVENUES		1,010,136	1,004,457	5,679	
				-	
REVENUES: GRANTS				-	
	Comprehensive Municipal Grant	2,512,359	2,512,359	-	100%
	Community Trust Training Grant	4,000	-	4,000	0%
	Carbon Rebate	35,275	35,275	-	100%
	Covid restart funding	159,957	159,957	-	100%
TOTAL GRANT REVENUES		2,711,591	2,707,591	4,000	
				-	
REVENUES: PENALTIES & INTEREST				-	
	Penalties & Interest - Property Taxes	10,000	143	9,857	1%
	Penalties & Interest - Water & Sewer	3,000	-	3,000	0%
	Administration Fee - Tax Liens	500	-	500	0%
TOTAL PENALTIES & INTEREST REVENUE		13,500	143	13,357	
				-	
REVENUE: OTHER REVENUE					
	Interest on Investments	12,500	7,785	4,715	62%
	Less Interest Transferred to Reserves	(9,900)	(6,138)	(3,762)	62%
	Bad Debt Recovery	1,000	-	1,000	0%
	Miscellaneous Revenue	10,000	16,455	(6,455)	165%
	WCB Choice Reward Program	6,000	6,000	-	100%
	Transfer in from Heritage Reserve	20,000	-	20,000	0%
TOTAL OTHER REVENUE:		39,600	24,102	15,498	
				-	
1	Interest rates have improved slightly				
2	YWCSB Overfunding rebate				

Six Month Variance 2021

GENERAL MUNICIPAL		2021 Budget	YTD	Variance	%
REVENUE: SALE OF SERVICES					
	Business Licence	35,000	29,355	5,645	84%
	Intermunicipal Business Licence	1,000	745	255	75%
	Certificate and Searches	1,000	824	177	82%
	Building Lease/Rental Income	51,350	23,500	27,850	46%
TOTAL SALE OF SERVICES REVENUE		88,350	54,424	33,927	
TOTAL GENERAL MUNICIPAL REVENUE		6,117,177	6,054,471	62,706	
EXPENDITURES: MAYOR AND COUNCIL					
	Wages & Honoraria - Mayor/Council	55,000	28,490	26,510	52%
	Benefits - Mayor/Council	2,000	1,372	628	69%
	Employee Wages - Council Services Admin.	41,107	22,280	18,827	54%
	Employee Benefits - Council Services Admin.	10,451	3,890	6,561	37%
	Membership/Conference Fees	30,000	13,939	16,061	46%
	Training - Mayor and Council	5,000	-	5,000	0%
	Travel - Accomodation and Meals	2,500	-	2,500	0%
	Travel - Transportation	5,000	-	5,000	0%
	Hospitality	2,000	738	1,262	37%
	Non Capital Equipment/Office Furniture	1,500	-	1,500	0%
TOTAL MAYOR AND COUNCIL EXPENSES		154,558	70,708	83,850	
EXPENDITURES: ELECTIONS/REFERENDUMS					
	Honoraria - Election	10,000	-	10,000	0%
TOTAL ELECTIONS/REFERENDUMS EXPENSES		10,000	-	10,000	
EXPENDITURES: GRANTS/SUBSIDY					
	Homeowner Senior Tax Grants	22,000	16,161	5,839	73%
	Development Incentive Grant	44,186	25,731	18,455	58%
	Water and Sewer - Senior Discount	60,000	24,033	35,967	40%
	Community Grants	30,000	11,022	18,978	37%
	Heritage Fund	20,000	-	20,000	0%
	Dawson Ski Hill Grants	6,000	5,631	369	94%
	KDO Funding	35,000	-	35,000	0%
	COVID-19 funding	35,000	-	35,000	0%
	Reconciliation	100,000	-	100,000	0%
TOTAL GRANTS/SUBSIDY EXPENSES		352,186	82,577	269,609	
3	AYC Membership and FCM fees				
4	Budget includes 2 properties not yet applied for.				
5	In progress - majority will be applied to utility accounts				

Six Month Variance 2021

GENERAL MUNICIPAL		2021 Budget	YTD	Variance	%
EXPENDITURES: ADMINISTRATION					
	Wages - Administration	457,206	228,160	229,045	50%
	Benefits - Administration	91,520	37,349	54,172	41%
	Professional Fees	40,000	-	40,000	0%
	Audit	30,000	-	30,000	0%
	Legal	150,000	43,896	106,104	29%
	Human Resource	15,000	2,392	12,608	16%
	Membership/Conference	2,500	290	2,210	12%
	Training	10,000	5,454	4,546	55%
	Travel - Accomodation and Meals	5,000	61	4,939	1%
	Travel - Transportation	7,500	-	7,500	0%
	Promotional Material/Hosting Events	3,000	60	2,940	2%
	Subscriptions & Publications	3,500	-	3,500	0%
	Postage ALL DEPTS	13,500	5,963	7,537	44%
	Freight	2,000	681	1,319	34%
	Computer Network Charge			-	
	Supplies - Office ALL DEPTS	29,900	11,671	18,229	39%
				-	
	Non Capital Equipment	4,000	1,969	2,031	49%
	Photocopier Expense - ALL DEPTS	9,000	5,493	3,507	61%
	Building Repairs and Maintenance	40,000	13,124	26,876	33%
	Electrical	15,000	6,171	8,829	41%
	Heating	18,000	8,201	9,799	46%
	Insurance - ALL DEPTS	264,392	281,023	(16,631)	106%
	Telephone and Fax	33,000	17,767	15,233	54%
	Bank Charges	3,000	1,962	1,038	65%
	Payroll Fees	3,000	2,038	962	68%
	Bad Debt Expense	4,500	-	4,500	0%
	Assessment Fees	38,500	37,932	568	99%
	Tax Liens/Title Searches		-	-	
	Intermunicipal Business Licence	1,000	-	1,000	0%
	TOTAL ADMINISTRATION EXPENSES	1,294,018	711,656	582,361	
EXPENDITURES: OTHER PROPERTY EXPENSES					
	Repairs and Maintenance - 8th Residence	7,000	855	6,145	12%
	Repairs and Maintenance - 6th Ave. Rental	4,000	551	3,449	14%
	TOTAL OTHER PROPERTY EXPENSES	11,000	1,406	9,594	
EXPENDITURES: COMPUTER INFORMATION SYSTEMS					
	Accounting System Support Plan	40,000	26,215	13,785	66%
	Network Workstation Support Plan & Updates	50,000	31,812	18,188	64%
	Network Software and Accessories	35,000	18,113	16,887	52%
	Repairs, Maintenance & Non Capital Replacement	25,000	252	24,748	1%
	TOTAL COMPUTER INFORMATION SYSTEMS EXPENSES	150,000	76,392	73,608	
	6 Annual Premium higher and additional crime and theft protection added this year (AYC decision).				
	7 Includes annual overdraft protection of \$500				
	8 Annual charge for assessment work for 2021 Property tax Roll				
	9 Licenses paid in first quarter for Great Plains, Bookking and Adobe				

Six Month Variance 2021

GENERAL MUNICIPAL		2021 Budget	YTD	Variance	%
EXPENDITURES: COMMUNICATIONS					
	Communications - Wages	75,000	-	75,000	0%
	Communications - Benefits	12,000	-	12,000	0%
	Communications - Advertising ALL DEPTS	28,200	7,649	20,551	27%
	Supplies	15,000	-	15,000	0%
	Licence Fees	2,500	1,993	507	80%
	Contracted Services	10,000	145	9,855	1%
TOTAL COMMUNICATIONS EXPENSES		142,700	9,787	132,913	
EXPENDITURES: MUNICIPAL HEALTH & SAFETY PROGRAM					
	Wages - Safety	8,500	2,098	6,402	25%
	Benefits - Safety	550	382	168	70%
TOTAL MUNICIPAL HEALTH & SAFETY PROGRAM EXPENSE		9,050	2,481	6,569	
TOTAL GENERAL MUNICIPAL EXPENSES		2,123,512	955,007	1,168,504	
TOTAL GENERAL MUNICIPALITY REVENUES:		6,117,177	6,054,471	62,706	99%
TOTAL GENERAL MUNICIPALITY EXPENSES:		2,123,512	955,007	1,168,504	45%
NET GENERAL MUNICIPALITY EXPENSES		3,993,665	5,099,464	(1,105,799)	
10	Annual fee paid in second quarter - Radio License				
11	Miscalculation in budget estimating				

Six Month Variance 2021

CABLE	2021 Budget	YTD	Variance	%
REVENUES - CABLE:				
Cable Television:				
Analog Basic	144,083	66,286	77,798	46%
Digital Basic	55,575	34,055	21,520	61%
Misc Revenue (TCMF grant)	14,000	-	14,000	0%
Reconnects	1,000	1,026	(26)	103%
New Installations/Reconnects	1,500	55	1,445	4%
Fibre Optic Rental	3,400	2,220	1,180	65%
TOTAL REVENUE - CABLE:	219,558	103,642	115,916	
EXPENDITURES - CABLE:				
Wages	13,937	13,512	425	97%
Benefits	3,263	1,979	1,284	61%
Advertising/Analog Channel Guide	7,080	3,280	4,100	46%
Supplies - Office	2,500		2,500	0%
Non-capital Equipment/Office Furniture	2,000	-	2,000	0%
Tower/Equipment Repairs and Mtnc.	5,000	-	5,000	0%
Electrical	14,000	6,132	7,868	44%
Telephone and Fax	2,200	1,146	1,054	52%
Contracted Services	55,000	17,055	37,945	31%
Cable Pole Rental/Site Lease	30,000	-	30,000	0%
Television Stations	84,578	45,749	38,829	54%
TOTAL EXPENDITURES - CABLE:	219,558	88,853	131,005	
TOTAL CABLE REVENUES:	219,558	103,642	115,916	47%
TOTAL CABLE EXPENSES:	219,558	88,853	131,005	40%
NET CABLE EXPENSES	0	14,789	(15,089)	

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1	Error when budgeting Utility Clerk allocation - underestimated
2	Invoice occurs in December

CEMETERY	2021 Budget	YTD	Variance	%
REVENUE - CEMETERY PLOTS:				
Sale of Cemetery Plots	3,000	1,200	1,800	40%
TOTAL CEMETERY REVENUE:	3,000	1,200	1,800	
EXPENDITURES - CEMETERY PLOTS:				
Contracted Services	8,000	-	8,000	0%
Landscaping	5,000	-	5,000	0%
TOTAL CEMETERY EXPENSE:	13,000	-	13,000	
TOTAL CEMETERY REVENUES:	3,000	1,200	1,800	40%
TOTAL CEMETERY EXPENSES:	13,000	-	13,000	0%
NET CEMETERY EXPENSES	(10,000)	1,200	(11,200)	

Six Month Variance 2021

		2021 Budget	YTD	Variance	%
	PLANNING & DEVELOPMENT:				
	REVENUES - PLANNING:				
10-600-600-46000	Development Permits	25,000	19,381	5,620	78%
10-600-600-46050	Subdivision Development Fees	5,000	105	4,895	2%
10-600-600-46080	Misc Revenue (TCMF grant)	5,000	-	5,000	0%
10-600-600-46500	Land Sales	60,000	-	60,000	0%
	TOTAL REVENUE - PLANNING:	95,000	19,486	75,515	
	EXPENDITURES - PLANNING:				
10-600-600-60010	Wages - Planning	130,247	59,068	71,179	45%
10-600-600-60015	Benefits - Planning	25,279	7,214	18,065	29%
10-600-600-60040	Honoraria	12,000	4,431	7,569	37%
10-600-600-60510	Professional Fees	100,000	1,030	98,970	1%
10-600-600-60650	Training	4,000	984	3,016	25%
10-600-600-60660	Travel - Accomodation and Meals	1,500	-	1,500	0%
10-600-600-60665	Travel - Transportation	2,500	-	2,500	0%
10-600-600-61120	Subscriptions & Publications	500	-	500	0%
10-600-600-62700	Supplies - Office	1,000	-	1,000	0%
10-600-600-62750	Non Capital Equipment/Office Furniture	2,000	718	1,282	36%
10-100-190-76540	Downtown Revitalization	20,000	-	20,000	0%
10-600-600-70000	Contracted services	20,000	1,495	18,505	7%
10-600-600-70100	Land Development Costs	30,000	24,088	5,913	80%
	TOTAL EXPENDITURES - PLANNING:	349,026	99,027	249,999	
	TOTAL PLANNING REVENUES:	95,000	19,486	75,515	21%
	TOTAL PLANNING EXPENSES:	349,026	99,027	249,999	28%
	NET PLANNING EXPENSES	(254,026)	(79,541)	(174,485)	

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1	Influx of applications plus includes subdivision fees and deposits
2	Invoiced for Block Q wholly in 2021

Six Month Variance 2021

PROTECTIVE SERVICES		2021 Budget	YTD	Variance	%
REVENUES - FIRE PROTECTION					
	Fire Alarm Monitoring	13,800	6,990	6,810	51%
	Inspection Services	1,500	-	1,500	0%
	Misc Revenue (TCMF grant)	2,000	-	2,000	0%
	Miscellaneous Protective Services	4,000	-	4,000	0%
	CMG - Fire Suppression	50,000	50,000	-	100%
	Training Facility rental	500	-	500	0%
TOTAL FIRE PROTECTION REVENUES		71,800	56,990	14,810	
EXPENSES - FIRE PROTECTION					
	Wages - Fire Protection	76,980	35,441	41,539	46%
	Benefits - Fire Protection	16,193	6,189	10,004	38%
	Fire Fighter Call Outs	45,000	14,890	30,110	33%
	Benefits - Fire Fighter Call Outs	5,500	18,014	(12,514)	328%
	Professional Fees	2,000	150	1,850	8%
	Membership/Conference	1,000	150	850	15%
	Training/Certificates	40,000	21,100	18,900	53%
	Travel - Accomodation and Meals	2,000	2,601	(601)	130%
	Travel - Transportation	1,500	211	1,289	14%
	Promotional Material/Special Events	5,000	75	4,925	1%
	Subscriptions & Publications	2,000		2,000	0%
	Freight	2,000	650	1,350	33%
	Non Capital Equipment	10,000	-	10,000	0%
	Building Repairs and Maintenance	4,000	863	3,137	22%
	Electrical	5,500	2,956	2,544	54%
	Cable TV	1,400	-	1,400	0%
	Heating	7,500	3,699	3,801	49%
	Insurance (FF additional)	5,083	4,262	821	84%
	Telephone and Fax	6,500	3,762	2,738	58%
	Contracted Services	20,000	8,540	11,460	43%
	Supplies - Operating and safety	22,000	9,835	12,165	45%
	Supplies - Specialty Clothing	40,000	(230)	40,230	-1%
	Supplies - Safety	5,000	2,162	2,838	43%
	Smoke/CO Detector Campaign	1,000	-	1,000	0%
	Training facility	5,000	-	5,000	0%
	Equipment rental	1,500	-	1,500	0%
	Vehicle Fuel	3,000	874	2,126	29%
	Vehicle Repairs and Maintenance	2,500	421	2,079	17%
	Heavy Equipment Fuel	1,000	87	913	9%
	Heavy Equipment Repairs and Maintenance	5,000	-	5,000	0%
	Equipment Lease	22,550	889	21,661	4%
TOTAL FIRE PROTECTION EXPENSES		367,707	137,590	230,117	
NET FIRE PROTECTION EXPENSES		(295,907)	(80,600)	(215,307)	
	1 Municipal Grant				
	2 WCB: used 2020 balance to budget for 2019, but 2020 offset by a 2019 rebate. Error in budgeting				
	3 Attended extrication workshop - held in Whitehorse, not Dawson this year				
	4 Invoiced at beginning of fiscal				
	5 Fire Prevention Week coming up in next quarter				
	6 Return of unused goods purchased in 2020/ order has been placed in July				
	7 Scheduled annual maintenance in August				

Six Month Variance 2021

PROTECTIVE SERVICES	2021 Budget	YTD	Variance	%
EMERGENCY MEASURES				
EXPENSES - EMERGENCY MEASURES:				
Wages - EMO	21,033	7,736	13,296	37%
Benefits - EMO	4,275	1,378	2,897	32%
Training/Certificates	4,000	-	4,000	0%
Travel - Accomodation and Meals	2,000	-	2,000	0%
Travel - Transportation	1,500	-	1,500	0%
Promotional Material/Special Events	150	-	150	0%
Supplies (includes Infosat communication)	1,500	476	1,025	32%
Non Capital Equipment	1,500	453	1,047	30%
Safety Kits and Supplies	3,000	552	2,448	18%
TOTAL EMERGENCY MEASURES EXPENDITURES	38,958	10,594	28,363	
BYLAW ENFORCEMENT				
REVENUES - BYLAW ENFORCEMENT				
Bylaw Revenue	2,000	-	2,000	0%
Animal Control Fees	3,000	1,925	1,075	64%
TOTAL BYLAW ENFORCEMENT REVENUES	5,000	1,925	3,075	
EXPENSES - BYLAW ENFORCEMENT:				
Wages - Bylaw	65,536	31,837	33,699	49%
Benefits - Bylaw	13,180	3,129	10,051	24%
Membership/Conference	1,000	-	1,000	0%
Training	5,000	-	5,000	0%
Travel - Accomodation and Meals	2,000	-	2,000	0%
Travel - Transportation	1,500	-	1,500	0%
Promotional Material/Special Events	750	6	744	1%
Freight	300	-	300	0%
Signs/Supplies	3,000	3,000	-	100%
Non Capital Equipment	500	-	500	0%
Contracted Services	3,500	916	2,584	26%
Animal Control - Humane Society	14,600	7,300	7,300	50%
Operating Supplies/Signs/Animal control	3,000	28	2,972	1%
Specialty Clothing	1,000	110	890	11%
Vehicle Fuel	750	709	41	95%
Vehicle Repairs and Maintenance	1,000	112	888	11%
TOTAL BYLAW ENFORCEMENT EXPENDITURES:	116,616	47,147	69,469	
NET BYLAW ENFORCEMENT EXPENDITURES	(111,616)	(45,222)	(66,394)	
TOTAL PROTECTIVE SERVICES REVENUES:	76,800	58,915	17,885	77%
TOTAL PROTECTIVE SERVICES EXPENSES:	523,281	195,332	327,949	37%
NET PROTECTIVE SERVICES EXPENSES	(446,481)	(136,417)	(310,064)	

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8	Contract completed on address update
9	Increase in number of call-outs; increase in transports to shelter

Six Month Variance 2021

	PUBLIC WORKS	2021 Budget	YTD	Variance	%	
REVENUE - PUBLIC WORKS:						
WATER SERVICE REVENUE:						
	Water Utility Fee	820,000	140,891	679,109	17%	1
	Coin Operated Truck Fill	15,000	5,807	9,193	39%	
	Water Delivery	81,000	33,823	47,177	42%	
	Disconnect/Reconnect Water Services	10,000	4,381	5,619	44%	2
	Funding from YG - for added electrical costs					
TOTAL WATER SERVICE REVENUE:		926,000	184,902	741,098		
SEWER SERVICE REVENUE:						
	Sewer Utility Fee	617,675	108,021	509,654	17%	1
	Sewer Service Calls	500	-	500	0%	
TOTAL SEWER SERVICE REVENUE:		618,175	108,021	510,154		
WASTE MANAGEMENT REVENUE:						
	Waste Management Fees	242,000	42,884	199,116	18%	1
	YG Funding for Waste Management	75,000	-	75,000	0%	
	Ground Water Monitoring	20,000	-	20,000	0%	
TOTAL WASTE MANAGEMENT REVENUE:		337,000	42,884	294,116		
OTHER REVENUE:						
	New Installation Fee - Labour	68,000	4,024	63,976	6%	2
	Sale of Gravel	3,000	716	2,284	24%	
	Sale of Inventory/Cost Recovery Contracted Servies	15,000	9,040	5,960	60%	2
	New Installation Fee - Sale of Inventory	35,000	-	35,000	0%	2
	Load Capacity	25,000	1,500	23,500	6%	2
	Grant - Training	5,000	-	5,000	0%	
TOTAL OTHER REVENUE:		151,000	15,280	135,720		
TOTAL REVENUE - PUBLIC WORKS:		2,032,175	351,086	1,681,089		
1 First and second quarter residential only - does not include Annual utility charges until July						
2 Installations just beginning/ Disconnects will begin to occur in the fall						

Six Month Variance 2021

	PUBLIC WORKS	2021 Budget	YTD	Variance	%
EXPENDITURES - PUBLIC WORKS:					
COMMON:					
	Wages - PW Common	114,197	63,656	50,542	56%
	Benefits - PW Common	24,937	11,461	13,476	46%
	Professional Fees	1,000	-	1,000	0%
	Membership/Conference	3,000	177	2,823	6%
	Training	10,000	3,541	6,459	35%
	Travel - Accomodation and Meals	5,000	14	4,986	0%
	Travel - Transportation	2,000	-	2,000	0%
	Promotional Material/Special Events	800	245	555	31%
	Subscriptions & Publications	500	-	500	0%
	Freight	2,500	153	2,347	6%
	Non Capital Equipment	20,000	823	19,177	4%
	Photocopier Expense (lease)	1,388	700	688	50%
	Building Repairs and Maintenance	8,000	3,888	4,112	49%
	Electrical	6,500	3,581	2,919	55%
	Heating	18,000	9,799	8,201	54%
	Insurance	1,388	433	955	31%
	Telephone and Fax	13,000	6,913	6,087	53%
	Contract Services - Common	6,000	1,067	4,934	18%
	Supplies - Common Operating	5,000	4,128	872	83%
	Supplies - Safety	15,000	9,585	5,415	64%
	Vehicle Fuel	24,750	10,941	13,809	44%
	Vehicle Repairs and Maintenance	32,250	13,749	18,501	43%
	Heavy Equipment Fuel	8,200	2,719	5,481	33%
	Heavy Equipment R&M	24,500	1,065	23,435	4%
	Mosquito Control	18,000	-	18,000	0%
	New Installation Costs	40,000	-	40,000	0%
	TOTAL COMMON EXPENDITURES:	405,910	148,638	257,272	
TRANSPORTATION:					
	Wages - PW Roads Summer	40,729	6,928	33,801	17%
	Benefits - PW Roads Summer	8,564	918	7,646	11%
	Freight	1,000	-	1,000	0%
	Contracted Services	60,000	18,408	41,593	31%
	Supplies - Operating	500	10	490	2%
	Chemicals	6,000	-	6,000	0%
	Cold Mix	3,000	-	3,000	0%
	Gravel	10,000	-	10,000	0%
	Signs	5,000	12	4,988	0%
	Street Lights	21,000	5,887	15,113	28%
	TOTAL ROADS AND STREETS - SUMMER:	155,793	32,163	123,629	
	3 Department allocation issue: Supplies/Safety supplies over all departments are at 48%				
	4 Share with Winter Roads - currently at 44% overall				

Six Month Variance 2021

	PUBLIC WORKS	2021 Budget	YTD	Variance	%
ROADS AND STREETS - WINTER:					
	Wages - PW Roads Winter	68,063	37,499	30,564	55%
	Benefits - PW Roads Winter	14,378	4,462	9,916	31%
	Freight	2,500	-	2,500	0%
	Contracted Services	205,000	109,673	95,327	53%
	Supplies	500	-	500	0%
	3/8 Minus Sand Mix	15,000	-	15,000	0%
	Signs	500	-	500	0%
	Street Lights	19,000	11,768	7,232	62%
	TOTAL ROADS AND STREETS - WINTER	324,941	163,401	161,539	
SIDEWALKS:					
	Wages - PW Sidewalks	28,162	7,365	20,797	26%
	Benefits - PW Sidewalks	5,983	857	5,126	14%
	Contracted Services	20,000	-	20,000	0%
	Supplies - Material	20,000	18,262	1,738	91%
	Gravel	1,200	-	1,200	0%
	TOTAL SIDEWALKS:	75,346	26,485	48,861	
FLOATING DOCK:					
	Repair and Maintenance	2,500	108	2,392	4%
	Contracted Services	12,000	-	12,000	0%
	Marine Lease	150	150	-	100%
	TOTAL FLOATING DOCK:	14,650	258	14,392	
SURFACE DRAINAGE:					
	Wages - PW Surface Drainage	41,667	10,956	30,711	26%
	Benefits - PW Surface Drainage	8,761	1,288	7,473	15%
	Freight	500	-	500	0%
	General Operat-Non Capital Equipment	2,500	-	2,500	0%
	Electrical	1,100	1,428	(328)	130%
	Contracted Services	15,000	1,290	13,710	9%
	Supplies	5,000	772	4,228	15%
12	Equipment Rental				
	TOTAL SURFACE DRAINAGE	74,528	15,734	58,794	
	5 Purchase of materials to construct sidewalks				
	6 For glacier runoff - to be turned off for the balance of the year.				

Six Month Variance 2021

	PUBLIC WORKS	2021 Budget	YTD	Variance	%
WATER SERVICES:					
	Wages - PW Water Services	404,227	227,198	177,030	56%
	Benefits - PW Water Services	86,185	27,206	58,979	32%
	Professional Fees	40,000	14,033	25,967	35%
	Professional Fees - Water Licence	20,000	1,794	18,206	9%
	Membership/Conference/Certificates	4,000	-	4,000	0%
	Training	10,000	6,522	3,478	65%
	Travel - Accomodation and Meals	5,000	36	4,964	1%
	Travel - Transportation	2,500	-	2,500	0%
	Freight	20,000	7,671	12,329	38%
	Non Capital Equipment	8,000	133	7,867	2%
	Repairs and Maintenance	75,000	25,478	49,522	34%
	Electrical	175,000	80,706	94,294	46%
	Heating	200,000	142,091	57,909	71%
	Telephone	15,000	7,340	7,660	49%
	Contract Services	50,000	30,817	19,183	62%
	Supplies - Operating	70,000	37,213	32,787	53%
	Supplies - Safety	5,000	1,434	3,566	29%
	Chemicals	5,000	8,038	(3,038)	161%
	Water Sampling/Testing	9,000	1,871	7,129	21%
	Water Delivery	108,000	47,905	60,095	44%
	TOTAL WATER SERVICES:	1,311,913	667,486	644,427	
SEWER SERVICES:					
	Wages - PW Sewer Services	181,507	56,713	124,794	31%
	Benefits - PW Sewer Services	39,050	6,973	32,077	18%
	Membership/Conference/Dues	1,000	-	1,000	0%
	Training	5,000	90	4,910	2%
	Travel - Accomodation and Meals	3,000	-	3,000	0%
	Travel - Transportation	1,500	-	1,500	0%
	Freight	1,000	-	1,000	0%
	Non Capital Equipment	3,000	-	3,000	0%
	Electrical	30,000	13,432	16,568	45%
	Contracted Services	10,000	2,368	7,633	24%
	Supplies	8,000	2,740	5,260	34%
	Supplies - Safety	5,000	29	4,971	1%
	Chemicals	3,000	-	3,000	0%
	TOTAL SEWER SERVICES:	291,057	82,344	208,713	
	8 Due to Biomass plant being shut off				
	9 Rising cost of chemicals				

Six Month Variance 2021

	PUBLIC WORKS	2021 Budget	YTD	Variance	%
WASTE WATER TREATMENT PLANT:					
	YG Payment towards Operating WWTP	223,911	165,647	58,264	74%
TOTAL WASTE WATER TREATMENT PLANT:		223,911	165,647	58,264	
WASTE MANAGEMENT:					
	Wages - PW Waste Management	285,158	104,836	180,322	37%
	Benefits - PW Waste Management	42,312	12,552	29,760	30%
	Professional Fees	20,000	-	20,000	0%
	Training	4,000	299	3,701	7%
	Travel - Accomodation and Meals	2,000	201	1,799	10%
	Travel - Transportation	1,500	623	877	42%
	Freight	1,000	-	1,000	0%
	Non-Capital Equipment	3,000	85	2,915	3%
	Building Repairs and Maintenance	12,000	-	12,000	0%
	Electrical	6,000	1,992	4,008	33%
	Heating	4,000	-	4,000	0%
	Contracted Services	45,000	30,532	14,468	68%
	Waste Diversion CKS	100,000	-	100,000	0%
	Supplies	1,500	298	1,202	20%
	Supplies - Safety	5,000	1,066	3,934	21%
	Sampling/Testing	40,000	11,956	28,044	30%
	Vehicle Fuel (including garbage truck)	10,000	5,479	4,521	55%
	Vehicle Repairs and Maintenance	8,000	10,448	(2,448)	131%
	Water Delivery/Septic	1,000	-	1,000	0%
	Heavy Equipment Fuel	3,500	301	3,199	9%
	Heavy Equipment Repairs and Maintenance	15,000	1,542	13,458	10%
TOTAL WASTE MANAGEMENT:		612,970	182,209	430,761	
BUILDING MAINTENANCE					
	Wages - PW Other	230,939	126,074	104,865	55%
	Benefits - PW Other	47,141	14,566	32,575	31%
	Janitorial - ALL DEPTS	41,000	10,512	30,488	26%
TOTAL Building Maintennace:		1,390,579	151,151	1,239,428	
TOTAL PUBLIC WORKS REVENUE		2,032,175	351,086	1,681,089	17%
TOTAL PUBLIC WORKS EXPENDITURES		4,881,598	1,635,517	3,246,081	34%
NET PUBLIC WORKS EXPENDITURES		(2,849,423)	(1,284,431)	(1,564,992)	

10 Budgeted that additional attendant would be fhired earlier

11 Unexpected repairs required on garbage truck

Six Month Variance 2021

RECREATION:		2021 Budget	YTD	Variance	%
REVENUE - RECREATION COMMON					
	Lotteries - Yukon	43,051	-	43,051	0%
	Equipment Rental	1,500	650	850	43%
	Misc Revenue (TCMF grant)	5,000	2,590	2,410	52%
TOTAL REVENUES-RECREATION COMMON		49,551	3,240	46,311	
EXPENDITURES - COMMON SERVICES:					
	Wages - Recreation	232,165	54,376	177,789	23%
	Benefits - Recreation	31,660	7,144	24,516	23%
	Professional Fees	20,000	534	19,466	3%
	Training	5,000	885	4,115	18%
	Travel - Accomodation and Meals	3,000	-	3,000	0%
	Travel - Transportation	2,000	-	2,000	0%
	Freight	200	77	123	38%
	Non Capital Equipment/Office Furniture	8,000	2,279	5,721	28%
	Photocopier Expense (lease)	2,148	712	1,436	33%
	Telephone and Fax	5,400	3,039	2,361	56%
	Bank Service Charges/Debit Machine Exp.	2,500	-	2,500	0%
	Contracted Services	20,000	1,200	18,800	6%
	Supplies - Safety	10,000	5,316	4,684	53%
	Lottery Grants	43,051	15,462	27,589	36%
	Vehicle Fuel	7,673	905	6,768	12%
	Vehicle Repairs and Maintenance	5,000	514	4,486	10%
TOTAL REC. COMMON/CENTER EXPENSES:		397,797	92,444	305,354	
REVENUE - PROGRAMS AND EVENTS					
	YLAP Grant/Youth Summer Activity Grant	12,500	8,500	4,000	68%
	Programs - Under 14 yrs of age	15,000	17,707	(2,707)	118%
	Programs - 15 yrs +	10,000	14,488	(4,488)	145%
	Canada Day Grant	2,500	-	2,500	0%
TOTAL REVENUES - PROGRAMS AND EVENTS		40,000	40,695	(695)	
EXPENDITURES - PROGRAMS AND EVENTS					
	Wages - Programs and Events	181,043	74,412	106,631	41%
	Benefits - Programs and Events	36,947	8,592	28,354	23%
	WCB - Instructors	500	-	500	0%
	Membership/Conference Fees	200	-	200	0%
	Training	1,000	399	601	40%
	Travel - Accomodation & Transportation	2,000	716	1,284	36%
	Freight	500	39	461	8%
	Non Capital Equipment	8,000	-	8,000	0%
	Contracted Services - Instructors	25,000	14,987	10,013	60%
	Supplies Programming	12,000	5,942	6,058	50%
	Supplies - YLAP	12,500	1,496	11,004	12%
	Rental Space	10,000	10,000	-	100%
	Canada Day	2,500	-	2,500	0%
	Discovery Day	2,500	-	2,500	0%
	Celebration of Lights	7,500	774	6,726	10%
TOTAL PROGRAMS & EVENTS EXPENSES:		302,189	117,358	184,831	
NET - PROGRAMS & EVENTS EXPENSES		(262,189)	(76,663)	(185,526)	
1 Funds released once year complete and reports in					
2 Timesheet allocation issue: Wages and benefits overall (Common/Arena/Waterfront) are at 45%					

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Six Month Variance 2021

RECREATION:		2021 Budget	YTD	Variance	%
REVENUE - AMFRC					
	Public Skating	4,500	1,967	2,534	44%
	Ice Fees	30,000	45,090	(15,090)	150%
	Curling Club Lease	4,000	-	4,000	0%
	Recreation Facility Rental	4,000	1,075	2,925	27%
TOTAL REVENUES - AMFRC		42,500	48,132	(5,632)	
EXPENDITURES - AMFRC				-	
	Wages - AMFRC	152,640	93,957	58,683	62%
	Benefits - AMFRC	17,120	10,845	6,276	63%
	Freight - AMFRC	3,000	663	2,337	22%
	Building R & M - AMFRC	75,000	29,088	45,912	39%
	Equipment R & M	15,000	5,050	9,950	34%
	Electrical - AMFRC	120,000	75,789	44,211	63%
	Propane - AMFRC	1,000	1,150	(150)	115%
	Heating - AMFRC	110,000	40,806	69,194	37%
	Contracted Services	20,000	-	20,000	0%
	Supplies Operating - AMFRC	4,500	2,580	1,920	57%
	Equip Fuel - AMFRC	2,500	-	2,500	0%
TOTAL AMFRC EXPENSES:		520,761	259,928	260,833	
NET - AMFRC EXPENSES		(478,261)	(211,796)	(266,465)	
REVENUE - WATERFRONT					
	Fitness Passes	10,000	15,969	(5,969)	160%
TOTAL REVENUES - WATERFRONT		10,000	15,969	(5,969)	
EXPENDITURES - WATERFRONT					
	Wages - Waterfront	13,861	35,654	(21,793)	257%
	Benefits - Waterfront	976	4,085	(3,109)	418%
	Freight	500	438	62	88%
	Building R & M	15,000	5,186	9,814	35%
	Equipment R & M	5,000	-	5,000	0%
	Electrical	6,000	2,933	3,067	49%
	Heating	5,000	9,188	(4,188)	184%
	Supplies Operating	2,500	975	1,525	39%
TOTAL WATERFRONT EXPENSES:		48,837	58,458	(9,621)	
NET - WATERFRONT EXPENSES		(38,837)	(42,489)	3,652	400%
REVENUE - POOL					
	Public Swim	17,000	790	16,210	5%
	Swimming Lessons 14-	10,000	-	10,000	0%
	Swimming Lessons 15+	2,000	-	2,000	0%
	Swim Club	1,000	600	400	60%
	Rentals	250	97	153	39%
TOTAL REVENUES - POOL		30,250	1,487	28,763	
	3 Invoiced in September				
	4 Underestimated cost of propane for zamboni				
	5 Due to necessity of Gym attendants required on site, heat increased for comfort.				

Six Month Variance 2021

RECREATION:		2021 Budget	YTD	Variance	%
EXPENDITURES - POOL					
	Wages - Pool	121,317	26,011	95,306	21%
	Benefits - Pool	11,535	9,723	1,812	84%
	Membership/Conference	200	-	200	0%
	Training	5,000	1,390	3,610	28%
	Travel - Accomodation and Meals	2,000	-	2,000	0%
	Travel - Transportation	1,500	893	607	60%
	Freight	1,500	552	948	37%
	Building Repairs and Maintenance	45,000	10,904	34,096	24%
	Electrical	17,000	1,946	15,054	11%
	Heating	34,000	5,566	28,434	16%
	Supplies - lesson materials	1,000	-	1,000	0%
	Supplies - Operational	5,500	1,769	3,731	32%
	Swim Club Expenditures	500	-	500	0%
	Chemicals	2,500	-	2,500	0%
TOTAL POOL EXPENSES:		248,553	58,754	189,798	
NET - POOL EXPENSES		(218,303)	(57,268)	(161,035)	
REVENUE - GREEN SPACE					
	Rentals - Minto	3,500	2,460	1,040	70%
	Vendor Stalls	1,000	-	1,000	0%
	Commemorative Parks Program Donations	1,000	-	1,000	0%
	Rentals - Parks & Greenspaces	2,500	1,605	895	64%
	Miscellaneous Revenue	10,000	2,000	8,000	20%
TOTAL REVENUES - GREEN SPACE		18,000	6,065	11,935	
EXPENDITURES - GREEN SPACE					
	Wages	123,033	26,650	96,382	22%
	Benefits	17,203	3,106	14,097	18%
	Training	1,000	-	1,000	0%
	Freight	600	51	549	8%
	Non Capital Equipment	5,000	2,675	2,325	53%
	Repairs & Maintenance - Minto	3,000	1,391	1,609	46%
	Repairs & Maintenance - Other	5,000	39	4,961	1%
	Commemorative Parks Program	1,000	-	1,000	0%
	Equipment Repairs & Maintenance	10,000	152	9,848	2%
	Electric - Minto	8,000	3,463	4,537	43%
	Electric - Other	3,000	2,879	121	96%
	Contracted Services	35,000	9,004	25,997	26%
	Parks & Greenspace Maintenance	10,000	6,330	3,670	63%
	Trail Maintenance - Green Space	8,000	1,018	6,982	13%
	Land Lease	500	300	200	60%
	Golf Course - Operating Lease	50,000	45,000	5,000	90%
	DC Minor Soccer	7,000	2,843	4,157	41%
	Community Garden	15,000	-	15,000	0%
	Equipment Fuel	500	-	500	0%
TOTAL GREEN SPACE & PARK MTNCE EXPENSE		302,836	104,900	197,936	
NET GREEN SPACE EXPENSES		(284,836)	(98,835)	(186,001)	
TOTAL RECREATION REVENUES:		190,301	115,587	74,714	61%
TOTAL RECREATION EXPENSES:		1,820,973	691,841	1,129,132	38%
NET RECREATION EXPENSES		(1,630,672)	(576,254)	(1,054,418)	
6	Two staff self isolating costs				
7	Electricity not turned off for winter in washrooms				

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City of Dawson

Priorities and Department Operations and Projects Update

Priority/Project	Status	Next Steps/ Further Information
Dome Road Master Plan	Master Plan currently underway. Public Engagement round two is scheduled for August 2021 Council received a project update and briefing on July 15, 2021	Dome Road Master Planning area includes both the West and East Bench areas that were deemed developable as well as the lower Klondike Bench area. Next round of community engagement on the concept options is anticipated September 2021.
Infill 1 & 2	Preliminary Environmental and Heritage assessment completed. Project Scope changed from C2 to a mix of residential and C2 in June 2021	OCP and ZBL amendment application to be submitted to CoD.
Develop, Service and release lots in the North End Development area	North End development ongoing – currently awaiting tender release (2 tenders) from YG	CoD Subdivision Approval for final lot layout Land Sale Bylaw Road Closure Bylaw Local Improvement Charges (connection) bylaw Encroachment resolutions and LOO where unavailable Risk Analysis determination by YG YG Tender release for Civil works Tender release for clearing and leveling of new lots 1-7 Survey contract YEC Contract Joint YG & CoD Resident communications

Priority/Project	Status	Next Steps/ Further Information
Identify areas suitable for industrial lots and prioritize this with Yukon Government as required lot development	Continued work on Infill 3 as potential future industrial area. Geotechnical and Environmental work currently underway. It is expected that this parcel may be released as a block publicly for private development of the lots.	This work is still underway with Land Planning – no current updates Administration will contract with KDO for a needs/demand assessment for both C2 and Industrial lots upon approval from council
Dredge Pond II	YG currently undertaking feasibility work and developing master planning contract for Fall 2021.	YG considering phased development for Dredge Pond Phase II which may include a parcel released to tender for a developer This project is being managed by YG Rural Land Planning
Lots 1-20 Block Q	RFQ on suitable uses completed and provided to council for information. Council resolution to continue to work on future lease options.	Lease options being prepared and presented to council for consideration. Further tourist survey and engagement work once determination of what information is required and for what decision.
YG 2021 4 lot lottery	These are delayed.	Expect lottery in 2022, combined with other YG lotteries in the territory
Inventory of vacant YG lots in town	Vacant lot inventory provided to council in July 2021.	Decision on lots chosen to pursue studies for potential development/release pending further information.
Development Permits issued 2020 - 2021	132 development permit applications were processed in 2020, and 84 development permit applications have been, or are currently being processed for 2021.	
Mining in Municipal Boundaries	Ongoing processing of development permit applications and rezoning applications.	Each application pertaining to mineral claims in the municipal boundary has its own set of different obstacles. This activity does not fit in the zoning bylaw as written Administration has been considering potential amendments to the zoning bylaw for this activity, either in pertinent sections such as time line for development permits or perhaps a section in the bylaw specific to resource extraction.
Recreation Centre Feasibility Study completed in early 2021 Rec Centre Location	Republic Architecture was awarded contract. Worked on project throughout late 2020 and early 2021 Council resolution passed to confirm the future site to be the Dome Road location.	Council to determine the amenities that will be included and how this project will move forward. Finalize reserve funds available for this project for internal contribution. Set a meeting between City of Dawson and YG Minister of Community Services to discuss steps forward on project.
AMFRC	Ongoing stabilization monitoring with geodetic and datum surveys	Continue to monitor movement of the vertical piles
License of Occupation Cross Country Ski Trails	Parks and Recreation, CAO and CDO working with KATTS and Yukon Government to create License of Occupation between YG and KATTS. City assisting with administration based on expertise in land matters.	Meet with KATTS to discuss next steps

Priority/Project	Status	Next Steps/ Further Information
Pump Track	KATTS successful in securing funding from Lotteries Yukon to build a pilot project pump track between Gaw Field and Crocus Bluff	Construction expected to start in August 2021 and take 3 weeks. Staff to monitor usage and maintenance of space throughout 2021 and 2022.
Parks and Recreation Master Plan		Complete
Swimming Pool	2021 upgrades included installation of main drain covers, flow meters & anti-slip mats	Continue to monitor extend further anti slip flooring
Fitness Centre	<p>Attendants removed in March 2021 with return to FOB system at that time.</p> <p>Currently 122 monthly members have active fitness centre memberships.</p> <p>New Treadmill purchased and installed in June 2021.</p> <p>Small closet converted to large closet in May 2021.</p>	<p>Research ability to sell memberships online.</p> <p>Continue to assess success of space and possible upgrades to improve facility.</p>
Skate/Tennis Court Upgrades	Initial research in progress to create an RFP to assist in creating design plan to add lines and features to space to diversify uses.	Develop RFP and provide scope to council
Disc Golf	Temporary installation in the Crocus Bluff area in spring 2021. Project has proven successful. Moving to permanent installation in 2022	Procurement of permanent equipment for installation underway
Regular Programming	<p>17 in-house youth programs for spring/summer saw registration of 113 out of 182 spots.</p> <p>13 instructor led youth programs for spring/summer saw registration for 124 out of 228 spots.</p> <p>10 instructor led adult programs for spring/summer saw registration for 65 out of 100 spots.</p>	<p>Plan for fall programming session</p> <p>Create invitation to public for instructor led programs for fall session</p>
Community Garden	<p>New coordinator hired in May 2021.</p> <p>New compost bins built in July 2021</p> <p>Plots sold out for 2021</p> <p>Coordinator assessing workload and devising work plan for tasks to complete in 2021 and future years.</p>	<p>Install new signage throughout space (with TH involvement)</p> <p>Replace rotting areas in retaining wall and benches</p> <p>Research solar capabilities to create workspace for coordinator and add modest electricity to public buildings on site.</p>

Priority/Project	Status	Next Steps/ Further Information
Trail Master Plan	Maintenance, Signage & Mapping of trails in 2021	Install initial signage in August 2021. Build and install additional map kiosks in 2022. Release RFP for completion of Hamarstrand Trail in fall/winter 2022. Develop trail plan for Acklen Ditch to Top of Dome uptrack-only trail. Create plans to improve access between Crocus Ball Fields and South-End of Dawson City with YG.
Electronic Ice Re-Surfacers	RFQ issued in June 2021. Bids were received and reviewed in July 2021.	Forwarded to council for contract award August 2021
Minto Park playground re-surfacing	Rubber Mulch deemed dangerous in 2020. Staff worked with contractors to replace surfacing material with Engineered Wood Chips in June 2021	Re-surfacing complete. Monitoring and maintenance of material required.
Minto Park Concession	Staff working with Building Maintenance to improve heating of space, sound quality and improve kitchen capabilities for event usage.	Source materials for installation. Investigate capabilities of building for in-floor heating.
Woolly Mammoth	Installation of gifted Mammoth complete in Fall of 2020 Signage created in-house with assistance from Tr'ondëk Hwëch'in, KPMA, Artist & Yukon Government	Sign installation expected August 2021.
Ninth Avenue Trail Trans Canada Trail Designation	TCT reached out to staff in 2021 to discuss potential for extension of trail from Millennium Trail (aka Dyke) to include Ninth Avenue Trail. Staff applied to designation in April 2021 and received confirmation same month. Designation will open doors to funding opportunities, including Southern Access trails near Crocus Ballfields.	Announce designation. Install signage. Apply for new funding opportunities to improve trail usability and accessibility in future years.
AMFRC Concession Contract	Contractor has prematurely ended contract with City of Dawson.	Develop RFP and provide scope to Council
Banner Poles / Safety Netting Install	Staff working with Yukon Energy on two installation projects. 1. Banner poles on Front St to hang hand painted banners for events. 2. Poles along third-base line at Minto Park to hang safety netting between ball field and playground. Development permit applications in process. Installation due in August or September 2021.	Invite local event organizers to utilize banner poles. Source and order safety netting in winter 2021-22 and install in spring 2022.
Re-design current operations and the solid waste facility	Current cells of divertible waste (metals) are filling quickly and discussion of removal are ongoing with YG regarding a contractor to remove this waste from the facility.	Continued operational efficiencies Addition of staff member to assist with the Free Store Need budget considerations for removal of non-landfill waste (metals)

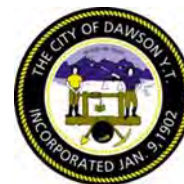
Priority/Project	Status	Next Steps/ Further Information
Solid Waste Truck purchase	RFP released in June 2021	Contract Signed July 2021 with Northern Environmental Management Systems Truck is currently under construction
Continue discussions with YG on Regional agreements	Ongoing discussions with YG. Determined that tenure along with liability share is the next logical step in agreements. CAO's working with contractor (Dennis Shewfelt) and Legal to determine appropriate steps for territory wide implementation.	Briefing provided to Committee of the Whole July 27, 2021.
Planning and design of a new diversion centre and diversion programs	Change in original scope required to outsource project management for the Diversion Centre	At the CAO's desk to complete the scope presented to council and prepare to release as an RFP
Hazardous Waste collection, including oil containers	Currently the City of Dawson does not accept Hazardous Waste at Quigley. Yukon Government did make an announcement that oil containers would be in the next DMR update	Need update from YG on new DMR Regs. Research the requirements and cost associated with collection of household hazardous waste.
Build the bleeder education program into the regular operations of ensuring a sustainable and efficient water system	This program has been incorporated into regular operation	Program continues to be incorporated into regular operations and completed 5% 2019, 10% 2020 Requested from the contractor for the Water Metering Program to provide information on the ability to include the remainder of the residents as well as an education program in the Water Metering project.
Design and implement Water Metering Program	Design and RFP preparation currently under contract with Greenwood Engineering.	Present Scope of work to Council for approval for purchase and installation program for the water metering program. 1 year trial run period once installation complete to determine the appropriate fee structure. Incorporate Bleeder reduction and Education into a parallel timeframe for efficiency.
Water Treatment Plant		Build complete and operational. Continue to work on deficiencies related to the boiler and heating systems.
In-ground Infrastructure upgrade		Projects continuing in 2021
Storm Water outfall	Climate Change funding approved to install valves in the outfall to prevent backflow	Prepare procurement options for the purchase of the back flow valves installation for completion of this project

Priority/Project	Status	Next Steps/ Further Information
Old Pump house Demolition		Need update from YG
New Reservoir Project		Need updated from YG
Lagoon Update		Need update from YG
Climate Change Adaptation Energy Retrofit for Public Works Shop and Administration Building	Contracted Future Proof My Building to complete assessment Recommendations forwarded to council and approved in July 2021	Continue to work on RFP's as presented and passed by council for various projects to increase energy efficiency of these buildings
CBC Restoration	Contracted N.A. Jacobsen-Civil Engineering Consultant and RDH Building Science Inc. to review plans for cladding and drainage work required Contracted KDO to assist with potential building occupation and outreach to various organizations as per council direction for year round occupancy available to the public Finials and Corbels are being manufactured by W.F. Norman Corporation	Prepare tender documents for wall cladding and drainage work Continue to prepare recommendations to council on potential tenants or occupancy of the building Prepare tender documents for restoration of windows and doors
Covid Rebate		All applications completed and either applied against account or issuing refunds in Aug
IT Service and Hardware	Full server and service change over as well as upgrades to hardware that was at end of life	Procurement of hardware complete for 2021, installation when the products are received. Continue monitoring and operational efficiency upgrades when required for staff
Reserves Bylaw		Projected for fall 2021
Water Delivery – Ensure all City of Dawson not on the piped system have a fair and equal access to water delivery	Preliminary options presented to for consideration in June 2021 Contract extended with current contract/user as options are refined	Update the water delivery bylaw to reflect the option chosen by council to move forward. Bring forward refined options to council for user/customer options
Fire Department Training	Basic and Advanced Training has been ongoing during regular and special practice evenings Current Status: 13 basic written/7practical (6 missing 1 blk)	Ongoing training and recruitment

Priority/Project	Status	Next Steps/ Further Information
	<p>10 advanced written/working on practical</p> <p>Total Volunteers: 24 + 1 student</p>	
Facility Space Needs Assessment	PS and PW working jointly. Will need to determine scope	The estimated value of a consultant will determine procurement process
External Generator Install	Requested Quotes from Local Contractors	Proceed with Procurement process upon receiving of the quotes.
Conversion of Fire Training Centre to propane	On hold. Callison yard currently being clean-ed up and re-organized to prepare for a Fire Department Training Centre and City storage. Need for conversion of the burn building will be re-evaluated when complete.	
Traffic Bylaw Review	Initial review completed by Protective Services	Expand Review to include other departments for input
Association of Yukon Fire Chiefs Annual Conference		Scheduled for Aug 2021 in Dawson City
KVA Lease Arctic Brotherhood Hall	Draft of long-term lease reviewed by both KVA and City of Dawson.	
KDO Lease – Solar Array	KDO gave notice of approved funding. Council approved the negotiation of a lease for the KDO solar array at lot 1080 on the Dome Road	Lease Drafted, needs final internal review prior to submitting to KDO for consideration
TH Municipal Services Agreement	MSA reviewed and re-drafted to reflect the completion of installations of main line construction at the Trondek Subdivision and request for change in operational functions of the agreement from TH	In final internal review at administration and will be submitted to TH for review
Collective Agreement Negotiations	Started and stalled in round 2 because of COVID	Expect to start again in Fall of 2021 for a multi-year agreement
Asset Management Policy	Completed and passed by council	Administration considering various Asset Management Plans for potential adoption and implementation to complement our online Asset Management System
Procurement policy	Draft completed	Draft to council for consideration Aug 2021
Records Management Policy	Contract signed with FY Information Management Consulting & Stuart Rennie to review past and current work on archives and plan to implement records management	1. Current situation report with high-level recommendations- September 2021.

Priority/Project	Status	Next Steps/ Further Information
		<ol style="list-style-type: none"> 2. Legal compliance review of the City's existing records retention schedules with recommendations- October 2021. 3. Review list of records slated for destruction and the Archive Inventory List from 2015 to current and provide detailed recommendations for retention and final disposition- October 2021. 4. Prepare documented procedures and supporting information for the City's authorized records destruction process and transferring records to the Yukon Archives- October to November 2021. 5. Develop basic Records Management training materials for City staff and provide online training- November to December 2021.
Management Bylaw	Requires revision. Last updated in 2014	Review will re-start with full change over in Management Position since review started
Business License Bylaw	Requires content review	
Rec Board/Community Grants/Facility rental/Temp-road closure	Consideration of combining these policies has been withdrawn. Policies to be reviewed independently	
Flag Protocol		Final draft with changes to council in August 2021
Accommodation Levy	Bylaw Drafted in early 2020	Stalled due to COVID. Will not bring forward until the community has returned to normal operations.
Vacant Land Tax	Consideration of how to both incentivize development, or disincentivise holding vacant lots.	Upon review of the assessment roll which shows approximately 180 entries on the roll which have multiple lots, administration is considering a review of these roll numbers that contain more than one lot to understand if they require consolidation or separation on the assessment roll.

Report to Council



For Council Decision For Council Direction For Council Information

SUBJECT:	Supply & Delivery of Electronic Ice Re-Surfacers	
PREPARED BY:	Paul Robitaille, Parks and Recreation Manager	ATTACHMENTS:
DATE:	July 8, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Procurement Policy # 14-02	

RECOMMENDATION

That Council award the purchase of one (1) Electric Ice Re-Surfacers to Kendrick Equipment for \$189,900 (plus GST) as per their submitted bid

ISSUE/PURPOSE

To award the purchase of an electronic ice re-surfacer to replace our current propane machine.

BACKGROUND SUMMARY

Our current propane-fuelled ice re-surfacer is 27 years old and has reached the end of its life cycle. This last season it broke down periodically which interrupted the skating season and caused issues for staff and contractors. Council approved the replacement of our current machine in the 2021 capital budget.

The new machine will serve the current recreation centre and can easily be moved to the new facility, once completed.

ANALYSIS / DISCUSSION

At the June 8 Special Council of the Whole meeting, Council directed staff to tender a Request for Quotation (RFQ) and approved the scope of the RFQ presented. At this meeting, based on the information provided by staff research it was agreed that pursuing the purchase of an electric re-surfacer would result in operational savings to fuel costs, maintenance, and air handling.

Staff initiated the RFQ process June 22 which closed July 6. Two bids were received for this RFQ. One from Kendrick Equipment (KE) for a Zamboni 552 AC, and one from Vimar Equipment for an Olympia Millennium E. Both bids met the minimum requirements, which included:

- Lithium-Ion battery
- Four-Wheel Drive
- Board Brush
- Wash water system & pump
- Studded Tires
- Rust-Free Water Tank
- Front Dump Capabilities
- Automobile-Style Foot Controls

- Auger System
- Back Up Alarm
- Conditioner Safety Guards
- 208v lithium-ion battery charger
- Vendors to supply warranty details – time period and coverage
- Vendors to include shipping cost with bid
- Vendors to include delivery date with bid

Bids were evaluated as follows:


	%	POSSIBLE SCORE	SELECTION CRITERIA	KE-Zamboni	VE-Olympia
AMENITIES	30%	30	Amenities offered in bid package	29	28
INFORMATION ON BID FORMS & WITHIN PROPOSAL	15%	15	Bid forms signed, completed. Including insurance and warranty	15	15
SERVICEABILITY/SUPPORT	20%	20	How much support can we expect from vendor?	19	14
PROJECT COST + SHIPPING	35%	35	Fee and shipping costs	32	35
TOTAL	100%			95	92

Based on this evaluation, Kendrick Equipment's Zamboni Ice Re-Surfacer offers us the best option for this purchase.

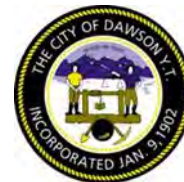
A budget of \$180,000 was approved in the 2021 capital budget for this item. The bid provided by Kendrick Equipment is for \$189,900 which is \$8,900 over the budgeted amount. Funding for this item was planned to come from the *Recreation Facility Reserves*. Based on the nature of this purchase, Administration requests a budget amendment to approve the purchase of fund this item from *Gas Tax Funding* as opposed to using the *Recreation Facility Reserve*.

Administration recommends that council support the decision to purchase the Electric Ice Re-Surfacer (Zamboni 552AC) from Kendrick Equipment for \$189,900 + GST.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	July 30, 2021	

Report to Council



For Council Decision For Council Direction For Council Information

In Camera

SUBJECT:	LDB Infill Projects 1 & 2	
PREPARED BY:	Stephanie Pawluk, CDO	ATTACHMENTS: 1. LDB Summary of Recommendations and Rationale 2. Infill Project #1 Concept Plan 3. Infill Project #2 Concept Plans
DATE:	July 30, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Municipal Act Official Community Plan Zoning Bylaw Land Development Protocol	

RECOMMENDATION

Option1: as forwarded to Council by Committee of the Whole C21-15:

That council direct administration to:

1. Pursue phased development of one C2 and one R3 unserviced lots on the west side of the road in the short-term and two R3 unserviced lots on the east side of the road in a later phase for Infill Area 1
2. Pursue serviced development of C2 and residential lots for Infill Area 2.

OR

Option 2: as presented as recommended to Committee of the Whole C21-15:

That council direct administration to:

1. Pursue phased development of two commercial unserviced lots on the west side of the road in the short-term and two commercial unserviced lots on the east side of the road in a later phase for Infill Area 1.
2. Pursue serviced development of ~22 commercial lots at 0.3 to 1.0 acres in size for Infill Area 2.

ISSUE / BACKGROUND

The Yukon Government Land Development Branch (LDB) is pursuing infill lot development on three sites, following Council direction and as per the Official Community Plan. Council Resolution C19-15-10 directed administration to pursue commercial infill for sites 1 and 2 and industrial infill for site 3. This Council direction to pursue commercial/industrial infill is noted following Council discussion surrounding the potential desire for residential use of Infill Areas 1 and 2 during the LDB's April 21st 2021 land development presentation to Council and Council meeting C21-11.

- C19-15-10** Moved by Councillor Johnson, seconded by Councillor Ayoub that council direct administration to begin preliminary development planning work for Industrial Infill Areas 1, 2, and 3 and Dome Residential Areas A, C, and D, as shown in Development Boundary Maps 1 and 2.

Feasibility work and conceptual planning work has been conducted on Areas 1 and 2, and preliminary feasibility work has been conducted on Area 3. LDB is seeking Council decisions on development options for all three sites, and this information was presented to Committee of the Whole CW21-09 on April 21, 2021, and subsequently, at Council meeting C21-11 on April 28th, 2021 for decision. Council made a decision on infill site 3, but postponed the decisions for sites 1 and 2 as per the following resolutions:

Request for Decision- YG Land Development Branch Infill Projects 1-3:

C21-11-11 Moved by Councillor Shore, seconded by Mayor Potoroka that Council direct administration to pursue the potential option of releasing a raw land parcel (Infill #3) to the private sector for development.

Motion Carried 5-0

C21-11-12 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council postpone to a Committee of the Whole meeting the discussion of:

1. Pursuing phased development of two unserviced lots on the west side of the road in the short-term and two unserviced lots on the east side of the road in a later phase for Infill Area 1.
2. Pursuing serviced development of ~22 lots at 0.3 to 1.0 acres in size for Infill Area 2.

Motion Carried 4-1

At Committee of the Whole C21-15 on June 15th, 2021, CoW resolved to change the direction of these sites as per the following resolution:

CW21-15-03 Moved by Councillor Kendrick, seconded by Councillor Ayoub that Committee of the Whole forward the following decision to Council:

Pursue phased development of one C2 and one R3 unserviced lots on the west side of the road in the short-term and two R3 unserviced lots on the east side of the road in a later phase for Infill Area 1.

Carried 3-2

CW21-15-04 Moved by Councillor Johnson, seconded by Councillor Ayoub that Committee of the Whole forward the following decision to Council:

Pursue serviced development of C2 and residential lots for Infill Area 2.

Carried 4-1

ANALYSIS

Land Use Designation

These sites are designated as Mixed Use in the Official Community Plan. The Mixed Use OCP designation allows for Industrial or Commercial Mixed Use zoning. Residential zoning (R1, R2 & R3) is not permitted under this OCP designation.

LDB has taken direction from both the OCP and Council Resolution C19-15-10 and pursued development based on this direction. LDB requires firm direction on the envisioned use of the sites before allocating further resources to this development. Following direction, LDB will be applying for a rezoning, given that these sites are currently zoned Industrial and Future Planning, for a modified C2 zoning. More detailed discussions about the nuances of this rezoning are to be had following receipt of a rezoning application.

Land Use Needs

Council expressed the desire to have a higher-level conversation about land use regarding what is needed and the timing in which different land use classes will come available in Dawson. LDB provided the following response:

- *In our workplan that we submitted to Council, we provided targeted lot deliveries for all types of projects. This includes:*
 - *North End Development – 16 serviced residential lots; release in 2021*
 - *Dome Road Development – serviced residential lots; phase 1 tentatively targeted for release in 2022. Lots could be provided over the long-term, with Phase 1 providing ~10-20 lots.*

- *Vacant Lot Releases – 3-4 serviced residential lots; release in 2021. Potentially more lots can be released as identified in the vacant lots review and mapping program.*
- *Dredge Pond II – country residential development; release in 2023. Lots could be provided over the long-term, with approximate total number of lots ranging from 20-70.*
- *The above mentioned projects all provide residential lots; while the Infill 1-3 sites are the only commercial/industrial sites identified in Dawson. It would make sense to pursue these as commercial as it follows the OCP, are in areas where there is neighbouring commercial/industrial uses, etc. We are hoping that Infill 1 and 3 (not 2) will be made available in late 2021. Overall, it's important to have a balance of land use projects so we're not specifically targeting only one land use (residential) and disregarding others (commercial/industrial). We feel that the residential projects above sufficiently addresses the residential priority in the short and long term.*
- *KDO prepared a report in 2017 here: <https://www.klondikedevelopment.com/wp-content/uploads/2011/03/2017-Dawson-BRE-Survey-Results.pdf>. The report looked at the state of businesses within Dawson and forecasted short-term demand. The report found that businesses are growing (45% of businesses have expanded in last two years); growth in the mining, construction, and services sectors is occurring; and most businesses expect sales and profit to continue increasing. This report does help to indicate that there is commercial and industrial demand. As well, the report found that "land shortages" was one of the barriers to future expansion.*
- *Accessory residential uses are still allowed in the C2 zone which would help indirectly address residential demand as well. Live/work type uses would be ideal fits in these two areas.*
- *The following OCP goals supports this proposed C2 land use:*
 - *Section 8.0 Economic Development – "Ensuring there is an adequate supply of commercial and industrial land"; "Thriving and supported economic sectors"; "New economic sectors have an opportunity to succeed"; and "The needs of Dawson's population are met through local commercial development".*

Administration was directed to pursue a study on commercial and industrial land use needs at CW21-15.

Following this, Administration worked with KDO who developed a study proposal. This proposal is also being presented at this August 3rd Council meeting.

Concept Plans & Recommendations

The concept plans and recommendations for each site were presented to Committee of the Whole on June 15th, 2021. Please refer to the attached *LDB Summary of Recommendations and Rationale* for further analysis of the options.

Work done to date includes:

- **Infill Area 1:**
 - Feasibility work (Phase 1 ESA, desktop and drilling geotechnical studies, heritage assessments, pond assessments).
 - Planning report with conceptual site plan options.
 - Consultation with TH.
- **Infill Area 2:**
 - Feasibility work (Phase 1 ESA, desktop and drilling geotechnical studies, heritage assessments, pond assessments).
 - Planning report with conceptual site plan options.
 - Work plan outlining CoD & YG roles & responsibilities.

Options

Option 1

Council proceeds with the direction set out by resolutions CW21-15-03 and CW21-15-04.

Option 2

Infill Area 1 Options:

- .1 Pursue phased development -two unserviced commercial lots on the west side of the road in the short-term and two commercial lots on the east side of the road in a later phase. **LDB recommendation.**
- .2 Create a larger four lot commercial development and release at same time.
- .3 Do not proceed with the development.

Infill Area 2 Options:

- .1 Pursue serviced commercial development: ~22 lots at 0.3 to 1.0 acres in size. **LDB recommendation.**
- .2 Pursue unserviced commercial development: 9 lots at 1.0 acres in size.
- .3 Consider joint development with adjacent parcels.
- .4 Do not proceed with development.

APPROVAL

NAME: Cory Bellmore, CAO

DATE: July 29, 2021

SIGNATURE:



April 28 City of Dawson Regular Council Meeting

Commercial/Industrial Infill Sites 1, 2, 3 – YG LDB Recommendations

Site	LDB's Recommendations	Justification for Recommendations
<p>Commercial/Industrial Infill 1 – 2-4 Lot Unserviced Development</p>	<ul style="list-style-type: none"> Development will be an unserviced development similar to existing lots in area. Well and septic systems can be installed by property owner. 	<ul style="list-style-type: none"> The nearest water and sanitary services are located in the Klondike Highway which is approximately 300 m away. Extending services for a small development of 4 lots is not cost recoverable and would mean the project cannot proceed.
	<ul style="list-style-type: none"> Pursue a phased approach where 2 lots on west side can be released in short-term; and 2 lots on east side can be a later phase. 	<ul style="list-style-type: none"> Lots on west side have less constraints and can be released sooner, which will address short-term commercial lot demand.
	<ul style="list-style-type: none"> Rezone lots from M1 (Industrial) to C2 (Commercial). 	<ul style="list-style-type: none"> Rezoning to commercial supports the OCP (currently designates area as Mixed-Use). Rezoning to residential is not supported in the OCP. Original direction received from Council in a 2019 Resolution was for industrial or commercial development in these infill sites. LDB has spent money on the premise this is a commercial development based on Council direction. Addresses commercial lot demand. Other residential projects will address residential lot demand. However, C2 zoning also allows for residential uses so a buyer could potentially develop a residential use along with a commercial use on their property. Rezoning to C2 will help address comments and concerns received from TH regarding impacts to the resident living on their C-75FS Settlement Parcel to the south. C2 zoning supports lighter commercial uses and will prohibit industrial uses that could produce more noise or other nuisances. In addition, the parcels could be amended with an additional zoning restriction to increase the setbacks for buildings to the southern property line to 10 m (currently its 6 m). This will address TH's comments as well. The area appears to be a transition zone to more intensive industrial uses to the east (Callison). Nearby parcels are also zoned C2, so this zoning appears appropriate.

Site	LDB's Recommendations	Justification for Recommendations
Commercial/Industrial Infill 2 – ~22 Lot Serviced Development	<ul style="list-style-type: none"> Development will be a serviced development with water and sewer extended into subdivision. Final servicing decisions will be made during detailed design phase. 	<ul style="list-style-type: none"> There is nearby water and sanitary services running along highway. Lot sizes can be reduced due to servicing.
	<ul style="list-style-type: none"> Pursue an approximately 22 lot (or more) serviced development with lots ranging in size from 0.3 to 1.0 acres. 	<ul style="list-style-type: none"> Extending services will still be expensive due to geotechnical considerations (e.g. tailing ponds). The number of lots should be maximized to ensure cost recovery. Development could be a unique commercial development supporting smaller scale live/work businesses (e.g. trades centre, contractor services, artists, etc.). A range of lot sizes would be provided for buyers who may want more of a conventional commercial lot; or a smaller lot.
	<ul style="list-style-type: none"> Rezone area from FP (Future Planning) to C2 (Commercial). A special modification to the C2 zone should be considered to lower the minimum C2 lot size from 1 acre to 0.3 acres. 	<ul style="list-style-type: none"> Original direction received from Council in a 2019 Resolution was for industrial or commercial development for this infill # 2 site. LDB has spent money on the premise this is a commercial development based on Council direction. Addresses commercial lot demand. Other residential projects will address residential lot demand. However, C2 zoning also allows for residential uses so a buyer could potentially develop a residential use along with a commercial use on their property. This could be a unique live/work area. Existing nearby parcels are zoned C2, so this zoning would be compatible. C2 zoning doesn't allow for intensive industrial uses such as junkyards, heavy equipment storage, and bulk fuel depots. TH comments to date on this site have been preliminary but some concerns have been expressed about developing too close to the Klondike River. A riparian setback has been applied respecting a sufficient distance from the river. There may be an opportunity to work with TH regarding joint development. The 22 lot option could allow for this.

Project 2: Commercial/Industrial Infill Area 2

Updated 2/16/14, 2:06 PM by: SSI/FORD

\\1128\TEMPORARY\1128 DW MID DRAWING\WORTH SITE\FIGURE 2\FIGURE 2.DWG

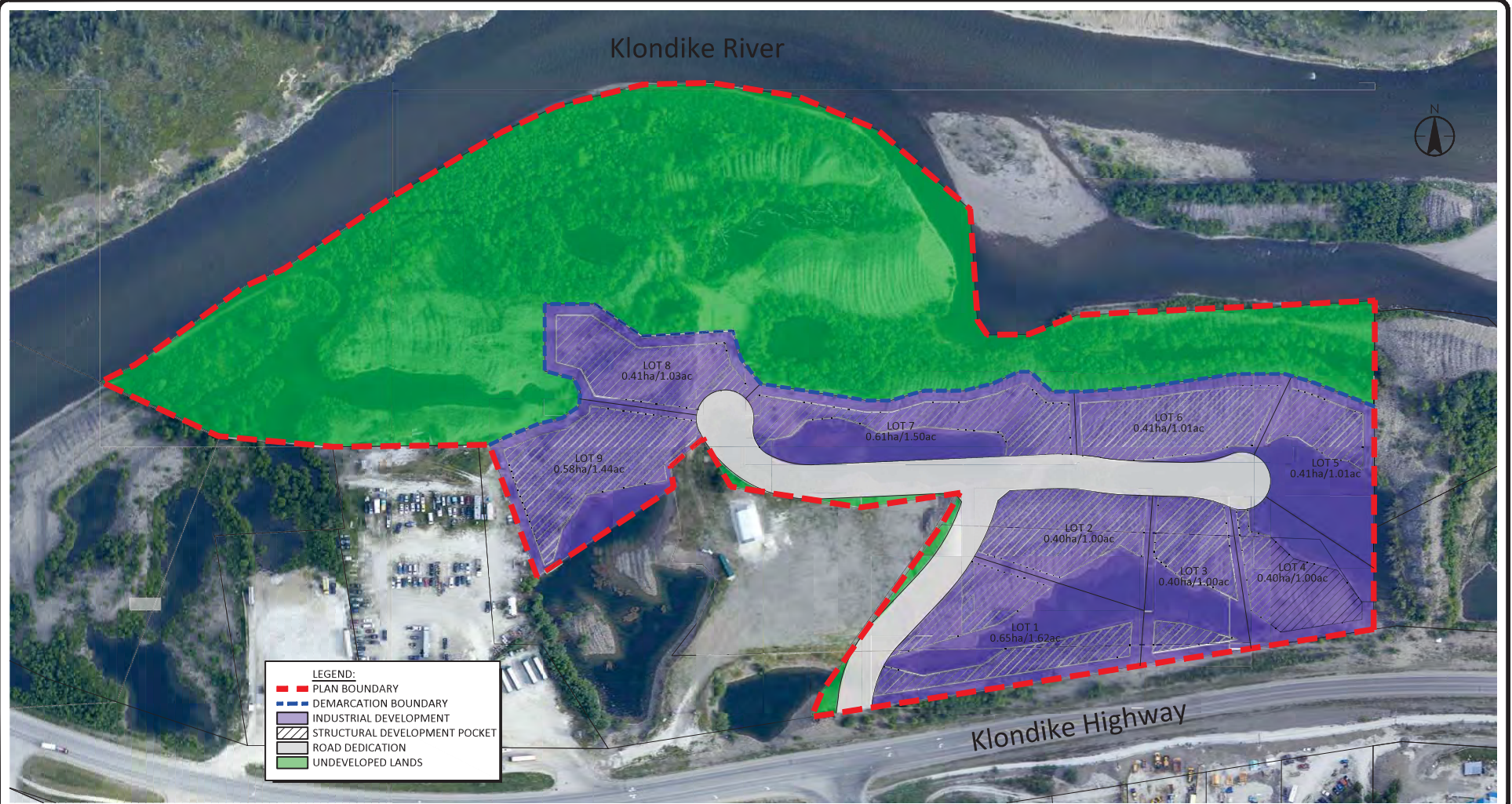


Figure 6.0 - Option A
Infill Site #2 - 9 Lot Cul-de-sac (1.0ac Lots)



Prepared for:
Government of
Yukon

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:2000
PROJECT #:

April, 2021

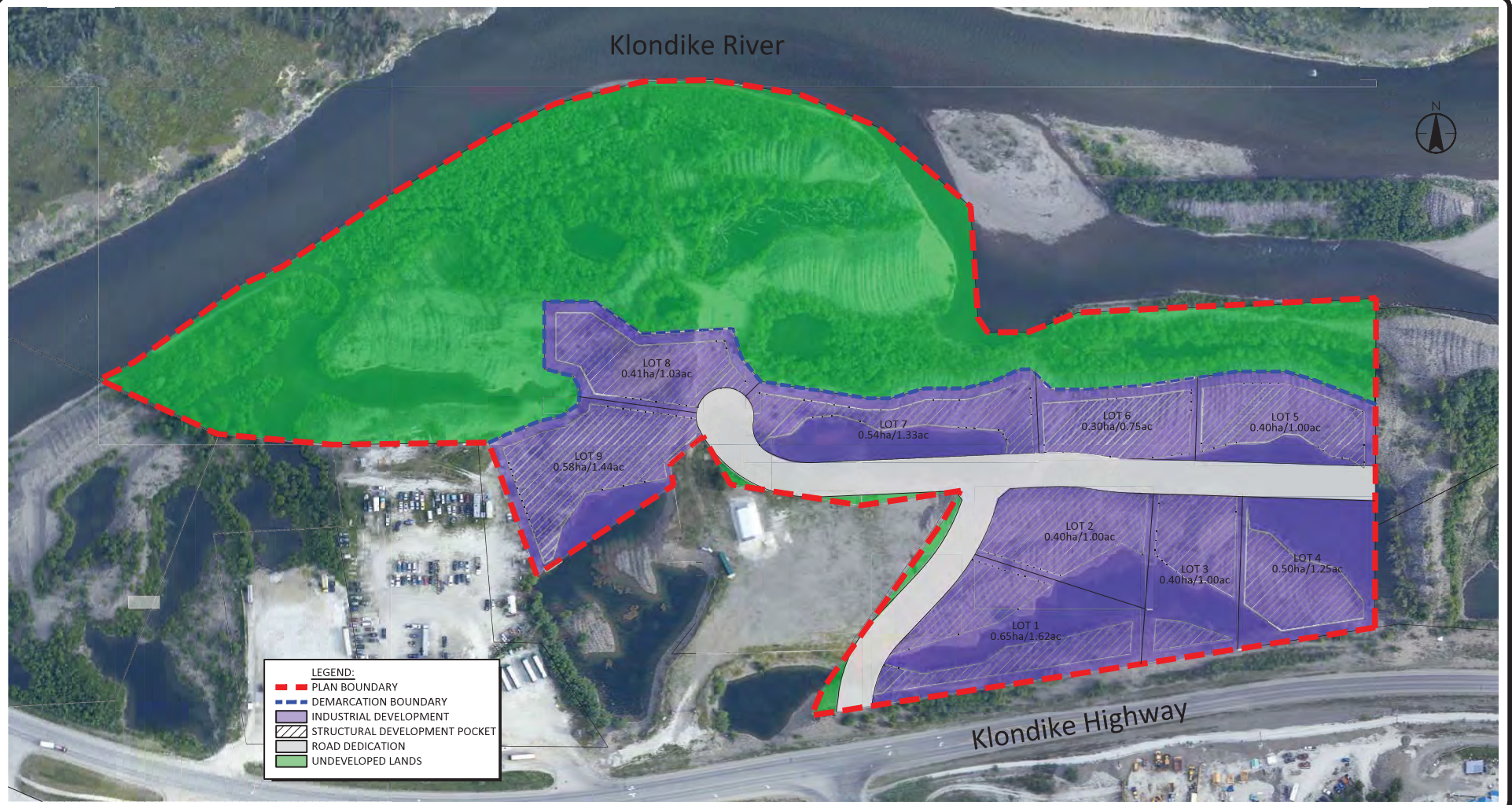


Figure 7.0 - Option A-1
 Infill Site #2 - 9 Lot Cul-de-sac (1.0ac Lots)



Prepared for:
 Government of
 Yukon

DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:2000
 PROJECT #:

April, 2021

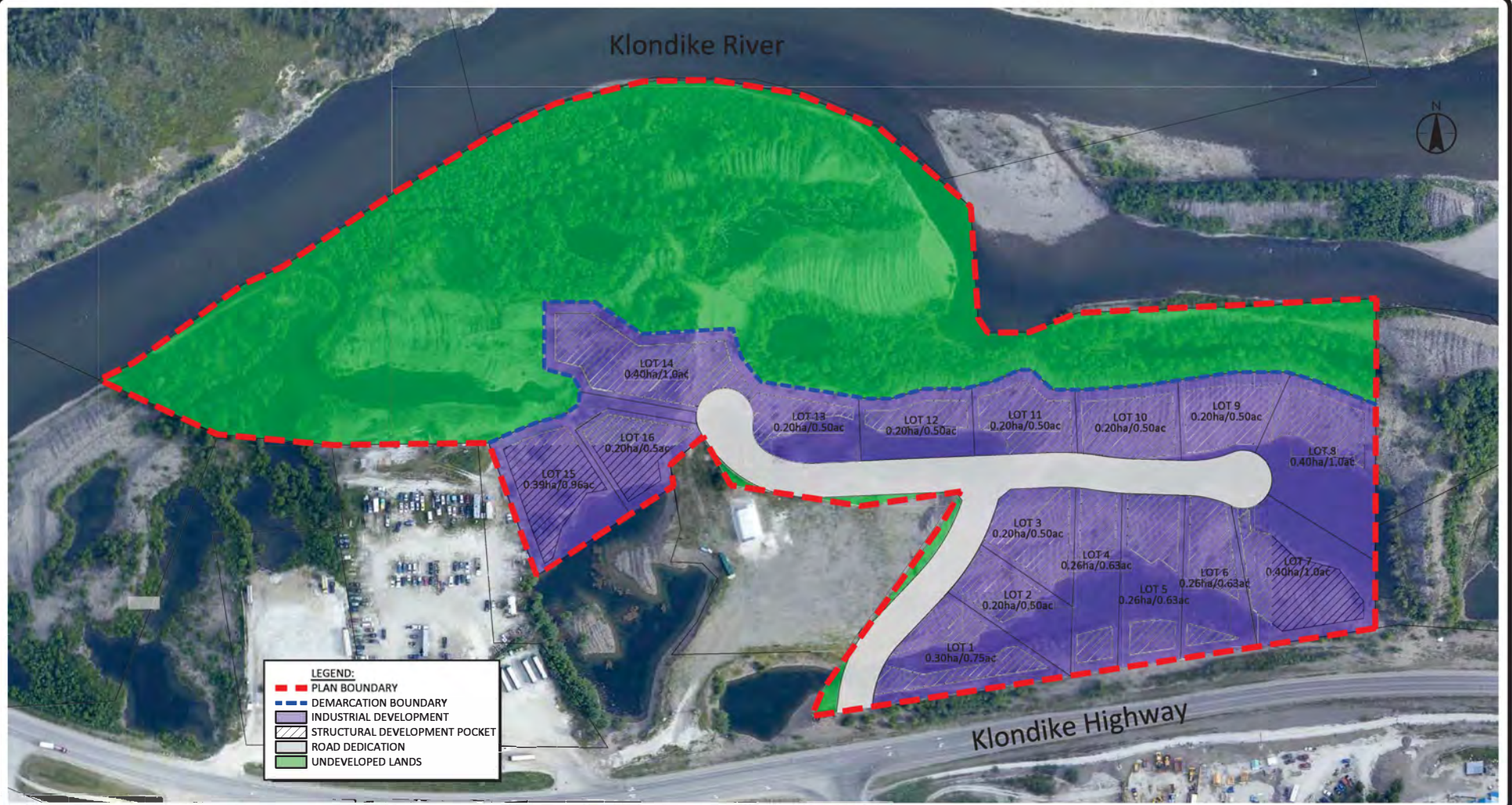


Figure 8.0 - Option B
 Infill Site #2 - 16 Lot Cul-de-sac (Mixed sized lots)



Prepared for:
 Government of
 Yukon

DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:2000
 PROJECT #:

April, 2021

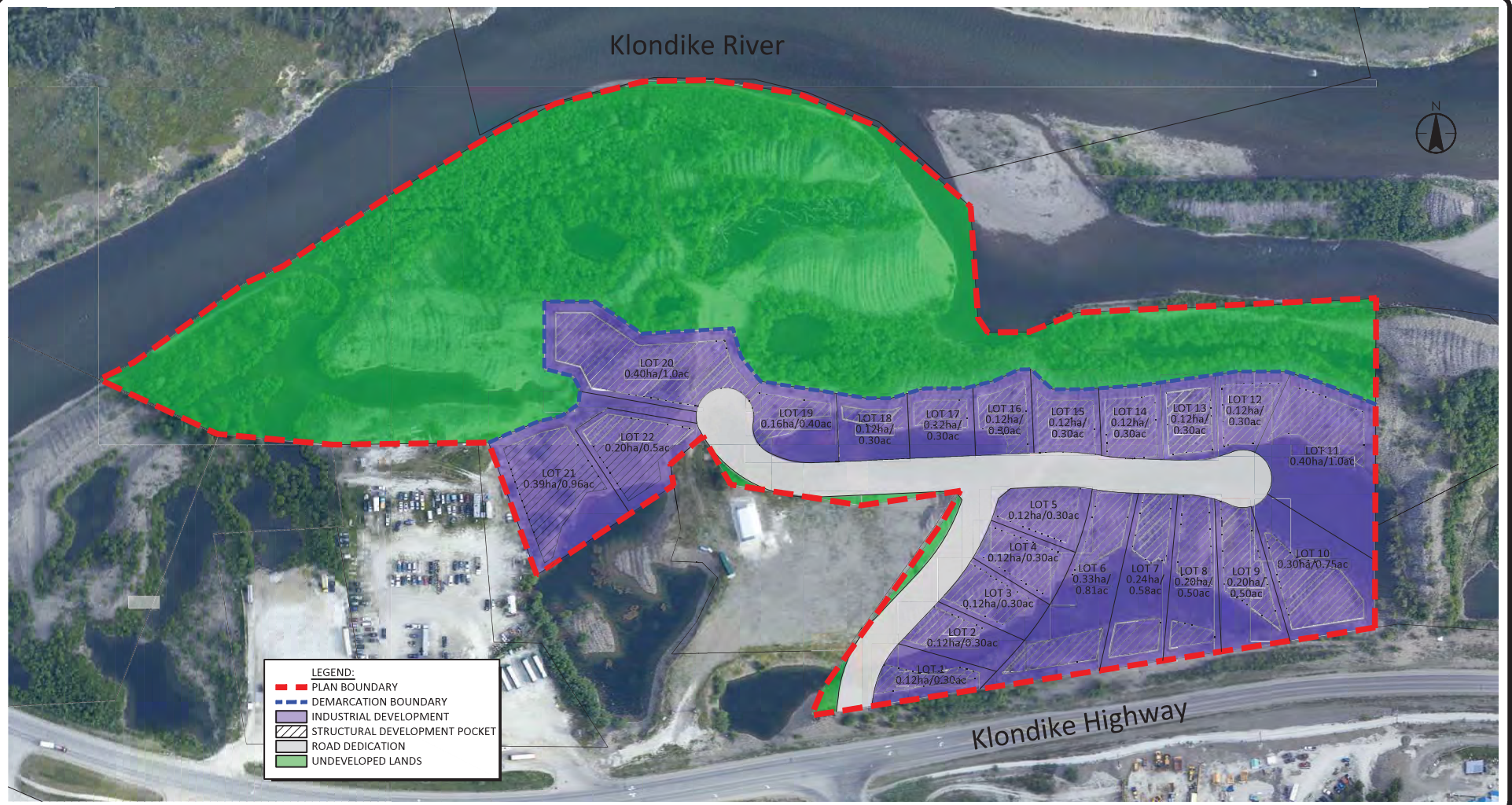


Figure 10.0 - Option C
 Infill Site #2 - 22 Lot Cul-de-sac (Mixed sized lots)

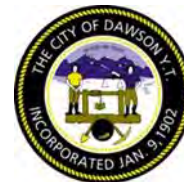


Prepared for:
 Government of
 Yukon

DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:2000
 PROJECT #:

April, 2021

Report to Council



For Council Decision For Council Direction For Council Information

In Camera

SUBJECT:	Lots 5 and 6 Block X Ladue Estate Consolidation Application (#21-021)	
PREPARED BY:	Stephanie Pawluk, CDO & Stephani McPhee, PDA	ATTACHMENTS: 1. Application & Supporting Documentation
DATE:	July 29, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: Municipal Act Subdivision Bylaw Official Community Plan Zoning Bylaw Heritage Bylaw		

RECOMMENDATION

It is respectfully recommended that Council approve Consolidation Application #21-021 on the following conditions:

1. That a zoning bylaw amendment is passed for Lots 3 and 4 to change the zoning from R1 to either R2 or C1.
2. That a parking easement be registered for Lot 3 and 4, Block X, Ladue Estate within 12 months of the date of approval OR Lots 3 and 4 be consolidated with this new lot.

ISSUE / BACKGROUND

Subdivision Application #21-021 applies to consolidate Lots 5 and 6 Block X Ladue Estate. The final lot will be 10,000ft². The application successfully passed a public hearing on March 31st. The application has been delayed going to Council for approval until the complete application submissions were received to allow a complete zoning assessment to be conducted. The property is the site of the Dawson City Community Chapel – see



Figure 1.

Figure 1 Exterior of Dawson City Community Chapel

ANALYSIS / DISCUSSION / ALIGNMENT TO OCP & STRATEGIC PRIORITIES

Comments

Department heads have been asked to comment on this application for the purposes of assessing operational requirements such as access, lot grading, and slope stability. No concerns were raised.

The application has been circulated to every property owner within a 100m radius of this property, inviting comments and questions. No comments were received.

Subdivision Bylaw

Subdivision Control Bylaw s. 3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Analysis/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act s. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The existing vehicle access to the site is via Fifth Avenue, and there is no boardwalk in this area of Dawson (see Figure 2 and

Figure 3). There is an existing rear alley that is open and in use that provides additional access.

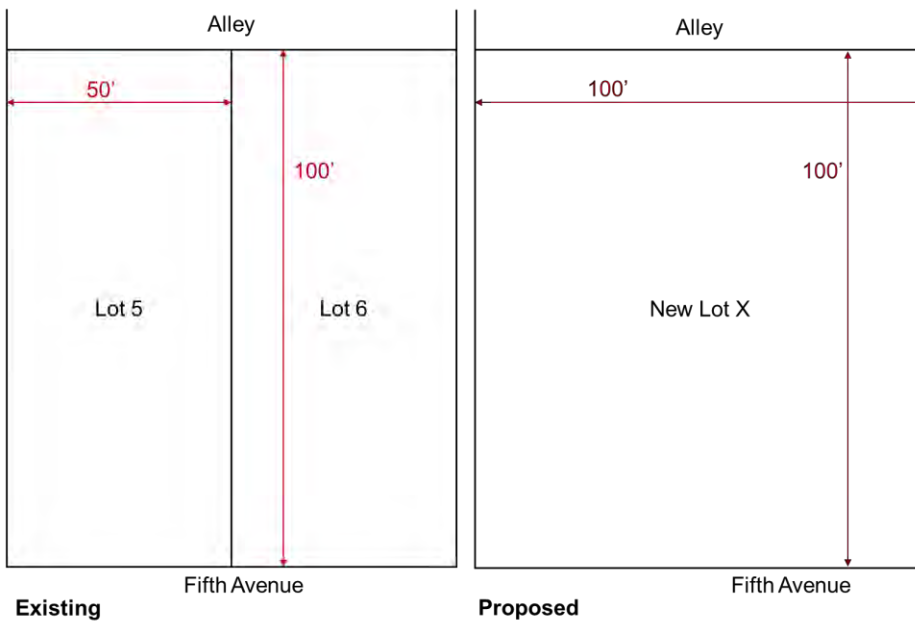


Figure 2: Existing and proposed lot configuration.



Figure 3 Context map showing location of lots under consideration

Official Community Plan

The existing properties are currently designated as UR – Urban Residential. The area is predominantly low- and medium-density residential but institutional uses such as religious assemblies can also be located in this area. Therefore, the current property conforms to the OCP and the consolidated lot would be required to retain the same designation. Any new use or development on the proposed lots would be required to continue conforming to UR – Urban Residential.

Zoning Bylaw

The subject property is currently designated as P2 – Institutional. The Zoning Bylaw is intended to implement the goals of the OCP. The purpose of the P2 zone is to provide community facilities for use by the public, such as recreation and education facilities, government and health services, and libraries and museums. The current use conforms to this designation as it is a religious assembly facility and no change in use has been indicated by the applicant.

The applicant also owns Lots 3 and 4 which currently serve as their parking lot, but these parcels are designated as R1 – Single Detached and Duplex Residential. Parking is not currently a permitted use in the R1 zone. Lots 3 and 4 provide a minimum of 12 parking spaces for the chapel. This proposed amount of parking conforms with Section 9 of the Zoning Bylaw; however, due to the incorrect zoning to allow for a parking lot, a zoning amendment has been added as a condition on the subdivision approval. Additionally,

in order to formalize the parking on Lots 3 and 4 for the chapel use on the adjacent lot, either a registered parking easement would be required or consolidation with the newly created chapel lot.

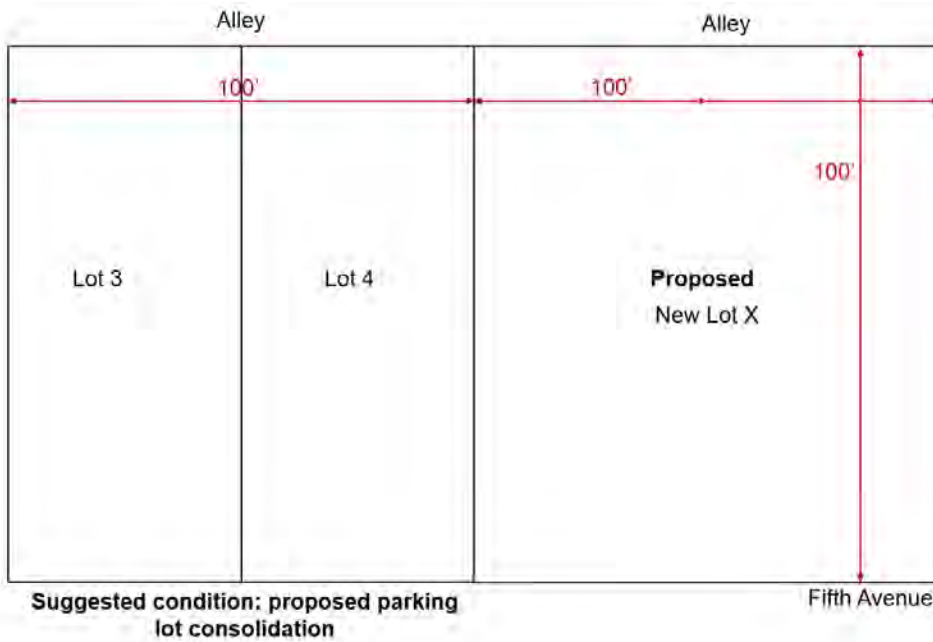


Figure 4 Context map showing the newly created lot and parking on Lots 3 & 4

Heritage Bylaw

Lots 5 and 6 Block X Ladue Estate are situated in the Historic Townsite and thus are subject to the City's Heritage Bylaw. The consolidation application was triggered by development permit application #21-020 for a wheelchair ramp upgrade, which conformed to the Design Guidelines for Historic Dawson and Heritage Management Plan. Any future development on these lots will continue to be assessed according to these documents to ensure conformity with the Heritage Bylaw.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: <i>C. Bellmore</i>
DATE:	July 30, 2021	



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY	
APPLICATION FEE:	\$105 + GST
DATE PAID:	13/4/21
RECEIPT #:	38019
PERMIT #:	21-021

SUBDIVISION APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND SUBMISSION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

Subdivision
 Consolidation
 Boundary Adjustment

CIVIC ADDRESS: 1254 5th Ave VALUE OF DEVELOPMENT: \$2000⁰⁰
 LEGAL DESCRIPTION: LOT(S) 5 & 6 BLOCK x ESTATE Ladue PLAN# 8338A

PROPOSED DEVELOPMENT: Please provide a brief description of the proposed development, including the number of proposed lots and their sizes.

Development consists of building a low barrier access ramp on a structure which straddles lot 5 & 6, Block x Ladue Estate.

APPLICANT INFORMATION

APPLICANT NAME(S): Ion Nyland
 MAILING ADDRESS: Box 1194 Dawson City POSTAL CODE: Y0B 1G0
 EMAIL: ionnyland@hotmail.com PHONE #: 867-993-3134/5122

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

OWNER NAME(S): Dawson Community Chapel
 MAILING ADDRESS: Box 474 Dawson City POSTAL CODE: Y0B 1G0
 EMAIL: dawsoncommunitychapel@hotmail.com PHONE #: 867-993-5504

It is the responsibility of the applicant to ensure that all plans conform to the provisions of the City of Dawson Zoning Bylaw and applicable territorial and federal legislation.

FURTHER INFORMATION

ACCESS: Does the proposed development require additional access to any public road or highway? If yes, please name the road and describe the location of the proposed access.

No



THE CITY OF DAWSON

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PERMIT #:	21-021

WATER: Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? If yes, please name the body of water and describe the feature.

Lots are situated within Dawson Proper and probably within .5 of the Yukon River.

TOPOGRAPHY: Describe the nature of the topography of the land (flat, rolling, steep, mixed), the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. & sloughs, creeks, etc.), and the kind of soil on the land (sandy, loam, clay, etc.).

EXISTING BUILDINGS: Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:

land has a church building on it, and ~~two~~ ^{two} ~~one~~ out buildings that serve as furnace shed and storage facility.

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw No. 2018-19 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/ WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March 2nd, 2021
DATE SIGNED

[Signature]
SIGNATURE OF APPLICANT(S)

DATE SIGNED

SIGNATURE OF OWNER(S)



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY	
PERMIT #:	24-021

INSTRUCTIONS AND GUIDELINES

IT IS IMPORTANT TO READ AND UNDERSTAND THE FOLLOWING INSTRUCTIONS PRIOR TO COMPLETING THE APPLICATION FORM. THESE GUIDELINES ARE FOR REFERENCE ONLY. IN THE EVENT OF A DISCREPANCY WITH THE ZONING BYLAW OR OTHER BYLAWS/LEGISLATION, THE BYLAW/LEGISLATION PREVAILS.

1. Council shall not approve any application for the subdivision of any land within any zone or on any site where the parcels do not meet the minimum requirements prescribed for that zone.
2. At the sole discretion of Council, parcels with a pre-existing legally non-conforming use or structure may be subdivided so long as the subdivision does not increase the legally non-conforming nature of the use or structure.
3. Spot land applications and parcel enlargements can be approved at the sole discretion of Council and will not be approved by Council unless the application conforms to the long-term plan for those lands, as described in the OCP or other applicable approved plans.
4. Notwithstanding the above, Council may approve an application for the subdivision of any land within the historic townsite into lots that do not meet the minimum site area requirements prescribed for the underlying zoning district as a heritage conservation incentive, provided:
 - a. that subdivision is in keeping with the heritage integrity of the community; and
 - b. the development proposed for those lots meets the heritage management policies and guidelines of the OCP and the Zoning Bylaw
5. Prior to final approval, Council shall hold a public hearing to hear and consider all submissions respecting the proposed subdivision. The public hearing shall be held no earlier than seven days after the last date of publication of the notice.
6. The notice must be circulated, in a method approved by Council, once a week for two successive weeks.
 - a. Methods of notice circulation may include posting on the City website, in local newspapers, and/or on the City and Post Office Bulletin Boards, as well as sending written notification.
 - b. The notice shall:
 - i. describe the area affected by the proposed subdivision
 - ii. state the date, time, and place for the public hearing respecting the proposed subdivision
 - iii. include a statement of the reasons for the subdivision and an explanation of it
7. Written notification letters shall be mailed prior to the public hearing to all properties within the following radii of the subject property:
 - a. 100 m (328.1 ft.) for properties within the historic townsite
 - b. 1 km (3,280.1 ft.) for properties outside the historic townsite
8. A notification sign shall be placed on the subject property for a minimum of seven days.
 - a. The sign shall state the details of the subdivision and the date, time, and place of the public hearing, as well as the City's contact information.
 - b. The sign shall be provided by the City and shall be returned to the City on the day following the public hearing.
 - c. Signs not returned will be subject to an advertising fee equal to the replacement of the sign materials.
9. Every applicant who applies for subdivision of land shall provide to each lot created by the subdivision direct access to a highway satisfactory to the approving authority.
10. On receipt of a completed application for subdivision, Council will, within 90 days, approve it, refuse it, or approve it with conditions. Approval of an application shall be valid for a period of 12 months and may be subject to renewal for one more period of 12 months at the discretion of Council.
11. If Council refuses an application for subdivision, no subsequent unaltered application for approval of a proposed subdivision of land that provides for the same use of the land shall be made by the same or another person within six months of the date of the refusal.
12. If an application for a proposed subdivision of land is approved with or without conditions the applicant shall:
 - a. submit to the CDO a plan of subdivision or an instrument drawn in conformity with the approval; and
 - b. on approval of the subdivision plan, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
13. If approval of an application for subdivision is refused, the applicant may, within 30 days after the date on which the notice was mailed to the applicant, appeal in writing to the Yukon Municipal Board.



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
www.cityofdawson.ca

OFFICE USE ONLY	
PERMIT #:	21-021

COMPLETE APPLICATION SUBMISSION REQUIREMENTS

As per the Municipal Act s. 320(1), a subdivision will be granted, granted with conditions, or refused within 90 days of receipt of a complete application. An application is not deemed complete until the following information is submitted to the satisfaction of a Development Officer.

- Application Form (completed in full)
- Application Fee as per City of Dawson Fees and Charges Bylaw & Zoning Bylaw
- Site Plan that includes:
 - a north arrow and scale
 - property lines shown and labelled as per the most recent legal survey
 - dimensions and areas of all proposed lots
 - all easements and rights of way shown and labelled
 - the location and labelling of all abutting streets, lanes, highways, road rights of way, sidewalks, water bodies, and vegetation
 - the topography and other physical features of the subject land
 - the location, size, type, and dimensions of all existing buildings and/or structures on the subject land, as well as the distance of the buildings and/or structures from the proposed property lines
 - the location of retaining walls and fences (existing and proposed)
 - the location, dimensions, and number of onsite parking areas
 - the location of loading facilities
 - the date of the plan
- Certificate of Title (if owner does not match Assessment Roll)
- Stormwater management plan
- Other as required by the CDO: _____

OFFICE USE ONLY

LEGAL DESCRIPTION: LOT(S) 4 & 5 BLOCK X ESTATE LADUE PLAN# 8338A

ZONING: P2 DATE COMPLETE APPLICATION RECEIVED: _____

TYPE OF APPLICATION: CONSOLIDATION

APPLICANT NAME(S): IAN NYLAND

OWNER NAME(S): DAWSON CITY COMMUNITY CHAPEL

APPLICATION REJECTED

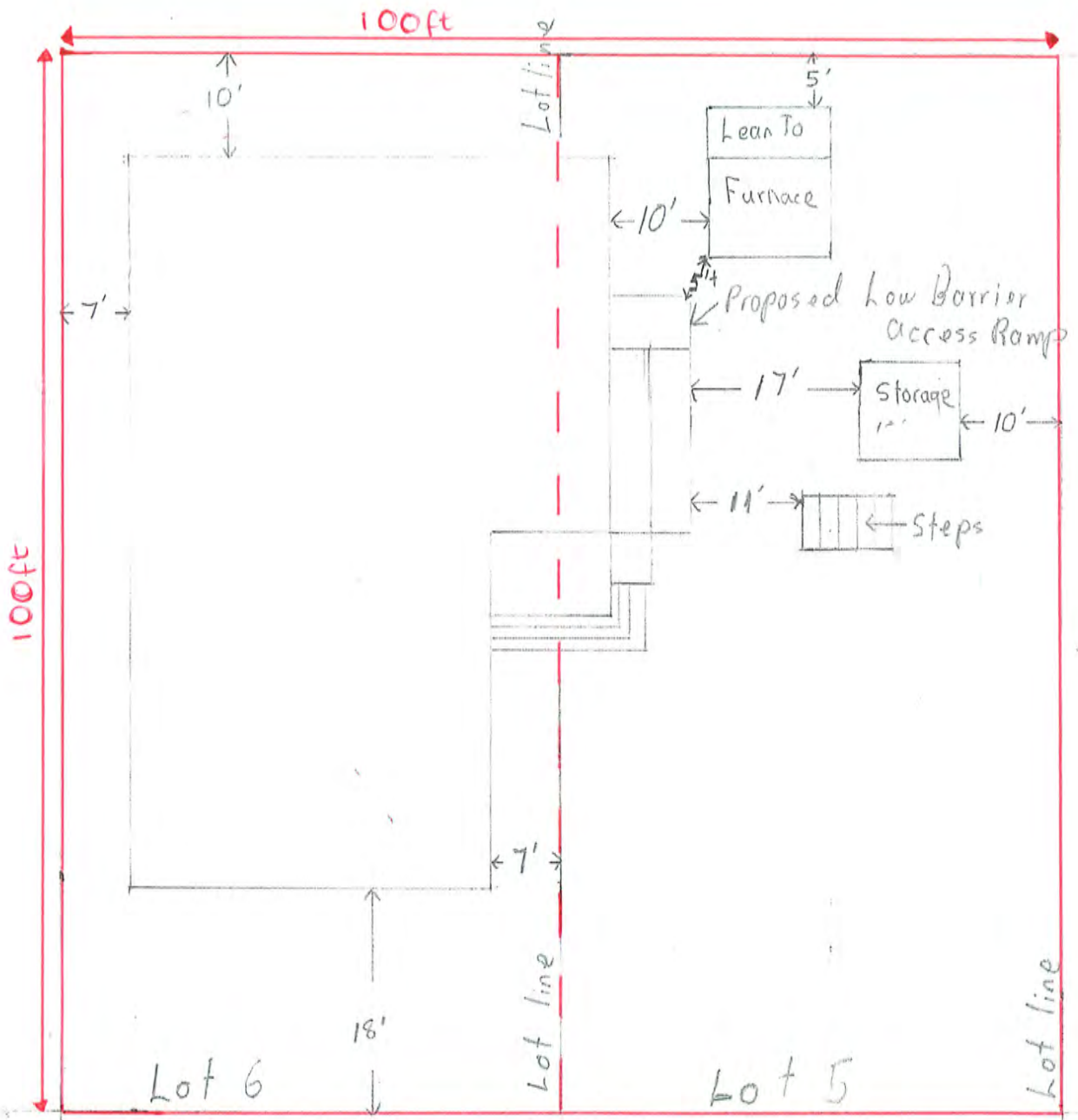
APPLICATION APPROVED / PERMIT ISSUED

A letter [] has OR [] has not been attached to this permit explaining reasons and/or permit conditions. If a letter is attached, it constitutes a valid and binding component of this permit.

DATE: _____ SIGNATURE: _____

PROPOSED LOT CONSOLIDATION East

North



South

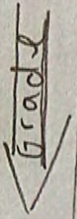
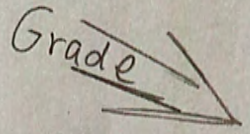
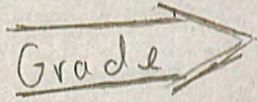
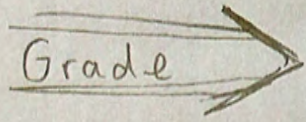
Lot 6
Block X
Ladue Estate

Lot 5
Block X
Ladue Estate

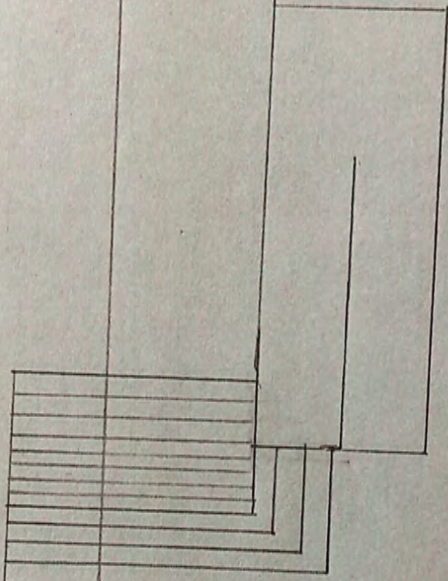
1/16" = 1"

West

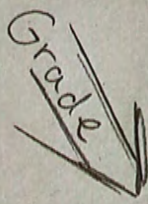
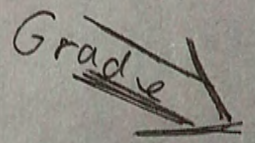
East



Arrows indicate direction of drainage. Water for the most part does not pool.



South



Lot 6 Block X
Ladue Estate

Lot 5 Block X
Ladue Estate

1.52 M



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0

PH: (867) 993-7400, FAX: (867) 993-7434

Zoning Assessment

File Number: 21-021 Date: 5
 Zone: P2 Assessment completed by: Stephani McPhee
July 22, 2021

1. Application Type

<input type="checkbox"/>	OCP Amendment	<input type="checkbox"/>	Variance
<input type="checkbox"/>	Zoning Amendment	<input type="checkbox"/>	Development
<input checked="" type="checkbox"/>	Subdivision	<input type="checkbox"/>	Other:

2. Official Community Plan Designation: Urban Residential (UR)
 Does the proposed development meet OCP requirements? yes ___ no
 If no, OCP amendment is required.

3. Zoning By-Law Designation: Institutional (P2)
 Does the proposed development meet ZBL requirements? yes ___ no
 If no, ZBL amendment is required.

4. Heritage Management Plan Designation: Residential Heritage Management Area (RHMA)
 Does the proposed development require HAC review? ___ yes ___ no
 If yes, fill out Heritage Assessment form.

5. Zone Specific Regulations:

Provision	Permitted	Proposed	Compliant	Variance Required
Permitted Use	religious assembly facilities	religious assembly facilities	<input checked="" type="radio"/> Y / <input type="radio"/> N	
Minimum Parcel Size	5000 ft ²	10 000 ft ²	<input checked="" type="radio"/> Y / <input type="radio"/> N	(based on CI requirements)
Maximum Parcel Size	—	—	Y / N	
Minimum Parcel Width	—	—	Y / N	
Minimum Setback (Front)	0	18 ft	<input checked="" type="radio"/> Y / <input type="radio"/> N	
Minimum Setback (Side)	0	10 ft	<input checked="" type="radio"/> Y / <input type="radio"/> N	
Minimum Setback (Side)	0	7 ft	<input checked="" type="radio"/> Y / <input type="radio"/> N	
Minimum Setback (Rear)	5 ft	5 ft	<input checked="" type="radio"/> Y / <input type="radio"/> N	



THE CITY OF DAWSON

P.O BOX 308, DAWSON CITY, YUKON Y0B 1G0
 PH: (867) 993-7400, FAX: (867) 993-7434

Provision	Permitted	Proposed	Compliant	Variance Required
Minimum Floor Area	—	—	Y/N	
Maximum Height (Principal)	45ft	22ft	Y/N	
Maximum Height (Accessory)	45 ft	< 45ft	Y/N	
Maximum Parcel Coverage	—	—	Y/N	
Maximum Floor Area Ratio (FAR)	3	< 3	Y/N	
Minimum Off-Street Parking Spaces	1/8 seats = 50/8 = 7 seats required.	4/8 seats	Y/N	
Minimum Setback (Principal and Accessory)	0 ft	—	Y/N	
Zone Specific:			Y/N	
Zone Specific:			Y/N	

6. Notes:

parking: 90 ft · 55ft
 (4,950 sqft)

typical space = 9ft x 20ft
 (180 sqft)

4950 / 180 = 27.5 spaces
 ↳ 12 comfortably (email)

50 seats, 12 parking stalls
 (more than enough)

Permit #: 21-021

Applicant: Ian Nyland

Legal description: LOTS 5 + 6 BLOCK X LAKE

Subdivision/Consolidation Notice Process

Decision Required By: _____

Action	Date
1. Notice of a Public Hearing released to public (refer to S.1 below)	12/3/2021
2. Public Hearing (refer to S.2 below)	31 st March, 2021
3. Council Decision	Aug 3, 2021

Section 1. Notice of a public hearing.

The notice must be circulated, in the method approved by Council, once a week for two successive weeks. The notice shall:

- a) describe the area affected by the proposed Subdivision;
- b) state the date, time, and place for the public hearing respecting the proposed Subdivision;
- c) include a statement of the reasons for the amendment and an explanation of it.

'Method approved by Council' includes the City of Dawson website, the Klondike Sun, the City and Post Office Bulletin Boards, and written notification as detailed below.

Written notification letters produced by the City of Dawson describing the area affected by the proposed amendment, stating the date, time and place for the public hearing and the reasons for the subdivision and an explanation of it shall be mailed to all properties prior to the public hearing within the following radii of the subject property:

- A) within the Historic Townsite, 100m (328 ft.);
- B) all other areas, 1km (3,281 ft.).

A notification sign shall be placed on the subject property following First Reading until such time as Council has ruled on the application. The sign shall state the details of the subdivision and the date, time and place of the public hearing as well as contact information of the City of Dawson.

The applicant shall allow a sign manufacturer contracted by the City to install the sign on the subject property in a conspicuous location. The applicant shall pay the required fee for the sign as specified in the Fees Bylaw in addition to the application fee.

Section 2. Public Hearing

Before making a decision, Council shall hold a public hearing to hear and consider all submissions respecting the proposed subdivision. The public hearing shall be held not earlier than 7 days after the last date of publication of the notice.

Section 3. Notice Requirements

- Klondike Sun
- Bulletin Board/Post Office
- Website/E-News
- Sign on Property
- Letters
- Public Works
- TH
- Executive Assistant

MINUTES OF COUNCIL MEETING C21-09 of the Council of the City of Dawson held on Wednesday, March 31, 2021 at 7:00 p.m. City of Dawson Council Chambers

PRESENT: Mayor Wayne Potoroka
Councillor Natasha Ayoub
Councillor Bill Kendrick
Councillor Molly Shore

REGRETS: Councillor Stephen Johnson

ALSO PRESENT: A/CAO Paul Robitaille
EA Elizabeth Grenon
CFO Kim McMynn

Agenda Item: Call to Order

The Chair, Mayor Potoroka called council meeting C21-09 to order at 7:00 p.m.

Agenda Item: Agenda

C21-09-01 Moved by Mayor Potoroka, seconded by Councillor Ayoub that the agenda for Council meeting C21-09 of March 31, 2021 be adopted as presented.
Motion Carried 4-0

Agenda Item: Public Hearings

C21-09-02 Moved by Mayor Potoroka, seconded by Councillor Ayoub that Council moves to Committee of the Whole for the purposes of holding public hearings.
Motion Carried 4-0

a) Lots 5 and 6, Block X, Ladue Estate, Consolidation Application (#21-021)

The Chair called for submissions.
The Chair called for submissions a second time.
The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

b) Lots 1069-2 and 1069-3, Quad 116 B/3, Consolidation Application (#21-024)

The Chair called for submissions.
The Chair called for submissions a second time.
The Chair called for submissions a third and final time, and hearing none declared the Public Hearing closed.

C21-09-03 Moved by Mayor Potoroka, seconded by Councillor Shore that Committee of the Whole revert to an open session of Council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Minutes

a) Special Council Meeting Minutes C21-03 of February 10, 2021

C21-09-04 Moved by Councillor Ayoub, seconded by Mayor Potoroka that the minutes of Special Council Meeting minutes C21-03 of February 10, 2021 be approved as presented.
Motion Carried 4-0

Report to Council



For Council Decision For Council Direction For Council Information

In Camera

AGENDA ITEM:	KDO Commercial and Industrial Lot Need and Demand Analysis	
PREPARED BY:	Cory Bellmore	ATTACHMENTS: - Proposed Commercial and Industrial Lot Need and Demand Analysis - KDO
DATE:	July 30, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION: City of Dawson OCP Bylaw No. 2018-18 City of Dawson Zoning Bylaw No. 2018-19		

RECOMMENDATION

That Council direct Administration to contract the Klondike Development Organization to carry out a Commercial and Industrial Lot Need and Demand Analysis as per the attached proposal.

ISSUE / PURPOSE

To determine need and demand for commercial and industrial lots in the City of Dawson.

BACKGROUND SUMMARY

Following discussion with council and change of direction on Infill lots I and II from C2 to include residential zoning, council questioned what the need and demand is for lots zoned other than residential in the community and directed Administration to pursue a study.

Discussion with KDO on their ability to carry out this analysis commenced and they have provided a proposal for this work as attached.

The proposal was presented at Committee of the Whole on July 27th and was forwarded to Council for approval.

ANALYSIS / DISCUSSION

The City of Dawson Official Community plan discusses the importance of ensuring an available stock of lots in all classes of land. While it has been well documented from demand and requests that lots zoned residential have a high need and demand, it is not as well known what the need and demand is for other classes of land.

APPROVAL

NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	July 30, 2021	

Proposed Commercial and Industrial Lot Need & Demand Analysis 2021

Given Dawson City's growth and resulting pressures in meeting the housing needs of the community, questions about the need and demand for commercial and industrial lots has arisen as it is anticipated that an increased population will result in increased commercial and industrial activity in and around Dawson as well.

The purpose of this project will be to investigate local and Territory-wide indicators of economic growth and potential lot need with commercial and industrial zoning and to provide baseline information that may help inform decisions about land use and development, but the scope of work outlined here is not intended as an exhaustive study of commercial and industrial lot needs for the entire Dawson and Klondike region.

In order to limit the scope of work, we will focus this project on need and demand for commercial/industrial lots OUTSIDE of the historic downtown core.

The intended audience for the reporting materials of this project is City of Dawson, staff and Council.

1- Review available statistical and other information, such as:

- Household income
- Real estate sales
- Employment rate
- Interest rates

2- Seek additional data for indicators of supply and capacity, such as:

- Current actual uses of existing commercial and industrial lots
- Vacancy rates for different space categories
- Rental prices per square foot
- Properties listed for sale currently and in past few years
- Gold price and projections

3- Do an environmental scan for indicators of need such as:

- upcoming large-scale industrial activities (mining, roadworks, infrastructure construction or other)

4- Conduct telephone and in-person interviews with key sector representatives:

Talk to businesses in industrial sectors about their sense of need and demand for commercial and industrial lots. For example: mining and exploration, mechanic and equipment service and supply shops, trucking and roadworks, gravel supply, construction materials, etc.

5- Online survey

Conduct a brief online survey to source additional information about the types of commercial activities that individuals, businesses and entrepreneurs are looking to undertake, and aim to better understand their needs.

Proposed Budget

Expenses:	Cost:
Engagement, research & reporting results:	
Materials and meeting expenses	\$110
KDO cost of hours 100 @ \$60	\$6,000
Consultant hours 12 @ \$150 +GST	\$1,890
TOTAL EXPENSES	\$8,000
Revenues:	
City to KDO CED funding	\$4,000
Yukon Economic Development	\$4,000
TOTAL REVENUES	\$8,000

Report to Council



For Council Decision For Council Direction For Council Information

In Camera

SUBJECT:	2021 Municipal Election Bylaw (2021-06)	
PREPARED BY:	Cory Bellmore, CAO	ATTACHMENTS: 1. 2021 Municipal Election Bylaw (2021-06)
DATE:	July 27, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Municipal Act	

RECOMMENDATION

That Council give Third and Final Reading to Bylaw #2021-06, being the 2021 Municipal Election Bylaw.

ISSUE

Clarify questions/comments administration received at 2nd reading of this Bylaw

BACKGROUND SUMMARY

1. It was noted by Council at Council Meeting C21-15 on July 13, 2021, that Section 160 of the *Municipal Act* (referenced in Section 8.01(b) of the Bylaw) may not be the correct Section of reference. It was also noted that this Section has probably always been referenced in previous Municipal Election Bylaws.
 - a. Administration reached out to the Yukon Government Community Advisor and inquired about which Section of the *Municipal Act* spoke to the penalties associated with Section 160 of the Act. Section 164 is the section that pertains to penalties.
2. Should the City of Dawson consider using the Elections Yukon electronic voters list?
 - b. The last Enumeration Bylaw passed by the City of Dawson was 94-20 to provide for the creation of a preliminary list of electors. In 1997, the City of Dawson chose to provide for a system of registration at the poll instead of passing an Enumeration Bylaw. This practice has continued for each election since. Over time the two bylaws, Election Bylaw and Municipal Election Registration Bylaw have been amalgamated into one bylaw, starting in 2012.


ANALYSIS / DISCUSSION

1. Section 8.01 of the Bylaw advises what needs to be written on the signage at all the Polling Stations. Section 8.01(b) is just specifying that the penalties associated with the offences in Section 160 of the *Municipal Act* need to be written on the signage. Therefore, Administration recommends that Section 8.01(b) stays written as is and that it does not need to be amended.
2. The use of the Elections Yukon Voters list could be advantageous as it is somewhat cumbersome to have each elector swear/affirm at the poll as has been done since 1997. The Election Yukon electronic voters list is somewhat new and time would be required to understand how it works and if it would meet the municipal needs well, especially to know how municipal residents are separated from peripheral residents in Dawson, as that wasn't required in the Territorial election. This option would also require a separate bylaw or change in the current election bylaw on the table to;

- a. Allow for the dispensing of a list of electors and;
- b. To enter into an agreement with Elections Yukon to obtain data to be use for registration of eligible voters in the municipal election.

It is reasonable that in 2024, during the drafting of the municipal bylaws, the City should consider entering into an agreement with Elections Yukon to use data if it is sufficient for the creation of an electors list for the City of Dawson. The City of Whitehorse is currently considering this option for the 2021 municipal election and it would be good to learn if the process was valuable to the election process.

- 3. Other changes from 2nd to 3rd reading: section 4.03 added 'and poll clerks'.

APPROVAL		
NAME:	Cory Bellmore	SIGNATURE: 
DATE:	July 29, 2021	



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

WHEREAS section 53 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw regulate the conduct of an election; and

WHEREAS section 60 (1)(a) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may dispense with the requirement of a list of electors for an election; and

WHEREAS section 61 (1)(b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw provide for a system of registration of person entitled to vote at an election which shall include the prescribed oath required to be signed by each person applying to vote; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2021 Municipal Election Bylaw**.

2.00 Purpose

2.01 The purpose of this bylaw is to regulate the conduct of the 2021 municipal election.



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

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THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

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3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.

PART II – APPLICATION

4.00 Election Officials

- 4.01 Pursuant to section 56(1) of the *Municipal Act*, Mr. Charles Brunner is hereby appointed as Returning Officer and is hereby responsible for the administration of the 2021 municipal election.
- 4.02 Pursuant to section 56 (1)(e) of the *Municipal Act*, the Returning Officer is hereby delegated the power to appoint Deputy Returning Officers and poll clerks
- 4.03 For the purposes of fulfilling the requirements of the Part 3 of the *Municipal Act*, the CAO or their designate shall serve as the Designated Municipal Officer.
- 4.04 Election officials shall, during their employment, refrain from any active or public support or criticism of any candidate.

5.00 Nominations

- 5.01 Nomination Day is Thursday, September 23, 2021.



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

- 5.02 Nomination proceedings shall take place in the City Council Chambers located on the upper floor of the City Administration Building located at 1336 Front Street.
- 5.03 The Returning Officer shall receive nominations no later than 12 noon on Thursday, September 23, 2021.
- 5.04 Nominations may be presented to the Designated Municipal Officer, or Returning Officer, or via fax.
- 5.05 All faxed nominations shall be clearly marked "ELECTION NOMINATION" and be sent to the attention of the Returning Officer or Designated Municipal Officer.
- 5.06 In all cases, it shall be the responsibility of the person presenting the nomination to ensure that the nomination is complete and presented prior to the deadline pursuant to this bylaw.
- 6.00 Places and Hours of Polls**
- 6.01 The advanced polling place and the regular polling place shall be established at the Art and Margaret Fry Recreation Centre.
- 6.02 The advanced poll shall be held Thursday, October 14, 2021, and the hours of the poll shall be from 8 a.m. to 8 p.m.
- 6.03 Pursuant to section 53(d) of the *Municipal Act*, council does hereby establish a mobile polling station for the express purpose of attending health care and extended health care facilities within the City of Dawson or at residences of electors' incapable of attending a poll due to physical incapacity.
- 6.04 The mobile poll shall be conducted on Thursday, October 14, 2021.
- 6.05 The Returning Officer is hereby delegated the authority to determine the hours and manner of operation of the mobile poll within the constraints of the *Municipal Act* requirements for conducting an election.
- 6.06 The regular poll shall be held Thursday, October 21, 2021, and the hours shall be from 8 a.m. to 8 p.m.



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

7.00 Registration of Voters

7.01 Pursuant to section 60(1) of the *Municipal Act*, the city hereby dispenses with the requirement to produce a list of electors for the 2021 municipal election.

7.02 Pursuant to section 60(1)(b) and 61(1)(b) of the *Municipal Act*, the city does hereby establish the following procedures and forms to govern the conduct of the 2021 municipal election:

- (a) All individuals meeting the eligibility criteria contained in section 48 of the *Municipal Act* and wishing to cast a ballot shall be required to register by swearing or affirming the Oath of Elector Eligibility, contained in Appendix A of this bylaw, in the presence of a Deputy Returning Officer.
- (b) Once the Voting Register has been completed, the Deputy Returning Officer shall present the elector with ballot(s).

8.00 NOTICE TO ELECTORS

8.01 The Designated Municipal Officer shall supply to the Returning Officer signage to be displayed at all polling stations which shall inform voters of the following:

- (a) The offences contained in section 160 of the *Municipal Act*; and
- (b) The penalties associated with the offences contained in section 160 of the *Municipal Act*; and
- (c) A statement that, pursuant to this bylaw, the name of any individual challenged by a Deputy Returning Officer, a candidate or candidate's agent, or by an elector, who swears an oath of eligibility and votes in the election shall be forwarded to the appropriate authorities for investigation and possible prosecution.



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

9.00 Challenged Electors

9.01 Within 7 days of receipt of election records from the Returning Officer, the Designated Municipal Officer shall examine the Voting Register for the purpose of identifying any elector who was challenged at the poll.

9.02 The Designated Municipal Officer shall, within 5 days of examining the Voting Register, forward copies of the Voting Registrations of all challenged electors to the appropriate authorities for investigation and prosecution.

10.00 Fees

10.01 The following rates shall be paid to persons, other than full time officers or employees of the city, acting as election officials:

Returning Officer	as per contract \$5250
Deputy Returning Officer	\$25.00 per hour
Polling Clerk	\$20.00 per hour

PART III – FORCE AND EFFECT

11.00 Appendices

11.01 Appendix “A” attached to and referred to in this bylaw forms part of this bylaw and is to be read in conjunction with this bylaw.

12.00 Severability

12.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

13.00 Enactment

13.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

14.00 Bylaw Readings

Readings	Date of Reading
FIRST	May 18, 2021
SECOND	July 13, 2021
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

2021 Municipal Election Bylaw

Bylaw No. 2021-06

PART IV – APPENDIX (APPENDICES)

APPENDIX "A"

VOTING REGISTER
Municipal Act – Section 60
City of Dawson Bylaw #2021-06

Local Jurisdiction: City of Dawson
Election Date: October 21, 2021
Voting Station: _____

Oath of Elector Eligibility

I, _____, of _____
(Name of Elector) (Street Address of Residence)

Do hereby swear / affirm that I am eligible to vote in the above mentioned election because:

- I have not voted previously in this election;
- I am 18 years of age or older;
- I am a Canadian Citizen; and
- I have resided within the boundaries of the City of Dawson for the 12 consecutive months preceding Election Day

Signature of Elector

Signature of Deputy Returning Officer

Deputy Returning Officer

Voter Number: _____

Ballots Issued to Elector (Check [x] all that apply)

- MAYOR
- COUNCILLORS

OBJECTION TO PERSON VOTING	Name of Candidate / Candidate Agent Making Objection	Deputy's Initials
	Reason for Objection:	
INCAPACITATED ELECTOR	Ballot of Incapacitated Elector was marked by another person: Check []	
	Reason:	

Report to Council



For Council Decision For Council Direction For Council Information

In Camera

SUBJECT:	Zoning Bylaw Amendment Application #21-023 & ZBL Amendment No. 12	
PREPARED BY:	Stephanie Pawluk, CDO	ATTACHMENTS: 1. Application and Supporting Documentation. 2. Zoning Bylaw Amendment No. 12.
DATE:	July 19, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Municipal Act Official Community Plan Zoning Bylaw	

RECOMMENDATION

It is respectfully recommended that Council give Third Reading to Zoning Bylaw Amendment No. 12.

ISSUE

Tr'ondëk Hwëch'in has submitted a Zoning Bylaw Amendment application to rezone a section of Tr'ondëk Subdivision (TH C-4 B/D) from R1: Single Family / Duplex Residential to P1: Parks and Natural Space to build a new outdoor playground.

BACKGROUND SUMMARY

Following internal public consultation, the residents of the Tr'ondëk Subdivision have expressed a desire for a neighbourhood playground and area of greenspace. The Family Wellness Department have undertaken extensive community consultation with citizens over recent months (including residents of Tr'ondëk Subdivision) and results yielded an urgent need for more public recreational space. The reasons for this put forward are:

- The 37-household neighbourhood is currently without a public park. The closest public greenspace is 0.9km away, and the closest public playground is located 2.1km away;
- The neighbourhood is anticipated to double in size over the next 3 years to at least 78 households, with a projected population of 300;
- Covid-19 health restrictions have illustrated a need for more outdoor social spaces;
- The residents and TH community have stated a need for recreational space where the design is informed by TH values, customs, traditions, and emphasise intergenerational connection.

Administration has also received a development permit for the new playground (21-022). Administration will only be able to approve the development permit if a ZBL amendment is passed.

Department Heads have been requested to review this application. Parks and Recreation advised that they are supportive of a new park in this location but that the absence of a crosswalk on the Klondike Highway does pose a limit to pedestrian access from the north side of the Klondike Highway. As the Tr'ondëk Subdivision is located directly opposite the chosen location of a new recreation centre, the absence of infrastructure to facilitate safe crossing is something the City and YG Department of Highways and Public Works will need to consider in the future. Given that the intention of this park is primarily to serve the Tr'ondëk Subdivision neighborhood, this is not, however, a direct concern associated with this application.

Figure 1: Proposed Location of New P1: Parks and Natural Space, highlighted in green

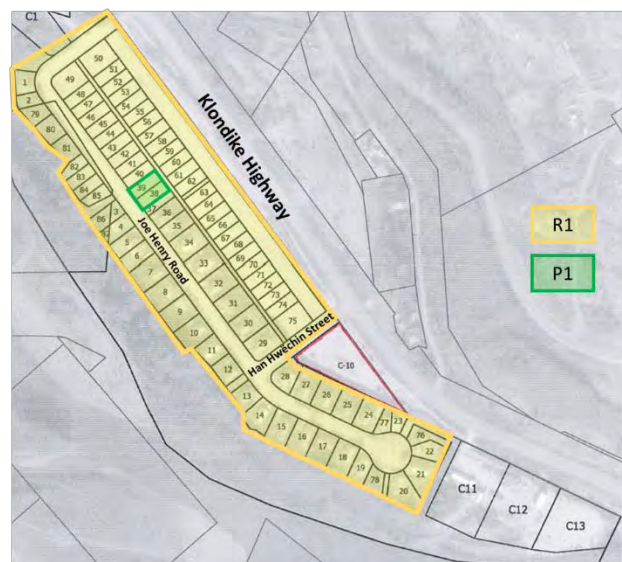
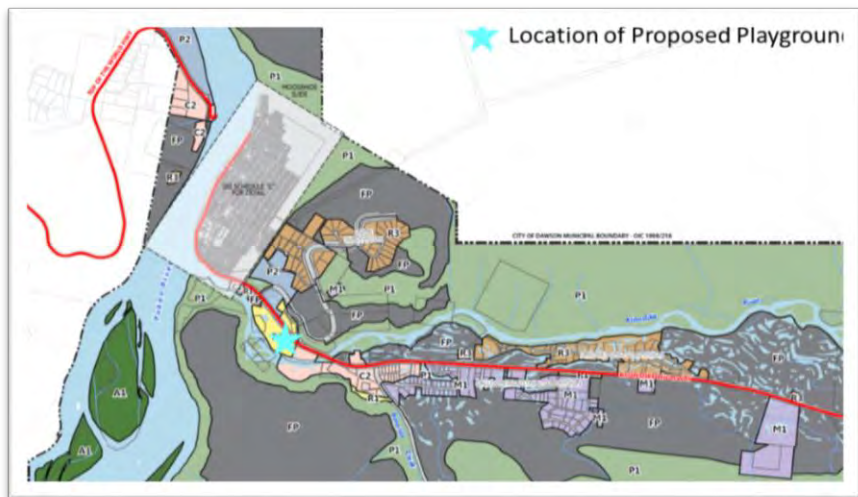


Figure 2: Zoning Bylaw 2018-19 Schedule B showing proposed location of new playground

ANALYSIS / DISCUSSION

Municipal Act

S. 289(2) of the Municipal Act states: *The council of a municipality shall not pass a zoning bylaw or any amendment thereto that does not conform to the provisions of an existing official community plan.*

Further, sections 294-296 (along with S. 17(5) of the Zoning Bylaw) outline the specific process required for public consultation with respect to a ZBL amendment. A public hearing was passed on June 15, 2021.

Official Community Plan 2018-19

The current land use designation, Urban Residential, is intended to support a broad range of uses, including the cultural and community needs of residents and visitors. S. 6.2 indicates that area characteristics of the UR may include small-scale open spaces which this zoning amendment would support. For these reasons, a new park and playground at this location is appropriate and compatible with the land use designations outlined in the OCP.

The OCP speaks to Tr’ondëk Hwëchin settlement lands and goals to collaborate with TH and address broad community land use and development. This new greenspace and playground will benefit both TH citizens and the wider Dawson City community.

Zoning Bylaw 2018-19

The current R1: Single Family / Duplex Residential zoning applies to all of Tr’ondëk Subdivision. A park is not a permitted use in this zone and a text amendment has not been considered by administration as the purpose of the R1 zone is to permit single detached and duplex dwellings.

The purpose of P1: Parks and Natural Space zoning to provide parks and natural areas for outdoor enjoyment. Administration have completed a ZBL assessment and the land that has been allocated for a new park meets the minimum parcel requirements for the P1 zone. This amendment is compatible with Zoning Bylaw 2018-19.

IMPLICATIONS

General: This ZBL amendment creates much-needed outdoor recreational space in an area of Dawson that currently has limited access to existing facilities.

Financial: The applicant will be responsible for all associated fees and charges as well as ongoing maintenance and therefore there will be no financial ramifications to the City of Dawson.

APPROVAL		SIGNATURE:
NAME:	Cory Bellmore	<i>C. Bellmore</i>
DATE:	July 30, 2021	



THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 FAX: 867-993-7434
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OFFICE USE ONLY	
APPLICATION FEE:	\$410 + GST
DATE PAID:	
RECEIPT #:	
PERMIT #:	21-023

AMENDMENT APPLICATION

PLEASE READ THE ATTACHED INSTRUCTIONS, GUIDELINES AND APPLICATION REQUIREMENTS PRIOR TO COMPLETING FORM.

PROPOSED DEVELOPMENT

- Official Community Plan Amendment (OCPA)
 Zoning Bylaw Amendment (ZBA)
 Joint OCPA/ZBA

APPLICANT INFORMATION

APPLICANT NAME(S): Daniel Green
 MAILING ADDRESS: P.O. Box 599, Dawson City, YT POSTAL CODE: Y0B 1G0
 EMAIL: daniel.green@trondek.ca PHONE #: 867-993-7100 ext. 162

OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

OWNER NAME(S): Tr'ondëk Hwëchin Government
 MAILING ADDRESS: P.O. Box 599, Dawson City, YT POSTAL CODE: Y0B1G0
 EMAIL: info@trondek.ca PHONE #: 867-993-7100

PROPOSED AMENDMENT

A.) REDESIGNATION/REZONING:
 CIVIC ADDRESS: 40 & 42 Joe Henry Road VALUE OF DEVELOPMENT: \$310,000
 LEGAL DESCRIPTION: LOT(S) 38,39 BLOCK _____ ESTATE _____ PLAN# _____
 PROPOSED AMENDMENT: FROM DESIGNATION: R1 TO DESIGNATION: P1

REASON FOR PROPOSED AMENDMENT: Please provide justification of the proposed amendment.

The Tr'ondëk Subdivision is currently without a playground and public recreational space. The residents of the neighbourhood have requested a place for their children to play, greenspace to enjoy, and a public area to socialize and hold community gatherings.



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B.) TEXT AMENDMENT: (Attach additional sheets if required)

DESCRIPTION OF PROPOSED AMENDMENT: Please provide a description of the proposed amendment.

The owner--Tr'ondëk Hwëchin First Nation Government--of civic address 40 Joe Henry Road and 42 Joe Henry Road (please see Attachment A) would like to propose an amendment to C-4/B, specifically pertaining to an area designated C-38 and C-39 as per Attachment B entitled 'Tr'ondëk Subdivision Lots.' At present, this area is zoned R1 (Single-detached/duplex residential), yet the owner wishes to have the area zoned P1 (Parks and Natural Spaces) in order to develop a much needed playground and recreational space within the neighbourhood.

The owner will also be requesting consolidation of these two lots to accommodate the projected size of the fully developed neighbourhood (a minimum of 77 households are anticipated).

REASON FOR PROPOSED AMENDMENT: Please provide justification of the proposed amendment.

Reasons for the proposed amendment include:

- 1) The subdivision is currently without a public playground and park. This is posing a safety risk for the neighbourhood children who do not have a safe public space to play in.
- 2) The neighbourhood is expected to double in size over the next three years, demonstrating a need for more public greenspace for overall wellbeing (social, emotional, cultural, and physical)
- 3) The park's design will be informed by TH values and Citizen input, and will provide a space for families to enjoy their traditional territory and engage in intergenerational connection.
- 4) A park will beautify the neighbourhood and add value to the subdivision (adding desired infrastructure to the City of Dawson)
- 5) There is overwhelming neighbourhood and community support for this proposed amendment

DECLARATION

- I/WE hereby make application for a Development Permit under the provisions of the City of Dawson Zoning Bylaw #2018-19 and in accordance with the plans and supporting information submitted and attached which form part of this application.
- I/WE have reviewed all of the information supplied to the City of Dawson with respect to an application for a Development Permit and it is true and accurate to the best of my/our knowledge and belief.
- I/WE understand that the City of Dawson will rely on this information in its evaluation of my/our application for a Development Permit and that any decision made by the City of Dawson on inaccurate information may be rescinded at any time.
- I/WE hereby give my/our consent to allow Council or a person appointed by its right to enter the above land and/or building(s) with respect to this application only.

I/WE HAVE CAREFULLY READ THIS DECLARATION BEFORE SIGNING IT.

March 31, 2021

DATE SIGNED

March 31, 2021

DATE SIGNED

SIGNATURE OF APPLICANT(S)

SIGNATURE OF OWNER(S)



THE CITY OF DAWSON

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PERMIT #:	

COMPLETE APPLICATION SUBMISSION REQUIREMENTS

An application is not deemed complete until the following information is submitted to the satisfaction of a Development Officer.

- Application Form (completed in full)
- Application Fee as per City of Dawson Fees and Charges Bylaw & Zoning Bylaw
- Site Plan that includes:
 - a north arrow and scale
 - property lines shown and labelled as per the most recent legal survey
 - proposed rezoning/re-designation
 - all easements and rights of way shown and labelled
 - the location and labelling of all abutting streets, lanes, highways, road rights of way, sidewalks, water bodies, and vegetation
 - the topography and other physical features of the subject land
 - the location, size, type, and dimensions of all existing buildings and/or structures on the subject land, as well as the distance of the buildings and/or structures from the property lines
 - the location, size, type, and dimensions of all proposed buildings and structures on the subject land, as well as the proposed distance of the buildings and/or structures from the property lines
 - the location of retaining walls and fences (existing and proposed)
 - the location, dimensions, and number of onsite parking areas
 - the location of loading facilities
 - the date of the plan
- Certificate of Title (if owner does not match Assessment Roll)
- Other as required by the CDO: _____

OFFICE USE ONLY

LEGAL DESCRIPTION: LOT(S) _____ BLOCK _____ ESTATE _____ PLAN# _____

ZONING: _____ DATE COMPLETE APPLICATION RECEIVED: _____

TYPE OF APPLICATION: _____

APPLICANT NAME(S): _____

OWNER NAME(S): _____

- APPLICATION REJECTED
- APPLICATION APPROVED / PERMIT ISSUED

A letter [] has OR [] has not been attached to this permit explaining reasons and/or permit conditions. If a letter is attached, it constitutes a valid and binding component of this permit.

D. _____ SIGNATURE _____



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INSTRUCTIONS AND GUIDELINES

IT IS IMPORTANT TO READ AND UNDERSTAND THE FOLLOWING INSTRUCTIONS PRIOR TO COMPLETING THE APPLICATION FORM. THESE GUIDELINES ARE FOR REFERENCE ONLY. IN THE EVENT OF A DISCREPANCY WITH THE ZONING BYLAW OR OTHER BYLAWS/LEGISLATION, THE BYLAW/LEGISLATION PREVAILS.

1. Bylaw Amendments:

- a) Any person may apply for an amendment to the text of the OCP/ZBL by paying the required application fee, as specified in the Fees and Charges Bylaw, and submitting a written statement that describes and justifies the proposed amendment.
- b) An owner of a parcel in the City, or an authorized agent of an owner, may apply to have the designation of the land amended to another designation.
- c) An application for a re-zoning/re-designation shall be made in writing to the development officer using the form provided and accompanied by the following:
 - a. documentation of ownership;
 - b. a written statement to describe and justify the proposal;
 - c. a map showing the proposed change in the context of adjacent land;
 - d. the necessary processing and advertising fees as set out in the Fees and Charges Bylaw;
 - e. permission for right of entry onto the land by City staff for reasonable inspection; and
 - f. any additional information a development officer may require in order to prepare, evaluate, and make recommendations on the proposed amendment.
- d) A development officer may request the applicant provide an analysis by a qualified professional of the potential impact on land use, traffic, utilities, and other City services and facilities if the amendment proposes an increase in density or other intensification of use.
- e) An application may not be considered to have been received until all requirements have been submitted to the satisfaction of a development officer.
- f) Notwithstanding these requirements, the application may be considered if, in the opinion of a development officer, it is of such a nature as to enable a decision to be made without some of the required information.
- g) If it appears that the proposed amendment is one that is applicable to most of the persons affected in the area and/or will benefit the City at large, Council may direct that the application fee be returned to the applicant.

2. Review Process

- a. Upon receipt of a completed application for a text amendment or re-zoning, a development officer shall initiate or undertake an investigation and analysis of the potential impacts of development under the proposed zone. The analysis shall be based on the full development potential of the uses and development regulations specified in the proposed zone and not on the merits of any particular development proposal.
- b. The analysis shall, among other factors, consider the following criteria:
 - i. relationship to, and compliance with, the OCP and other approved municipal plans and Council policy
 - ii. relationship to, and compliance with, municipal plans in preparation
 - iii. compatibility with surrounding development in terms of land use function and scale of development
 - iv. traffic impacts
 - v. relationship to, or impacts on, services (such as water and sewage systems or public transit), utilities, and public facilities (such as recreational facilities and schools)
 - vi. relationship to municipal land, rights of way, or easement requirements
 - vii. effect on the stability, retention, and rehabilitation of desirable existing uses, buildings, or both in the area
 - viii. necessity and appropriateness of the proposed text amendment or re-zoning according to the stated intentions of the applicant
 - ix. analysis of any documented concerns and opinions of area residents and land owners regarding the application
- c. Subsequently, the development officer shall:
 - i. prepare a report on the proposed amendment; and
 - ii. submit a copy of the application and the development officer's recommendation and report to Council.
- d. Before approving a text amendment or re-zoning, Council shall comply with the requirements and notification procedures set out in the Act.



THE CITY OF DAWSON

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3. Resubmission Interval
 - a. When an application for an amendment to this bylaw has been refused by Council, another application for the same, or substantially the same, amendment shall not be submitted within 12 months of the date of the refusal unless Council directs otherwise.
4. Before a second reading of a bylaw proposing amendments is heard, Council shall hold a public hearing to hear and consider all submissions respecting the proposed amendments.
5. The public hearing shall be held no earlier than seven days after the last date of publication of the notice.
6. A notice must be circulated, in the method approved by Council, once a week for two successive weeks prior to the public hearing.
7. Methods of notice circulation may include the City of Dawson website, local newspapers, the City and Post Office Bulletin Boards, and written notification letters.
8. The notice shall:
 - a. describe the area affected by the proposed amendment;
 - b. state the date, time, and place for the public hearing respecting the proposed amendment; and
 - c. include a statement of the reasons for the amendment.
9. Written notification letters shall be mailed to all applicable properties within the following radii of the subject property prior to the public hearing:
 - a. 100 m (328.1 ft.) for properties within the historic townsite
 - b. 1 km (3,280.8 ft.) for properties in all other areas
10. For amendments proposed for one property, a notification sign shall be placed on the subject property following first reading until such time as Council has ruled on the application.
 - a. The sign shall state the details of the amendment; the date, time, and place of the public hearing; and the City's contact information.
 - b. The sign shall be provided by the City and shall be returned to the City on the day following the public hearing.
 - c. Signs not returned will be subject to an advertising fee equal to the replacement of the sign materials.



The City of Dawson; Community Development & Planning Services
Box 308 Dawson City, YT Y0B 1G0

31 March, 2021

To Whom It May Concern,

Re: Rezoning Letter of intent

The owner (Tr'ondëk Hwëchin First Nations Government) of 40 and 42 Joe Henry Road (see Appendix A) would like to propose an amendment to C-4/B, specifically pertaining to an area designated C38 and C39 as per Attachment B entitled 'Tr'ondëk Subdivision Lots.' Currently this area is zoned R1 (Single-detached/duplex residential), yet the owner wishes to have this area zoned P1 (Parks and Natural Spaces) in order to develop a playground and recreational greenspace for the neighbourhood.

After several months of public engagement, the residents of C-4/B and the wider TH Community have expressed an urgent need for a public recreational social space. This need has emerged for the following reasons:

- The neighbourhood is currently without a public park (37 household); the closest public greenspace is 0.9 km away and the closest public playground is located 2.1 km away
- The neighbourhood is expected to double in size in the next three years (a minimum of 78 households), with a projected population of 300
- Covid-19 health restrictions have illustrated a need for more outdoor social spaces
- The residents and TH community have stated a need for a recreational space that's design is informed by TH values, customs, traditions, and emphasis on intergenerational connection

In accordance to *The City of Dawson Bylaws* the attached 'Tr'ondëk Subdivision Playground Site Plan' (Attachment C), shows that our proposed development adheres to and indicates the necessary applicable requirements. We, the owner, also grant permission for right of entry onto the land by City staff for reasonable inspection.

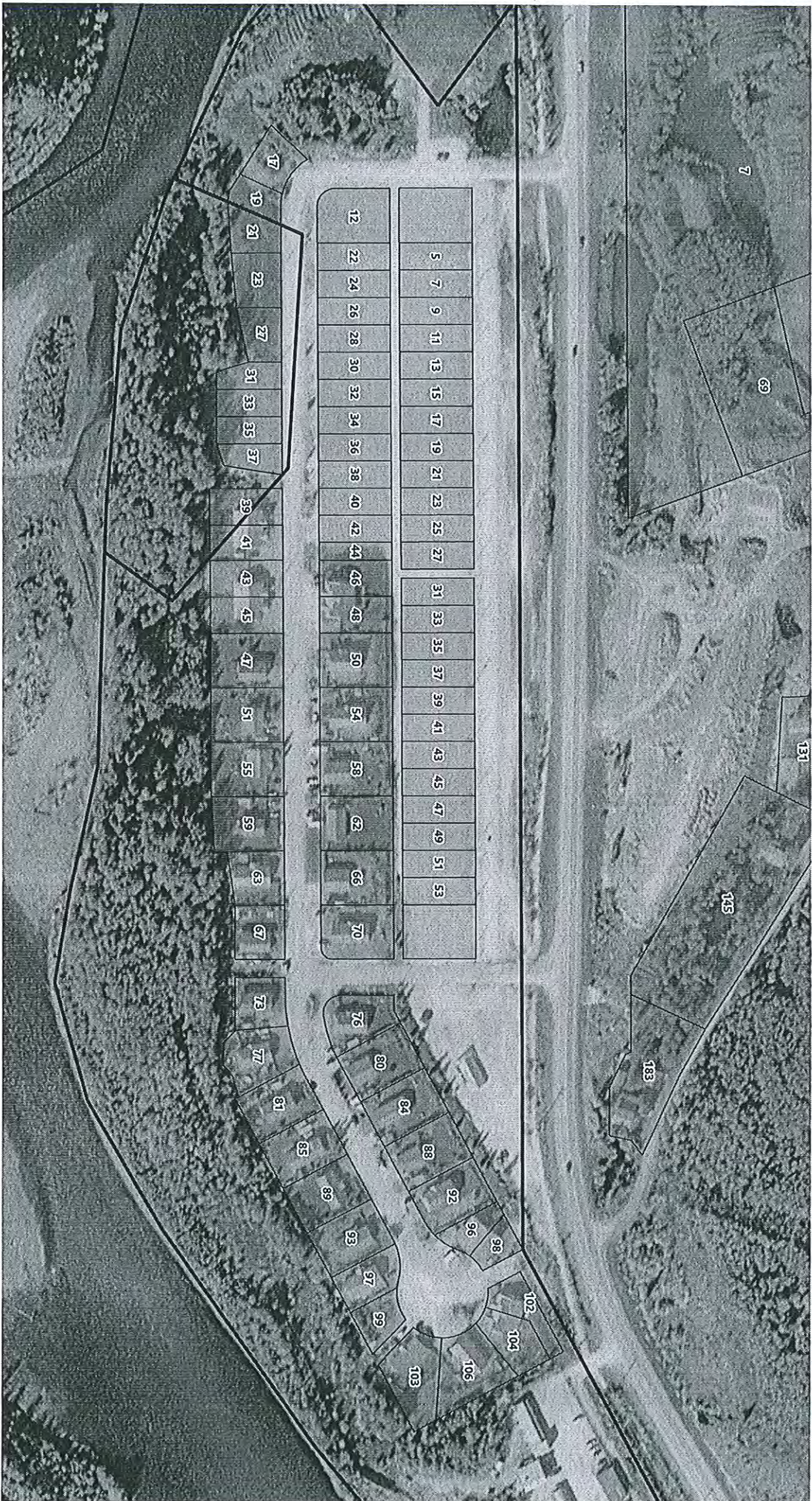
This proposed development has overwhelming support from the neighbourhood, wider TH community, and many other Dawson residents. We are certain that the town will benefit from this initiative, and that it will enhance the culture, creativity, and wellbeing of the City of Dawson.

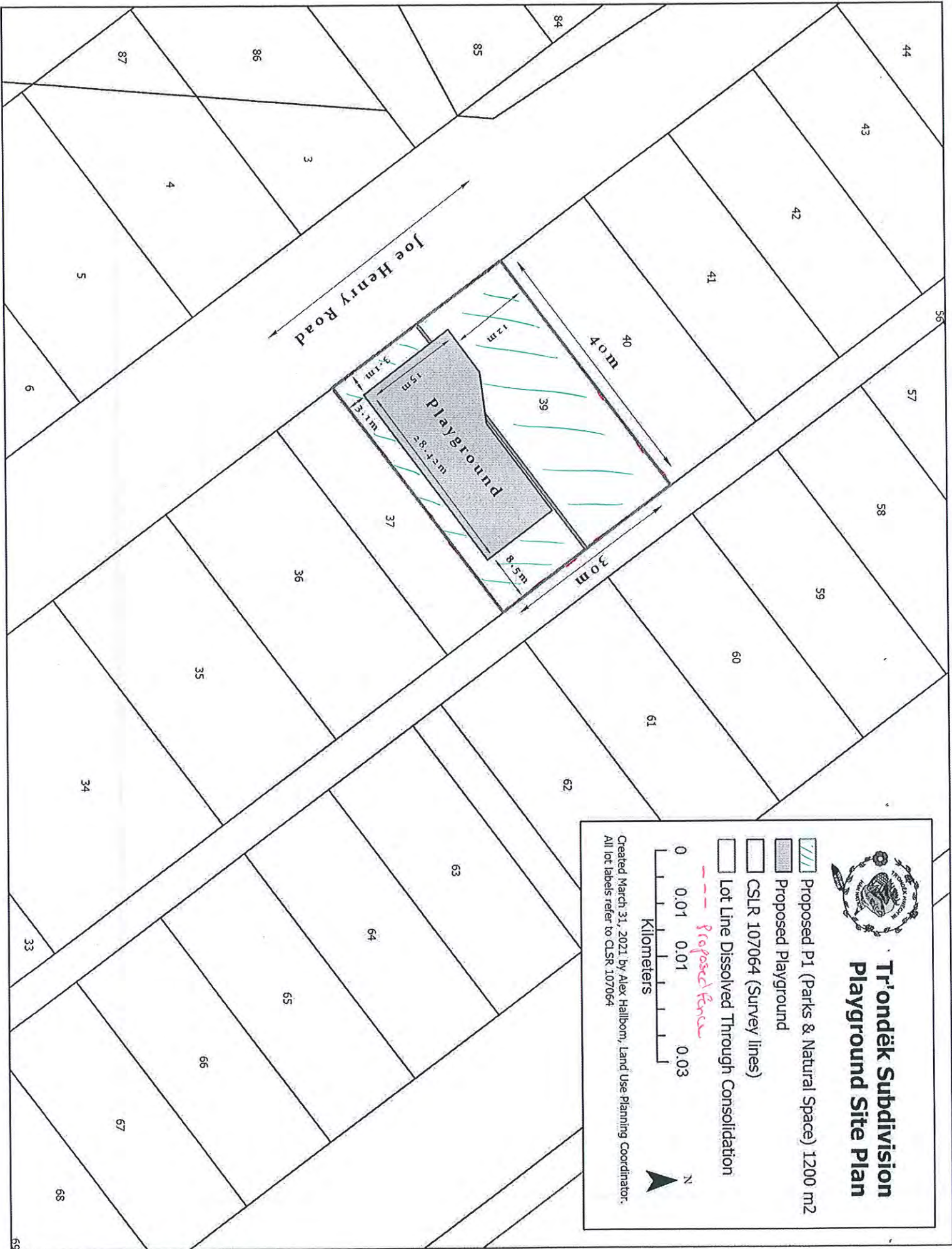
Thank you in advance for your time and consideration. Should you have any questions or comments, please do not hesitate to contact me directly at 867-993-7100 Ext. 178.

Yours sincerely,





Daniel Green, Capital Project Planner
Tr'ondëk Hwëchin Government; Housing and Infrastructure

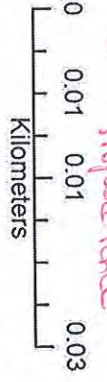
Appendix A





Tr'ondëk Subdivision Playground Site Plan

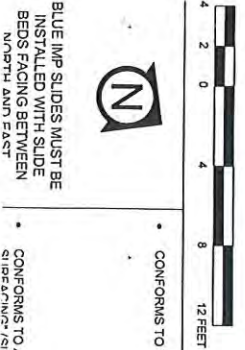
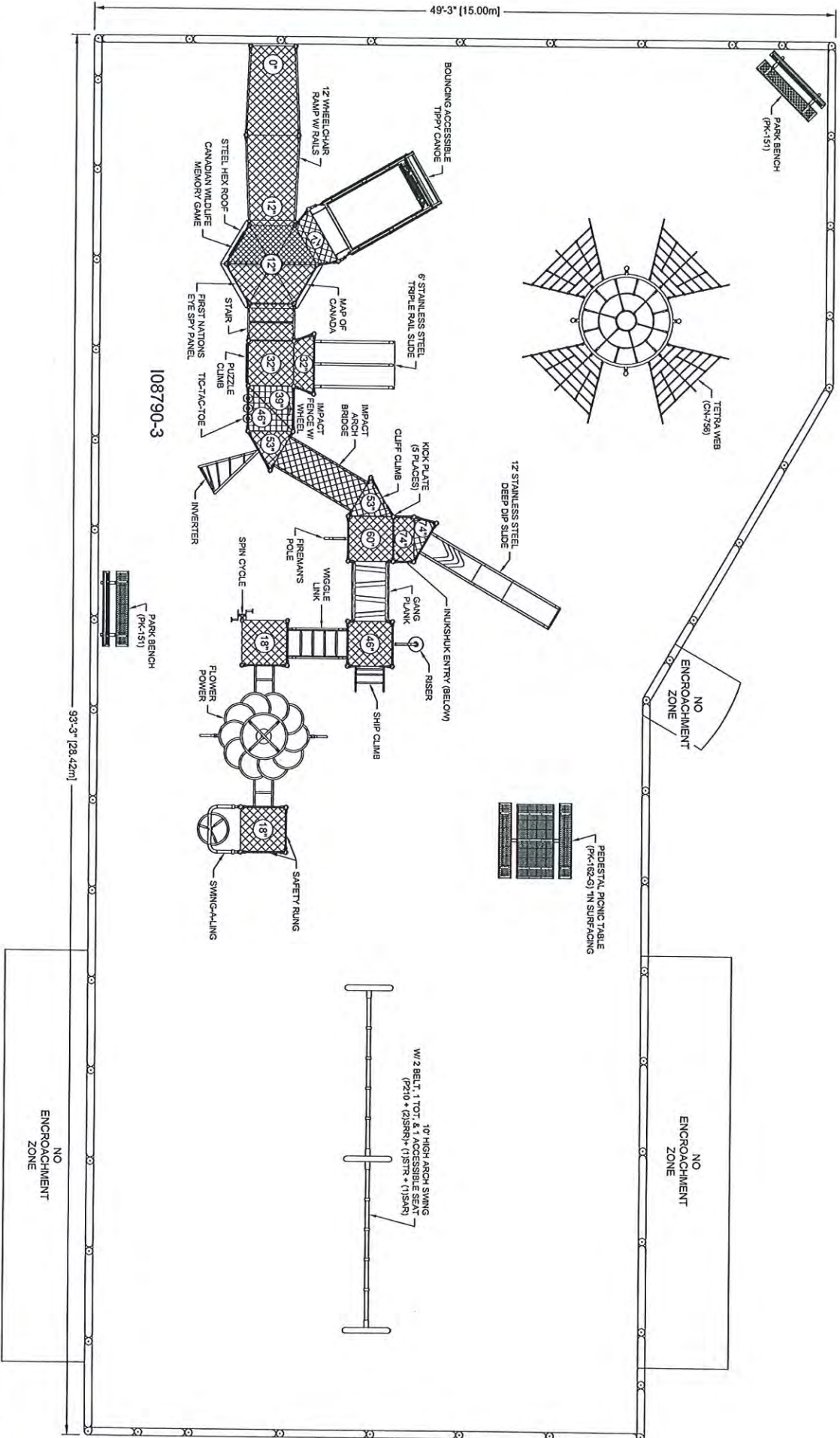
-  Proposed P1 (Parks & Natural Space) 1200 m²
-  Proposed Playground
-  CSLR 107064 (Survey lines)
-  Lot Line Dissolved Through Consolidation



Created March 31, 2021 by Alex Haliborn, Land Use Planning Coordinator.
All lot labels refer to CSLR 107064



IMPACT SERIES



BLUE IMP SLIDES MUST BE INSTALLED WITH SLIDE BEDS FACING BETWEEN NORTH AND EAST

- CONFORMS TO THE CAN/CSA-Z8614-20 STANDARD CHILDRENS PLAYGROUND EQUIPMENT AND SURFACING

TRONDEK HEWECHIN
OPTION 1
DAWSON CITY, YT
BLUE IMP 5

BORDER TIMBER COUNT
LAYOUT #: A06751-3
JOB #: J05842

RECOMMENDED AGES: 5-12

PROTECTIVE SURFACING REQUIRED:
AREA: 3732 (sq. ft) PERIMETER: 272 (ft)

3	REVISED SITE, REMOVED DECALS FROM UNIT.	AS	25-MAR
2	ADDED PARK BENCHES AND TABLE.	TD	06-JAN
1	UPDATED TO NEW OVERHEADS, ADDED IMPACT	TD	15-DEC

724 - 14TH STREET S.W., MEDICINE HAT AB, T1A 4T4
TOLL FREE: 1-800-661-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09

WHEREAS section 265 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that a council, within two years after the adoption of an official community plan, or as soon as is practicable after the adoption of an amendment to an official community plan, a council must adopt a zoning bylaw.

WHEREAS section 288 of the Municipal Act, RSY 2002, c. 154, and amendments thereto, provides that no person shall carry out any development that is contrary to or at variance with a zoning bylaw.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS**:

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **Zoning Bylaw Amendment No. 12 Bylaw**.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) An amendment to the Zoning Bylaw from R1: Single Detached and Duplex Residential to P1: Parks and Natural Space.



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09

Table of Contents

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THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) " Bylaw Enforcement Officer" means a person employed by the City of Dawson to enforce bylaws;
- (c) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (d) "city" means the City of Dawson;
- (e) "council" means the Council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

5.00 This bylaw amends a section of Tr'ondëk Subdivision (TH C-4 B/D) from R1: Single Detached and Duplex Residential to P1: Parks and Natural Space in the Zoning Bylaw Schedule B: Valley, Confluence, and Bowl, as shown in Appendix A of this bylaw.

PART III – FORCE AND EFFECT

6.00 Severability

6.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

7.00 Enactment



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09

7.01 This bylaw shall come into force on the day of the passing by Council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	June 15, 2021
PUBLIC HEARING	June 15, 2021
SECOND	July 13, 2021
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09

PART IV – APPENDIX (APPENDICES)

Appendix 1.

Figure 1. Location Map



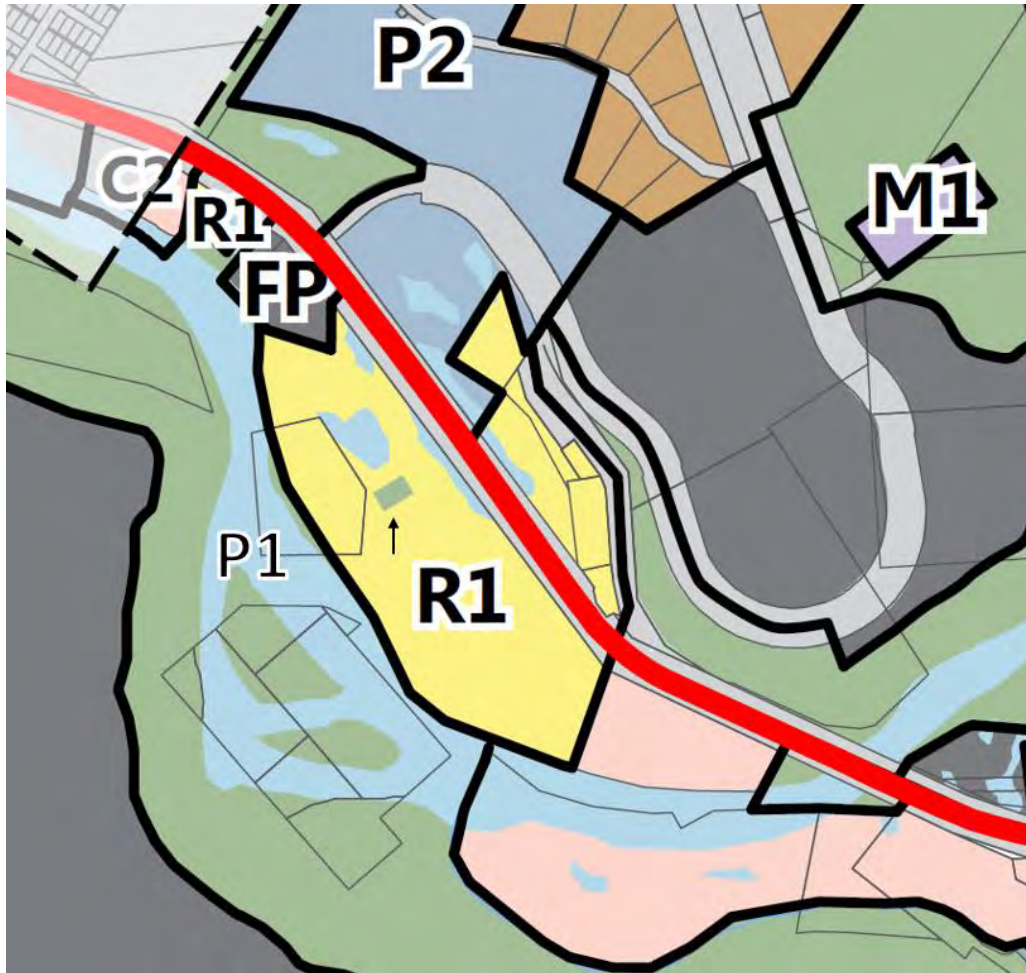
Figure 2. Amended area



THE CITY OF DAWSON

Zoning Bylaw Amendment No. 12 Bylaw

Bylaw No. 2021-09



Report to Council



For Council Decision For Council Direction For Council Information

In Camera

SUBJECT:	Council Remuneration Bylaw Review	
PREPARED BY:	Cory Bellmore, CAO	ATTACHMENTS: <ul style="list-style-type: none">• Council Remuneration in other communities• Council Remuneration Bylaw #2018-10• Travel Policy #08-01
DATE:	JULY 29, 2021	
RELEVANT BYLAWS / POLICY / LEGISLATION:	<ul style="list-style-type: none">• Council Remuneration Bylaw #2018-10• Travel Policy #08-01	

RECOMMENDATION

That Council give 2nd reading to Bylaw 2021-10 Council remuneration Bylaw as presented.

OR

That Council give 2nd reading to Bylaw 2021-10 Council remuneration Bylaw with a ____% increase

ISSUE

As per Bylaw #2018-10, during the final year of Council's term, Council shall schedule a review of the bylaw and proceed to amend it as deemed advisable at the time.

BACKGROUND SUMMARY

The City of Dawson has a history of revising the remuneration bylaw every three years prior to a municipal election. As Council reviews the bylaw, it is reasonable for Council to consider the cost to the City, the ability to attract elected officials to run for office, and the changing taxation environment.

ANALYSIS / DISCUSSION

For 2019 and later tax years, non-accountable allowances paid to elected officers will be included in their income. This change was stated in the 2017 federal budget, which received royal assent on June 22, 2017 (Bill C 44).

The cost to the City is an important and necessary cost of ensuring good government and perceived as good value for taxpayers' dollars. Cost of living increases are included in the current bylaw, the time commitment involved in being a Councillor has increased over time and with increased funding and regulatory changes federally, territorially, and municipally, it isn't likely that the time commitment will be reduced. AYC collected information on current Council Remuneration amounts in other Yukon communities. See attached information for details on the different community remuneration for salary/per diems and other extras.

The City of Dawson remuneration for elected officials sits about average to the other 6 rural municipalities in the Yukon, being the 2nd highest overall.


The City of Dawson is the second largest municipality in the Yukon, Whitehorse being the largest. The City has taken on a more proactive role in managing the community than most other small rural municipalities and often has complex files not seen in other communities. For example, subdivision approval and mining in municipal boundaries are complex issues left to YG to manage in all other communities besides Whitehorse and Dawson.

In researching of the number of meetings (regular, committee & special) from 2019 – 2021(so far) in 5 rural municipalities, the City of Dawson elected officials have scheduled and special meetings approximately 20-46% more than the other communities. It is reasonable to consider an increase between 10% - 25% to compensate for these duties.

At first reading a question was asked what various percentage increases would total
This table lists increases at a 5%.

	Current Renumeration	Renumeration for 2010-10	% increase
Mayor	15909.76	17500.74	10%
Council	10606.60	11667.26	10%
Mayor	15909.76	18296.22	15%
Council	10606.60	12197.59	15%
Mayor	15909.76	19091.71	20%
Council	10606.60	12727.92	20%
Mayor	15909.76	19887.20	25%
Council	10606.90	13258.62	25%

This increase more accurately reflects the time and commitment involved in an elected official position for the City of Dawson and is comparable to other Yukon municipalities.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE: 
DATE:	July 29, 2021	



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

WHEREAS section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for remuneration to be paid to the Mayor and Councillors.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “city” means the City of Dawson;
- (c) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

PART II – APPLICATION

4.00 Annual Remuneration

- 4.01 The base annual remuneration for the Mayor for the 2021—2024 term of office shall be \$17500.74 effective from November 1st, 2021 to October 31, 2024.
- 4.02 The base annual remuneration for each Councillor during the 2021—2024 term of office shall be \$11667.26 effective from November 1st, 2021 to October 31st, 2024.
- 4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov.- Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:
- I. annual increase shall not exceed 2.5% in any given year; and
 - II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.
- (b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.
- 4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

5.00 Remuneration Review

- 5.01 During the final year of council's term of Office, council shall schedule a review of the *Council Remuneration Bylaw* and proceed to amend it as deemed advisable at that time.

6.00 Additional Payments

- 6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation has been approved in advance by council resolution. The per diem shall be prorated as follows:



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$200.00
4 hours or less	½ Day	\$150.00

6.02 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:

- (a) represents the City at an approved training session, event or meeting; or
- (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.

7.00 Expenses

7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.

7.02 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.

PART III – FORCE AND EFFECT

8.00 Severability

8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Bylaw Repealed

9.01 Bylaw 2018-10, and amendments thereto, are hereby repealed.

10.00 Enactment

10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

Council Remuneration Bylaw

Bylaw No. 2021-10

11.00 Bylaw Readings

Readings	Date of Reading
FIRST	July 13, 2021
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer

Mayor and Councillor Renumeration 2021 Review

Village of Carmacks	\$12,600.00 Mayor - annually \$6,600.00 Deputy Mayor - annually \$6,600.00 Councillors - annually By resolution may approve payment of travel, meals, accommodation & per diem (at YG rates) \$100.00 Mayor - per diem, meetings 3 hours or less \$75.00 Councillors - per diem, meetings 3 hours or less \$200.00 Mayor - per diem, meetings 3+ hours \$150.00 Councillors - per diem, meetings 3+ hours \$200.00 Mayor & Councillors - per diem, meetings in other communities \$100.00 Mayor & Councillors, per travel day separate from meeting days, 250km or less, within Yukon \$200.00 Mayor & Councillors, per travel day separate from meeting days, 250km or greater, within Yukon \$200.00 Mayor & Councillors, per travel day separate from meeting days, outside Yukon \$600.00 Mayor - annually, meetings with visitors to the community, to be reimbursed upon presentation of receipts \$25.00 Deputy Mayor - per diem if the mayor is absent and the DM is required to perform Mayor duties \$50.00 Deputy Mayor - per diem to chair a regular or special meeting of council if the Mayor is absent from the meeting
City of Dawson	\$15,215.66 Mayor - annually \$10,143.97 Councillors - annually Adjusted annually from CPI, not to exceed 2.5% in any given year and no adjustment if the CPI is negative \$150.00 Councillors - per diem, 4 hrs or less when at any training session, event or meeting that has been approved by council \$200.00 Councillors - per diem, more than 4 hours Travel expenses reimbursed in accordance with the City of Dawson Travel Policy
Town of Faro	\$1,490.00 Mayor - monthly (\$17,880 annually) \$886.00 Councillors - monthly (\$10,632 annually) Adjusted annually based on the CPI
Village of Haines Junction	\$14,666.00 Mayor - annually \$11,733.00 Councillors - annually Adjusted annually based on CPI Travel reimbursed on the same basis as YG employees on travel status
Village of Mayo	\$200.00 Mayor - attendance at regular and joint council meetings \$150.00 Councillors - attendance at regular and joint council meetings \$150.00 Mayor - attendance at non-council meetings inside community less than 2 hours \$100.00 Councillors - attendance at non-council meetings inside the community less than 2 hours \$200.00 Mayor - attendance at non-council meetings inside community more than 2 hours \$150.00 Councillors - attendance at non-council meetings inside community more than 2 hours \$250.00 Mayor - full day meeting \$200.00 Councillors - full day meeting \$250.00 Mayor - attendance at meeting outside community, per day \$200.00 Councillors - attendance at meeting outside community, per day \$40.00 Mayor and Councillors - hourly rate for hours spent travelling to and from meetings outside the community within Yukon For travel to meetings outside Yukon the daily rate will apply (Mayor and Councillors) Travel expenses paid out per Village of Mayo travel expense policy
Village of Teslin	\$8,000.00 Mayor - annually. \$3,750 base and additional \$125 per regular or special meeting of Council attended \$7,300.00 Councillors - annually. \$3,000 base and additional \$125 per regular or special meeting of Council attended \$200.00 per day to attend meetings or performing duties in capacity of M&C outside of regular or special meetings of council \$150.00 half day, as immediately above M&C shall receive an honourarium when appointed as members of committees over and above their council indemnity (amount not specified)
Town of Watson Lake	\$10,000.00 Mayor - annually \$7,500.00 Councillors - annually \$125.00 M&C - per diem - out of town meetings, courses and conventions as required in the discharge of the duties of their office Travel expenses reimbursed as set out in the travel expense policy
City of Whitehorse	\$104,552.00 Mayor - annually \$37,639.02 Councillors - annually Adjusted annually based on CPI Mayor - benefit plan including health, dental, life insurance, AD&D, WI/LTD, time off with pay, EAP Councillors - benefit plan, same as Mayor, except for time off with pay, and additional child care allowance (for care during meetings) \$10,500.00 Mayor - annual, to reimburse for expenses incurred while performing duties \$3,750.00 Councillors - annual, to reimburse for expenses incurred while performing duties \$6,000.00 Councillors - for expenses incurred when an invitation or obligation of the entire council is delegated to one or more This \$6,000 is collective, not \$6,000 for each councillor. Travel expenses in accordance with the Travel Expense Administrative Directive. \$100.00 Councillors - daily, when representing City at a function or event, attending non-regular meetings, or participating in training related to City business, 1-4 hours \$150.00 Councillors, as above, 4 hours or more Reimbursement for travel/meeting a representative on the AYC board

Please note: this is for the 2021-2024 term