



THE CITY OF DAWSON

COUNCIL MEETING #C18-26 AGENDA

TUESDAY, AUGUST 14, 2018 AT 7:00 p.m.

Council Chambers, City of Dawson Office

1. **CALL TO ORDER**
2. **ACCEPTANCE OF ADDENDUM AND ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C18-26
3. **DELEGATIONS AND GUESTS**
4. **BUSINESS ARISING FROM DELEGATIONS**
5. **ADOPTION OF THE MINUTES**
 - a) Special Council Meeting Minutes #C18-22 of July 10, 2018
 - b) Council Meeting Minutes #C18-23 of July 17, 2018
 - c) Special Council Meeting Minutes #C18-24 of July 31, 2018
 - d) Special Council Meeting Minutes #C18-25 of August 3, 2018
6. **BUSINESS ARISING FROM MINUTES**
 - a) Special Council Meeting Minutes #C18-22 of July 10, 2018
 - b) Council Meeting Minutes #C18-23 of July 17, 2018
 - c) Special Council Meeting Minutes #C18-24 of July 31, 2018
 - d) Special Council Meeting Minutes #C18-25 of August 3, 2018
7. **FINANCIAL AND BUDGET REPORTS**
 - a) 2018 Accounts Payable Report RE: Cheque Run #52571 to 52674
 - b) 2018 Accounts Payable Report RE: Cheque Run #52675 to 52709
 - c) Variance Report for the Period Ending June 30, 2018
8. **SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Request for Decision RE: Klondike Development Organization License of Occupation
 - b) Association of Yukon Communities Briefing Report RE: Council Endorsement of Solid Waste Management System
 - c) Yukon Communities Insurance Association RE: CAO and CFO Appointment
 - d) Request for Decision RE: Vehicle Extrication Equipment Replacement
9. **BYLAWS AND POLICIES**
 - a) *Council Remuneration Bylaw #2018-10 – Second Reading*
 - b) *Council Remuneration Bylaw #2018-10 – Third and Final Reading*
 - c) *Auditor Appointment Bylaw #2018-13 – First Reading*
10. **CORRESPONDENCE**
 - a) Premier Silver RE: Robert Service School Facilities
 - b) Minister Pillai RE: Land Development Pressures in Dawson City
 - c) Minister Dendys RE: Moosehide Slide Municipal Historic Site
 - d) Minister Mostyn to AYC RE: Seeking Representation to the Yukon Aviation Advisory Committee
 - e) Jaime Pitfield, Deputy Minister Highways and Public Works RE: Rewrite of the *Yukon Motor Vehicles Act*
 - f) KVA RE: Community Grants
 - g) Chief Isaac Inc. RE: Request for Letter of Support
 - h) Committee of Whole Meeting Minutes #CW18-22
11. **PUBLIC QUESTIONS**
12. **INCAMERA**
 - a) Land Related Matters
13. **ADJOURNMENT**

MINUTES OF SPECIAL COUNCIL MEETING #C18-22 of the council of the City of Dawson held on Tuesday, July 10, 2018, 6:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron
CDO Clarissa Huffman

Agenda Item: Call to Order

The Chair, Wayne Potoroka called special council meeting #C18-22 to order at 6:00 p.m.

Agenda Item: Agenda

C18-22-01 Moved by Mayor Potoroka, seconded by Councillor Kendrick that council accepts Proclamation RE: LGBTQ2SIA Day as a time sensitive item pursuant to bylaw #11-12 being the Council Proceedings Bylaw; and adds this item to the agenda as item (a).
Motion Carried 4-0

C18-22-02 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for council meeting # C18-22 of June 26, 2018 be adopted as amended.
Motion Carried 4-0

Agenda Item: Proclamation RE: LGBTQ2SIA Day

C18-22-03 Moved by Councillor MacArthur, seconded by Councillor Johnson that Council proclaims July 14, 2018 to be LGBTQ2SIA Day in the City of Dawson.
Motion Carried 4-0

Agenda Item: Delegations

Councillor Kendrick declared conflict and stepped down from council at 6:04 p.m.

C18-22-04 Moved by Mayor Potoroka, seconded by Councillor MacArthur that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 3-0

Bill Kendrick RE: North End Plan

Bill Kendrick was in attendance to provide a presentation to council regarding his final thoughts and fears with the North End Concept Plan. The presentation included an overview of his concerns and issues remaining with the concept plan, which included the following:

Access and Safety:

- Closure of back alley/laneway/de facto trail and access route
- Terrain and steepness of proposed new pedestrian route
- Parking and access for property owners
- Closure of Edward Street and increase of traffic on 2nd Ave
- Alignment with the Official Community Plan
- Question if there would be a vegetative buffer for his house given its close proximity to the proposed road?
- Safety concern with proposed road as there will be vehicles proceeding around a bend in a road, on a slope, very close to his home.

Heritage:

- Moving of historic structures in the Third Avenue area will be required as the historic grocery store/residence/shop will have to be relocated.
- Moving the shop to east side will change siting and viewscape to the original AJ Bowie 1899
- Historic street grid
- North End Plan Final Report missing final feedback from Heritage Advisory Committee

Business

- Impacts to his business

Clarity in Next Steps:

- In support of parts of the plan, including inter-neighbourhood green space, approximate new road location, identification of areas that are potentially developable into lots, phasing, etc.
- Inquired if issues/concerns/suggestions are subject to being altered during the refinement period?
- Respectfully asked council to protect against a potentially loose definition of refinement and a subsequent different interpretation by a different council or administration in the future.

C18-22-05 Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole revert to council to proceed with the agenda.
Motion Carried 3-0

Agenda Item: Request for Decision RE: North End Plan Final Report

C18-22-06 Moved by Mayor Potoroka, seconded by Councillor MacArthur that Council accept the North End Final Report and direct administration to provide the report to Yukon Government as the preferred development concept option for the North End Planning Area, for further research and refinement.
Motion Carried 3-0

Agenda Item: Adjournment

C18-22-07 Moved by Councillor MacArthur, seconded by Councillor Johnson that council meeting #C18-22 be adjourned at 6:53 p.m. with the next regular council meeting being July 17, 2018.
Motion Carried 3-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-22 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF JULY 17, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF COUNCIL MEETING #C18-23 of the council of the City of Dawson held on Tuesday, July 17, 2018, 6:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron
PW Superintendent Mark Dauphinee
CDO Clarissa Huffman
CFO Obrian Kydd

Agenda Item: Call to Order

The Chair, Wayne Potoroka called council meeting #C18-23 to order at 6:00 PM.

Agenda Item: Agenda

Agenda item 9 (a) was removed from the agenda.

C18-23-01 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for council meeting # C18-23 of July 17, 2018 be adopted as amended.
Motion Carried 4-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C18-21 of June 26, 2018

C18-23-02 Moved by Councillor MacArthur, seconded by Councillor Johnson that the minutes of council meeting #C18-21 of June 26, 2018 be approved as amended.
Motion Carried 4-0

Agenda Item: Business Arising from Minutes

a) Council Meeting Minutes #C18-21 of June 26, 2018

Council inquired what the policy or practice is regarding anonymous submissions. Discussion was held regarding whether anonymous submissions should be allowed and the reasons why they should not be.

Agenda Item: Financial and Budget Reports

a) 2018 Accounts Payable Report RE: Cheque Run #52533 to 53570

- C18-23-03** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council acknowledge receipt of the 2018 Accounts Payable Report RE: Cheque #52533 TO #53570; provided for informational purposes.
Motion Carried 4-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Request for Decision RE: Dawson City Music Festival Noise Variance and Camping Request

Council noted a policy would be useful for assisting with these types of requests.

- C18-23-04** Moved by Councillor Kendrick, seconded by Councillor Johnson that Council approve the request received from Dawson City Music Festival for a variance to Property Maintenance & Nuisance Abatement Bylaw #07-03, Part II 11(1), "Incessant Noise" and grant official permission to use the Crocus Bluff Ball Diamond as an overflow campground, Camping Bylaw# 222, Sections 3(1) & 4 (1).
Motion Carried 4-0

- b) Request for Decision RE: McDonald Lodge Demolition Application #18-061

- C18-23-05** Moved by Mayor Potoroka, seconded by Councillor Johnson that Council table Application #18-061 and direct administration to collaborate with the applicant to create a redevelopment plan to the satisfaction of the CDO and Council, prior to the approval of a demolition permit; and that Council elect to not waive the redevelopment security deposit.
Motion Carried 4-0

- c) Request for Decision RE: Crocus Concession Lease to Tr'ondëk Hwëch'in

- C18-23-06** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council direct administration to enter into a lease agreement between the City of Dawson and Tr'ondëk Hwëch'in, for use of the Crocus Bluff Concession Building.
Motion Carried 4-0

- d) Request for Decision RE: Contract Award Water Licence MN16-053 2018 Physical Inspection and Report

- C18-23-07** Moved by Councillor Johnson, seconded by Councillor Kendrick that Council award the Water Licence MN16-053 2018 Physical Inspection and Report as presented to AECOM contingent on AECOM also getting the inspection contract for the WWTP.
Motion Carried 4-0

Agenda Item: Bylaws and Policies

- a) Waste Water Treatment Plant Service Agreement Bylaw #2017-02 – *Removed from Agenda*

- b) Zoning Amendment No. 18 Bylaw #2018-02 – Second Reading

- C18-23-08** Moved by Councillor MacArthur, seconded by Councillor Kendrick that bylaw #2018-02 being the Zoning Amendment No. 18 Bylaw be given second reading.
Motion Carried 4-0

c) Zoning Amendment No. 18 Bylaw #2018-02 – Third and Final Reading

C18-23-09 Moved by Councillor Johnson, seconded by Mayor Potoroka that bylaw #2018-02 being the Zoning Amendment No. 18 Bylaw be given third and final reading.
Motion Carried 4-0

d) Business Licence Bylaw #2018-09 – Second Reading

Council noted the bylaw did not align with the Zoning Bylaw in regards to mobile refreshments stands and recommended the matter be discussed as part of the Zoning Bylaw review currently underway.

C18-23-10 Moved by Councillor Kendrick, seconded by Councillor Johnson that bylaw #2018-09 being the Business Licence Bylaw be given second reading.
Motion Carried 4-0

e) Business Licence Bylaw #2018-09 – Third and Final Reading

C18-23-11 Moved by Councillor Johnson, seconded by Councillor Kendrick that bylaw #2018-09 being the Business Licence Bylaw be given third and final reading.
Motion Carried 4-0

f) 2018 Permanent Road Closure No. 1 Bylaw #2018-12 – Second Reading

C18-23-12 Moved by Councillor Johnson, seconded by Councillor MacArthur that bylaw #2018-12 being the 2018 Permanent Road Closure No. 1 Bylaw be given second reading.
Motion Carried 4-0

g) 2018 Permanent Road Closure No. 1 Bylaw #2018-12 – Third and Final Reading

C18-23-13 Moved by Councillor Johnson, seconded by Councillor Kendrick that bylaw #2018-12 being the 2018 Permanent Road Closure No. 1 Bylaw be given third and final reading.
Motion Carried 4-0

h) Council Remuneration Bylaw #2018-10 – First Reading

C18-23-14 Moved by Councillor MacArthur, seconded by Councillor Kendrick that bylaw #2018-10 being the Council Remuneration Bylaw be given first reading.
Motion Carried 4-0

i) Asset Management Policy #2018-03

C18-23-15 Moved by Mayor Potoroka, seconded by Councillor Johnson that policy #2018-03 being the Asset Management Policy be adopted as presented.

C18-23-16 Moved by Mayor Potoroka, seconded by Councillor Kendrick to refer Asset Management Policy to next CoW meeting.
Motion Carried 4-0

Agenda Item: Correspondence

- C18-23-17** Moved by Councillor Johnson, seconded by Councillor Kendrick that council acknowledge receipt of the following correspondence: RCMP, Dawson Detachment, "M" Division – June 2018 Policing Report; Dept. of Environment letter to AYC RE: Amendments to the Designated Materials Regulation - Electronic and Electrical Products; Dept. of Environment letter to AYC RE: Amendments to the Designated Materials Regulation – Tires; Klondike Visitors Association RE: Development Incentive Policy; Committee of Whole Meeting Minutes #CW18-19, #CW 18-20 and #CW18-21
For informational purposes
Motion Carried 4-0

Council recommended the city send a letter in response to KVA's letter RE: Development Incentive Policy. Council noted a review of the Development Incentive Policy would be useful, and suggested an update regarding the Yukon Housing Municipal Matching Program be obtained.

Agenda Item: Public Questions

- C18-23-18** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council move into committee of the whole for the purposes of question period.
Motion Carried 4-0

Mr. Dan Davidson

Mr. Dan Davidson noted he was curious about the demolition request regarding McDonald Lodge and inquired about what is planned for the redevelopment. Council provided an explanation of the history of the request and explained the current proposed plan includes a gravel pad, which is not good enough. The CDO will be working with YG to come up with a plan that is acceptable.

- C18-23-19** Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.
Motion Carried 4-0

Agenda Item: Adjournment

- C18-23-20** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council meeting #C18-23 be adjourned at 6:32_p.m. with the next regular council meeting being August 14, 2018.
Motion Carried 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-23 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF AUGUST 14, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING #C18-24 of the council of the City of Dawson held on Tuesday, July 31, 2018 at 7:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore

Agenda Item: Call to Order

The Chair, Wayne Potoroka called special council meeting #C18-24 to order at 7:00 p.m.

Agenda Item: Agenda

C18-24-01 Moved by Councillor Johnson, seconded by Councillor MacArthur that the agenda for special council meeting # C18-24 be adopted as presented. Motion Carried 4-0

Agenda Item: Delegations

C18-24-02 Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of hearing delegations. Motion Carried 4-0

Corporal Jeff Myke was present as a guest of council. Council thanked Corporal Jeff Myke for attending the meeting. On behalf of all residents of town, council offered their sincere thanks to Corporal Jeff Myke for his outstanding service to our community. Council wished him

C18-24-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda. Motion Carried 4-0

Agenda Item: Proclamation RE: Corporal Jeff Myke Day

C18-24-04 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council proclaims August 1, 2018 to be CORPORAL JEFF MYKE DAY in the City of Dawson. Motion Carried 4-0

Agenda Item: Adjournment

C18-24-05 Moved by Mayor Potoroka, seconded by Councillor Johnson that council meeting #C18-24 be adjourned at 7:14 p.m. Motion Carried 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-24 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF AUGUST 14, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING #C18-25 of the council of the City of Dawson held on Friday, August 3, 2018 at 12:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick

ABSENT: Councillor Jay Farr
Councillor Kyla MacArthur

ALSO PRESENT: CAO Cory Bellmore
Recreation Manager Marta Selassie
CDO Clarissa Huffman

Agenda Item: Call to Order

The Chair, Wayne Potoroka called special council meeting #C18-25 to order at 12:05 p.m.

Agenda Item: Agenda

C18-25-01 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for special council meeting # C18-25 be adopted as presented.
Motion Carried 3-0

Agenda Item: In Camera Session RE: AMFRC Thermistors and Zamboni Room

C18-25-02 Moved by Mayor Potoroka, seconded by Councillor Kendrick that council move into the committee of the whole for the purposes of holding discussion.
Motion Carried 3-0

C18-25-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land related matters.
Motion Carried 3-0

C18-25-04 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to an open session of council to proceed with the agenda.
Motion Carried 3-0

C18-25-05 Moved by Mayor Potoroka, seconded by Councillor Johnson that council approve the stabilization and repair work of the Zamboni room wall and floor as per Option 4B.
Motion Carried 3-0

Agenda Item: Request for Decision RE: Mud Bog Lease

C18-25-06 Moved by Councillor Kendrick, seconded by Mayor Potoroka that council approve the request to enter into a one-year lease agreement with the Dawson City Mud Bog Association for the use of a portion of Lots 1,2,3 and 4, Block 6, North End.
Motion Carried 3-0

Agenda Item: Request for Decision RE: Demolition Permit for MacDonald Lodge

C18-25-07 Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve demolition permit #18-061 in accordance with the submitted re-development plan conditional upon receipt of the re-development security deposit, and simplified re-development plan to the satisfaction of the CDO, and begin discussions for future land use of that property.
Motion Carried 3-0

Agenda Item: Adjournment

C18-25-08 Moved by Councillor Kendrick, seconded by Councillor Johnson that council meeting #C18-25 be adjourned at 1:00 p.m.
Motion Carried 3-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-25 WERE APPROVED BY COUNCIL RESOLUTION #C18-__-__ AT COUNCIL MEETING #C18-__ OF AUGUST 14, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

The City of Dawson
 Cheque Run #18-14
 7/18/2018



Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52571	535551 Yukon Inc.	\$3,300.00	\$3,300.00	ADM - Property Taxes
52572	Adrao, Driss	\$450.00	\$450.00	ADM - HOG
52573	Advance North Mechanical	\$3,286.00	\$787.50 \$1,102.40 \$1,396.10	PW - Contracted Services Tow PW - Vehicle R&M REC - Vehicle R&M
			\$3,286.00	
52574	Air North	\$904.35	\$904.35	PW - Freight
52575	Arcrite Northern Ltd.	\$367.50	\$367.50	REC - Building R&M
52576	Arctic Inland Resources Ltd.	\$1,951.14	\$1,704.16 \$246.98	PW - Sidewalk Materials REC - Front St.
			\$1,951.14	
52577	Assoc. of Yukon Communities	\$12,625.34	\$12,030.34 \$595.00	M&C - Membership ADM - IBL
			\$12,625.34	
52578	B-Line Kennels	\$250.00	\$250.00	REC - Community Lottery Program
52579	Betts, Clive	\$450.00	\$450.00	ADM - HOG
52580	Bonanza Market	\$297.78	\$135.47 \$25.98 \$59.43 \$76.90	REC - Programming Supplies REC - Office Supplies REC - REC REC - Camp
			\$297.78	
52581	Bubble Up Marketing	\$104.99	\$104.99	ADM - Advertising
52582	Budget Plumbing & Heating Inc.	\$559.02	\$559.02	REC - Pool R&M
52583	Bulmer, Amelia	\$450.00	\$450.00	ADM - HOG
52584	Cameron, Meghan	\$450.00	\$450.00	ADM - HOG
52585	Canadian Freightways	\$955.91	\$540.45 \$415.46	PW - Freight PW - Freight
			\$955.91	
52586	Chartrand, Kelly	\$897.00	\$897.00	ADM - Property Taxes
52587	Chief Isaac Incorporated	\$246.75	\$52.50 \$194.25	REC - Safety Supplies PW - Safety Supplies
			\$246.75	
52588	Clemente, Maja	\$450.00	\$450.00	ADM - HOG
52589	Coast Hydrant & Valve Repair Parts	\$6,241.20	\$5,380.20 \$861.00	PW - Operating Supplies PW - New Install Costs
			\$6,241.20	
52590	Conservation Klondike Society	\$180.00	\$120.00 \$60.00	ADM - Contract Services REC - Office Supplies
			\$180.00	
52591	Crain Ventures	\$111.18	\$111.18	ADM - Building R&M
52592	Crocker, Sam	\$31.45	\$31.45	REC - Training
52593	Cutler, Tyson	\$450.00	\$450.00	ADM - HOG
52594	Dauphinee, Mark	\$450.00	\$450.00	ADM - HOG
52595	Dawson City Community Radio Society	\$1,250.00	\$1,250.00	ADM - Advertising
52596	Dawson City General Store	\$1,238.92	\$226.84 \$46.54 \$20.84 \$392.51 \$225.25 \$192.04 \$125.32 \$9.58	REC - Programming Supplies ADM - Office Supplies REC - Office Supplies REC - Camping REC - Pool REC - Canada Day REC - Snacks REC - Garden Workshop
			\$1,238.92	
52597	Dawson Firefighters Association	\$15,455.00	\$15,455.00	PS - Fire Fighter Call Outs
52598	Dawson Hardware Ltd	\$2,232.33	\$239.87 \$334.55 \$75.57 \$26.45	ADM - 8th Ave R&M PW - Operating Supplies PW - Safety Supplies PW - Pumphouse Tools

\$69.91 PW - Garbage Cans
 \$10.39 PW - Tools
 \$325.24 REC - Building R&M
 \$370.38 REC - Janitorial
 \$166.26 REC - Camping
 \$11.80 REC - Pool Dolphin
 \$30.43 REC - Community Garden
 \$77.45 REC - Maintenance
 \$41.23 REC - Dance Camp
 \$157.26 REC - Pool
 \$68.00 REC - Garden
 \$178.43 REC - Minto Opening
 \$43.45 REC - Gloves
 \$5.66 REC - Crocus

\$2,232.33

52599	Dawson City Golf Association	\$30,000.00	\$30,000.00	REC - Golf Course Operating L.
52600	Deluigi, Marco	\$450.00	\$450.00	ADM - HOG
52601	Duffee, Bruce	\$700.00	\$200.00	ADM - City HOG
			\$500.00	ADM - HOG
			<u>\$700.00</u>	
52602	Ed Repair & Services	\$41,055.00	\$41,055.00	PW - Waste Collection
52603	Egov Solutions, Inc.	\$10,179.75	\$10,179.75	PW - Asset Management
52604	Endurance Automotive	\$459.08	\$459.08	PW - Vehicle R&M
52605	Ezzard, David	\$450.00	\$450.00	ADM - HOG
52606	Favron Heather	\$450.00	\$450.00	ADM - HOG
52607	Flynn, John	\$650.00	\$200.00	ADM - City HOG
			\$450.00	ADM - HOG
			<u>\$650.00</u>	
52608	Graf Enviro Services Inc.	\$2,992.50	\$2,992.50	REC - Maintenance
52609	Grenon Enterprises Ltd.	\$13,092.20	\$8,650.70	PW - Water Delivery
			\$3,942.75	PW - Contract Services Roads
			\$236.25	PW - Contract Services Drainage
			\$262.50	PW - Contract Services Landfill
			<u>\$13,092.20</u>	
52610	Groundswell Planning	\$10,710.00	\$10,710.00	REC - Contracted Services
52611	Hach Sales & Service Canada LP	\$327.18	\$257.25	PW - Non Capital Equipment
			\$37.38	PW - Operating Supplies
			\$32.55	PW - Freight
			<u>\$327.18</u>	
52612	Horodyski, Alexander	\$40.00	\$40.00	REC - FOB
52613	Kenetic Welding	\$204.75	\$204.75	PW - Dump R&M
52614	King, Amanda	\$206.28	\$206.28	REC - Canada Day Candy
52615	Klondike Business Solutions	\$217.92	\$51.46	PW - Photocopier
			\$20.59	REC - Office Supplies
			\$98.24	ADM - Photocopier Expense
			\$47.63	REC - Photocopier Expense
			<u>\$217.92</u>	
52616	Klondike Development Organization	\$10,122.65	\$10,122.65	ADM - Property Tax Rebate
52617	Klondike Kate's Cabins & Restaurant	\$551.25	\$551.25	REC - Workshop Accom.
52618	Klondike Sun Newspaper	\$1,291.50	\$1,291.50	ADM - Advertising
52619	Kluane Freightlines Ltd	\$76.58	\$76.58	REC - Freight
52620	Krivensky, Rhonda Frances	\$450.00	\$450.00	ADM - HOG
52621	Lackowicz & Hoffman LLP	\$551.25	\$551.25	ADM - Legal
52622	Lauriston, Genevieve	\$308.75	\$308.75	PW - Utility Account Refund
52623	Loeks, Zach	\$5,105.00	\$5,105.00	REC - Community Garden Expense
52624	Manitoulin Transport	\$384.78	\$384.78	REC - Freight
52625	Massey, Sydney	\$958.64	\$68.26	REC - Pool Volleyball
			\$78.28	REC - Pool Games
			\$132.76	REC - Pool Noodles
			\$679.34	REC - Safety Supplies
			<u>\$958.64</u>	
52626	Massey, Bruce	\$33.84	\$33.84	REC - Training

52627	Master Pools Alta Ltd.	\$7,448.29	\$2,704.91	REC - Building R&M
			\$4,743.38	REC - Pool
			\$7,448.29	
52628	Mather, Jared	\$450.00	\$450.00	ADM - HOG
52629	Maximillian's Gold Rush Eporium	\$14.13	\$14.13	REC - Canada Day
52630	Maxxam Analytics	\$191.10	\$191.10	PW - Sampling
52631	McCready, Diana	\$40.00	\$40.00	REC - FOB
52632	Mercer, Dr. Tyler	\$150.00	\$150.00	PS - Professional Fees Medical
52633	Metrix Group LLP	\$31,488.41	\$31,488.41	ADM - Audit
52634	Meyerhoffer, Dylan	\$400.00	\$400.00	ADM - HOG
52635	Mierau, Lee	\$450.00	\$450.00	ADM - HOG
52636	Murdoch's Gem Shop	\$60.59	\$60.59	REC - Com. Parks Program
52637	North 60 Petro	\$12,476.59	\$8,407.07	REC - Building Heating
			\$1,682.80	PW - Vehicle Fuel
			\$213.35	PS - Heavy Equipment Fuel
			\$146.88	PS - Bylaw Vehicle Fuel
			\$566.29	PW - Heavy Equipment Fuel
			\$738.77	REC - Vehicle Fuel
			\$134.08	PS - Vehicle Fuel
			\$411.14	ADM - Heating Fuel
			\$176.21	PS - Heating Fuel
			\$12,476.59	
52638	Northern Industrial Sales	\$2,712.70	\$877.01	PW - Non Capital Equipment
			\$315.22	PW - Safety Supplies
			\$210.48	REC - Janitorial
			\$19.22	REC - Operating Supplies
			\$132.43	PW - Operating Supplies
			\$490.25	REC - Janitorial
			\$159.18	PW - Operating Supplies
			\$508.91	PW - Signs
			\$2,712.70	
52639	Northern Superior Mechanical	\$1,184.24	\$86.78	REC - Equipment R&M
			\$503.97	PS - Heavy Equipment R&M
			\$593.49	PW - Heavy Equipment R&M
			\$1,184.24	
52640	Northwestel Inc	\$4,106.90	\$955.45	ADM - Telephone & Fax
			\$1,141.84	PS - Telephone & Fax
			\$277.29	CABLE - Telephone & Fax
			\$1,023.02	PW - Telephone & Fax
			\$593.85	REC - Telephone & Fax
			\$115.45	REC - Contracted Services
			\$4,106.90	
52641	ORO Enterprises Ltd	\$40.34	\$40.34	PW - Sale of Inventory WO#0092
52642	Pacific Tier Solutions Inc.- Book King Sol.	\$1,899.36	\$949.68	REC - Computer Network Charge
			\$949.68	ADM - Contracted Services
			\$1,899.36	
52643	Phillip, Ross	\$40.00	\$40.00	REC - FOB
52644	Pool, Sandy	\$40.00	\$40.00	REC - FOB
52645	Pop Stop Etc.	\$74.00	\$74.00	ADM - Office Supplies
52646	Procyk, Walter	\$450.00	\$450.00	ADM - HOG
52647	Raven's Nook	\$1,594.95	\$1,311.45	PW - Safety Supplies
			\$283.50	REC - Chris Boots
			\$1,594.95	
52648	Regimbal, Jim	\$194.90	\$194.90	PS - Heavy Equipment R&M
52649	Reiser, Dr. Erika	\$190.00	\$150.00	PS - Professional Fees Medical
			\$40.00	REC - FOB
			\$190.00	
52650	Saint Mary's Church	\$1,932.84	\$1,532.84	ADM - Land Lease
			\$400.00	CDO - Northend Planning
			\$1,932.84	
52651	Sharp, Jeffrey Scott	\$450.00	\$450.00	ADM - HOG
52652	Staples #251 Whitehorse	\$2,967.29	\$1,956.60	ADM - Office Supplies

			\$357.46	PW - Operating Supplies
			\$480.68	REC - Office Supplies
			\$55.47	PW - Office Supplies
			\$117.08	PS - Operating Supplies
			<u>\$2,967.29</u>	
52653	Suttis, Jennifer	\$765.00	\$765.00	REC - Contracted Services
52654	Taylor, Gerald	\$450.00	\$450.00	ADM - HOG
52655	Tedesco, Ryan Matthew Carl	\$40.00	\$40.00	REC - FOB
52656	Chickweeders	\$4,623.67	\$4,623.67	REC - Contracted Services
52657	The Monte Carlo Limited	\$447.20	\$32.81	REC - Science Prog.
			\$144.53	REC - Office Supplies
			\$1.73	ADM - Service Fees
			\$31.13	REC - Canada Day
			\$14.32	REC - Garden
			\$50.52	REC - Programming Supplies
			\$172.16	REC - Minto Opening
			<u>\$447.20</u>	
52658	Total Fire Protection Services	\$1,221.68	\$1,221.68	ADM - Contracted Services
52659	Total North Communications Ltd	\$596.04	\$596.04	ADM - Network R&M
52660	Total Crawler Services Ltd.	\$5,108.07	\$5,108.07	PW - Heavy Equipment R&M
52661	Trinus Technologies Inc.	\$9,551.90	\$38.07	ADM - Network Support
			\$38.06	PS - Bylaw Contracted Services
			\$418.69	PW - IT
			\$114.19	PS - Contracted Services
			\$8,828.71	ADM - Computer Network Charge
			\$38.05	CDO - Contracted Services
			\$76.13	REC - Computer Network Charge
			<u>\$9,551.90</u>	
52662	Unbeatable Printing	\$131.25	\$131.25	ADM - Contracted Services CBC
52663	Valley Traffic Systems	\$364.64	\$364.64	PW - Road Signs
52664	Van Nostrand, Dick	\$2,000.00	\$2,000.00	ADM - Community Grant
52665	Waterstone Products	\$2,873.17	\$2,873.17	REC - Pool
52666	Wettstein, Paul	\$450.00	\$450.00	ADM - HOG
52667	Williams Construction	\$1,050.00	\$1,050.00	REC - Com. Parks Program
52668	WSP Canada Inc	\$861.00	\$861.00	REC - Engineering
52669	Young, Kimiko	\$3,577.20	\$3,577.20	REC - Training
52670	Yukon College	\$714.00	\$614.25	PW - Training
			\$99.75	REC - Training
			<u>\$714.00</u>	
52671	Yukon Energy Corporation	\$2,726.99	\$2,726.99	PW - Street Lights
52672	Yukon Honda	\$109.70	\$109.70	REC - Equipment R&M
52673	Yukon Inn	\$124.95	\$124.95	REC - Accommodation Travel
52674	Dewald, Todd	\$450.00	\$450.00	ADM - HOG
EFT	Ceridian	\$113,900.82	\$25,419.13	Management Payroll
			\$88,481.69	Union Payroll
			<u>\$113,900.82</u>	
EFT	Canadian Cable System Alliance	\$11,807.52	\$11,807.52	CABLE - TV Stations Trans. Fee
TOTAL		\$422,646.19		

The City of Dawson
 Cheque Run #18-15
 8/1/2018

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52675	Advance North Mechanical	\$611.41	\$611.41	REC - Vehicle R&M
52676	Aquam Inc.	\$1,186.74	\$1,186.74	REC - Lane Rope
52677	Arctic Inland Resources Ltd.	\$2,468.96	\$1,734.33	PS - Contracted Services
			\$90.30	REC - Door Stopper
			\$223.76	REC - Garbage Box
			\$21.13	REC - Garbage Bins
			\$55.46	REC - Minto Garbage Bin
			\$343.98	REC - Minto R&M
			\$2,468.96	
52678	Assante In Trust	\$1,000.00	\$1,000.00	ADM - RRSP Payable
52679	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52680	Bonanza Market	\$19.96	\$19.96	REC - Movie Night
52681	Chief Isaac Incorporated	\$2,056.05	\$85.31	PW - Janitorial
			\$34.13	PS - Janitorial
			\$477.75	ADM - Janitorial
			\$1,458.86	REC - Janitorial
			\$2,056.05	
52682	CMF Construction Ltd.	\$84,963.39	\$84,963.39	ADM - CBC Contracted Services
52683	Commercial Aquatic Supplies	\$4,965.03	\$4,965.03	REC - Dolphin
52684	Dawson City General Store	\$16.86	\$16.86	ADM - Office Supplies
52685	Dawson Hardware Ltd	\$139.37	\$139.37	ADM - Janitorial
52686	Diamond Municipal Solutions	\$3,216.94	\$3,216.94	ADM - Network Support
52687	Favron Heather	\$40.00	\$40.00	REC - FOB
52688	GMP Securities	\$1,188.40	\$1,188.40	ADM - RRSP Payable
52689	Groundswell Planning	\$16,792.13	\$16,792.13	REC - Contracted Services
52690	Hawkins, JP	\$750.00	\$750.00	REC - Contracted Services
52691	Hnetk, Juli	\$23.69	\$23.69	REC - Pool Noodle
52692	Investor's Group Financial Services Inc	\$1,625.64	\$1,625.64	ADM - RRSP Payable
52693	ivari	\$910.12	\$910.12	ADM - RRSP Payable
52694	Klondike Sun Newspaper	\$582.75	\$582.75	ADM - Advertising
52695	Kluane Freightlines Ltd	\$62.08	\$62.08	ADM - Freight
52696	Manulife Financial	\$792.28	\$792.28	ADM - RRSP Payable
52697	Mic Mac Motors (Yukon) Limited	\$42,169.58	\$41,291.25	PW - Equipment Replacement
			\$878.33	PW - Vehicle R&M
			\$42,169.58	
52698	Nordique Fire Protection	\$1,596.00	\$1,596.00	PS - Specialty Clothing
52699	North 60 Petro	\$6,615.85	\$4,281.63	REC - Building Heating
			\$407.34	ADM - Building Heating
			\$174.57	PS - Building Heating
			\$1,382.63	PW - Vehicle Fuel
			\$205.82	REC - Vehicle Fuel
			\$163.86	PS - Vehicle Fuel
			\$6,615.85	
52700	Northern Industrial Sales	\$812.38	\$41.35	PS - Operating Supplies
			\$504.97	REC - Janitorial
			\$113.99	REC - Safety
			\$18.96	REC - Oil
			\$133.11	ADM - Janitorial
			\$812.38	
52701	Northwestel Inc	\$3,990.73	\$895.75	ADM - Telephone & Fax
			\$133.47	ADM - Service Charge
			\$1,108.81	PS - Telephone & Fax
			\$260.77	CABLE - Telephone & Fax
			\$951.45	PW - Telephone & Fax
			\$525.03	REC - Telephone & Fax
			\$115.45	REC - Contracted Services
			\$3,990.73	

52702	Public Service Alliance of Canada	\$2,734.36	\$2,734.36	ADM - Union Dues Payable
52703	Quadrus Investment Services	\$1,045.16	\$1,045.16	ADM - RRSP Payable
52704	Royal Bank - Whitehorse Branch	\$408.72	\$408.72	ADM - RRSP Payable
52705	Scotia Securities	\$2,882.12	\$2,882.12	ADM - RRSP Payable
52706	City of Whitehorse	\$2,400.00	\$2,400.00	REC - Training
52707	Trinus Technologies Inc.	\$589.20	\$283.50	ADM - Network Support
			\$76.13	ADM - Computer R&M
			\$152.25	REC - Computer Network Charge
			\$76.13	CDO - Contracted Services
			\$1.19	ADM - Service Charge
			\$589.20	
52708	Yukon Energy Corporation	\$23,389.80	\$1,123.59	ADM - Electrical
			\$491.59	ADM - Operating Supplies
			\$6,641.20	PW - Electrical
			\$1,123.05	CABLE - Electrical
			\$443.90	PS - Electrical
			\$13,566.47	REC - Electrical
			\$23,389.80	
52709	Yukon Service Supply Co.	\$235.63	\$235.63	REC - Janitorial
EFT	Ceridian	\$109,201.26	\$28,467.06	Management Payroll
			\$80,734.20	ADM - Union Payroll
			\$109,201.26	
EFT	CIBC Group Investment Services	\$9,079.52	\$9,079.52	ADM - RRSP Contributions
EFT	Sun Life Financial	\$11,736.87	\$11,736.87	ADM - Group Insurance Payable
	TOTAL	\$342,403.98		

CITY OF DAWSON

For the Six Months Ending Saturday, June 30, 2018

	Actual	June Budget	Variance (\$)	YTD Actual	YTD Budget	Variance (\$)	2018 Budget	Remaining Budget (\$)
CITY OF DAWSON								
Summary Variance Report								
GENERAL MUNI								
Revenues	\$488,084	\$18,054	(\$470,029)	\$5,414,350	\$5,304,712	(\$109,637)	\$5,376,251	(\$38,099)
Expenses	141,574	137,055	(4,519)	823,437	853,560	30,123	1,661,449	895,762
Cost Recapture		5,811	5,811	22,434	43,825	21,390		50,316
Operating (Surplus)/Deficit Before Reserve Transfers	346,510	(124,812)	(471,321)	4,568,479	4,407,327	(161,150)	3,714,802	(984,177)
Reserve Transfers in								
Reserve Transfers out		1,250	1,250		7,500	7,500		15,000
GEN MUNI OPERATING (SURPLUS)/DEFICIT	346,510	(123,562)	(470,071)	4,568,479	4,414,827	(153,650)	3,714,802	(969,177)
CABLE								
Revenues	24,907	28,751	3,844	125,512	131,492	5,979	270,302	144,790
Expenses	23,213	16,805	(6,408)	110,156	117,177	7,021	274,197	164,041
Operating (Surplus)/Deficit Before Reserve Transfers	1,694	11,946	10,252	15,356	14,315	(1,042)	(3,895)	(19,252)
Reserve Transfers in								
Reserve Transfers out								
CABLE OPERATING (SURPLUS)/DEFICIT	1,694	11,946	10,252	15,356	14,315	(1,042)	(3,895)	(19,252)
PROTECTIVE SERVICES								
Revenues	2,675	3,064	389	74,640	58,566	(16,073)	82,500	7,860
Expenses	30,467	47,572	17,105	246,667	287,519	40,852	630,771	384,104
Operating (Surplus)/Deficit Before Reserve Transfers	(27,792)	(44,508)	(16,716)	(172,027)	(228,953)	(56,925)	(548,271)	(376,243)
Reserve Transfers in								
Reserve Transfers out								
PS OPERATING (SURPLUS)/DEFICIT	(27,792)	(44,508)	(16,716)	(172,027)	(228,953)	(56,925)	(548,271)	(376,243)
PUBLIC WORKS								
Revenues	229,346	134,947	(94,399)	425,922	393,629	(32,293)	1,944,212	1,448,290
Expenses	126,897	236,230	109,332	1,281,553	1,760,217	478,664	3,333,196	2,051,643
Operating (Surplus)/Deficit Before Reserve Transfers	102,449	(101,283)	(203,731)	(855,631)	(1,366,588)	(510,957)	(1,388,984)	(603,353)
Reserve Transfers in					(70,000)	(70,000)		(70,000)
Reserve Transfers out								
PW OPERATING (SURPLUS)/DEFICIT	102,449	(101,283)	(203,731)	(855,631)	(1,436,588)	(580,957)	(1,388,984)	(673,353)
CEMETERY								
Revenues		192	192		1,023	1,023	3,000	3,000
Expenses		93	93	1,020	5,518	4,498	15,000	13,980
Operating (Surplus)/Deficit Before Reserve Transfers		99	99	(1,020)	(4,495)	(3,475)	(12,000)	(10,980)
Reserve Transfers in								
Reserve Transfers out								
CEMETERY OPERATING (SURPLUS)/DEFICIT		99	99	(1,020)	(4,495)	(3,475)	(12,000)	(10,980)
PLANNING & DEVELOPMENT								
Revenues	2,275	3,353	1,078	12,317	11,182	(1,135)	125,000	112,683

	Actual	June Budget	Variance (\$)	YTD Actual	YTD Budget	Variance (\$)	2018 Budget	Remaining Budget (\$)
Expenses	37,091	21,792	(15,298)	118,978	111,664	(7,313)	340,521	221,544
Operating (Surplus)/Deficit Before Reserve Transfers	(34,816)	(18,439)	16,376	(106,661)	(100,482)	6,179	(215,521)	(108,861)
Reserve Transfers in								
Reserve Transfers out								
P&D OPERATING (SURPLUS)/DEFICIT	(34,816)	(18,439)	16,376	(106,661)	(100,482)	6,179	(215,521)	(108,861)
RECREATION								
Revenues	22,083	23,494	1,411	114,710	120,193	5,483	238,033	123,323
Expenses	141,245	147,185	5,940	674,902	814,398	139,497	1,911,060	1,236,159
Operating (Surplus)/Deficit Before Reserve Transfers	(119,162)	(123,691)	(4,530)	(560,192)	(694,205)	(134,013)	(1,673,027)	(1,112,836)
Reserve Transfers in								
Reserve Transfers out								
REC OPERATING (SURPLUS)/DEFICIT	(119,162)	(123,691)	(4,530)	(560,192)	(694,205)	(134,013)	(1,673,027)	(1,112,836)
SUMMARY								
Total Revenues	769,369	211,855	(557,514)	6,167,450	6,020,797	(146,653)	8,039,297	1,801,848
Total Expenditures	500,487	606,733	106,245	3,256,713	3,950,053	693,341	8,166,194	4,967,233
Total Cost Recapture		5,811	5,811	22,434	43,825	21,390		50,316
OPERATING (SURPLUS)/DEFICIT BEFORE RESERVE TRANSFERS	268,882	(400,688)	(669,570)	2,888,303	2,026,919	(861,384)	(126,897)	(3,215,701)
Total Reserve Transfers In					(70,000)	(70,000)		(70,000)
Total Reserve TransfersOut		1,250	1,250		7,500	7,500		15,000
CITY OF DAWSON OPERATING (SURPLUS)/DEFICIT	268,882	(399,438)	(668,320)	2,888,303	1,964,419	(923,883)	(126,897)	(3,270,701)
AMORTIZATION								
NET (SURPLUS)/DEFICIT	268,882	(399,438)	(668,320)	2,888,303	1,964,419	(923,883)	(126,897)	(3,270,701)
NON-OPERATING EXPENSES:								
Principal repayment of long-term debt								
NET CASH (SURPLUS)/DEFICIT	268,882	(399,438)	(668,320)	2,888,303	1,964,419	(923,883)	(126,897)	(3,270,701)



THE CITY OF DAWSON

Request for Decision

TO: Mayor and Council
FROM: Clarissa Huffman, Community Development & Planning Officer (CDO)
DATE: 3 August, 2018
SUBJECT: KDO License of Occupation

RECOMMENDATION

It is respectfully recommended that Council:

1. Direct administration to enter into a License of Occupation with KDO for the purposes of encroaching onto City of Dawson property.

PURPOSE

To enter into a License of Occupation with to allow KDO to construct a balcony that projects onto the City of Dawson boardwalk at this location.

BACKGROUND

Klondike Development Organization (KDO) is in the process of applying for all relevant permissions and approvals to construct a new 8-plex apartment building at Lot PT 12 and 13, Block I, Ladue Estate. They are requesting permission to construct a balcony that projects onto City of Dawson property.

CURRENT STATUS

This type of development is not currently permitted in the Zoning By-Law and is beyond the scope of the Board of Variance, as the Board of Variance is intended to provide relief from the Zoning By-Law on a given property; the Board of Variance does not typically approve encroachments onto neighbouring properties. Therefore, this decision has been brought before Council.

At the request of Council, administration was able to confirm that the projecting portion of the building is in fact a balcony intended for egress from second floor units, not an awning.

CONSIDERATIONS / DISCUSSION

Official Community Plan

The City of Dawson has a long and rich history that takes a variety of forms and lends itself to the environment of a 'living historical community' that is continually growing and evolving while respecting the heritage character of the community. The Official Community Plan S. 3.9 states that "preservation of this history and heritage will be a crucial element in the long-term sustainability of Dawson". A noted implementation approach is to "collaborate with strategic partners such as Tr'ondëk Hwëch'in to recognize, celebrate and promote the full scope of Dawson's heritage". In this context, KDO could be considered to be another example of a partner who wishes to promote the full scope of Dawson's heritage, through reintroducing a key component of Dawson's historic commercial streetscape.

Zoning By-Law

The subject property is currently zoned C1 – Core Commercial. The front-yard setback requirement in a C1 zone is 0m. The intent behind this decision is to implement the '*Design Guidelines for Historic Dawson*', which states that "*a typical commercial streetscape was composed of a continuous band of buildings on either side of the street*". It is current practice to ensure that all new structures are located entirely within the property boundaries of the subject property. In a commercial zone, proponents can build right up to the property line to mimic the historic streetscape typical in Dawson.

However, the Design Guidelines go on to state that "*even though the street pattern was linear and generally predictable, the streetscape components created interesting pedestrian movement patterns through a sequence of implied spaces, such as the space under the awning[s]*".

Figures 1 and 2 are images extracted from the Design Guidelines depicting such awnings. Other notable examples of this design feature that are current components of the Dawson commercial streetscape include the Downtown Hotel and the BNA Bank.

The upper storeys are fairly uniform while the ground floor facade and boardwalk area add variety, interest, and human scale to the streetscape

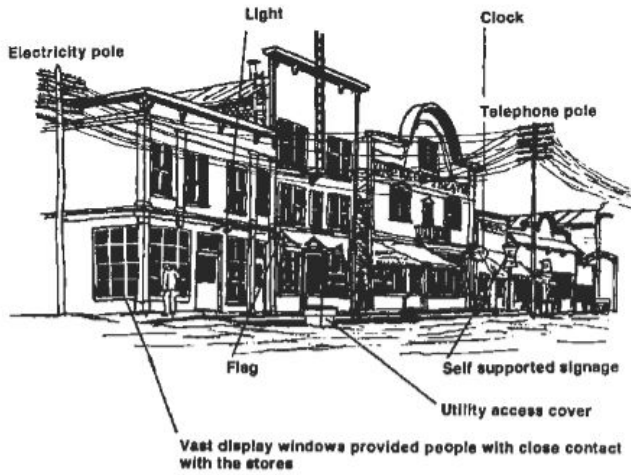


Figure 1. Typical Commercial Streetscape (Design Guidelines pg. 18)

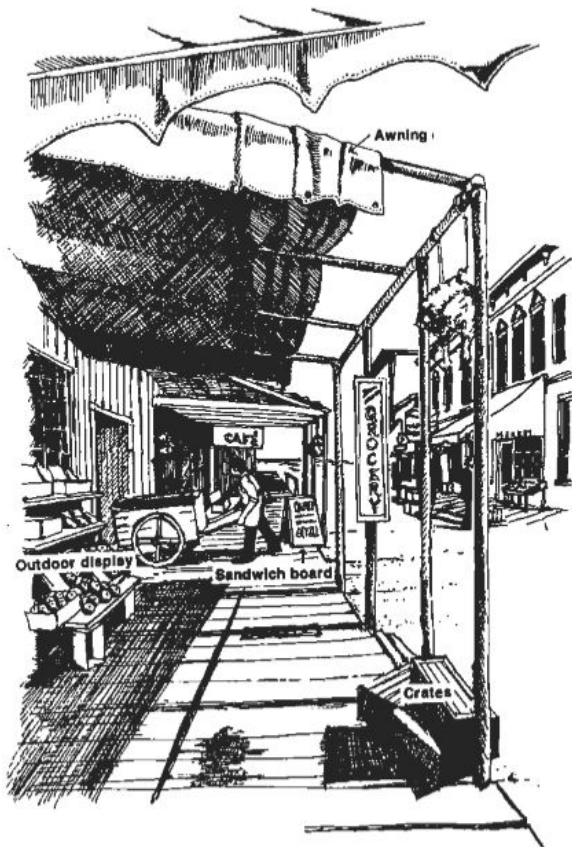


Figure 2. Example of Awning Extending over Boardwalk (Design Guidelines pg. 17)



Figure 3. Downtown Hotel. Example of existing balcony over boardwalk.



Figure 4. BNA Bank. Example of an existing balcony over boardwalk.

Heritage Advisory Committee

The KDO draft plans were presented to the Heritage Advisory Committee at meeting #HAC18-05. The plans were not formally approved, as KDO has not yet formally submitted a Development Permit Application. However, HAC did note that this style of balcony is historically precedented and attractive, and that they would like to see it go ahead if possible.

A draft License of Occupation is attached to this report as Appendix B. If this request is approved, administration requests that Council provide feedback of the contents of the draft agreement.

OPTIONS

Council can consider one of the following two options regarding this report:

1. Direct administration to enter into a License of Occupation with KDO for the purposes of encroaching onto City of Dawson property.
2. Direct administration not to enter into a License of Occupation and require KDO to submit revised drawings that do not include an awning over the City of Dawson boardwalk.

IMPLICATIONS

General: This application would promote the implementation approaches of the Official Community Plan and Heritage Management Plan regarding heritage conservation. The proposal is supported by the 'Design Guidelines for Historic Dawson'. Supporting this project will support KDO in revitalizing the Commercial Core with development that is consistent with the historic fabric of the commercial streetscape.

Financial: The applicant is responsible for all associated fees and charges, therefore there is no financial cost to Dawson City.

Communication: Notice of decision will be provided to KDO, and administration will facilitate the signing of the agreement if direction is given to do so by resolution.

APPENDICES / SCHEDULES

Appendix A. KDO Draft Site Plan #2

Appendix B. Draft License of Occupation Agreement

APPROVAL & CAO COMMENTS

Respectfully Submitted,

Clarissa Huffman, CDO

Date

I have reviewed and have no further comments regarding this report.



Cory Bellmore, CAO

July 19, 2018

Date

AYC Briefing Note [Council Endorsement of Solid Waste Management System]

Subject:

Council Endorsement of Recommendations for Action towards a Sustainable Solid Waste Management System for Yukon, April 2018

http://www.community.gov.yk.ca/pdf/Solid_Waste_Report_-_Web_Version.pdf

Issue:

Yukon Government is prepared to move forward with the recommendations made by the Ministerial Committee on Solid Waste. Yukon municipalities should formally endorse the recommendations in order to show solidarity for a Yukon Solid Waste System.

Background:

Solid waste has been a long-standing discussion in Yukon and was brought forward again by AYC through the *Solid Waste Strategy* in December 2015. A Solid Waste Advisory Committee was struck in 2017, with representatives from AYC and YG. This committee then morphed into a Ministerial Committee on Solid Waste; fourteen recommendations were forwarded to the Minister in the spring of 2018, and all were accepted. The Executive Summary is attached.

Analysis/Discussion:

The committees noted that without changes to the ways in which waste management services are delivered in Yukon, there is significant risk to municipalities and the Yukon government in providing adequate and cost-effective waste services to residents in the long-term. The pressure of increasing costs, coupled with public and stakeholder demands for action, highlights the need for action.

Recommendation (Optional):

1. All municipal councils formally endorse the report.

Sample Motion:

That Council formally endorse the “Recommendations for Action towards a Sustainable Solid Waste Management System for Yukon” in order that it can work toward new ways of dealing with solid waste in Yukon.

Municipal Sponsor:

AYC Representatives on the Committee

Date and Version:

June 15, 2018

Report to Council



For Council Decision For Council Direction For Council Information

SUBJECT:	Vehicle Extrication Equipment Replacement	
PREPARED BY:	Jim Regimbal, PS Manager	ATTACHMENTS: <ul style="list-style-type: none">• 10 Year Equipment Replacement Plan• Quotes
DATE:	August 1, 2018	
RELEVANT BYLAWS / POLICY / LEGISLATION:	Annual Operating Budget Bylaw #2018-03	

RECOMMENDATION

THAT Council approve the purchase of Vehicle Extrication Equipment as per the Protective Services 10 Year Equipment Replacement Plan.

ISSUE

Current extrication equipment has failed on several training evolutions and parts are hard to come by as the equipment is over 16 years old and technology has changed.

BACKGROUND SUMMARY

Council, through Bylaw #2018-03 Annual Operating Budget and Capital Expenditure Program Bylaw, approved the purchase of extrication equipment.

ANALYSIS / DISCUSSION

A summary of the equipment and cost is provided in the attached quotes.

The specialized equipment is not available locally and three suppliers were invited to provide a quote – only two responded.

Nordique Fire Protection Ltd met the standards and had the lowest quote.

Options:

1. THAT Council approve the Vehicle Extrication Equipment Replacement and award the purchase to Nordique Fire Protection Ltd.
2. THAT Council reject the purchase of the Vehicle Extrication Equipment Replacement.

ALIGNMENT TO OFFICIAL COMMUNITY PLAN & STRATEGIC PRIORITIES

The Vehicle Extrication Equipment Replacement Plan aligns with the fire department strategic plan and the protective services department equipment replacement plan.

APPROVAL		
NAME:	Cory Bellmore, CAO	SIGNATURE:
DATE:		

City of Dawson
 10 Year Equipment Replacement Plan
 PROTECTIVE SERVICES

Description	Model Year	Replacement Cost	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Future
Fire Engine	2015	\$400,000											400,000
Fire Engine	1998	\$450,000											450,000
Rescue Truck	1999	\$60,000			60,000								
Command Vehicle	2007	\$45,000	45,000										
Rescue Trailer	2009	\$9,000											9,000
Extrication Equipment	2002	\$47,000	50,000										
SCBA Gear	2016	\$92,203	19,296	20,283	21,321	12,947							
Fire Alarm Monitoring System	2002	\$30,000											30,000
Fire Extinguisher Training Unit	2014	\$35,000											35,000
Total Expenditure		1,242,203	114,296	20,283	81,321	12,947	-	-	54,000	-	-		

PS Reserve Opening Balance	\$22,243	-\$30,053	\$11,664	\$343	\$27,396	\$67,396	\$107,396	\$93,396	\$133,396	\$173,396	
Current Year Equipment Expenditures	\$114,296	\$20,283	\$81,321	\$12,947	\$0	\$0	\$54,000	\$0	\$0	\$0	
Outside Financing/Sale of Equipment											
PS Reserve Contribution	\$62,000	\$62,000	\$70,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
PS Capital Lease Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
PS Reserve YE Balance	-\$30,053	\$11,664	\$343	\$27,396	\$67,396	\$107,396	\$93,396	\$133,396	\$173,396	\$173,396	



THE CITY OF DAWSON

Bylaw No. 2018-10

WHEREAS section 173 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may, by bylaw, establish the amount and any criteria in relation to the remuneration of a member of council (including the type of or rate or conditions for remuneration) in relation to

- (a) attendance at a council meeting or a council committee meeting;
- (b) expenses incurred in the course of attending a council meeting or a council committee meeting; or
- (c) any other expenses incurred in the course of performing any duty required to be performed by a member of council.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Council Remuneration Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for remuneration to be paid to the Mayor and Councillors.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Bylaw No. 2018-10

PART II – APPLICATION

4.00 Annual Remuneration

- 4.01 The base annual remuneration for the Mayor for the 2018—2021 term of office shall be \$15,215.66 effective from November 1st, 2018 to October 31, 2021.
- 4.02 The base annual remuneration for each Councillor during the 2018—2021 term of office shall be \$10,143.97 effective from November 1st, 2018 to October 31st, 2021.
- 4.03 (a) on an annual basis, the base annual remuneration shall be adjusted by applying a factor equal to the change in Consumer Price Index (Nov.- Nov.) calculated by Statistics Canada for Whitehorse, subject to the following:
- I. annual increase shall not exceed 2.5% in any given year; and
 - II. where the Consumer Price Index indicates a negative adjustment, no adjustment shall be applied.
- (b) the adjusted base annual remuneration shall become effective on January 1st of the following calendar year.
- 4.04 Annual remuneration shall be paid bi-weekly and, where a member of council fails for any reason to serve in the respective office for a full twelve months, the remuneration shall be prorated on a bi-weekly basis for the period served.

5.00 Remuneration Review

- 5.01 During the final year of council's term of Office, council shall schedule a review of the *Council Remuneration Bylaw* and proceed to amend it as deemed advisable at that time.

6.00 Additional Payments

- 6.01 In addition to the annual remuneration provided pursuant to this bylaw, a member of council may be paid a per diem for each day the member of council is engaged in representing the City at any training session, event or meeting where such representation has been approved in advance by council resolution. The per diem shall be prorated as follows:



THE CITY OF DAWSON

Bylaw No. 2018-10

Representation	Entitlement	Amount
More than 4 hours	Full-Day	\$200.00
4 hours or less	½ Day	\$150.00

6.02 The per diem provided pursuant to this bylaw shall be paid with respect to such day or days on which a member of council:

- (a) represents the City at an approved training session, event or meeting; or
- (b) is required to be absent from the municipality for four or more hours for the purpose of travelling to and from an approved training session, event or meeting.

7.00 Expenses

7.01 Prior approval of council is required for funding or reimbursement of expenses incurred in conjunction with the travel of any member of council outside the City of Dawson.

7.02 Members of council shall be reimbursed for travel expenses in accordance with the *City of Dawson Travel Policy*.

PART III – FORCE AND EFFECT

8.00 Severability

8.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

9.00 Bylaw Repealed

9.01 Bylaw 15-05, and amendments thereto, are hereby repealed.

10.00 Enactment

10.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

Bylaw No. 2018-10

11.00 Bylaw Readings

Readings	Date of Reading
FIRST	July 17, 2018
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-13

WHEREAS section 256(1) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, requires that council shall by bylaw appoint as auditor one or more persons, or a firm of auditors, qualified to practice as auditors, now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **HEREBY ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Auditor Appointment Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to appoint an auditor for the City of Dawson.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (c) "city" means the City of Dawson;
- (d) "council" means the council of the City of Dawson.

PART II – APPLICATION

4.00 Appointment

4.01 The firm Metrix Group LLP, Chartered Professional Accountants, 10476 Mayfield Road, Edmonton, AB T5P 4P4, previously known as the firm of Hawkings Epp Dumont LLP, Chartered Accounts, Mayfield Square 1, 10476 Mayfield Road, Edmonton AB, T5P 4P4, is hereby appointed by the City of Dawson to perform the duties of auditor pursuant to section 258 of the *Municipal Act*.



THE CITY OF DAWSON

Bylaw No. 2018-13

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Bylaw Repealed

6.01 Bylaw #12-02 and its amendments are hereby repealed.

7.00 Enactment

7.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

8.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor

Presiding Officer

Cory Bellmore, CAO

Chief Administrative Officer



Premier's Office
PO Box 2703, Whitehorse, Yukon Y1A 2C6

July 25, 2018

Wayne Potoroka, Mayor
The City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Wayne

Dear Mr. Potoroka,

Thank you for your sharing your concerns regarding Robert Service School's facilities. I agree that schools are a central part of Yukon communities, and it is a priority for the Government of Yukon to provide healthy and safe school buildings for Yukon students.

In our five-year capital plan, we plan to address many of the facility concerns you raised about Robert Service School. The Department of Education's facilities team was in Dawson in June for a site visit at the school. From this visit, we are planning and working this summer on assessments and projects at the school relating to the electrical, HVAC and plumbing systems, the portable, the interior light fixtures, the bathrooms and the gym change rooms.

The school's Superintendent, Greg Storey, will be working with the school and School Council about further repair concerns at the school. Mr. Storey will work with the department's facilities team to determine how to address the school's additional maintenance concerns.

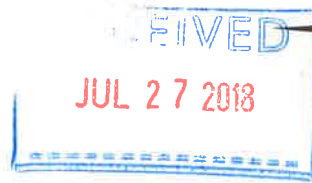
I look forward to completing some of this work in the short-term and to hearing more about the Department of Education's continued work with the school and School Council on the longer-term planning and solutions for Robert Service School.

Sincerely,

Sandy Silver

Premier of Yukon





July 18, 2018

His Worship Wayne Potoroka
Mayor, City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka:

Re: Land Development Pressures in Dawson City

Thank you for your letter dated June 18, 2018 regarding economic and population growth and the increased pressures this has brought to the City of Dawson.

I appreciate your comments about the need to plan and accommodate for future growth. The Yukon government strongly supports the City's efforts to develop a strategy for long-term land development. As you are aware, Yukon government's Rural Land Development unit has been working hard to support the City of Dawson over the past two years to complete a North End residential planning study and we expect to use the results of that work to make important decisions in partnership with your community about this potential urban residential development in the near future.

I am also aware that the City of Dawson recently initiated the process of updating its Official Community Plan. The revised Official Community Plan will be critical in setting the stage for development within your community in the coming years. The plan will identify and classify developable areas within the City's boundaries, including the Dome Road, Slinky Mine Area, the East Bench, as well as a potential second phase of the Dredge Pond Subdivision (Disposition 2012-0521), Seventh Avenue and hillside areas. Through this process, we hope to gain a better understanding of the town's real opportunities and the land use constraints that it faces with all classes of land: residential, industrial and commercial. We will continue to work closely with the City to help develop Yukon government land inside the City's boundaries consistent with the vision laid out in your Official Community Plan.

In addition to working directly with the municipality, there may be opportunities for the Yukon government to partner on land development with Tr'ondëk Hwëch'in on settlement land parcels within municipal boundaries to help meet the demand for land and support future growth. These options have not yet been explored, but we are open to proactively initiating those discussions with the First Nation.

His Worship Wayne Potoroka
Page 2
July 18, 2018

I would also like to inform you know that the Yukon government has made the decision to consolidate the Rural Land Development unit with the larger Land Development Branch within the Department of Community Services. The staff of the Rural Land Development were formally transferred from the Department of Energy, Mines and Resources to the Department of Community Services on July 3, 2018. We believe this change will create important efficiencies and provide rural communities with better support on a broad range of issues associated with land development, including infrastructure development and funding, community liaison and others.

If you have further questions, please contact Laura Prentice, Director of Land Development, at (867) 667-5425.

Sincerely,



Ranj Pillai
Minister of Energy, Mines and Resources

cc: Sandy Silver, Premier, Government of Yukon
John Streicker, Minister of Community Services, Government of Yukon



July 23, 2018

Mayor Wayne Potoroka
City of Dawson
P.O. Box 308
Dawson City, Yukon
Y0B 1G0



Re: Moosehide Slide Municipal Historic Site

Dear Mayor Potoroka,

I would like to extend my congratulations to the City of Dawson for designating Moosehide Slide (Ĕdhä dädhëchą) as a municipal historic site and to Tr'ondëk Hwëch'in on their successful nomination.

Moosehide Slide is an iconic natural feature in Dawson City's north end with significant cultural, historical and aesthetic values. The designation provides formal recognition of the significance of Moosehide Slide to Tr'ondëk Hwëch'in people, Dawson's residents and all Yukoners. The story of its creation is a "long-ago" story demonstrating the Tr'ondëk Hwëch'in people's enduring relationship with the land. A relationship that continues today through the use of Moosehide Trail, which crosses the slide and connects Moosehide and Tr'ondëk.

Moosehide Slide featured prominently in the historical record of the Klondike Gold Rush and has remained a constant presence in the community, anchoring people home. Gold Rush era features such as the Acklen Ditch and Gold Rush era residence platforms and artifacts provide a tangible link to the past while contemporary use encourages continued enjoyment and use of Moosehide Slide and its surroundings.

Once again, congratulations on this significant achievement.

Sincerely,

Jeanie Dendys
Minister of Tourism and Culture

C: Chief Roberta Joseph, Tr'ondëk Hwëch'in



Office of the Minister
Box 2703, Whitehorse, Yukon Y1A 2C6

July 18, 2018

Bev Buckway
Executive Director
Association of Yukon Communities
#140 – 2237 Second Avenue
Whitehorse, Yukon Y1A 0K7

RE: SEEKING REPRESENTATION TO THE YUKON AVIATION ADVISORY COMMITTEE

Dear ^{BEV}Ms. Buckway,

The Government of Yukon is establishing a new Yukon Aviation Advisory Committee to make recommendations on proposed regulatory changes affecting public airports and service levels at public airports to capitalize on opportunities for economic growth.

The advisory committee will include up to ten representatives. We are seeking representation from the aviation sector, tourism industry, the business sector, the mining sector and Yukon communities, as well as a member of the Yukon public. We invite you to recommend a candidate (or candidates) to represent your industry or sector by submitting a current resume or bio for your recommended representative(s) to Lawrence Brennan, Boards & Committee Advisor, Government of Yukon, Box 2703 (CM-1), Whitehorse, YT, Y1A 2C6 or email lawrence.brennan@gov.yk.ca.

Please note that the deadline for submissions is August 31, 2018. I anticipate the first committee meeting will take place in fall 2018.

Thank you,

A handwritten signature in blue ink, appearing to read "Richard Mostyn", with a long horizontal flourish extending to the right.

Richard Mostyn
Minister of Highways and Public Works

cc. Paul McConnell, Assistant Deputy Minister of Transportation, Department of Highways and Public Works
Leah Stone, Director of Aviation, Department of Highways and Public Works





Highways and Public Works
Office of the Deputy Minister

Box 2703, Whitehorse, Yukon Y1A 2C6 (W-1)
Phone: (867) 667-3732 Fax: (867) 393-6218

July 11, 2018

Mayor Potoroka and Council
City of Dawson
Box 308
Dawson City, Y.T. Y0B 1G0

Re: Rewrite of the Yukon Motor Vehicles Act

Your Worship:

I am writing to inform the City of Dawson that the Government of Yukon is starting work on a rewrite of the Motor Vehicles Act.

At this time, I would like to extend an opportunity to provide feedback on traffic safety issues and any other issues with the Act. The preliminary issues identified by the City of Dawson will inform the initial research and policy analysis process only; additional, formal engagement will take place at a later date.

Contact information for the project team is included in the document attached. A list of questions is also attached, which are intended to help facilitate issue identification. The team would appreciate feedback (by email, phone or mail) from the City of Dawson by **August 31, 2018**.

Where possible, in your response, please provide a point of contact in your administration.

Thank you and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jaime W. Pitfield". The signature is fluid and cursive.

Jaime W. Pitfield
Deputy Minister of Highways and Public Works

cc: Damien Burns, Director, Community Affairs, Department of Community Services
Cory Bellmore, Chief Administrative Officer, City of Dawson

Encl. (2)

Yukon Motor Vehicles Act Rewrite: Identification of Issues

June 28, 2018

As you may be aware, numerous issues have been identified with respect to traffic safety, administration and enforcement of the *Motor Vehicles Act*. Our objective is to develop modern and enduring legislation that addresses outstanding issues, is easy to interpret and enforce, is harmonized and consistent with other jurisdictions, and reduces administrative burdens. Our ultimate goal is to enhance public safety for all road users.

Background

Yukon's *Motor Vehicles Act* was first drafted in 1977. The last major revision to the Act was made in 2002, and it has undergone many amendments since that time. The scope of the Act is broad, and includes legislation on:

- Operators' (drivers') licences
- General identification cards
- Registration of motor vehicles and trailers
- Insurance and accident reports
- Vehicular equipment
- Powers of peace officers and officers
- Powers of the Government of Yukon and municipalities
- Rules of the road
- Bicycles and electric power-assisted cycles
- Snowmobiles and off-road vehicles
- Animals (e.g. riding animal on highway)
- Pedestrians
- Impoundment of vehicles
- Prosecutions
- Miscellaneous prohibitions (e.g. racing, child restraint systems, seat belts, etc.)

Numerous regulations are associated with the *Motor Vehicles Act*, which provide further detail about how to enact the provisions of the Act. Although our initial focus is on rewriting the *Motor Vehicles Act*, any feedback regarding related regulations, or any other legislation that is relevant to the Act, will also help us identify potential issues and is welcomed at this time.

Feedback

Responses to the questions that follow should be based on your general understanding of and/or experience with traffic safety issues, the *Motor Vehicles Act* and Regulations, and any other relevant legislation. The Government of Yukon is unable to offer legal interpretation of any legislation or regulations at this time.

Project Team Contact Information:

Tharian Botting, Senior Policy Analyst
Tel: (867) 332-2970
E-mail: mva@gov.yk.ca

Ardeth Evans, Policy Analyst
Tel: (867) 456-3140
E-Mail: mva@gov.yk.ca

Motor Vehicles Act Rewrite: Issue Identification Questions

1. What are your key traffic safety concerns in relation to the Motor Vehicles Act? If you know which section(s) of the Act or Regulations these concerns refer to, please specify.

2. What are your key concerns in relation to other aspects of the Motor Vehicles Act (e.g. definitions, administration, enforcement, authority, etc.)? If you know which section(s) of the Act or Regulations these concerns refer to, please specify.

3. Do you have any concerns about other legislation that relates to the Motor Vehicles Act? If so, what legislation concerns you, and why? Please select any that apply.
 - Summary Convictions Act and Regulation
 - Municipal Act
 - Access to Information and Protection of Privacy Act (ATIPP)
 - Other: _____

4. What sections or issues related to the Act, if any, are difficult to interpret, apply or enforce? If you know which section(s) of the Act or Regulations these concerns refer to, please specify.

5. What sections or issues related to the Act, if any, contribute to administrative burdens? If you know which section(s) of the Act or Regulations these concerns refer to, please specify.

6. Is there anything missing from the Motor Vehicles Act or Regulations?

7. Do you have any other concerns or comments that would help inform the identification of issues to be addressed in the Motor Vehicles Act rewrite?



City of Dawson, Mayor and Council
Box 308, Dawson City, Yukon, Y0B1G0

Re: Community Grants Reporting

Dear Mayor and Council,

We're writing you concerning the decision by the City of Dawson's Community Grants Committee to deny funding to the Klondike Visitors Association (KVA) for Trek Over the Top and Thaw di Gras Spring Carnival following a late final report.

Klondike Visitors Association takes on many responsibilities on behalf of our community with the goal of creating a healthy tourism economy and improving the quality of life in our town. Many of the activities that our organization undertakes would typically be the responsibility of a municipal government elsewhere. Our community benefits from having KVA take on these activities, as does the City of Dawson.

Our organizations have common goals and share a positive partnership. Community Grants Funding is one example of that partnership. We have accessed the fund for years and value the support we have received. However, the decision to deny funding based on a late final report threatens this positivity of this partnership and the future provision of certain activities KVA takes on.

There are reasons for our report being late, which we take responsibility for, but there are also issues with the administration and provisions of the Community Grant Funds that make it difficult to adhere to these deadlines.

In our opinion, timeliness and communication on decisions need to improve for this fund. Typically, our organization does not find out about decisions until many months after an application is made, and at times, following the completion of an activity we have applied for. As a result, we have started applying 6 to 8 months prior to events occurring. This makes it difficult to adhere to the final report deadlines.

Furthermore, there is no communication that reports are due. For many other funding bodies, a reminder is standard. We would like to see similar communication happen from the City. We are a small organization that is taking on activities that the City wants to see continue. Common courtesy in a small town is something that should be expected, especially between two organizations such as ours.

We understand that there are policies and regulations surrounding this fund that must be upheld but we would appreciate a reconsideration of the Committee's decision and a commitment from the City to improve communication on this fund in the future.

Regards,

Paul Robitaille,
Marketing and Events Manager
Klondike Visitors Association

Wayne,

As you may know Chief Isaac Inc. is constructing a new 14plex in Dawson, the old Cassiar apartment building, right by the BNA Bank building.

Construction is underway. The new building will have 14 housing units (apartments) --9 will be affordable housing units and 5 will be market rent units.

We are going to apply for some additional financing from CMHC under their National Co-Investment Fund. In your capacity as Mayor of Dawson I was hoping that you would consider writing a letter support for this project.

The person I am dealing with is:

Sandra Turner
Specialist, Affordable Housing
Northern Housing
Canada Mortgage and Housing Corporation (CMHC)
5201 50th Ave. Suite 806, Yellowknife, NT X1A 3S9

What they are asking for is: "For new construction, you will need to provide a clear description of the need being met and attach at least one of the following documents:

- A letter of support/funding support from the municipality OR the province recognizing the proposed project's impact on meeting needs.
- A market study, with quantitative and/or qualitative indicators demonstrating need.
- Documentation describing waiting lists for existing social housing within the same community".

Thanks.

Norman

--

Norman Eady, B.A.(Econ), M.B.A.
Co-Chair - Chief Isaac Inc.
PO Box 10272
Whitehorse, Yukon
Canada Y1A 7A1

MINUTES OF COMMITTEE OF WHOLE MEETING CW18-22 of the council of the City of Dawson called for 7:00 PM on Tuesday, July 10, 2018 in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron
Recreation Manager Marta Selassie
PW Superintendent Mark Dauphinee
Project Manager Trina Buhler
CFO Obrian Kydd
CDO Clarissa Huffman

1. Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:02 p.m.

2. Agenda Item: Agenda

CW18-22-01 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for committee of the whole meeting #CW18-22 be accepted as presented. Carried 4-0

3. Agenda Item: Public Hearing

a) Road Naming RE: Road 99-15 to North Prospector Road

The Chair called for submissions.

Alex Somerville attended the hearing to share with council his view that North Prospector Road is a poor name for a road. There are so many opportunities to honor people as has been done in the past. To have an opportunity like that and then name the road North Prospector as it is off of Prospector Road does fly in the face of any precedent. He suggested a road off Prospector be named after someone of that ilk, like Harry Leamon, a historical figure who is known for his presence in the Klondike Goldfields as a prospector, as an oldtimer, as someone with a public facing legacy, and as someone who was out on his ground in the goldfields welcoming the public and providing gold panning demonstrations.

The Chair called a second time for submissions.

The Chair called a third and final time for submissions, and hearing none declared the public hearing closed at 7:08 p.m.

b) 2018 Permanent Road Closure No. 1 Bylaw #2018-12 RE: Laneway, Block M, Ladue Estate

The Chair called for submissions.

The Chair called a second time for submissions.

The Chair called a third and final time for submissions, and hearing none declared the public hearing closed at 7:12 p.m.

4. Agenda Item: Delegations and Guests

Amanda Haeusler, Stantec Consulting Ltd. RE: City of Dawson Official Community Plan and Zoning Bylaw Draft Recommendations

Amanda Haeusler was in attendance to present draft recommendations for changes and updates to the Official Community Plan (OCP) and Zoning Bylaw.

The presentation provided included an overview of what they heard during the public engagement process. What they heard in regards to the Official Community Plan was housing is a huge concern; existing vision was good but truly balancing the past, present, and future is key; existing guiding principles aren't working; maps don't accurately reflect developable areas; many residents in the Klondike Valley have a mixture of residential and commercial or industrial uses on their property which need to be accommodated. What they heard related to the Zoning Bylaw was that it does not reflect how people are, and have historically been living; seasonal, temporary accommodations need to be accommodated; would like to have high quality housing in the Townsite – aging structures in need of major repair which are not historic, should be removed; want reassurance that the character of existing Country Residential areas will be maintained.

The draft recommendations relating to the Official Community Plan were presented, which included an overview of the recommended modifications to the guiding principles, land use descriptions and land use maps.

The draft recommendations related to the Zoning Bylaw were presented, which included an overview of the recommended modifications to zoning; specific topic areas addressed; and zoning land use maps.

5. Agenda Item: Adoption of Minutes

a) Committee of Whole Meeting Minutes CW18-19 of May 22, 2018

CW18-22-02 Moved by Councillor MacArthur, seconded by Mayor Potoroka that the minutes of committee of the whole meeting #CW18-19 of May 22, 2018, be accepted as presented.
Carried 4-0

b) Committee of Whole Meeting Minutes CW18-20 of June 19, 2018

CW18-22-03 Moved by Councillor MacArthur, seconded by Mayor Potoroka that the minutes of committee of the whole meeting #CW18-20 of June 19, 2018, be accepted as presented.
Carried 3-1

c) Special Committee of Whole Meeting Minutes CW18-21 of June 25, 2018

CW18-22-04 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the minutes of special committee of the whole meeting #CW18-21 of June 25, 2018, be accepted as presented.
Carried 4-0

6. Agenda Item: Business Arising from the Minutes

Committee of Whole Meeting Minutes CW18-20 of June 19, 2018

In response to inquiry of the committee, the CAO confirmed concerns raised by North End residents at the June 19th meeting were collected.

7. Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision RE: DRAFT Asset Management Policy

Comments of committee included:

- Missing policy number
- Consideration may want to be given to changing the four-year review date to three years, perhaps setting it for shortly after the municipal election.
- Under the engineered assets definition, it notes these assets with the exception of land are ultimately replaced as they wear out. In Dawson of all places land does seem to wear out.
- Should the policy identify who is the Asset Manger is?
- In regards to impact on budgets estimates and conforming to PSAB, the City would never be able to pay for the replacement of our assets if it was amortized.
- Under section 4.2.11, date may want to be revisited.
- Under section 8, who identifies or establishes the level of service?
- Style guide

CW18-22-05 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole forwards the Draft Asset Management Policy to council with a recommendation to approve. Carried 4-0

b) Request for Decision RE: Recreation Centre Planning

Following discussion regarding what the planning process should or may involve, committee requested a facilitated meeting of council and administration be scheduled for a discussion on planning process for a new recreation centre. Types of questions that may need to be answered are

- What principles will guide the planning?
- What information do we currently have and what is missing?
- What are best practices?
- Examples of successes in other places?

CW18-22-06 Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole acknowledges receipt of the Request for Direction RE: Recreation Centre Planning. Carried 4-0

c) Request for Decision RE: Dawson City Music Festival Noise Variance and Camping Request

CW18-22-07 Moved by Councillor Kendrick, seconded by Councillor Johnson that committee of the whole forwards the Request for Decision RE: Music Festival By-law Exemption Request to council with a recommendation to approve. Carried 4-0

Bill Kendrick departed at 9:00 p.m.

d) Information Report RE: Water and Sewer Infrastructure Upgrades

The Project Manager was in attendance to present and information report regarding Water and Sewer Infrastructure Upgrades and answer questions of committee.

Bill Kendrick rejoined committee at 9:04 p.m.

CW18-22-08 Moved by Councillor MacArthur, seconded by Mayor Potoroka that committee of the whole acknowledges receipt of the Information Report RE: Water and Sewer Infrastructure Upgrades. Carried 4-0

e) Request for Decision RE: Subdivision Application #18-036, Lot 1075, Quad 116 B/03

Committee requested further information regarding history of the application be provided.

CW18-22-09 Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole forwards the Request for Decision RE: Application for Subdivision #18-036 Lot 1075 Quad 116 B/03, as presented, to council with a recommendation to decline subdivision application #18-036.

CW18-22-10 Moved by Mayor Potoroka, seconded by Councillor MacArthur to lay matter on table Carried 4-0

f) Request for Decision RE: McDonald Lodge Demolition Application #18-061

CW18-22-11 Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole forwards the Request for Decision RE: McDonald Lodge Demolition Application #18-061, to council with a recommendation that Council Table Application #18-061 and direct administration to collaborate with the applicant to create a redevelopment plan to the satisfaction of the CDO and Council, prior to the approval of a demolition permit, and not waive the redevelopment security deposit. Carried 4-0

8. Agenda Item: Bylaws and Policies

a) Zoning Amendment No. 18 Bylaw #2018-02

Garth and Julia Hnetka were in attendance to answer questions of committee regarding their zoning amendment application.

CW18-22-12 Moved by Councillor MacArthur, seconded by Mayor Potoroka that committee of the whole forwards the Zoning Amendment No. 18 Bylaw #2018-02, as presented, to council with a recommendation to proceed with second reading and third reading. Carried 4-0

b) Council Remuneration Bylaw

CW18-22-13 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole forwards the Draft Remuneration Bylaw, as amended, to council with a recommendation to proceed with readings. Carried 4-0

10. Agenda Item: Public Questions

Julie Hnetka inquired if a 25km sign could be posted on 5th Avenue? She did not know about the new reduced speed limit until a recent City of Dawson public notice. She suggested that perhaps others are also unaware. Committee recommended administration look into the matter.

11. Agenda Item: In Camera Session

- CW18-22-14** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole extends meeting CW18-22 to no later than 11 pm. Carried 4-0
- CW18-22-15** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole move into a closed session for the purposes of discussing land and legal related matters as authorized by section 213 (3) of the Municipal Act. Carried 4-0
- CW18-22-16** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. Carried 4-0
- CW18-22-17** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole forwards the Request for Decision RE: Crocus Concession Lease, as presented, to council with a recommendation to approve. Carried 4-0
- CW18-22-18** Moved by Councillor Johnson, seconded by Councillor MacArthur that committee of the whole forwards the Request for Decision RE: Contract Award of Water Licence MN16-053 2018 Physical Inspection and Report, as presented, to council with a recommendation to approve. Carried 4-0

12. Agenda Item: Adjournment

- CW18-22-19** Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole meeting CW18-22 be adjourned at 10:56 p.m. Carried 4-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW18-22 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW18-23-02 AT COMMITTEE OF WHOLE MEETING CW18-23 OF JULY 24, 2018.

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO