



THE CITY OF DAWSON

COUNCIL MEETING #C18-19

AGENDA

TUESDAY, JUNE 12, 2018

AT 7:00 p.m.

Council Chambers, City of Dawson Office

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF ADDENDUM AND ADOPTION OF THE AGENDA**
 - a) Council Meeting Agenda #C18-19
- 3. DELEGATIONS AND GUESTS**
 - a) Sgt. Dave Morin, Dawson Detachment
 - b) Stephen Webber BComm, CPA, Metrix Group LLP RE: Presentation of the Draft Audited Financial Statements for the Year Ended December 31, 2017
- 4. BUSINESS ARISING FROM DELEGATIONS**
 - a) Stephen Webber BComm, CPA, Metrix Group LLP RE: Presentation of the Draft Audited Financial Statements for the Year Ended December 31, 2017
- 5. ADOPTION OF THE MINUTES**
 - a) Council Meeting Minutes #C18-14 of April 24, 2018
 - b) Special Council Meeting Minutes #C18-15 of May 01, 2018
 - c) Council Meeting Minutes #C18-16 of May 15, 2018
 - d) Special Council Meeting Minutes #C18-17 of May 25, 2018
- 6. BUSINESS ARISING FROM MINUTES**
 - a) Council Meeting Minutes #C18-14 of April 24, 2018
 - b) Special Council Meeting Minutes #C18-15 of May 01, 2018
 - c) Council Meeting Minutes #C18-16 of May 15, 2018
 - d) Special Council Meeting Minutes #C18-17 of May 25, 2018
- 7. FINANCIAL AND BUDGET REPORTS**
 - a) 2018 Accounts Payable Report RE: Cheque Run #52228 to #52279
 - b) 2018 Accounts Payable Report RE: Cheque Run #52280 to #52338
 - c) 2018 Accounts Payable Report RE: Cheque Run #52339 to #52376
 - d) 2018 Accounts Payable Report RE: Cheque Run #52379 to #52433
 - e) 2018 Accounts Payable Report RE: Cheque Run #52434 to #52454, #52337, #52377, #52378
 - f) Variance Report for the period ending April 2018
- 8. SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
 - a) Request for Decision RE: Pumphouse On-Call Truck Award
 - b) Request for Decision RE: Subdivision Application #18-026, Lots 1, 2, 3, and 4, Block M, Ladue
 - c) Request for Decision RE: Subdivision Application #18-023, Lot 1058 Quad 116 B/03
 - d) Request for Decision RE: Dredge Tailings Municipal Historic Site
 - e) City of Whitehorse RE: Request for Special Meeting of the Association of Yukon Communities
 - f) Infrastructure Priority List
- 9. BYLAWS AND POLICIES**
 - a) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – Second Reading
 - b) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – Third and Final Reading
 - c) Official Community Plan Amendment No. 7 Bylaw #2018-01- Third and Final Reading
 - d) Zoning Amendment No. 18 Bylaw #2018-02 - First Reading
 - e) 2018 Land Sales No. 1 Bylaw #2018-07 - First Reading
 - f) Business Licence Bylaw #2018-09 – First Reading
 - g) 2018 Municipal Election Bylaw #2018-08 – First Reading
 - h) Fitness Centre Policy #2018-01
- 10. CORRESPONDENCE**
 - a) Premier Silver RE: Eligibility for the Carbon Rebate
 - b) Minister McPhee RE: 2018 Minister of Justice Community Safety Awards
 - c) Minister Mostyn RE: Proposed Changes in the new Access to Information and Protection of Privacy Act
 - d) Paul McConnell, Acting Deputy Minister RE: Changes to Motor Vehicles Act
 - e) Matthew Ball, Director Agriculture Branch RE: Yukon Agriculture Policy
 - f) Alex Brook, Tr'ondëk Hwëch'in RE: Request for Letter of Support
 - g) Carrie Mierau, A/Director Parks Branch RE: Yukon Parks Strategy
 - h) RCMP, Dawson Detachment, "M" Division – April 2018 Policing Report
 - i) Committee of Whole Meeting Minutes #CW18-17 & CW18-18
- 11. PUBLIC QUESTIONS**
- 12. ADJOURNMENT**

CITY OF DAWSON
Financial Statements
For The Year Ended December 31, 2017

DRAFT

INDEPENDENT AUDITORS' REPORT

To His Worship the Mayor and Members of Council of City of Dawson

We have audited the accompanying financial statements of the City of Dawson, which comprise the statement of financial position as at December 31, 2017, and the statements of operations and accumulated surplus, changes in net financial assets (debt), and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of City of Dawson as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

METRIX GROUP LLP

Chartered Professional Accountants

June 12, 2018
Edmonton, Alberta

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Members of Council of the City of Dawson
City of Dawson, Yukon

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the City Council to express an opinion on the City's financial statements.

City of Dawson, Yukon
June 12, 2018

Cory Bellmore
Chief Administrative Officer

Obrian Kydd, MBA, MAcc, CPA, CGA
Chief Financial Officer (Interim)

CITY OF DAWSON
Statement of Financial Position
As At December 31, 2017

	2017	2016
FINANCIAL ASSETS		
Cash and cash equivalents <i>(Note 2)</i>	\$ 6,966,471	\$ 6,516,525
Receivables <i>(Note 3)</i>	<u>732,075</u>	<u>776,036</u>
	<u>7,698,546</u>	<u>7,292,561</u>
LIABILITIES		
Accounts payable and accrued liabilities <i>(Note 4)</i>	1,072,857	1,083,655
Deferred revenue	92,239	102,697
Obligations under capital lease <i>(Note 5)</i>	85,553	127,245
Long-term debt <i>(Note 6)</i>	<u>926,989</u>	<u>980,595</u>
	<u>2,177,638</u>	<u>2,294,192</u>
NET FINANCIAL ASSETS	<u>5,520,908</u>	<u>4,998,369</u>
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Note 7)</i>	20,748,302	20,058,389
Inventory for consumption	101,482	88,537
Prepaid expenses	<u>6,845</u>	<u>44,232</u>
	<u>20,856,629</u>	<u>20,191,158</u>
ACCUMULATED SURPLUS <i>(Note 8)</i>	<u>\$ 26,377,537</u>	<u>\$ 25,189,527</u>
Contingencies <i>(Note 10)</i>		

ON BEHALF OF COUNCIL:

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON

Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2017

	2017 (Budget) (Note 14)	2017 (Actual)	2016 (Actual)
REVENUE			
Taxes and grants in lieu of taxes	\$ 2,909,527	\$ 2,925,584	\$ 2,879,322
Government transfers for operating	2,321,714	2,287,176	2,417,904
Sales and user charges	2,306,937	2,232,329	2,208,060
Licenses and permits	51,500	50,089	44,031
Other	4,233	39,076	6,345
Return on investments	43,000	36,832	42,975
Penalties and costs on taxes	24,400	30,347	26,773
Fines	3,000	1,450	2,335
	<u>7,664,311</u>	<u>7,602,883</u>	<u>7,627,745</u>
EXPENSES			
Parks and recreation	1,621,460	1,535,346	1,371,574
General administration	1,112,387	1,054,978	1,093,484
Transportation services	951,526	1,016,711	840,863
Water supply and distribution	1,065,424	943,218	778,891
Waste management	668,912	645,096	561,732
Fire	457,354	331,231	324,993
Wastewater treatment and disposal	514,436	280,400	298,331
Cable television	269,562	259,360	233,160
Land use planning, zoning and development	172,511	136,151	103,392
Bylaws enforcement and emergency measures	143,532	121,645	102,468
Council and other legislative	138,267	121,300	114,002
Cemeteries	9,000	1,175	10,178
Amortization	-	1,279,211	1,111,832
	<u>7,124,371</u>	<u>7,725,822</u>	<u>6,944,900</u>
ANNUAL SURPLUS BEFORE OTHER REVENUE	<u>539,940</u>	<u>(122,939)</u>	<u>682,845</u>
OTHER REVENUE			
Government transfers for capital	2,170,900	1,217,979	2,915,661
Insurance proceeds for capital	244,000	69,095	280,887
Gain on disposal of tangible capital assets	-	23,875	-
	<u>2,414,900</u>	<u>1,310,949</u>	<u>3,196,548</u>
ANNUAL SURPLUS	<u>2,954,840</u>	<u>1,188,010</u>	<u>3,879,393</u>
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>25,189,527</u>	<u>25,189,527</u>	<u>21,310,134</u>
ACCUMULATED SURPLUS, END OF YEAR (NOTE 8)	<u>\$ 28,144,367</u>	<u>\$ 26,377,537</u>	<u>\$ 25,189,527</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON
Statement of Changes in Net Financial Assets
For the Year Ended December 31, 2017

	2017 (Budget) (Note 14)	2017 (Actual)	2016 (Actual)
ANNUAL SURPLUS	\$ 2,954,840	\$ 1,188,010	\$ 3,879,393
Acquisition of tangible capital assets	(2,884,263)	(1,972,124)	(3,616,679)
Amortization of tangible capital assets	-	1,279,211	1,111,832
Proceeds on disposal of tangible capital assets	-	26,875	-
Loss (gain) on disposal of tangible capital assets	-	(23,875)	-
	<u>70,577</u>	<u>498,097</u>	<u>1,374,546</u>
(Acquisition) use of inventory for consumption	-	(12,945)	(61,882)
(Acquisition) use of prepaid expenses	-	37,387	661
INCREASE IN NET FINANCIAL ASSETS	<u>70,577</u>	<u>522,539</u>	<u>1,313,325</u>
NET FINANCIAL ASSETS, BEGINNING OF YEAR	<u>4,998,369</u>	<u>4,998,369</u>	<u>3,685,044</u>
NET FINANCIAL ASSETS, END OF YEAR	<u>\$ 5,068,946</u>	<u>\$ 5,520,908</u>	<u>\$ 4,998,369</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON
Statement of Cash Flows
For The Year Ended December 31, 2017

	2017	2016
OPERATING ACTIVITIES		
Annual surplus	\$ 1,188,010	\$ 3,879,393
Non-cash items not included in annual surplus (deficit):		
Amortization of tangible capital assets	1,279,211	1,111,832
Loss (gain) on disposal of tangible capital assets	(23,875)	-
	<u>2,443,346</u>	<u>4,991,225</u>
Changes in non-cash working capital balances related to operations:		
Receivables	43,961	326,205
Accounts payable and accrued liabilities	(10,798)	338,483
Deferred revenue	(10,458)	51,661
Inventory for consumption	(12,945)	(61,882)
Prepaid expenses	37,387	661
	<u>47,147</u>	<u>655,128</u>
Cash flow from operating activities	<u>2,490,493</u>	<u>5,646,353</u>
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(1,972,124)	(3,616,679)
Proceeds on sale of tangible capital assets	26,875	-
Cash flow used by capital activities	<u>(1,945,249)</u>	<u>(3,616,679)</u>
FINANCING ACTIVITIES		
Repayment of long term debt	(53,606)	(51,544)
Repayment of obligations under capital lease	(41,692)	(29,942)
Additions to obligations under capital lease	-	100,000
Cash flow from (used by) financing activities	<u>(95,298)</u>	<u>18,514</u>
CHANGE IN CASH AND CASH EQUIVALENTS	449,946	2,048,188
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>6,516,525</u>	<u>4,468,337</u>
CASH AND CASH EQUIVALENTS, END OF YEAR <i>(NOTE 2)</i>	\$ 6,966,471	\$ 6,516,525

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON

Schedule of Equity in Tangible Capital Assets
For the Year Ended December 31, 2017

(Schedule 1)

	2017	2016
BALANCE, BEGINNING OF YEAR	\$ 18,950,549	\$ 16,464,216
Acquisition of tangible capital assets	1,972,124	3,616,679
Amortization of tangible capital assets	(1,279,211)	(1,111,832)
Repayment of capital long-term debt	53,606	51,544
Repayment of obligations under capital lease	41,692	29,942
Additions to obligations under capital lease	-	(100,000)
Net book value of disposed tangible capital assets	(3,000)	-
BALANCE, END OF YEAR	\$ 19,735,760	\$ 18,950,549
Equity in tangible capital assets is comprised of the following:		
Tangible capital assets (net book value)	\$ 20,748,302	\$ 20,058,389
Long-term debt	(926,989)	(980,595)
Obligations under capital lease	(85,553)	(127,245)
	\$ 19,735,760	\$ 18,950,549

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The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON
Schedule of Segmented Information
For the Year Ended December 31, 2017

(Schedule 2)

	General Administration	Parks and Recreation	Protective Services	Transportation Services	Utilities and Cable TV	All Other	Total
REVENUE							
Taxes and grants in lieu of taxes	\$ 614,373	\$ 877,675	\$ 307,186	\$ 614,373	\$ 409,582	\$ 102,395	\$ 2,925,584
Government transfers	480,307	686,153	240,153	480,307	320,205	50,051	2,257,176
Sales and user charges	29,420	170,597	20,015	9,450	2,001,697	1,150	2,232,329
All other	125,997	-	1,450	-	15,589	14,758	157,794
	<u>1,250,097</u>	<u>1,734,425</u>	<u>568,804</u>	<u>1,104,130</u>	<u>2,747,073</u>	<u>168,354</u>	<u>7,572,883</u>
EXPENSES							
Salaries, wages and benefits	539,623	785,424	264,717	400,183	699,810	237,504	2,927,261
Contracted and general services	329,438	99,600	50,800	416,555	964,474	10,533	1,871,400
Materials and supplies	99,010	106,442	74,310	165,689	189,343	9,799	644,593
Utilities	30,071	315,395	11,287	20,277	207,266	-	584,296
Repairs and maintenance	25,318	105,932	5,259	9,429	48,027	-	193,965
Insurance	31,518	49,201	42,232	4,578	19,154	790	147,473
Interest on capital lease and long-term debt	-	38,331	4,271	-	-	-	42,602
Grants to individuals and organizations	-	35,021	-	-	-	-	35,021
	<u>\$ 1,054,978</u>	<u>\$ 1,535,346</u>	<u>\$ 452,876</u>	<u>\$ 1,016,711</u>	<u>\$ 2,128,074</u>	<u>\$ 258,626</u>	<u>\$ 6,446,611</u>
NET REVENUE (DEFICIT) BEFORE AMORTIZATION	195,119	199,079	115,928	87,419	618,999	(90,272)	1,126,272
Amortization	145,756	618,573	75,778	95,984	343,120	-	1,279,211
NET REVENUE (DEFICIT)	<u>\$ 49,363</u>	<u>\$ (419,494)</u>	<u>\$ 40,150</u>	<u>\$ (8,565)</u>	<u>\$ 275,879</u>	<u>\$ (90,272)</u>	<u>\$ (152,939)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON

**Schedule of Segmented Information
For the Year Ended December 31, 2016**

(Schedule 3)

	General Administration	Parks and Recreation	Protective Services	Transportation Services	Utilities and Cable TV	All Other	Total
REVENUE							
Taxes and grants in lieu of taxes	\$ 604,658	\$ 863,797	\$ 302,329	\$ 604,658	\$ 403,105	\$ 100,775	\$ 2,879,322
Government transfers	491,500	702,142	245,750	491,500	405,096	81,916	2,417,904
Sales and user charges	34,255	165,703	23,882	9,450	1,969,826	4,944	2,208,060
All other	93,351	-	2,335	-	17,334	9,439	122,459
	<u>1,223,764</u>	<u>1,731,642</u>	<u>574,296</u>	<u>1,105,608</u>	<u>2,795,361</u>	<u>197,074</u>	<u>7,627,745</u>
EXPENSES							
Salaries, wages and benefits	\$ 580,246	\$ 765,656	\$ 256,293	\$ 348,170	\$ 616,902	\$ 200,645	\$ 2,767,912
Contracted and general services	320,175	49,624	49,144	290,997	856,820	18,400	1,585,160
Materials and supplies	99,256	100,074	66,713	147,813	160,991	7,766	582,613
Utilities	23,285	202,157	9,694	17,148	172,348	-	424,632
Repairs and maintenance	34,713	139,312	5,970	32,171	46,715	-	258,881
Insurance	35,809	46,855	37,655	4,564	18,338	761	143,982
Interest on capital lease and long-term debt	-	40,427	1,992	-	-	-	42,419
Grants to individuals and organizations	-	27,469	-	-	-	-	27,469
	<u>1,093,484</u>	<u>1,371,574</u>	<u>427,461</u>	<u>840,863</u>	<u>1,872,114</u>	<u>227,572</u>	<u>5,833,068</u>
NET REVENUE (DEFICIT) BEFORE AMORTIZATION	130,280	360,068	146,835	264,745	923,247	(30,498)	1,794,677
Amortization	137,219	617,072	70,100	84,139	203,302	-	1,111,832
NET REVENUE (DEFICIT)	<u>\$ (6,939)</u>	<u>\$ (257,004)</u>	<u>\$ 76,735</u>	<u>\$ 180,606</u>	<u>\$ 719,945</u>	<u>\$ (30,498)</u>	<u>\$ 682,845</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DAWSON

Notes to Financial Statements

Year Ended December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Dawson (the "City") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the City are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, changes in financial position of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the City and are, therefore, accountable to the Mayor and Council for the administration of their financial affairs and resources.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the City has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

The City has used estimates to determine accrued liabilities, tangible capital asset useful lives as well as provisions made for allowances for amounts receivable or any provision for impairment.

(d) Cash and cash equivalents

Cash and cash equivalents is comprised of items that are readily convertible to known amount of cash, are subject to an insignificant risk of change in value, and have a maturity of one year or less at acquisition.

(continues)

CITY OF DAWSON
Notes to Financial Statements
Year Ended December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

(f) Inventory for consumption

Inventories are valued at the lower of cost and net realizable value with cost determined by the first in, first out method.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Buildings	7 - 40 years
Engineered structures:	
Cable TV	10 - 25 years
Water and wastewater	15 - 50 years
Other	7 - 20 years
Roads	30 years
Machinery and equipment	7 - 20 years
Land improvements	7 - 25 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(h) Tax Revenue

Property tax revenue is based on market value assessments determined in accordance with the Municipal Act. Tax rates are established annually. Taxation revenues are recorded at the time tax billings are issued. Assessments are subject to appeal.

(i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets (debt) for the year.

CITY OF DAWSON
Notes to Financial Statements
Year Ended December 31, 2017

2. CASH AND CASH EQUIVALENTS

	<u>2017</u>	<u>2016</u>
Bank accounts and petty cash on hand	\$ 2,017,207	\$ 569,261
Guaranteed Investment Certificates	<u>4,949,264</u>	<u>5,947,264</u>
	\$ 6,966,471	\$ 6,516,525

Guaranteed Investment Certificates bear interest at rates ranging from 0.60% to 0.75% and maturing between April and October 2018.

3. RECEIVABLES

	<u>2017</u>	<u>2016</u>
Receivable from other governments	\$ 529,667	\$ 516,266
Trade and other	114,803	655,948
Goods and Services Tax rebate	65,252	92,398
Taxes and grants in place of taxes	<u>23,441</u>	<u>28,934</u>
	733,163	1,293,546
Less: allowance for doubtful accounts	<u>(1,088)</u>	<u>(1,244)</u>
	\$ 732,075	\$ 1,292,302

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2017</u>	<u>2016</u>
Trade accounts payable and accrued liabilities	\$ 792,956	\$ 804,169
Accrued vacation, overtime and sick time	264,460	263,152
Accrued interest on long-term debt	<u>15,441</u>	<u>16,334</u>
	\$ 1,072,857	\$ 1,083,655

The vacation and overtime liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year. Sick time is recorded at 50% of total time incurred.

CITY OF DAWSON

Notes to Financial Statements

Year Ended December 31, 2017

5. OBLIGATIONS UNDER CAPITAL LEASE

	<u>2017</u>	<u>2016</u>
Lease agreement with Roynant Inc. repayable in equal monthly installments of \$2,052, including implied interest at 5.25%, due February 28, 2018, secured by machinery and equipment.	\$ 11,707	\$ 35,042
Lease agreement with Roynant Inc. repayable in equal monthly installments of \$1,879, including implied interest at 5.00%, due August 1, 2021, secured by machinery and equipment.	<u>73,846</u>	<u>92,203</u>
	<u>\$ 85,553</u>	<u>\$ 127,245</u>

The future minimum lease payments over the next four years are as follows:

2018	\$ 34,308
2019	22,550
2020	22,550
2021	13,164
Less amount representing interest:	<u>7,019</u>
	<u>\$ 85,553</u>

6. LONG-TERM DEBT

Debenture debt is repayable to the Government of Yukon and bears interest at 4.0% per annum maturing in 2030.

Principal and interest payments are due as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 55,750	\$ 37,080	\$ 92,830
2019	57,980	34,850	92,830
2020	60,300	32,530	92,830
2021	62,712	30,118	92,830
2022	65,220	27,610	92,830
To maturity	<u>625,027</u>	<u>143,990</u>	<u>769,017</u>
	<u>\$ 926,989</u>	<u>\$ 306,178</u>	<u>\$ 1,233,167</u>

Total interest paid on long-term debt in 2017 amounted to \$39,224 (2016 - \$41,286).

CITY OF DAWSON
Notes to Financial Statements
Year Ended December 31, 2017

7. TANGIBLE CAPITAL ASSETS

	2017 Net Book Value	2016 Net Book Value
Engineered structures		
Water and wastewater	\$ 3,854,628	\$ 4,020,884
Other	889,276	973,569
Cable television	454,896	516,603
Roads	603,626	625,184
	5,802,426	6,136,240
Buildings	6,745,606	6,799,617
Work in progress	4,657,263	3,365,462
Land	1,469,401	1,469,401
Machinery, equipment, and furnishings	1,010,504	1,160,516
Land improvements	1,063,102	1,127,153
	\$ 20,748,302	\$ 20,058,389

Machinery, equipment, and furnishings cost includes \$235,413 (2016 - \$235,413) of assets under capital lease.

	Cost Beginning of Year	Additions	Disposals	Transfers	Cost End of Year
Engineered structures					
Cable television	\$ 1,542,682	\$ -	\$ -	\$ -	\$ 1,542,682
Water and wastewater	14,334,914	-	-	-	14,334,914
Other	1,574,076	-	-	-	1,574,076
Roads	646,742	-	-	-	646,742
	18,098,414	-	-	-	18,098,414
Buildings	17,346,492	35,338	-	575,670	17,957,500
Machinery, equipment, and furnishings	3,025,502	69,315	(36,608)	-	3,058,209
Land	1,469,401	-	-	-	1,469,401
Land improvements	1,575,781	-	-	-	1,575,781
Work in progress	3,365,462	1,867,471	-	(575,670)	4,657,263
	\$ 44,881,052	\$ 1,972,124	\$ (36,608)	\$ -	\$ 46,816,568

	Accumulated Amortization Beginning of Year	Current Amortization	Disposals	Transfers	Accumulated Amortization End of Year
Engineered structures					
Cable television	\$ 1,026,079	\$ 61,707	\$ -	\$ -	\$ 1,087,786
Water and wastewater	10,314,027	166,256	-	-	10,480,283
Other	600,507	84,294	-	-	684,801
Roads	21,558	21,558	-	-	43,116
	11,962,171	333,815	-	-	12,295,986
Buildings	10,546,875	665,018	-	-	11,211,893
Machinery, equipment, and furnishings	1,864,988	216,327	(33,608)	-	2,047,707
Land improvements	448,629	64,051	-	-	512,680
	\$ 24,822,663	\$ 1,279,211	\$ (33,608)	\$ -	\$ 26,068,266

CITY OF DAWSON
Notes to Financial Statements
Year Ended December 31, 2017

8. ACCUMULATED SURPLUS

	<u>2017</u>	<u>2016</u>
Unrestricted surplus	\$ 2,776,231	\$ 3,081,678
Restricted surplus:		
Reserves (Note 9)	3,865,546	3,157,300
Equity in tangible capital assets (Schedule 1)	19,735,760	18,950,549
	<u>\$ 26,377,537</u>	<u>\$ 25,189,527</u>

9. RESERVES

	<u>2017</u>	<u>2016</u>
Recreation - facility	\$ 910,177	\$ 747,549
Sewer services	667,889	613,487
Administration	449,703	259,238
Water services	286,625	259,761
Equipment replacement	220,383	143,518
Load capacity	157,578	147,778
Road maintenance	150,657	144,620
Road replacement	142,976	141,957
Heritage	141,679	109,692
Recreation - operating	131,631	95,942
Waste management	128,377	122,946
Recreation - capital	118,638	113,132
Cable	117,649	116,811
Protective services	98,356	22,243
Administration equipment replacement	45,765	36,751
Future land development	28,309	28,107
Parking	27,107	26,914
Downtown Revitalization	25,608	25,425
Council equipment replacement	16,439	1,429
	<u>\$ 3,865,546</u>	<u>\$ 3,157,300</u>

10. CONTINGENCIES

a) The City and the Government of Yukon have signed an amendment to the City's Wastewater Treatment Project Memorandum of Agreement dated December 17, 2013. The Government of Yukon has agreed to pay for and be responsible for the operating and capital costs of the treatment facility.

The City is currently in negotiations with the Government of Yukon regarding the City's financial contribution towards what the City considers might be unsustainable operational costs of the facility.

b) The City and the Yukon Government are in discussions over whose responsibility the closure and post-closure costs of the Quigley Waste Management Facility will be. City management anticipates the City will be responsible for a portion of the costs but currently the City's share, if any, has not yet been determined. Since the amount cannot be reasonably estimated at this time no amount has been included in the financial statements.

11. FINANCIAL INSTRUMENTS

The City's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities, obligations under capital lease and long-term debt. It is management's opinion that the City is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

The City is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the City's credit risk.

12. SEGMENTED DISCLOSURES

The City provides a range of services to its citizens. Segment disclosures are intended to enable users to better understand the government reporting entity and the major expense and revenue activities of the City. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis.

The segments have been selected based on a presentation similar to that adopted for the municipal financial planning and budget processes. Segments include:

- (a) General Administration consists of corporate administration and general municipal services.
- (b) Parks and Recreation develops initiatives to provide opportunities and support in the areas of arts heritage and culture, and in recreation, sport and leisure.
- (c) Protective Services is comprised of fire, bylaws enforcement and emergency measures.
- (d) Transportation Services is comprised of roads, streets, walks and lighting.
- (e) Utilities and Cable TV is comprised of water supply and distribution, wastewater treatment and disposal, waste management and cable television.
- (f) All other is comprised of council and other legislative, land use planning, zoning, development and cemeteries.

The accounting policies used in the segment disclosures are consistent with those followed in the preparation of the financial statements (Note 1). For additional information see the Schedule of Segmented Disclosure (Schedule 2).

13. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and management.

CITY OF DAWSON**Notes to Financial Statements****Year Ended December 31, 2017****14. BUDGET**

The budget figures presented in these financial statements are based upon the 2017 operating and capital budgets approved by Council on April 12, 2017.

The 2017 budget, prepared by the City, reflects all municipal activities including capital projects, debt repayments, and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

	2017 (Budget)	2017 (Actual)	2016 (Actual)
Annual surplus	\$ 2,954,840	\$ 1,188,010	\$ 3,879,393
Add:			
Amortization expense	593,363	1,279,210	1,111,832
Transfers from reserves	-	87,007	331,233
Proceeds from obligations under capital lease	-	-	100,000
	<u>593,363</u>	<u>1,366,217</u>	<u>1,543,065</u>
Deduct:			
Transfers to reserves	(610,305)	(795,251)	(793,209)
Acquisition of tangible capital assets	(2,884,263)	(1,972,124)	(3,616,679)
Long term debt repayment	(53,606)	(53,606)	(51,544)
Obligations under capital lease repayment	-	(41,692)	(29,942)
	<u>(3,548,174)</u>	<u>(2,862,673)</u>	<u>(4,491,374)</u>
	<u>\$ 29</u>	<u>\$ (308,446)</u>	<u>\$ 931,084</u>

MINUTES OF COUNCIL MEETING #C18-14 of the council of the City of Dawson held on Tuesday, April 24, 2018, 7:00 PM in the City of Dawson Council Chambers.

PRESENT: Deputy Mayor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Mayor Wayne Potoroka
Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore
A/EA Amanda King
CDO Clarissa Huffman

Agenda Item: Call to Order

Deputy Mayor Johnson called council meeting #C18-14 to order at 7:00 PM.

Agenda Item: Agenda

C18-14-01 Moved by Councillor MacArthur, seconded by Councillor Kendrick that the agenda for council meeting # C18-14 of April 24, 2018 be adopted as presented.
Motion Carried 3-0

Agenda Item: Adoption of the Minutes

a) Council Meeting Minutes #C18-13 of April 10, 2018

C18-14-02 Moved by Councillor MacArthur, seconded by Councillor Kendrick that the minutes of council meeting #C18-13 of April 10, 2018 are approved as presented.
Motion Carried 3-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

Councillor Kendrick stepped down from council at 7:05 PM

a) Request for Decision RE: Sale and Consolidation, Lots 9 & 10, Block LA, Ladue Estate

Council noted developing a policy regarding this type of purchase might be worth consideration.

As per the Yukon Municipal Act: ***“Reduced quorum due to conflict of interest 208.02*** *If, due to a pecuniary interest of a member of council in relation to a matter, only two members of council are entitled to vote on the matter, those two members constitute a quorum for the matter. S.Y. 2015, c.12, s.67.”*

C18-14-03 Moved by Deputy Mayor Johnson, seconded by Councillor MacArthur that council directs administration to forward a bylaw approving the disposition of Part of Lot 9, Block LA, Ladue Estate to Barry Hunter, subject to the following conditions:
1.1. Purchase price to be \$ 625.00.
1.2. Purchaser to pay all costs associated with the sale and consolidation.
1.3. Consolidation to be completed within one year of notice of approval.
Motion Carried 2-0

- C18-14-04** Moved by Councillor MacArthur, seconded by Deputy Mayor Johnson that council approves the consolidation of Part of Lot 9, Remainder of Lot 9, and Lot 10, Block LA, Ladue Estate, subject to the following conditions:
- 1.1. Third and final reading of disposition bylaw
 - 1.2. Applicant to submit a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.3. Applicant to ensure all necessary steps taken to register plan of subdivision.
- Motion Carried 2-0

Councillor Kendrick rejoined council at 7:16 PM

- b) Request for Decision RE: Development Incentive Application #18-014 RE: Lot 5, Block R, Ladue

- C18-14-05** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council approves a Major Development Incentive as per the Development Incentive Policy, and directs administration to facilitate the signing of a Development Incentive Agreement including an economic development incentive for a term of 10 years and to a maximum of \$500,000 subject to receiving an amended development permit.

- C18-14-06** Moved by Councillor MacArthur, seconded by Deputy Mayor Johnson that council move into committee of the whole for the purposes of discussing matter with CDO.
Carried 3-0

CDO discussed the opening of dialogue between the CDO and Public Works for major developments for issues such as drainage, waste management and access. CDO provided feedback to committee regarding alley accessibility and follow up regarding rectifying stipulations within the development permit.

- C18-14-07** Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.
Carried 3-0
Main Motion Carried 3-0

- c) Request for Decision RE: CAO Travel Canadian Association of Municipal Administrators Conference

- C18-14-08** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council approves travel for CAO Bellmore to attend the annual CAMA conference and Annual General Meeting.
Motion Carried 3-0

- d) Request for Decision RE: Contract Award for Solid Waste Management Program Design

- C18-14-09** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council award the Solid Waste Management Program Design tender to Morrison Hershfield for \$35,000.00 (plus GST) as per their submitted bid.
Motion Carried 3-0

- e) Request for Decision RE: Association of Yukon Communities AGM Auction Items

- C18-14-10** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council authorize administration to spend up to a maximum of four hundred dollars to purchase local goods

and services for a community package to be donated as an auction item for the 2018 AYC AGM..
Carried 3-0

Agenda Item: Bylaws and Policies

a) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – First Reading

C18-14-11 Moved by Councillor MacArthur, seconded by Councillor Kendrick that bylaw #2018-06 being the *Moosehide Slide Municipal Historic Site Bylaw* be given first reading.
Motion Carried 3-0

Agenda Item: Correspondence

C18-14-12 Moved by Councillor Kendrick, seconded by Councillor MacArthur that council acknowledge receipt of the following correspondence:
- Committee of Whole Meeting Minutes #CW18-13 to #CW18-16
- RCMP, Dawson Detachment, "M" Division – March 2018 Policing Report
For informational purposes.
Motion Carried 3-0

Agenda Item: Public Questions

C18-14-13 Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that council move into committee of the whole for the purposes of question period.
Motion Carried 3-0

C18-14-14 Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that committee of the whole revert to council to proceed with the agenda.
Motion Carried 3-0

Agenda Item: In Camera Session RE: HR Related Matter

C18-14-15 Moved by Deputy Mayor Johnson, seconded by Councillor MacArthur that council move into a closed session of committee of the whole for the purposes of discussing a Land related matter, as authorized by Section 213(3) of the Municipal Act.
Motion Carried 3-0

C18-14-16 Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole reverts to an open session of council and proceeds with the agenda.
Motion Carried 3-0

Agenda Item: Adjournment

C18-14-16 Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that council meeting #C18-14 be adjourned at 8:18 p.m. with the next regular council meeting being May 15, 2018.
Motion Carried 4-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-14 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF MAY 15, 2018.

Stephen Johnson, Deputy Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING #C18-15 of the council of the City of Dawson held on Tuesday, May 1, 2018, 12:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore

Agenda Item: Call to Order

Mayor Potoroka called council meeting #C18-15 to order at 12:03 PM.

Agenda Item: Agenda

C18-15-01 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for council meeting # C18-15 of May 1, 2018 be adopted as presented.
Motion Carried 3-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) North End Planning Concept Options

C18-15-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that the North End Planning Concept Options be accepted for information.
Motion Carried 3-0

Agenda Item: In Camera Session RE: Land Related Matter

C18-15-04 Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into a closed session of committee of the whole as authorized by Section 212(3) of the *Municipal Act*, for the purposes of discussing land related matters.
Motion Carried 3-0

Councillor Kendrick joined council at 12:11 PM.

Councillor Kendrick stepped down from council at 12:19 PM.

Councillor Kendrick rejoined council at 12:20 PM.

C18-15-05 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to an open session of council and proceeds with the agenda.
Motion Carried 4-0

Agenda Item: Adjournment

C18-14-16 Moved by Mayor Potoroka, seconded by Councillor Johnson that special council meeting #C18-15 be adjourned at 12:51 p.m. with the next regular council meeting being May 15, 2018.
Motion Carried 4-0

**THE MINUTES OF SPECIAL COUNCIL MEETING C18-15 WERE APPROVED BY COUNCIL
RESOLUTION #C18-__-__ AT COUNCIL MEETING #C18-__ OF MAY 15, 2018.**

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF COUNCIL MEETING #C18-16 of the council of the City of Dawson held on Tuesday, May 15, 2018, 7:00 PM in the City of Dawson Council Chambers.

PRESENT:

Mayor	Wayne Potoroka
Councillor	Jay Farr
Councillor	Stephen Johnson
Councillor	Bill Kendrick
Councillor	Kyla MacArthur

ALSO PRESENT:

CAO	Cory Bellmore
EA	Heather Favron

Agenda Item: Call to Order

Mayor Potoroka called council meeting #C18-16 to order at 7:00 PM.

Agenda Item: Agenda

C18-16-01 Moved by Mayor Potoroka, seconded by Councillor Johnson that the agenda for council meeting # C18-16 of May 15, 2018 be adopted as amended.
Motion Carried 5-0

Agenda Item: Delegations

C18-16-02 Moved by Mayor Potoroka, seconded by Councillor MacArthur that council move into the committee of the whole for the purposes of hearing delegations.
Motion Carried 5-0

a) North End Planning RE: Presentation of Concept Options and Recap of Public Input

Jane Koepke, Groundswell Planning was in attendance to present council with two draft planning concept options for the North End. She explained the goal is to work with council to determine and refine a preferred option to ensure it is successful for the City of Dawson. The presentation provided included an overview of the planning area, the planning process, success criteria, results of public consultation and the planning challenges of the area.

The planning challenges looked into by the Government of Yukon when undertaking the initial studies of the planning area included confluence of slide rock and deposits, permafrost, steep terrain, bedrock, slow steady creep of the Moosehide Slide in certain areas, lots of heritage values, geohazards, mixed tenure, asbestos in the slide rock, lack of services and lots of different types of encroachments. To give council an idea of the type of encroachments in the area, some examples were provided.

North End Planning public consultation included four different planned events and an online survey. They heard from 97 people through the online survey and talked with over 60 people while in Dawson. What they heard very strongly from North End residents in particular but also Dawsonites was the wild nature and unique character of the area is valued. What they heard also included housing being a serious challenge in the community, affordability being important, detached dwellings being the preferred dwelling style, and some density being acceptable but the question being how much. They also heard that North End development should be done differently, A few groups of people they heard from felt the residential development should be tied into servicing. In the online survey 40 out of the 97 people indicated interest in purchasing a lot. The highest demand was for 50'x100' followed closely by small lots, and not a lot of interest in the

larger lots. The teams work included developing maximum price thresholds for the lots; \$60,000 for 50'x60'; \$90,000 for 50'x100'; and \$120,000 for 50'x130'. These thresholds were seen as too high by many of the respondents.

The two concept options were presented and an overview of each was provided.

b) North End Planning RE: North End Residents

Councillor Kendrick stepped down from council at 7:37 p.m.

The delegation of North End residents in attendance were provided an opportunity to speak to the North End Planning project and concept options. Comments and concerns raised by the residents included:

- Prefer the historic design of Dawson. Cul-de-sacs are not in keeping with the historic character, prefer roads to be kept straight through. Dislike of the dog walking trail.
- Moving the historic cabins in order to straighten out Third Avenue not a good idea as the cabins will crumble.
- Why were existing property owners not approached and offered first sale for the lots created that affect their properties and are hindering this process?
- There are so many encroachments, why are the encroachments not being addressed before the concept is being developed? Concepts presented have quite a few flaws and a lot of it has to do with the encroachments.
- Difficult to really support the concepts when the issues, particularly the encroachments, are existing in their North End world.
- First expansion the City did to the North End with the water and sewer informs us that the encroachments need to be dealt with first. Property owners still have outstanding land issues from that development that happened years ago.
- Desire to see design worked around existing heritage cabins.
- Prefer an organic type development for the area.
- From a public safety perspective, was any consideration given in regards to the three relatively close corners for the thru road in concept two?
- Does the new amount of land being opened for development come at all close to offsetting the cost of building the roads?
- Thru road comes very close to a property owner's front door.
- Concern that the area will be far less habitable for many species, and the area ending up looking unkempt rather than a kind of intentional wild space.
- Smaller lots may cause issues with sprawl, more skidoos, boats, etc. being parked in city right of way.
- Does the cost of lots include pad or will that be up to the person who buys the lot? Some of the lots are swamps and will cost a fortune to develop.
- For lot sales, the city should consider payment plans over a number of years which would help with affordability of the lots.
- Does not make sense to be looking at creating new lots, but then relocating / displacing others who already have a roof over their head.
- There is a historical aspect to the locations of the historic cabins and gives character to the North End neighbourhood.
- Cul-de-sacs are good and may be more efficient. Likes the eccentric nature of town and it's interesting when you have to drive around a house because it is in a weird spot.
- If water and sewer is extended to the area, will existing residents be required to hook up? Some of the existing residents already have septic systems already that are functioning well.
- Support of bigger lots with septic systems.
- Consideration should be given to water and sewer O&M costs.

- The lot prices are not affordable for anyone.
- Is the city looking at other areas of development that would be more affordable?
- If the planning does not work out, the city should give consideration to letting the lots go to individuals who will develop and service the lots themselves, just as those who already live in the area.
- Problematic to have water line run through historic cabin.
- Positive aspects of concepts are inter-neighbourhood green space, Paul Denhardt Cabins (and park), and adds some residential lots to our town
- Concerns with the concept options included closing of George St; dealing with encroachments and the cost; cost to the city and taxpayer for water/sewer servicing; local improvement charges for the residents; moving historic buildings; cost of moving historic buildings; traffic patterns; parking; road width; road servicing; pedestrian access issues for property owners; east/west traverse not aligned with George Street; and compatibility of "Lease" area and adjoining commercial property.

Councillor Kendrick rejoined council at 8:57 p.m.

- C18-16-03** Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole revert to council to proceed with the agenda.
Motion Carried 5-0
- C18-16-04** Moved by Mayor Potoroka, seconded by Councillor Kendrick to table items 5,6 & 7 to next meeting of council.
Motion Carried 5-0
- C18-16-05** Moved by Mayor Potoroka, seconded by Councillor MacArthur to table item 10 to next meeting of council.
Motion Carried 5-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision RE: Subdivision Application #18-013, Lot 29 Dredge Pond

- C18-16-06** Moved by Mayor Potoroka, seconded by Councillor Kendrick that Council approve Subdivision Application #18-013, subject to conditions 1.1 to 1.6 as presented in the Request for Decision dated April 25, 2018.
Motion Carried 5-0

b) Request for Decision RE: Asbestos Exposure Control Program Contract Award

- C18-16-07** Moved by Councillor MacArthur, seconded by Councillor Farr that Council award the Asbestos Exposure Control Program contract to DST Consulting Engineers Inc. for \$24,020.00(plus GST) as per their submitted bid.
Motion Carried 5-0

c) Request for Decision RE: Canadian Bank of Commerce NHS Hazardous Material Abatement Contract Award

- C18-16-08** Moved by Mayor Potoroka, seconded by Councillor MacArthur that Council award the Canadian Bank of Commerce NHS Hazardous Materials Abatement contract to CMF Construction for \$238,020.00 (plus GST) as per their submitted bid.
Motion Carried 5-0

d) Request for Decision RE: Canadian Bank of Commerce NHS Roof Repair Contract Award

C18-16-09 Moved by Councillor MacArthur, seconded by Councillor Kendrick that Council award the Canadian Bank of Commerce NHS Roof Repair contract to ORO Enterprises for \$33,745.40 (plus GST) as per their submitted bid.
Motion Carried 5-0

e) Request for Decision RE: Quigley Landfill 2018 Environmental Monitoring and Reporting Contract Award

C18-16-10 Moved by Councillor Kendrick, seconded by Councillor Farr that Council award the Quigley Landfill, 2018 Environmental Monitoring and Reporting contract to Tetra Tech for 20,367.00(plus GST) as per their submitted bid.
Motion Carried 5-0

f) Request for Decision RE: Farmers Market Lease

C18-16-11 Moved by Mayor Potoroka, seconded by Councillor MacArthur THAT Council direct administration to enter into a lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.
Motion Carried 5-0

Agenda Item: Correspondence

C18-16-12 Moved by Councillor Kendrick, seconded by Councillor Farr that council approves issuing a letter of support for St. Paul's Anglican Church's funding application for their kitchen / bath renovation project at the Richard Martin Memorial Chapel.
Motion Carried 5-0

Agenda Item: In Camera Session RE: Land Related Matter

C18-16-13 Moved by Mayor Potoroka, seconded by Councillor MacArthur That council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land related matters.
Motion Carried 5-0

Councillor Kendrick departed the meeting at 9:16 p.m.

Councillor Johnson departed at 9:58 p.m.

C18-16-14 Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole reverts to an open session of council and proceeds with the agenda.
Motion Carried 3-0

C18-16-15 Moved by Councillor MacArthur, seconded by Mayor Potoroka that council extends meeting C18-16 for a maximum of 1 hour.
Motion Carried 3-0

- C18-16-16** Moved by Mayor Potoroka, seconded by Councillor MacArthur that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing land related matters.
Motion Carried 5-0
- C18-16-17** Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole reverts to an open session of council and proceeds with the agenda.
Motion Carried 3-0

Agenda Item: Adjournment

- C18-16-18** Moved by Councillor MacArthur, seconded by Mayor Potoroka that council meeting #C18-16 be adjourned at 10:55 p.m. with the next regular council meeting being June 12, 2018.
Motion Carried 3-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-16 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF JUNE 12, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

MINUTES OF SPECIAL COUNCIL MEETING #C18-17 of the council of the City of Dawson held on Friday, May 25, 2018, 12:00 PM in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr
Councillor Bill Kendrick

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron

Agenda Item: Call to Order

Mayor Potoroka called council meeting #C18-17 to order at 12:00 p.m.

Agenda Item: Agenda

C18-17-01 Moved by Mayor Potoroka, seconded by Councillor MacArthur That the agenda for council meeting # C18-17 of May 25, 2018 be adopted as presented.
Motion Carried 3-0

Agenda Item: Recreation Tiered Fee Structure Policy

C18-17-02 Moved by Mayor Potoroka, seconded by Councillor MacArthur that policy #2018-02 being the Recreation Tiered Fee Structure Policy be adopted as presented.
Motion Carried 3-0

Agenda Item: North End Planning Concept Options

C18-17-03 Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into the committee of the whole for the purposes of discussing agenda items.
Motion Carried 3-0

The Community Development Officer was in attendance to provide council an update on where the project is at and next steps.

Agenda Item: Pumphouse On-Call Truck Award

C18-17-04 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to council to proceed with the agenda.
Motion Carried 3-0

The Public Works Superintendent presented council with a vehicle purchase evaluation tool which includes a standardized way of evaluating CO2 emissions and fuel economy when determining what vehicle to purchase.

C18-17-05 Moved by Mayor Potoroka, seconded by Councillor MacArthur that council acknowledges receipt of the Superintendent of Public Works' Report RE: Pumphouse On-Call Truck Award, and forwards item to the June 12th meeting of council.
Motion Carried 3-0

Agenda Item: In Camera Session RE: Land Related Matter

C18-17-06 Moved by Mayor Potoroka, seconded by Councillor MacArthur that council move into a closed session of committee of the whole, as authorized by Section 213(3) of the Municipal Act, for the purposes of discussing a land related matter.
Motion Carried 3-0

C18-17-07 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole reverts to an open session of council and proceeds with the agenda.
Motion Carried 3-0

C18-17-08 Moved by Mayor Potoroka, seconded by Councillor Johnson that Council approves amending the conditions of purchase agreement RE: lots 12 & PT 13, Block I, Ladue Estate, Plan 8338 A to remove section 5 (c).
Motion Carried 3-0

Agenda Item: Adjournment

C18-17-09 Moved by Mayor Potoroka, seconded by Councillor MacArthur that council meeting #C18-17 be adjourned at 1:22 p.m. with the next regular council meeting being June 12, 2018.
Motion Carried 3-0

THE MINUTES OF SPECIAL COUNCIL MEETING C18-15 WERE APPROVED BY COUNCIL RESOLUTION #C18-__ - __ AT COUNCIL MEETING #C18-__ OF MAY 15, 2018.

Wayne Potoroka, Mayor

Cory Bellmore, CAO

The City of Dawson
 Cheque Run #18-07
 4/11/2017

[Handwritten Signature]
 APRIL 11/2018

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52228	Advance North Mechanical	\$1,083.48	\$931.88	PW - Towing
			\$151.60	PW - Vehicle R&M
			\$1,083.48	
52229	Air North	\$1,178.67	\$990.19	PS - Travel - Transportation
			\$188.48	PW - Freight
			\$1,178.67	
52230	Arccrite Northern Ltd.	\$1,484.70	\$1,484.70	PW - Pumphouse R&M
52231	Arctic Inland Resources Ltd.	\$336.82	\$298.67	PW - Building R&M
			\$38.15	PS - Operating Supplies
			\$336.82	
52232	Arctic Star Printing Inc.	\$73.77	\$73.77	ADM - Office Supplies
52233	Aurora Inn	\$1,354.50	\$1,354.50	ADM - Travel Accomodation
52234	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52235	Bonanza Klondike Inc.	\$92.99	\$92.99	PW - Operating Supplies
52236	Bonanza Market	\$281.08	\$281.08	PS - Callout - Fire
52237	Brenntag Canada Inc.	\$1,666.07	\$1,666.07	PW - Chemicals
52238	Brunner, Charles	\$184.20	\$184.20	ADM - Postage
52239	Bubble Up Marketing	\$104.99	\$104.99	ADM - Advertising
52240	Bud's Industrial Installations	\$3,467.55	\$3,467.55	PS - Contracted Services
52241	Canadian Freightways	\$784.86	\$497.26	PW - Freight
			\$287.60	REC - Freight
			\$784.86	
52242	Chief Isaac Incorporated	\$904.31	\$904.31	REC - Janitorial
52243	Cotter Enterprises	\$3,496.50	\$3,496.50	CABLE - Contracted Services
52244	Dawson Chamber of Commerce	\$105.00	\$105.00	M&C - Conference
52245	Dawson City General Store	\$343.51	\$261.22	REC - Programming Supplies
			\$24.99	PW - Promotional
			\$57.30	REC - Programming Supplies
			\$343.51	
52246	Dawson Hardware Ltd	\$1,189.63	\$4.35	CBC - Operating Supplies
			\$10.46	ADM - Building R&M
			\$299.96	ADM - 8th Ave Building R&M
			\$121.89	REC - Waterfront Vac
			\$14.64	REC - Operating Supplies
			\$150.22	REC - Snow Removal Tools
			\$18.50	REC - Pool
			\$15.10	REC - Janitorial
			\$198.35	REC - Waterfront Rugs
			\$19.83	REC - Programming Supplies
			\$18.43	REC - Non Capital Equipment
			\$249.08	PW - Operating Supplies
			\$20.78	PW - Cleaning Supplies
			\$8.31	PW - Vehicle R&M
			\$39.73	PS - Operating Supplies
			\$1,189.63	
52247	Dimensions Tech Services	\$2,394.33	\$2,394.33	PS - Contracted Services
52248	Ed Repair & Services	\$29,295.00	\$29,295.00	PW - Waste Collection
52249	Grenon Enterprises Ltd.	\$44,031.76	\$44,031.76	PW - Contract Services Roads
52250	Guillevin International Inc.	\$357.21	\$357.21	REC - Building R&M
52251	Heath Building Contracting	\$1,155.00	\$1,155.00	REC - Minto Concession
52252	Humane Society	\$3,650.00	\$3,650.00	PS - Contracted Services
52253	King, Amanda	\$471.45	\$471.45	PW - Training
52254	Klondike Business Solutions	\$109.39	\$109.39	ADM - Photocopier Expense
52255	Klondike Sun Newspaper	\$1,333.50	\$168.00	CABLE - Advertising
			\$1,165.50	ADM - Advertising
			\$1,333.50	

52256	Kluane Freightlines Ltd	\$398.55	\$354.80	ADM - Freight
			\$17.50	PW - Freight
			\$26.25	REC - Freight
			<u>\$398.55</u>	
52257	Kydd, Obrian	\$1,386.50	\$362.75	ADM - Travel Meals
			\$1,023.75	ADM - Membership Dues
			<u>\$1,386.50</u>	
52258	Lackowicz & Hoffman LLP	\$50,243.50	\$243.50	ADM - Legal
			\$50,000.00	ADM - Land Purchase Deposit
			<u>\$50,243.50</u>	
52259	Lauriston, Genevieve	\$44.84	\$44.84	ADM - Utility Clearing
52260	Mackenzie Petroleum Ltd	\$119.99	\$119.99	REC - Zamboni Propane
52261	Mammoth Mapping	\$400.00	\$400.00	PW - Professional Fees Mapping
52262	Murdoch's Gem Shop	\$18.53	\$18.53	ADM - Office Supplies
52263	Nordique Fire Protection	\$7,782.71	\$262.50	PS - Operating Supplies
			\$3,154.73	PS - Safety Supplies
			\$2,684.64	PS - Specialty Clothing
			\$1,680.84	PS - Contracted Services
			<u>\$7,782.71</u>	
52264	North 60 Petro	\$43,384.24	\$20,372.36	PW - Building Heating
			\$17,996.15	REC - Building Heating
			\$2,795.67	ADM - Building Heating
			\$967.35	PS - Building Heating
			\$180.22	PS - Vehicle Fuel
			\$680.78	PW - Vehicle Fuel
			\$183.24	PW - Heavy Equipment Fuel
			\$49.50	PS - Bylaw Vehicle Fuel
			\$158.97	REC - Vehicle Fuel
			<u>\$43,384.24</u>	
52265	Northern Avcom	\$7,329.60	\$2,867.33	PS - Contracted Services
			\$2,867.32	PW - Radio Maitenance
			\$1,594.95	PS - Operating Supplies
			<u>\$7,329.60</u>	
52266	Northern Industrial Sales	\$837.14	\$57.08	PW - Vehicle R&M
			\$272.96	PW - Operating Supplies
			\$150.26	PW - Safety Supplies
			\$231.19	PW - Shop Tools
			\$50.13	PW - Drainage Supplies
			\$92.89	PW - Building R&M
			(\$17.37)	PW - Operating Supplies
			<u>\$837.14</u>	
52267	Procyk, Henry	\$1,163.40	\$988.40	PW - Travel Accom. & Meals
			\$175.00	PW - Training
			<u>\$1,163.40</u>	
52268	Profire Emergency Equipment	\$3,075.24	\$3,075.24	PS - Heavy Equipment R&M
52269	Receiver General for Canada	\$36,237.50	\$36,237.50	ADM - Property Tax Refund
52270	Regimbal, Jim	\$3,341.87	\$849.56	PS - Training
			\$1,364.24	PS - Travel Accom. & Meals
			\$1,128.07	PS - Travel Transportation
			<u>\$3,341.87</u>	
52271	Regional Maple Leaf Communications Inc.	\$292.95	\$292.95	PW - Promotional Material
52272	Staples #251 Whitehorse	\$1,973.34	\$592.42	ADM - Office Supplies
			\$252.82	PS - Bylaw Office Supplies
			\$15.14	CDO - Office Supplies
			\$1,112.96	REC - Office Supplies
			<u>\$1,973.34</u>	
52273	Total North Communications Ltd	\$577.50	\$179.03	ADM - Telephone & Fax
			\$34.65	CABLE - Telephone & Fax
			\$69.30	PS - Telephone & Fax
			\$144.38	PW - Telephone & Fax
			\$150.14	REC - Telephone & Fax
			<u>\$577.50</u>	

52274	Trinus Technologies Inc.	\$1,478.56	\$1,250.18	ADM - Network Support
			\$38.06	PW - Computer Network Charge
			\$190.32	REC - Computer Network Charge
			<u>\$1,478.56</u>	
52275	Tr'ondek Hwech'in	\$150.00	\$150.00	REC - TH Hall Rental
52276	Walker, Barbara	\$11,298.70	\$11,298.70	ADM - Professional Fees
52277	WSP Canada Inc	\$840.00	\$840.00	REC - WSP Contracted Services
52278	Yukon Government-Finance	\$30.00	\$30.00	ADM - Building R&M
52279	Davis, Kirsten	\$3,200.00	\$3,200.00	REC - Travel Allowance
EFT	Ceridian	\$23,556.53	\$36.60	
EFT	Sun Life Financial	\$11,156.15	\$11,156.15	ADM - Group Insurance Payable
Total		\$311,352.61		

Cheque Number	Vendor Name	Purchases Amount	Description 2
52228	Advance North Mechanical	\$ 422.63	PW - Towing
52228	Advance North Mechanical	\$ 509.25	PW - Towing
52228	Advance North Mechanical	\$ 121.28	PW - Vehicle R&M
52228	Advance North Mechanical	\$ 30.32	PW - Vehicle R&M
52229	Air North	\$ 990.19	Travel - Transportation
52229	Air North	\$ 94.24	PW - Freight
52229	Air North	\$ 94.24	PW - Freight
52230	Arcrite Northern Ltd.	\$ 1,484.70	PW - Pumphouse R&M
52231	Arctic Inland Resources Ltd.	\$ 298.67	PW - Building R&M
52231	Arctic Inland Resources Ltd.	\$ 38.15	PS - Operating Supplies
52232	Arctic Star Printing Inc.	\$ 73.77	ADM - Office Supplies
52233	Aurora Inn	\$ 1,354.50	ADM - Travel Accomodation
52234	BHB Mini Storage	\$ 105.00	ADM - Office Supplies
52235	Bonanza Klondike Inc.	\$ 92.99	PW - Operating Supplies
52236	Bonanza Market	\$ 281.08	PS - Callout - Fire
52237	Brenntag Canada Inc.	\$ 1,666.07	PW - Chemicals
52238	Brunner, Charles	\$ 184.20	ADM - Postage
52239	Bubble Up Marketing	\$ 104.99	ADM - Advertising
52240	Bud's Industrial Installations	\$ 3,467.55	PS - Contracted Services
52241	Canadian Freightways	\$ 497.26	PW - Freight
52241	Canadian Freightways	\$ 287.60	REC - Freight
52242	Chief Isaac Incorporated	\$ 904.31	REC - Janitorial
52243	Cotter Enterprises	\$ 3,496.50	CABLE - Contracted Services
52244	Dawson Chamber of Commerce	\$ 105.00	M&C - Conference
52245	Dawson City General Store	\$ 51.12	REC - Programming Supplies
52245	Dawson City General Store	\$ 67.61	REC - Programming Supplies
52245	Dawson City General Store	\$ 76.25	REC - Programming Supplies
52245	Dawson City General Store	\$ 66.24	REC - Programming Supplies
52245	Dawson City General Store	\$ 24.99	PW - Promotional
52245	Dawson City General Store	\$ 57.30	REC - Programming Supplies
52246	Dawson Hardware Ltd	\$ 4.35	CBC - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.46	ADM - Building R&M
52246	Dawson Hardware Ltd	\$ 153.04	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 82.16	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 3.39	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 61.37	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 121.89	REC - Waterfront Vac
52246	Dawson Hardware Ltd	\$ 14.64	REC - Operating Supplies

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 APRIL 11/2018

Cheque Number	Vendor Name	Purchases Amount	Description 2
52246	Dawson Hardware Ltd	\$ 150.22	REC - Snow Removal Tools
52246	Dawson Hardware Ltd	\$ 18.50	REC - Pool
52246	Dawson Hardware Ltd	\$ 15.10	REC - Janitorial
52246	Dawson Hardware Ltd	\$ 23.32	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 20.78	PW - Cleaning Supplies
52246	Dawson Hardware Ltd	\$ 15.46	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.94	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 13.11	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 7.14	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 8.31	PW - Vehicle R&M
52246	Dawson Hardware Ltd	\$ 11.18	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.47	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 48.71	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 13.21	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 4.87	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 7.07	PS - Operating Supplies
52246	Dawson Hardware Ltd	\$ 32.66	PS - Operating Supplies
52246	Dawson Hardware Ltd	\$ 198.35	REC - Waterfront Rugs
52246	Dawson Hardware Ltd	\$ 19.83	REC - Programming Supplies
52246	Dawson Hardware Ltd	\$ 90.67	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 18.43	REC - Non Capital Equipment
52247	Dimensions Tech Services	\$ 2,394.33	PS - Contracted Services
52248	Ed Repair & Services	\$ 29,295.00	PW - Waste Collection
52249	Grenon Enterprises Ltd.	\$ 13,776.00	PW - Contract Services Roads
52249	Grenon Enterprises Ltd.	\$ 4,354.88	PW - Contract Services Road
52249	Grenon Enterprises Ltd.	\$ 25,900.88	PW - Contract Services Roads
52250	Guillevin International Inc.	\$ 357.21	REC - Building R&M
52251	Heath Building Contracting	\$ 1,155.00	REC - Minto Concession
52252	Humane Society	\$ 3,650.00	PS - Contracted Services
52253	King, Amanda	\$ 471.45	PW - Training
52254	Klondike Business Solutions	\$ 109.39	ADM - Photocopier Expense
52255	Klondike Sun Newspaper	\$ 168.00	CABLE - Advertising
52255	Klondike Sun Newspaper	\$ 582.75	ADM - Advertising
52255	Klondike Sun Newspaper	\$ 582.75	ADM - Advertising
52256	Kluane Freightlines Ltd	\$ 8.75	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	PW - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	PW - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight

Cheque Number	Vendor Name	Purchases Amo	D Description 2
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight
52256	Kluane Freightlines Ltd	\$ 98.44	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 19.04	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 78.75	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 52.50	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 18.57	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 78.75	ADM - Freight
52257	Kydd, Obrian	\$ 362.75	ADM - Travel Meals
52257	Kydd, Obrian	\$ 1,023.75	ADM - Membership Dues -CPA
52258	Lackowicz & Hoffman LLP	\$ 243.50	ADM - Legal
52258	Lackowicz & Hoffman LLP	\$ 50,000.00	ADM - Land Purchase Deposit
52259	Lauriston, Genevieve	\$ 44.84	ADM - Utility Clearing
52260	Mackenzie Petroleum Ltd	\$ 119.99	REC - Zamboni Propane
52261	Mammoth Mapping	\$ 400.00	PW - Professional Fees Mapping
52262	Murdoch's Gem Shop	\$ 18.53	ADM - Office Supplies
52263	Nordique Fire Protection	\$ 262.50	PS - Operating Supplies
52263	Nordique Fire Protection	\$ 3,154.73	PS - Safety Supplies
52263	Nordique Fire Protection	\$ 2,684.64	PS - Specialty Clothing
52263	Nordique Fire Protection	\$ 1,680.84	PS - Contracted Services
52264	North 60 Petro	\$ 3,671.97	PW - Building Heating
52264	North 60 Petro	\$ 419.02	PW - Building Heating
52264	North 60 Petro	\$ 3,516.42	REC - Building Heating
52264	North 60 Petro	\$ 492.33	ADM - Building Heating
52264	North 60 Petro	\$ 211.00	PS - Building Heating
52264	North 60 Petro	\$ 942.76	PW - Building Heating
52264	North 60 Petro	\$ 82.47	PS - Vehicle Fuel
52264	North 60 Petro	\$ 37.77	PS - Vehicle Fuel
52264	North 60 Petro	\$ 133.88	PW - Vehicle Fuel
52264	North 60 Petro	\$ 183.24	PW - Heavy Equipment Fuel
52264	North 60 Petro	\$ 49.50	PS - Bylaw Vehicle Fuel
52264	North 60 Petro	\$ 148.72	PW - Vehicle Fuel
52264	North 60 Petro	\$ 136.52	PW - Vehicle Fuel
52264	North 60 Petro	\$ 59.98	PS - Vehicle Fuel
52264	North 60 Petro	\$ 69.07	REC - Vehicle Fuel
52264	North 60 Petro	\$ 89.90	REC - Vehicle Fuel
52264	North 60 Petro	\$ 74.71	PW - Vehicle Fuel
52264	North 60 Petro	\$ 124.44	PW - Vehicle Fuel

Cheque Number	Vendor Name	Purchases Amo	D Description 2
52264	North 60 Petro	\$ 62.51	PW - Vehicle Fuel
52264	North 60 Petro	\$ 3,919.67	PW - Building Heating
52264	North 60 Petro	\$ 2,163.01	REC - Building Heating
52264	North 60 Petro	\$ 400.73	ADM - Building Heating
52264	North 60 Petro	\$ 171.74	PS - Building Heating
52264	North 60 Petro	\$ 10,179.18	PW - Building Heating
52264	North 60 Petro	\$ 538.52	ADM - Building Heating
52264	North 60 Petro	\$ 1,239.76	PW - Building Heating
52264	North 60 Petro	\$ 946.07	REC - Building Heating
52264	North 60 Petro	\$ 11,370.65	REC - Building Heating
52264	North 60 Petro	\$ 1,364.09	ADM - Building Heating
52264	North 60 Petro	\$ 584.61	PS - Building Heating
52265	Northern Avcom	\$ 2,867.33	PS - Contracted Services
52265	Northern Avcom	\$ 1,433.66	PW - Radio Maitenance
52265	Northern Avcom	\$ 1,433.66	PW - Radio Maintenance
52265	Northern Avcom	\$ 1,594.95	PS - Operating Supplies
52266	Northern Industrial Sales	\$ 57.08	PW - Vehicle R&M
52266	Northern Industrial Sales	\$ 122.43	PW - Operating Supplies
52266	Northern Industrial Sales	\$ 100.13	PW - Safety Supplies
52266	Northern Industrial Sales	\$ 231.19	PW - Shop Tools
52266	Northern Industrial Sales	\$ 50.13	PW - Drainage Supplies
52266	Northern Industrial Sales	\$ 50.13	PW - Safety Supplies
52266	Northern Industrial Sales	\$ 92.89	PW - Building R&M
52266	Northern Industrial Sales	\$ 150.53	PW - Operating Supplies
52267	Procyk, Henry	\$ 988.40	PW - Travel Accom. & Meals
52267	Procyk, Henry	\$ 175.00	PW - Training
52268	Profire Emergency Equipment	\$ 3,075.24	PS - Heavy Equipment R&M
52269	Receiver General for Canada	\$ 36,237.50	ADM - Property Tax Refund
52270	Regimbal, Jim	\$ 849.56	PS - Training
52270	Regimbal, Jim	\$ 1,364.24	PS - Travel Accom. & Meals
52270	Regimbal, Jim	\$ 1,128.07	PS - Travel Transportation
52271	Regional Maple Leaf Communications Inc.	\$ 292.95	PW - Promotional Material
52272	Staples #251 Whitehorse	\$ 318.77	ADM - Office Supplies
52272	Staples #251 Whitehorse	\$ 252.82	PS - Bylaw Office Supplies
52272	Staples #251 Whitehorse	\$ 273.65	ADM - Office Supplies
52272	Staples #251 Whitehorse	\$ 15.14	CDO - Office Supplies
52272	Staples #251 Whitehorse	\$ 1,112.96	REC - Office Supplies
52273	Total North Communications Ltd	\$ 179.03	ADM - Telephone & Fax

Cheque Number	Vendor Name	Purchases Amount	Description 2
52273	Total North Communications Ltd	\$ 34.65	CABLE - Telephone & Fax
52273	Total North Communications Ltd	\$ 69.30	PS - Telephone & Fax
52273	Total North Communications Ltd	\$ 144.38	PW - Telephone & Fax
52273	Total North Communications Ltd	\$ 150.14	REC - Telephone & Fax
52274	Trinus Technologies Inc.	\$ 38.06	ADM - Network Support
52274	Trinus Technologies Inc.	\$ 38.06	PW - Computer Network Charge
52274	Trinus Technologies Inc.	\$ 190.32	REC - Computer Network Charge
52274	Trinus Technologies Inc.	\$ 1,212.12	ADM - Network Support
52275	Tr'ondek Hwech'in	\$ 150.00	REC - TH Hall Rental
52276	Walker, Barbara	\$ 11,298.70	
52277	WSP Canada Inc	\$ 840.00	REC - WSP Contracted Services
52278	Yukon Government-Finance	\$ 30.00	ADM - Building R&M
52279	Davis, Kirsten	\$ 3,200.00	REC - Travel Allowance
CASH	Ceridian	\$ 36.60	
CASH	Ceridian	\$ 23,519.93	

The City of Dawson
 Cheque Run #18-08
 4/25/2017

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52280	Advance North Mechanical	\$41.19	\$41.19	PW - Vehicle R&M
52281	Air North	\$295.32	\$100.54	PW - Freight
52282	Alexander Holburn Beaudin Lang LLP	\$3,459.75	\$3,459.75	ADM - Legal
52283	Assoc. of Yukon Communities	\$800.00	\$800.00	M&C - Conference Fees
52284	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52285	Boddie, James	\$40.00	\$40.00	REC - Key Fob Return
52286	Bonanza Market	\$724.58	\$68.25	ADM - Office Supplies
			\$157.50	PS - EMO Meeting
			\$498.83	REC - Seedy Saturday
			\$724.58	
52287	Chief Isaac Incorporated	\$1,279.69	\$136.50	ADM - Janitorial
			\$1,143.19	REC - Janitorial
			\$1,279.69	
52288	Conservation Klondike Society	\$300.00	\$120.00	ADM - Contracted Services
			\$180.00	REC - Office Supplies
			\$300.00	
52289	Crain Ventures	\$247.63	\$247.63	PS - Contracted Services
52290	Dauphinee, Mark	\$271.80	\$271.80	PW - Travel Meals
52291	Dave's Trophy Express	\$73.50	\$73.50	ADM - Office Supplies
52292	Dawson City General Store	\$207.86	\$68.90	ADM - Office Supplies
			\$138.96	PW - Operating Supplies
			\$207.86	
52293	Dawson Firefighters Association	\$1,008.00	\$1,008.00	PS - Building R&M
52294	Dawson Hardware Ltd	\$27.35	\$27.35	M&C - Hospitality
52295	Diamond Municipal Solutions	\$18,598.12	\$5,451.70	ADM - Accounting System Support
			\$13,146.42	ADM - Prepaid Expenses
			\$18,598.12	
52296	Eldorado Hotel	\$1,309.87	\$1,309.87	PW - Contracted Services
52297	GMP Securities	\$831.88	\$831.88	ADM - RRSP Contributions
52298	Grenon Enterprises Ltd.	\$17,462.83	\$8,654.63	PW - Contract Services
			\$157.50	PW - Septic
			\$8,650.70	PW - Water Delivery
			\$17,462.83	
52299	Groundswell Planning	\$31,542.00	\$31,542.00	CDO - Land Development
52300	Hill, Miranda	\$80.00	\$80.00	REC - Key Fob Return
52301	Hozjan, Daniel Brown	\$40.00	\$40.00	REC - Key Fob Return
52302	Huffman, Clarissa	\$307.93	\$307.93	CDO - Public Engagement
52303	Hume, Trish	\$40.00	\$40.00	REC - Key Fob Return
52304	Inspired Living	\$680.00	\$680.00	REC - Contracted Instructors
52305	ivari	\$910.12	\$910.12	ADM - RRSP Contributions
52306	Kehoe, Jennifer	\$680.00	\$680.00	REC - Contract Instructors
52307	Kendrick, William	\$108.50	\$58.50	M&C - Travel Meals
			\$50.00	M&C - Wages
			\$108.50	
52308	Klondike Business Solutions	\$47.12	\$47.12	PW - Photocopier
52309	Klondike Printing	\$677.25	\$677.25	PS - Specialty Clothing
52310	Kluane Freightlines Ltd	\$576.39	\$276.15	PW - Freight
			\$177.19	ADM - Freight
			\$123.05	REC - Freight
			\$576.39	
52311	Lenart, John	\$250.00	\$250.00	REC - Honorarium Seedy Sat.
52312	Mackenzie, Mike	\$40.00	\$40.00	REC - Key Fob Return
52313	Maclean, Michael	\$40.00	\$40.00	REC - Key Fob Return

52314	Manulife Financial	\$748.60	\$748.60	ADM - RRSP Contributions
52315	Matson, Stacey	\$40.00	\$40.00	REC - Key Fob Return
52316	Maxxam Analytics	\$835.80	\$835.80	PW - Water Sampling
52317	Mic Mac Motors (Yukon) Limited	\$620.86	\$620.86	PS - Command Vehicle
52318	Muehlbach, Otto	\$250.00	\$250.00	REC - Honorarium Seedy Sat.
52319	Nagano, Kyrie	\$40.00	\$40.00	REC - Key Fob Return
52320	North 60 Petro	\$11,469.70	\$1,045.11	PW - Vehicle Fuel
			\$69.54	PS - Heavy Equipment Fuel
			\$725.03	PW - Heavy Equipment Fuel
			\$120.41	REC - Vehicle Fuel
			\$3,687.96	PW - Building Heating
			\$5,821.65	REC - Building Heating
			\$11,469.70	
52321	Northern Industrial Sales	\$175.60	\$175.60	PW - Operating Supplies
52322	Northwestel Inc	\$3,850.14	\$888.24	ADM - Telephone & Fax
			\$1,070.97	PS - Telephone & Fax
			\$275.21	CABLE - Telephone & Fax
			\$994.72	PW - Telephone & Fax
			\$505.55	REC - Telephone & Fax
			\$115.45	CUSTOM ICE - Telephone & Fax
			\$3,850.14	
52323	Northern Superior Mechanical Ltd	\$29.30	\$29.30	PW - Vehicle R&M
52324	Pan of Gold	\$184.80	\$184.80	PS - Training with EMS
52325	Public Service Alliance of Canada	\$1,900.30	\$1,900.30	ADM - Union Dues
52326	Quadrus Investment Services	\$1,026.06	\$1,026.06	ADM - RRSP Contributions
52327	Raven's Nook	\$57.75	\$57.75	ADM - Office Supplies
52328	Royal Bank - Whitehorse Branch	\$408.72	\$408.72	ADM - RRSP Contributions
52329	Scotia Securities	\$2,879.76	\$2,879.76	ADM - RRSP Contributions
52330	Seanor, David	\$40.00	\$40.00	REC - Key Fob Return
52331	Stantec Architecture Ltd.	\$6,989.52	\$6,989.52	CDO - Professional Fees
52332	Trinus Technologies Inc.	\$152.25	\$38.06	PS - Contracted Services
			\$114.19	ADM - Network Support
			\$152.25	
52333	Wallace, Courtney	\$40.00	\$40.00	REC - Key Fob Return
52334	Whitehouse, Connor	\$40.00	\$40.00	REC - Key Fob Return
52335	Yukon Energy Corporation	\$31,288.43	\$1,029.33	ADM - Electricity
			\$381.76	ADM - Service Charges
			\$11,870.21	PW - Electricity
			\$1,069.42	CABLE - Electricity
			\$408.73	PS - Electricity
			\$13,868.74	REC - Electricity
			\$2,660.24	PW - Street Lights
			\$31,288.43	
52336	Zadrazil, Jan	\$40.00	\$40.00	REC - Key Fob Return
52338	Superior Propane Inc	\$341.04	\$341.04	REC - Costs to be Invoiced
EFT	Ceridian	\$26,942.16	\$26,942.16	ADM - Management Payroll
EFT	Canadian Cable System Alliance	\$8,861.32	\$8,861.32	CABLE - Transmission Fees
EFT	CIBC Group Investment Services	\$8,947.26	\$8,947.26	ADM - RRSP Contributions
TOTAL		\$191,303.05		

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52280	Advance North Mechanical	\$ 41.19	PW - Vehicle R&M
52281	Air North	\$ 100.54	PW - Freight
52281	Air North	\$ 100.54	PW - Freight
52281	Air North	\$ 94.24	PW - Freight
52282	Alexander Holburn Beaudin Lang LLP	\$ 3,459.75	ADM - Legal
52283	Assoc. of Yukon Communities	\$ 800.00	M&C - Conference Fees
52284	BHB Mini Storage	\$ 105.00	ADM - Office Supplies
52285	Boddie, James	\$ 40.00	REC - Key Fob Return
52286	Bonanza Market	\$ 68.25	ADM - Office Supplies
52286	Bonanza Market	\$ 157.50	PS - EMO Meeting
52286	Bonanza Market	\$ 102.62	REC - Seedy Saturday
52286	Bonanza Market	\$ 396.21	REC - Seedy Saturday
52287	Chief Isaac Incorporated	\$ 136.50	ADM - Janitorial
52287	Chief Isaac Incorporated	\$ 443.63	REC - Janitorial
52287	Chief Isaac Incorporated	\$ 699.56	REC - Janitorial
52288	Conservation Klondike Society	\$ 120.00	ADM - Contracted Services
52288	Conservation Klondike Society	\$ 180.00	REC - Office Supplies
52289	Crain Ventures	\$ 247.63	PS - Contracted Services
52290	Dauphinee, Mark	\$ 271.80	PW - Travel Meals
52291	Dave's Trophy Express	\$ 73.50	ADM - Office Supplies
52292	Dawson City General Store	\$ 58.03	ADM - Office Supplies
52292	Dawson City General Store	\$ 107.18	PW - Operating Supplies
52292	Dawson City General Store	\$ 31.78	PW - Promotional
52292	Dawson City General Store	\$ 10.87	ADM - Office Supplies
52293	Dawson Firefighters Association	\$ 1,008.00	PS - Building R&M
52294	Dawson Hardware Ltd	\$ 27.35	M&C - Hospitality
52295	Diamond Municipal Solutions	\$ 4,308.53	ADM - Accounting System Suppor
52295	Diamond Municipal Solutions	\$ 13,146.42	ADM - Prepaid Expenses
52295	Diamond Municipal Solutions	\$ 1,143.17	ADM - Accounting System Suppor
52296	Eldorado Hotel	\$ 1,104.60	PW - Contracted Services
52296	Eldorado Hotel	\$ 205.27	PW - Contracted Services
52297	GMP Securities	\$ 831.88	ADM - RRSP Contributions
52298	Grenon Enterprises Ltd.	\$ 262.50	PW - Contract Services
52298	Grenon Enterprises Ltd.	\$ 769.13	PW - Contract Services
52298	Grenon Enterprises Ltd.	\$ 157.50	PW - Septic
52298	Grenon Enterprises Ltd.	\$ 7,623.00	PW - Contracted Services
52298	Grenon Enterprises Ltd.	\$ 8,650.70	PW - Water Delivery
52299	Groundswell Planning	\$ 31,542.00	CDO - Land Development

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52300	Hill, Miranda	\$ 80.00	REC - Key Fob Return
52301	Hozjan, Daniel Brown	\$ 40.00	REC - Key Fob Return
52302	Huffman, Clarissa	\$ 307.93	CDO - Public Engagement
52303	Hume, Trish	\$ 40.00	REC - Key Fob Return
52304	Inspired Living	\$ 680.00	REC - Contracted Instructors
52305	ivari	\$ 910.12	ADM - RRSP Contributions
52306	Kehoe, Jennifer	\$ 680.00	REC - Contract Instructors
52307	Kendrick,William	\$ 58.50	M&C - Travel Meals
52307	Kendrick,William	\$ 50.00	M&C - Wages
52308	Klondike Business Solutions	\$ 47.12	PW - Photocopier
52309	Klondike Printing	\$ 677.25	PS - Specialty Clothing
52310	Kluane Freightlines Ltd	\$ 52.50	PW - Freight
52310	Kluane Freightlines Ltd	\$ 223.65	PW - Freight
52310	Kluane Freightlines Ltd	\$ 124.69	ADM - Freight
52310	Kluane Freightlines Ltd	\$ 52.50	ADM - Freight
52310	Kluane Freightlines Ltd	\$ 123.05	REC - Freight
52311	Lenart, John	\$ 250.00	REC - Honorarium Seedy Sat.
52312	Mackenzie, Mike	\$ 40.00	REC - Key Fob Return
52313	Maclean, Michael	\$ 40.00	REC - Key Fob Return
52314	Manulife Financial	\$ 748.60	ADM - RRSP Contributions
52315	Matson, Stacey	\$ 40.00	REC - Key Fob Return
52316	Maxxam Analytics	\$ 835.80	PW - Water Samping
52317	Mic Mac Motors (Yukon) Limited	\$ 620.86	PS - Command Vehicle
52318	Muehlbach, Otto	\$ 250.00	REC - Honorarium Seedy Sat.
52319	Nagano, Kyrie	\$ 40.00	REC - Key Fob Return
52320	North 60 Petro	\$ 163.57	PW - Vehicle Fuel
52320	North 60 Petro	\$ 69.54	PS - Heavy Equipment Fuel
52320	North 60 Petro	\$ 881.54	PW - Vehicle Fuel
52320	North 60 Petro	\$ 725.03	PW - Heavy Equipment Fuel
52320	North 60 Petro	\$ 120.41	REC - Vehicle Fuel
52320	North 60 Petro	\$ 3,687.96	PW - Builidng Heating
52320	North 60 Petro	\$ 4,080.30	REC - Building Heating
52320	North 60 Petro	\$ 1,741.35	REC - Building Heating
52321	Northern Industrial Sales	\$ 25.49	PW - Operating Supplies
52321	Northern Industrial Sales	\$ 37.21	PW - Operating Supplies
52321	Northern Industrial Sales	\$ 112.90	PW - Operating Supplies
52322	Northwestel Inc	\$ 888.24	ADM - Telephone & Fax
52322	Northwestel Inc	\$ 1,070.97	PS - Telephone & Fax

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52322	Northwestel Inc	\$ 275.21	CABLE - Telephone & Fax
52322	Northwestel Inc	\$ 795.35	PW - Telephone & Fax
52322	Northwestel Inc	\$ 199.37	PW - Telephone & Fax
52322	Northwestel Inc	\$ 505.55	REC - Telephone & Fax
52322	Northwestel Inc	\$ 115.45	CUSTOM ICE - Telephone & Fax
52323	Northern Superior Mechanical Ltd	\$ 29.30	PW - Vehicle R&M
52324	Pan of Gold	\$ 184.80	PS - Training with EMS
52325	Public Service Alliance of Canada	\$ 1,900.30	ADM - Union Dues
52326	Quadrus Investment Services	\$ 1,026.06	ADM - RRSP Contributions
52327	Raven's Nook	\$ 57.75	ADM - Office Supplies
52328	Royal Bank - Whitehorse Branch	\$ 408.72	ADM - RRSP Contributions
52329	Scotia Securities	\$ 2,879.76	ADM - RRSP Contributions
52330	Seanor, David	\$ 40.00	REC - Key Fob Return
52331	Stantec Architecture Ltd.	\$ 6,989.52	CDO - Professional Fees
52332	Trinus Technologies Inc.	\$ 38.06	PS - Contracted Services
52332	Trinus Technologies Inc.	\$ 114.19	ADM - Network Support
52333	Wallace, Courtney	\$ 40.00	REC - Key Fob Return
52334	Whitehouse, Connor	\$ 40.00	REC - Key Fob Return
52335	Yukon Energy Corporation	\$ 116.27	ADM - Electricity
52335	Yukon Energy Corporation	\$ 72.35	ADM - Electricity
52335	Yukon Energy Corporation	\$ 381.76	ADM - Service Charges
52335	Yukon Energy Corporation	\$ 840.71	ADM - Electricity
52335	Yukon Energy Corporation	\$ 585.35	PW - Electricity
52335	Yukon Energy Corporation	\$ 85.31	PW - Electricity
52335	Yukon Energy Corporation	\$ 9,433.59	PW - Electricity
52335	Yukon Energy Corporation	\$ 1,765.96	PW - Electricity
52335	Yukon Energy Corporation	\$ 1,069.42	CABLE - Electricity
52335	Yukon Energy Corporation	\$ 408.73	PS - Electricity
52335	Yukon Energy Corporation	\$ 489.28	REC - Electricity
52335	Yukon Energy Corporation	\$ 11,721.55	REC - Electricity
52335	Yukon Energy Corporation	\$ 630.55	REC - Electricity
52335	Yukon Energy Corporation	\$ 249.28	REC - Electricity
52335	Yukon Energy Corporation	\$ 778.08	REC - Electricity
52335	Yukon Energy Corporation	\$ 2,660.24	PW - Street Lights
52336	Zadrazil, Jan	\$ 40.00	REC - Key Fob Return
52338	Superior Propane Inc	\$ 341.04	REC - Costs to be Invoiced
CASH	Ceridian	\$ 36.60	
CASH	Ceridian	\$ 26,905.56	

Cheque Number	Vendor Name	Purchases Amount	D Description 2
PMT0015943	Canadian Cable System Alliance	\$ 8,861.32	CABLE - Transmission Fees
PMT0016037	CIBC Group Investment Services	\$ 8,947.26	ADM - RRSP Contributions

The City of Dawson
 Cheque Run #18-09
 5/9/2017


Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52339	Advance North Mechanical	\$242.55	\$242.55	PS - Heavy Equipment R&M
52340	Air North	\$390.96	\$390.96	PW - Freight
52341	Arctic Inland Resources Ltd.	\$1,340.14	\$1,322.24	PW - Sidewalk Materials 2017
			\$17.90	PW - Building R&M
			\$1,340.14	
52342	Assoc. of Yukon Communities	\$107.14	\$107.14	M&C - Insurance
52343	Aurora Inn	\$1,083.60	\$1,083.60	ADM - Travel Accommodation
52344	Black Press Group Ltd.	\$2,855.95	\$2,855.95	ADM - Advertising
52345	Bonanza Market	\$352.80	\$352.80	M&C - Hospitality
52346	Brenntag Canada Inc.	\$1,666.07	\$1,666.07	PW - Chemicals
52347	Bubble Up Marketing	\$73.50	\$73.50	ADM - Advertising
52348	Canadian Freightways	\$469.18	\$146.93	PW - Freight
52349	Canadian Engineered Products & Sales	\$2,681.39	\$2,681.39	PW - Equipment
52350	Conservation Klondike Society	\$20,727.72	\$727.72	PW - Landfill Coverage
			\$20,000.00	PW - Diversion Credits
			\$20,727.72	
52351	Dawson Chamber of Commerce	\$300.00	\$300.00	PS - Promotional Material
52352	Dawson City General Store	\$78.26	\$78.26	ADM - Office Supplies
52353	Dawson Hardware Ltd	\$838.45	\$45.78	ADM - Building R&M
			\$275.34	PS - Operating Supplies
			\$85.04	PW - Safety Supplies
			\$300.52	PW - Operating Supplies
			\$68.18	PW - Drainage Tools
			\$38.23	PW - Shop Tools
			\$10.25	PW - Building R&M
			\$15.11	PW - Pumphouse Tools
			\$838.45	
52354	Diamond Municipal Solutions	\$16,359.76	\$16,359.76	ADM - Training ✓
52355	Ed Repair & Services	\$28,560.00	\$28,560.00	PW - Waste Collection
52356	Grenon Enterprises Ltd.	\$20,520.96	\$7,796.25	PW - Contract Services Roads
			\$2,520.01	PW - Contract Services
			\$131.25	PW - New Installation Costs
			\$8,650.70	PW - Water Delivery
			\$1,422.75	PW - Contract Services Roads
			\$20,520.96	
52357	Klondike Sun Newspaper	\$582.75	\$582.75	ADM - Advertising
52358	Kluane Freightlines Ltd	\$233.63	\$132.30	ADM - Freight
			\$81.64	PW - Freight
			\$19.69	REC - Freight
			\$233.63	
52359	Lackowicz & Hoffman LLP	\$164.85	\$164.85	ADM - Legal
52360	Lawson Lundell LLP	\$2,604.42	\$992.25	ADM - Legal
			\$1,612.17	CABLE - Professional Fees
			\$2,604.42	
52361	Maxxam Analytics	\$158.55	\$158.55	PW - Water Sampling
52362	North 60 Petro	\$43,176.04	\$12,714.36	REC - Building Heating
			\$23,154.31	PW - Building Heating
			\$4,459.83	ADM - Building Heating
			\$722.19	PS - Building Heating
			\$591.98	REC - Vehicle Fuel
			\$142.63	PS - Vehicle Fuel
			\$1,321.92	PW - Vehicle Fuel
			\$68.82	PS - Heavy Equipment Fuel
			\$43,176.04	
52363	Northern Front Studio Inc.	\$630.00	\$630.00	REC - Minto Concession
52364	Norton Rose Fulbright	\$2,915.85	\$2,915.85	ADM - Legal
52365	Pearse, Katie	\$272.50	\$272.50	ADM - Community Grant

52366	Pitney Bowes	\$576.17	\$576.17	ADM - Office Supplies
52367	Pitney Works	\$3,000.00	\$3,000.00	ADM - Postage
52368	Pop Stop Etc.	\$74.00	\$74.00	ADM - Office Supplies
52369	Staples #251 Whitehorse	\$511.25	\$49.38	ADM - Office Supplies
			\$136.49	PW - Office Supplies
			\$325.38	CDO - Office Supplies
			\$511.25	
52370	Stone Orchard Software Inc.	\$1,071.00	\$1,071.00	ADM - Cemetery Software
52371	Total North Communications Ltd	\$577.50	\$179.02	ADM - Telephone & Fax
			\$34.65	CABLE - Telephone & Fax
			\$69.30	PS - Telephone & Fax
			\$144.38	PW - Telephone & Fax
			\$150.15	REC - Telephone & Fax
			\$577.50	
52372	Trinus Technologies Inc.	\$6,944.81	\$1,495.62	ADM - Network Support
			\$662.55	ADM - Software
			\$793.28	CDO - Office Supplies
			\$2,637.81	PS - Non Capital Equipment
			\$300.82	PS - Computer Network Charge
			\$300.82	PS - Bylaw Office Supplies
			\$601.66	ADM - Office Supplies
			\$152.25	PW - Computer IT
			\$6,944.81	
52373	Vogt Enterprises	\$1,233.75	\$1,233.75	PW - Contract Services
52374	Western Lock & Key	\$484.47	\$484.47	PW - Keys
52375	Northern Industrial Sales	\$975.70	\$67.26	ADM - Janitorial
			\$80.39	PW - Building/System R&M
			\$743.14	PW - Operating Supplies
			\$84.91	PW - Safety Supplies
			\$975.70	
52376	Northern Superior Mechanical	\$1,074.93	\$1.64	PS - Fire Truck Maintenance
			\$800.41	PW - Operating Supplies
			\$58.18	PW - Vehicle R&M
			\$214.70	PW - Tools
			\$1,074.93	
EFT	Ceridian	\$36.60	\$36.60	Management Payroll
EFT	Ceridian	\$23,945.37	\$23,945.37	Management Payroll
EFT	Sun Life Financial	\$13,263.77	\$13,263.77	ADM - Group Insurance Payable
EFT	Canadian Cable Systems Alliance	\$8,861.32	\$8,861.32	CABLE - TV Stations Transmissions
		\$212,017.66		

The City of Dawson
 Cheque Run #18-10
 5/24/2017

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52379	536006 Yukon DBA The Bunkhouse	\$613.66	\$613.66	PW - Reimburse
52380	Acklands -Grainger Inc.	\$667.13	\$667.13	PW - Safety Supplies
52381	A.H. McElroy Sales Service	\$1,037.30	\$1,037.30	PW - Contracted Services
52382	Air North	\$1,188.73		PW - Freight
52383	Arctic Inland Resources Ltd.	\$456.95	\$23.52	REC - Pool Repair
			\$53.85	REC - Pool R&M
			\$379.58	PS - Operating Supplies
			\$456.95	
52384	Bellmore, Cory	\$776.25	\$776.25	ADM - Conference Fees
52385	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52386	Bonanza Market	\$185.75	\$138.50	REC - Program Supplies
52386	Bonanza Market		\$47.25	M&C - Hospitality
			\$185.75	
52387	Brunner Electoral Services	\$75.00	\$75.00	ADM - Contracted Services
52388	Canadian Freightways	\$536.55	\$536.55	PW - Freight
52389	Canadian Engineered Products & Sales	\$2,044.38	\$2,044.38	PW - Boiler R&M
52390	Chief Isaac Incorporated	\$41,995.95	\$204.75	ADM - Janitorial
			\$1,382.07	REC - Janitorial
			\$34.13	PW - Janitorial
			\$40,375.00	ADM - Land
			\$41,995.95	
52391	Cliff, Janice	\$1,490.39	\$800.00	REC - Contracted Services
			\$690.39	REC - Supplies
			\$1,490.39	
52392	Cotter Enterprises	\$3,299.63	\$3,299.63	CABLE - Contracted Services
52393	Crocker Equipment	\$9,448.01	\$9,448.01	REC - Zamboni Repair
52394	Dawson City General Store	\$604.27	\$574.71	REC - Program Supplies
			\$13.59	ADM - Office Supplies
			\$15.97	PW - Event
			\$604.27	
52395	Dawson Hardware Ltd	\$922.94	\$116.54	REC - Community Garden
			\$224.01	REC - Pool R&M
			\$99.98	REC - Pool Supplies
			\$41.56	REC - Broom
			\$8.48	REC - Office
			\$21.02	REC - Equipment R&M
			\$159.18	REC - Program Supplies
			\$30.23	REC - Safety
			\$16.28	REC - Pool Keys
			\$18.52	REC - Keys - Minto
			\$48.27	REC - Dyke R&M
			\$54.79	REC - Pool
			\$55.74	ADM - Office Supplies
			\$28.34	PS - Office Supplies
			\$922.94	
52396	GMP Securities	\$1,069.56	\$1,069.56	ADM - RRSP Payable
52397	Grenon Enterprises Ltd.	\$3,346.88	\$196.88	PW - Contracted Services - H2O
			\$2,709.00	PW - Contract Services - Road
			\$441.00	PW - Contract Services - Sewer
			\$3,346.88	
52398	Huneault, Rachel	\$40.00	\$40.00	REC - Key Deposit Refund
52399	Inspired Living	\$680.00	\$680.00	REC - Contracted Services
52400	Inte Graphics Ltd.	\$151.20	\$151.20	PW - Contracted Services
52401	Investor's Group Financial Services Inc	\$1,625.64	\$1,625.64	ADM - RRSP Payable
52402	ivari	\$910.12	\$910.12	ADM - RRSP Payable
52403	Jordan, Marcia	\$241.50	\$241.50	PW - Reimburse
52404	Kierans, Annie	\$40.00	\$40.00	REC - Fob Return
52405	Klondike Business Solutions	\$63.17	\$63.17	ADM - Photocopier Expense
52406	Klondike Institute of Arts & Culture	\$1,127.50	\$1,127.50	M&C - AYC
52407	Kluane Freightlines Ltd	\$337.15	\$164.07	PW - Freight

			\$173.08	REC - Freight
			\$337.15	
52408	Loiselle, Jericka	\$40.00	\$40.00	REC - FOB
52409	Manitoulin Transport	\$442.89	\$442.89	PW - Freight
52410	Manulife Financial	\$727.46	\$727.46	ADM - RRSP Payable
52411	Meltzer, Reesa	\$40.00	\$40.00	REC - FOB
52412	North 60 Petro	\$2,690.33	\$1,477.40	PW - Vehicle Fuel
			\$428.70	PW - Heavy Equip. Vehicle Fuel
			\$729.98	REC - Vehicle Fuel
			\$54.25	PS - Vehicle Fuel
			\$2,690.33	
52413	Northern Industrial Sales	\$3,227.95	\$176.13	PW - Safety Supplies
			\$514.49	PW - Operating Supplies
			\$292.99	PW - Tools
			\$231.84	PW - Equipment
			\$1,911.08	PW - Pumphouse R&M
			\$67.03	PS - Contracted Services
			\$34.39	PS - Office Supplies
			\$3,227.95	
52414	Northern Superior Mechanical	\$3,913.89	\$38.85	PW - Safety Supplies
			\$64.60	REC - Zamboni Maintenance
			\$45.14	REC - Safety Supplies
			\$87.73	PW - Pumphouse R&M
			\$23.75	PW - Safety
			\$1,777.69	PW - Fire Pump
			\$119.28	PW - R&M
			\$129.97	PW - Steamer Maintenance
			\$1,448.63	PS - Heavy Equipment R&M
			\$178.25	PS - Operating Supplies
			\$3,913.89	
52415	Northwestel Inc	\$4,148.59	\$897.63	ADM - Telephone and Fax
			\$1,084.02	PS - Telephone and Fax
			\$268.83	CABLE - Telephone and Fax
			\$974.52	PW - Telephone and Fax
			\$808.14	ADM - Telephone and Fax
			\$115.45	REC - Contracted Services
			\$4,148.59	
52416	Northern Front Studio Inc.	\$6,825.00	\$6,825.00	REC - Minto Concession
52417	Peterson, Ali	\$40.00	\$40.00	REC - FOB
52418	Public Service Alliance of Canada	\$2,044.25	\$2,044.25	ADM - Union Dues Payable
52419	Quadrus Investment Services	\$1,045.16	\$1,045.16	ADM - RRSP Payable
52420	Raven's Nook	\$472.50	\$472.50	PW - Safety Supplies
52421	Royal Bank - Whitehorse Branch	\$428.18	\$428.18	ADM - RRSP Payable
52422	Scotia Securities	\$2,879.76	\$2,879.76	ADM - RRSP Payable
52423	Selinger, Melaina	\$40.00	\$40.00	REC - FOB
52424	Small Town Automotive Inc.	\$2,159.89	\$2,159.89	PW - Vehicle R&M
52425	Staples #251 Whitehorse	\$1,797.56	\$430.00	M&C - Office Supplies
			\$86.04	PW - Office Supplies
			\$950.34	ADM - Office Supplies
			\$331.18	PS - Office Supplies
			\$1,797.56	
52426	TD Canada Trust	\$2,418.40	\$2,418.40	ADM - RRSP Payable
52427	Toohey, Rob	\$40.00	\$40.00	REC - Key Fob
52428	Total North Communications Ltd	\$105.00	\$105.00	ADM - Network Support
52429	Trinus Technologies Inc.	\$114.19	\$114.19	REC - Trinus
52430	Willow Printers Ltd.	\$1,554.00	\$1,554.00	ADM - Office Supplies
52431	Yukon Energy Corporation	\$22,098.73	\$2,726.99	PW - Street Lights
			\$904.31	ADM - Electrical
			\$9,673.89	PW - Electrical
			\$913.75	CABLE - Electrical
			\$350.58	PS - Electrical
			\$7,529.21	REC - Electrical
			\$22,098.73	
52432	Yukon Government Energy, Mines & Resources	\$157.50	\$157.50	REC - Minto Lease



52433	Janoff, Karin	\$60.00	\$60.00	ADM - Bus. Lic. Refund
EFT	Ceridian	\$80,447.84	\$109.80	ADM - Service Charges
			\$80,338.04	ADM - Management Payroll
			\$80,447.84	
Total		\$215,039.68		



Cheque Number	Vendor Name	Purchases Amount	D Description 2	Cheque Date
52379	536006 Yukon DBA The Bunkhouse	\$ 493.50	PW - Reimburse	5/24/2018
52379	536006 Yukon DBA The Bunkhouse	\$ 120.16	PW - Reimburse	5/24/2018
52380	Acklands -Grainger Inc.	\$ 667.13	PW - Safety Supplies	5/24/2018
52381	A.H. McElroy Sales Service	\$ 1,037.30	PW - Contracted Services	5/24/2018
52382	Air North	\$ 75.34	PW - Freight	5/24/2018
52382	Air North	\$ 100.54	PW - Freight	5/24/2018
52382	Air North	\$ 94.24	PW - Freight	5/24/2018
52382	Air North	\$ 100.54	PW - Freight	5/24/2018
52382	Air North	\$ 62.05	PW - Freight	5/24/2018
52382	Air North	\$ 94.59	PW - Freight	5/24/2018
52382	Air North	\$ 207.51	PW - Freight	5/24/2018
52382	Air North	\$ 94.59	PW - Freight	5/24/2018
52382	Air North	\$ 94.59	PW - Freight	5/24/2018
52382	Air North	\$ 75.69	PW - Freight	5/24/2018
52382	Air North	\$ 94.59	PW - Freight	5/24/2018
52382	Air North	\$ 94.46	PW - Freight	5/24/2018
52383	Arctic Inland Resources Ltd.	\$ 23.52	REC - Pool Repair	5/24/2018
52383	Arctic Inland Resources Ltd.	\$ 53.85	REC - Pool R&M	5/24/2018
52383	Arctic Inland Resources Ltd.	\$ 379.58	PS - Operating Supplies	5/24/2018
52384	Bellmore, Cory	\$ 776.25	ADM - Conference Fees	5/24/2018
52385	BHB Mini Storage	\$ 105.00	ADM - Office Supplies	5/24/2018
52386	Bonanza Market	\$ 100.58	REC - Program Supplies	5/24/2018
52386	Bonanza Market	\$ 37.92	REC - Program Supplies	5/24/2018
52386	Bonanza Market	\$ 47.25	M&C - Hospitality	5/24/2018
52387	Brunner Electoral Services	\$ 75.00	ADM - Contracted Services	5/24/2018
52388	Canadian Freightways	\$ 536.55	PW - Freight	5/24/2018
52389	Canadian Engineered Products & Sales	\$ 2,044.38	PW - Boiler R&M	5/24/2018
52390	Chief Isaac Incorporated	\$ 136.50	ADM - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 665.44	REC - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 375.38	REC - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 34.13	PW - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 68.25	ADM - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 341.25	REC - Janitorial	5/24/2018
52390	Chief Isaac Incorporated	\$ 40,375.00	ADM - Land	5/24/2018
52391	Cliff, Janice	\$ 800.00	REC - Contracted Services	5/24/2018
52391	Cliff, Janice	\$ 690.39	REC - Supplies	5/24/2018
52392	Cotter Enterprises	\$ 3,299.63	CABLE - Contracted Services	5/24/2018
52393	Crocker Equipment	\$ 9,448.01	REC - Zamboni Repair	5/24/2018

Cheque Number	Vendor Name	Purchases Amount	D Description 2	Cheque Date
52394	Dawson City General Store	\$ 117.90	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 100.26	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 44.13	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 106.92	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 50.24	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 53.06	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 20.80	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 81.40	REC - Program Supplies	5/24/2018
52394	Dawson City General Store	\$ 13.59	ADM -Office Supplies	5/24/2018
52394	Dawson City General Store	\$ 15.97	PW - Event	5/24/2018
52395	Dawson Hardware Ltd	\$ 37.78	REC - Community Garden	5/24/2018
52395	Dawson Hardware Ltd	\$ 78.76	REC - Community Garden	5/24/2018
52395	Dawson Hardware Ltd	\$ 12.08	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 15.29	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 41.56	REC - Broom	5/24/2018
52395	Dawson Hardware Ltd	\$ 8.48	REC - Office	5/24/2018
52395	Dawson Hardware Ltd	\$ 21.02	REC - Equipment R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 159.18	REC - Program Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 30.20	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 11.52	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 30.23	REC - Safety	5/24/2018
52395	Dawson Hardware Ltd	\$ 28.42	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 5.00	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 2.64	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 28.90	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 13.21	REC - Pool Keys	5/24/2018
52395	Dawson Hardware Ltd	\$ 3.07	REC - Pool Key	5/24/2018
52395	Dawson Hardware Ltd	\$ 14.16	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 18.89	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 3.58	REC - Pool Supplies	5/24/2018
52395	Dawson Hardware Ltd	\$ 18.52	REC - Keys - Minto	5/24/2018
52395	Dawson Hardware Ltd	\$ 48.27	REC - Dyke R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 54.79	REC - Pool	5/24/2018
52395	Dawson Hardware Ltd	\$ 16.04	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 11.60	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 31.18	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 94.49	REC - Pool R&M	5/24/2018
52395	Dawson Hardware Ltd	\$ 55.74	ADM - Office Supplies	5/24/2018

Cheque Number	Vendor Name	Purchases Amount	D Description 2	Cheque Date
52395	Dawson Hardware Ltd	\$ 28.34	PS - Office Supplies	5/24/2018
52396	GMP Securities	\$ 1,069.56	ADM - RRSP Payable	5/24/2018
52397	Grenon Enterprises Ltd.	\$ 196.88	PW - Contracted Services - H2O	5/24/2018
52397	Grenon Enterprises Ltd.	\$ 2,709.00	PW - Contract Services - Road	5/24/2018
52397	Grenon Enterprises Ltd.	\$ 441.00	PW - Contract Services - Sewer	5/24/2018
52398	Huneault, Rachel	\$ 40.00	REC - Key Deposit Refund	5/24/2018
52399	Inspired Living	\$ 680.00	REC - Contracted Services	5/24/2018
52400	Inte Graphics Ltd.	\$ 151.20	PW - Contracted Services	5/24/2018
52401	Investor's Group Financial Services Inc	\$ 1,625.64	ADM - RRSP Payable	5/24/2018
52402	ivari	\$ 910.12	ADM - RRSP Payable	5/24/2018
52403	Jordan, Marcia	\$ 241.50	PW - Reimburse	5/24/2018
52404	Kierans, Annie	\$ 40.00	REC - Fob Return	5/24/2018
52405	Klondike Business Solutions	\$ 63.17	ADM - Photocopier Expense	5/24/2018
52406	Klondike Institute of Arts & Culture	\$ 1,127.50	M&C - AYC	5/24/2018
52407	Kluane Freightlines Ltd	\$ 98.44	PW - Freight	5/24/2018
52407	Kluane Freightlines Ltd	\$ 65.63	PW - Freight	5/24/2018
52407	Kluane Freightlines Ltd	\$ 116.16	REC - Freight	5/24/2018
52407	Kluane Freightlines Ltd	\$ 56.92	REC - Freight	5/24/2018
52408	Loiselle, Jericka	\$ 40.00	REC - FOB	5/24/2018
52409	Manitoulin Transport	\$ 442.89	PW - Freight	5/24/2018
52410	Manulife Financial	\$ 727.46	ADM - RRSP Payable	5/24/2018
52411	Meltzer, Reesa	\$ 40.00	REC - FOB	5/24/2018
52412	North 60 Petro	\$ 1,303.57	PW - Vehicle Fuel	5/24/2018
52412	North 60 Petro	\$ 428.70	PW - Heavy Equip. Vehicle Fuel	5/24/2018
52412	North 60 Petro	\$ 680.85	REC - Vehicle Fuel	5/24/2018
52412	North 60 Petro	\$ 49.13	REC - Vehicle Fuel	5/24/2018
52412	North 60 Petro	\$ 54.25	PS - Vehicle Fuel	5/24/2018
52412	North 60 Petro	\$ 173.83	PW - Vehicle Fuel	5/24/2018
52413	Northern Industrial Sales	\$ 12.22	PW - Safety Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 22.13	PW - Operating Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 138.37	PW - Safety Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 118.88	PW - Operating Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 256.49	PW - Operating Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 181.10	PW - Tools	5/24/2018
52413	Northern Industrial Sales	\$ 111.89	PW - Tools	5/24/2018
52413	Northern Industrial Sales	\$ 13.74	PW - Safety Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 66.00	PW - Operating Supplies	5/24/2018
52413	Northern Industrial Sales	\$ 50.99	PW - Operating Supplies	5/24/2018

Cheque Number	Vendor Name	Purchases Amount	D Description 2	Cheque Date
52413	Northern Industrial Sales	\$ 231.84	PW - Equipment	5/24/2018
52413	Northern Industrial Sales	\$ 1,911.08	PW - Pumphouse R&M	5/24/2018
52413	Northern Industrial Sales	\$ 11.80	PW - Safety	5/24/2018
52413	Northern Industrial Sales	\$ 67.03	PS - Cotntracted Services	5/24/2018
52413	Northern Industrial Sales	\$ 34.39	PS - Office Supplies	5/24/2018
52414	Northern Superior Mechanical	\$ 38.85	PW - Safety Supplies	5/24/2018
52414	Northern Superior Mechanical	\$ 64.60	REC - Zamboni Maintenance	5/24/2018
52414	Northern Superior Mechanical	\$ 45.14	REC - Safety Supplies	5/24/2018
52414	Northern Superior Mechanical	\$ 87.73	PW - Pumohouse R&M	5/24/2018
52414	Northern Superior Mechanical	\$ 23.75	PW - Safety	5/24/2018
52414	Northern Superior Mechanical	\$ 1,777.69	PW - Fire Pump	5/24/2018
52414	Northern Superior Mechanical	\$ 119.28	PW - R&M	5/24/2018
52414	Northern Superior Mechanical	\$ 129.97	PW - Steamer Maint.	5/24/2018
52414	Northern Superior Mechanical	\$ 1,448.63	PS - Heavy Equipment R&M	5/24/2018
52414	Northern Superior Mechanical	\$ 178.25	PS - Operating Supplies	5/24/2018
52415	Northwestel Inc	\$ 897.63	ADM - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 1,084.02	PS - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 268.83	CABLE - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 767.47	PW - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 207.05	PW - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 808.14	ADM - Telephone and Fax	5/24/2018
52415	Northwestel Inc	\$ 115.45	REC - Contracted Services	5/24/2018
52416	Northern Front Studio Inc.	\$ 6,825.00	REC - Minto Concession	5/24/2018
52417	Peterson, Ali	\$ 40.00	REC - FOB	5/24/2018
52418	Public Service Alliance of Canada	\$ 2,044.25	ADM - Union Dues Payable	5/24/2018
52419	Quadrus Investment Services	\$ 1,045.16	ADM - RRSP Payable	5/24/2018
52420	Raven's Nook	\$ 315.00	PW - Safety Supplies	5/24/2018
52420	Raven's Nook	\$ 157.50	PW - Safety Supplies	5/24/2018
52421	Royal Bank - Whitehorse Branch	\$ 428.18	ADM - RRSP Payable	5/24/2018
52422	Scotia Securities	\$ 2,879.76	ADM - RRSP Payable	5/24/2018
52423	Selinger, Melaina	\$ 40.00	REC - FOB	5/24/2018
52424	Small Town Automotive Inc.	\$ 167.74	PW - Vehicle R&M	5/24/2018
52424	Small Town Automotive Inc.	\$ 130.09	PW - Vehicle R&M	5/24/2018
52424	Small Town Automotive Inc.	\$ 935.63	PW - Vehicle R&M	5/24/2018
52424	Small Town Automotive Inc.	\$ 385.22	PW - Vehicle R&M	5/24/2018
52424	Small Town Automotive Inc.	\$ 541.21	PW - Vehicle R&M	5/24/2018
52425	Staples #251 Whitehorse	\$ 430.00	M&C - Office Supplies	5/24/2018
52425	Staples #251 Whitehorse	\$ 86.04	PW - Office Supplies	5/24/2018

Cheque Number	Vendor Name	Purchases Amount	D Description 2	Cheque Date
52425	Staples #251 Whitehorse	\$ 950.34	ADM - Office Supplies	5/24/2018
52425	Staples #251 Whitehorse	\$ 331.18	PS - Office Supplies	5/24/2018
52426	TD Canada Trust	\$ 2,418.40	ADM - RRSP Payable	5/24/2018
52427	Toohey, Rob	\$ 40.00	REC - Key Fob	5/24/2018
52428	Total North Communications Ltd	\$ 105.00	ADM - Network Support	5/24/2018
52429	Trinus Technologies Inc.	\$ 114.19	REC - Trinus	5/24/2018
52430	Willow Printers Ltd.	\$ 787.50	ADM - Office Supplies	5/24/2018
52430	Willow Printers Ltd.	\$ 766.50	ADM - Office Supplies	5/24/2018
52431	Yukon Energy Corporation	\$ 2,726.99	PW - Street Lights	5/24/2018
52431	Yukon Energy Corporation	\$ 133.49	ADM - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 65.80	ADM - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 705.02	ADM - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 431.92	PW - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 82.72	PW - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 7,743.44	PW - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 1,415.81	PW - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 913.75	CABLE - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 350.58	PS - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 387.18	REC - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 4,936.97	REC - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 1,557.55	REC - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 195.31	REC - Electrical	5/24/2018
52431	Yukon Energy Corporation	\$ 452.20	REC - Electrical	5/24/2018
52432	Yukon Government Energy, Mines & Resources	\$ 157.50	REC - Minto Lease	5/24/2018
52433	Janoff, Karin	\$ 60.00	ADM - Bus. Lic. Refund	5/24/2018
CASH	Ceridian	\$ 36.60		6/2/2018
CASH	Ceridian	\$ 24,820.44		6/2/2018
CASH	Ceridian	\$ 36.60		6/15/2018
CASH	Ceridian	\$ 27,377.59		6/15/2018
CASH	Ceridian	\$ 36.60		6/29/2018
CASH	Ceridian	\$ 28,140.01		6/29/2018

The City of Dawson
 Cheque Run #18-11
 6/6/2018

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52434	Advance North Mechanical	\$667.02	\$303.19	PW - Vehicle R&M
			\$363.83	PS - Vehicle R&M
			\$667.02	
52435	Air North	\$195.22	\$195.22	PW - Freight
52436	Arctic Inland Resources Ltd.	\$352.84	\$352.84	PS - Operating Supplies
52437	Bishop Plumbing, Heating and Refrigeration	\$950.25	\$950.25	ADM - Building R&M
52438	Commercial Aquatic Supplies	\$1,768.10	\$1,768.10	REC - Building R&M
52439	Dawson City General Store	\$32.96	\$32.96	PW - Special Event
52440	Edmunds, Angela	\$720.00	\$720.00	REC - Contracted Instructors
52441	Gearhead Mechanical Services	\$3,302.25	\$3,302.25	PW - Pumphouse R&M
52442	Grenon Enterprises Ltd.	\$2,646.01	\$217.88	PW - Contract Services Water
			\$2,270.63	PW - Contract Services
			\$157.50	PW - Contract Services Roads
			\$2,646.01	
52443	Grenon, Elizabeth	\$563.92	\$519.77	BYLAW - Accomodation and Meals
			\$44.15	BYLAW - Transportation
			\$563.92	
52444	NGC Builders Ltd.	\$111,664.41	\$111,664.41	REC - Minto Concession
52445	Northern Industrial Sales	\$142.19	\$118.99	PW - Safety
			\$5.73	PW - System R&M
			\$17.47	PW - Safety Supplies
			\$142.19	
52446	Northern Safety Network Yukon	\$388.50	\$388.50	PW - Training
52447	Northern Superior Mechanical	\$221.49	\$221.49	PW - Operating Supplies
52448	Raven's Nook	\$283.50	\$283.50	PW - Pumphouse Safety Supplies
52449	Robin, Suzanne	\$132.69	\$132.69	PW - Overpayment on W/S Mat.
52450	The Monte Carlo Limited	\$51.28	\$51.28	REC - Programming Supplies
52451	Van Every Inc.	\$4,914.00	\$4,914.00	PW - Floating Dock Install
52452	Vogt Enterprises	\$18,915.75	\$18,915.75	PS - Back-up Generator
52453	Yukon Workers' Compensation	\$99,517.48	\$42,792.52	PS - Fire Protection Benefits
			\$56,724.96	ADM - WCB Payable
			\$99,517.48	
52454	Edmunds, Angela	\$186.21		REC - Program Supplies
52337	Does not exist	Does not exist	Does not exist	Does not exist
52377	VOIDED	VOIDED	VOIDED	VOIDED
52378	VOIDED	VOIDED	VOIDED	VOIDED
Total		\$247,616.07		

OK
 OK
 OK



Actions

> Cheque Run Report - *

Cheque Number	Vendor Name	Purchases Amount	D I
52335	Yukon Energy Cor...	\$ 630.55	RE
52335	Yukon Energy Cor...	\$ 249.28	RE
52335	Yukon Energy Cor...	\$ 778.08	RE
52336	Zadrazil, Jan	\$ 40.00	RE
52338	Superior Propane I...	\$ 341.04	RE
52339	Advance North M...	\$ 242.55	PS
52340	Air North	\$ 94.59	PV
52340	Air North	\$ 100.89	PV
52340	Air North	\$ 100.89	PV
52340	Air North	\$ 94.59	PV
52341	Arctic Inland Reso...	\$ 1,322.24	PV
52341	Arctic Inland Reso...	\$ 17.90	PV
52342	Assoc. of Yukon C...	\$ 107.14	MR
52343	Aurora Inn	\$ 1,083.60	AD
52344	Black Press Group ...	\$ 1,095.49	AD

502 Cheque Run Rept | Completed | First 1000 records where Cheque Date is greater

	Actual	April		%	YTD Actual	YTD Budget	Variance (\$)	%	2018	Remaining	%
		Budget	Variance (\$)						Budget	Budget (\$)	
REC OPERATING (SURPLUS)/DEFICIT	116,163	118,030	1,868	98.42%	364,696	396,924	32,228	91.88%	1,673,027	1,308,332	21.80%
SUMMARY											
Total Revenues	(4,388,018)	(4,055,921)	332,097	108.19%	(4,732,720)	(4,419,882)	312,838	107.08%	(7,969,297)	(3,236,577)	59.39%
Total Expenditures	535,001	697,758	162,758	76.67%	2,188,695	2,645,261	456,566	82.74%	8,223,962	6,035,267	26.61%
Total Cost Recapture		(5,160)	(5,160)	0.00%	(18,943)	(29,871)	(10,928)	63.42%	(72,750)	(53,807)	26.04%
OPERATING (SURPLUS)/DEFICIT BEFORE RESERVE TRANSFERS	(3,853,017)	(3,363,323)	489,695	114.56%	(2,562,968)	(1,804,492)	758,476	142.03%	181,915	2,744,883	(1408.89%)
Total Reserve Transfers In				0.00%		(70,000)	(70,000)	0.00%	(70,000)	(70,000)	0.00%
Total Reserve TransfersOut		1,250	1,250	0.00%		5,000	5,000	0.00%	15,000	15,000	0.00%
CITY OF DAWSON OPERATING (SURPLUS)/DEFICIT	(3,853,017)	(3,362,073)	490,945	114.60%	(2,562,968)	(1,869,492)	693,476	137.09%	126,915	2,689,883	(2019.45%)
AMORTIZATION											
NET (SURPLUS)/DEFICIT	(3,853,017)	(3,362,073)	490,945	114.60%	(2,562,968)	(1,869,492)	693,476	137.09%	126,915	2,689,883	(2019.45%)
NON-OPERATING EXPENSES:											
Principal repayment of long-term debt											
NET CASH (SURPLUS)/DEFICIT	(3,853,017)	(3,362,073)	490,945	114.60%	(2,562,968)	(1,869,492)	693,476	137.09%	126,915	2,689,883	(2019.45%)

THE CITY OF DAWSON

Request for Decision



TO: Mayor and Council
FROM: Mark Dauphinee, Superintendent of Public Works
DATE: June 4, 2018
SUBJECT: **Pumphouse On-Call Truck Award**

RECOMMENDATION

That Council award the purchase of a 2018 Toyota Tacoma to Mic Mac Toyota for \$40,161.50 (plus GST) as per their submitted bid.

PURPOSE

To award the purchase of a Toyota Tacoma to replace the Pumphouse Toyota Tacoma On-Call truck, as per the Public Works 2018 Equipment Replacement Plan.

BACKGROUND

As per the City of Dawson 10 Year Equipment Replacement Plan, the 2009 Toyota Tacoma is due for replacement - replaced every 9 years. There is \$40,000 allocated for the purchase of a replacement vehicle.

The new vehicle will serve as the on-call truck for the Pumphouse. The replaced pick-up truck will remain in the Public Works fleet.

CURRENT STATUS

The Request for Quotes was issued for tender on May 3, 2018 and closed May 17, 2018. 3 bids were received:

Dealer	Make/Model	Price excluding GST	Fuel Economy – Combined	Tonnes/Yr of CO2 Emissions @ 28K km/year
Yukon Nissan	2018 - Nissan Frontier King Cab	\$32,402.00	13.9 l/100km	9.13
Mic Mac Toyota	2018 - Tacoma 4cyl access cab	\$40,161.50	11.7 l/100km	7.67
Klondike Motors	2018 - GMC Canyon	\$39,118.95	12.2 l/100km	8.06

CONSIDERATIONS / DISCUSSION

All 3 bids met the minimum requirements as stipulated in the bid documents:

- All wheel or 4-wheel drive
- Access or extended cab
- Back up camera
- Automatic transmission
- Automatic start
- Hands free operation for mobile devices(Bluetooth)
- Minimum 72" truck bed
- Minimum towing capacity of 3500lbs.
- Must include block heater, oil pan heater, and battery blanket to winterize
- Vendors to supply warranty and extended warranty details and cost
- Delivery date and availability
- Bids must include fuel efficiency ratings
- Bids must include CO2 yearly estimated emissions

Following the Vehicle Purchase Evaluation Procedure provided the following Net Present Values for the three Vehicles:

Dealer	Make/Model	Net Present Value
Yukon Nissan	2018 - Nissan Frontier King Cab	-\$98,452
Mic Mac Toyota	2018 - Tacoma 4cyl access cab	-\$93,604
Klondike Motors	2018 - GMC Canyon	-\$97,266

The 2018 – Tacoma offers the highest Net Present Value for the City of Dawson. The 2018 Capital Budget includes \$40,000 for the vehicle replacement. As Mic Mac Toyota's quote fits within the \$40,000 budget, Administration recommends the purchase of the 2018 Toyota Tacoma for \$40,161.50 + GST.

IMPLICATIONS

General: Replacing equipment at regular intervals is essential to be able to continue providing reliable service to our citizens.

Financial: \$40,161.50 plus GST is to be funded from the 2018 Public Works Capital Budget as scheduled in the Equipment Replacement Plan.

Follow up Action: Upon approval from Council, Public Works will purchase the pick-up truck.

OPTIONS

1. That Council award the purchase of a 2018 Toyota Tacoma to Mic Mac Toyota for \$40,161.50 (plus GST) as per their submitted bid.
2. That Council not award the purchase of a Pumphouse On-Call Truck.

APPROVAL & CAO COMMENTS

Cory Bellmore, CAO

Date: June 4,2018



THE CITY OF DAWSON

Request for Decision

TO: Mayor and Council
FROM: Clarissa Huffman, CDO
DATE: 16 May, 2018
SUBJECT: Subdivision Application #18-026

RECOMMENDATION

It is respectfully recommended that:

1. Council forward Subdivision Application #18-026 for approval, subject to the following conditions:
 - 1.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.2. The encroaching cabins of Lot B be resolved in one of two ways: a) the cabins are moved to resolve the encroachment as shown on the registered survey to the satisfaction of the CDO OR b) an easement be registered on title legally granting Lot B the right to encroach onto Lot A.
 - 1.3. The applicant provide details of FAR compliance as per a C1 zone for proposed Lots A, B, and C to the satisfaction of the CDO.
 - 1.4. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.5. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
 - 1.6. A permanent road closure by-law pass third and final reading for the closure of the alley as per the attached map.
 - 1.7. The registered plan of survey shows registered easement on title providing access to all underground utilities that cross a property line.
 - 1.8. Detailed dimensions of parking stalls for Lots A, B, and C be submitted as per Zoning By-Law Schedule F, and a parking easement registered on title to the satisfaction of the CDO.
 - 1.9. Access details for Lots A, B, and C submitted as per the Municipal Act S. 314, to the satisfaction of the CDO and the Public Works Superintendent.

PURPOSE

The applicant wishes to consolidate and adjust the boundary lines of Lots 1, 2, 3, and 4, Block M, Ladue, known as Klondike Kate's Restaurant, into three separate properties.

BACKGROUND

The applicant submitted an application on April 17, 2018 to consolidate and adjust the boundary lines of Lots 1, 2, 3, and 4, Block M, Ladue, into a configuration of three new properties. This proposal effectively creates a separate lot for each the restaurant, the office building, and the residence. The majority of the cabins are not included in this proposal (though there are a few that remain on the proposed office property).

The application was advertised in April 2018, with a Public Hearing that took place on May 8, 2018.

CURRENT STATUS

In order to meet legislated timelines for the subdivision application, the deadline for decision on this application is July 17, 2018.

The original application contained a proposal for an Official Community Plan and Zoning By-Law Amendment, which was recommended for refusal by the CDO. Subsequently, the applicant submitted a revised draft plan of subdivision that resolved the identified issues. This revised plan is presented here for consideration.

CONSIDERATIONS / DISCUSSION**Comments**

Public Works was asked to comment on this application for purposes of assessing access, lot grading, slope stability, and other operating requirements. No negative impacts were identified, however it was noted that a Stormwater Management Plan should be submitted as a condition of approval, and that all underground services that cross a property line should have access protected through a registered easement.

The application was also circulated to every property owner in a 1km radius of this property, inviting comments and questions. No direct concerns were identified during this consultation process at the time of writing of this report.

This proposal also includes a proposed closure of the alley, and a by-law would have to be passed to this effect.

Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Considerations/Discussion section of this report is

intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. It is recommended that the applicant provide details of the proposed access points in order to meet the requirements of S. 314.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

Official Community Plan

The property is currently designated as DC – Downtown Core. Uses associated with this designation include commercial buildings, mixed-use buildings, and multi-unit residential dwellings. Proposed 'Lot A' (restaurant) and proposed 'Lot B' (office and cabins) both comply with the intent of the Official Community Plan. The revised version of proposed 'Lot C' is also compliant with this designation, with two tourist accommodation cabins, staff housing, and a commercial storage shed.

The purpose of an Official Community Plan is to convey the long-term vision of a municipality, and delineating areas where certain classes of land use should be directed (for example – residential, commercial, industrial). Currently, the Official Community Plan supports mixed-use and multi-residential developments in the Downtown Core zone, both of which would promote developments that would be compatible in size, scale, and land use with the commercial fabric of the existing and future Downtown Core. The revised plan illustrates a long-term approach for the lot, allowing for future commercial development that is more compatible with the Official Community Plan, and is also compatible with the City of Dawson's Development Incentive Policy, which exists to encourage higher-density, mixed-use, and multi-residential dwellings within the Downtown Core. Administration is of the opinion that this type of use would be more suitable than the originally proposed amendment, and as such the revised plan of subdivision is recommended for approval.

Zoning By-Law

The property is currently zoned C1 – Downtown Core. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the C1 zone as per the Zoning By-Law is to foster a vibrant core with a range of residential and commercial uses. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law. It should be noted that single-detached residential is not a permitted use within the Downtown Core zone.

This proposal is intended to consolidate and realign the lot boundaries of Lots 1, 2, 3 and 4, Block M, Ladue Estate, into three new lots, as follows:

Lot Description	Current Use	Proposed Size	Proposed Zoning
A	Restaurant	5,022 square feet	C1 (no change)
B	Office/Cabins	10,043 square feet	C1 (no change)
C	Staff Housing	7,935 square feet	C1 (no change)

A full zoning assessment has been conducted on the subject properties in their proposed configurations to ensure conformity with the proposed zoning of each lot. Neither proposed Lots A nor B fully conform with the zoning regulations currently in place for a C1 zone. The proposed configuration would mean that proposed Lot B has two cabins encroaching onto Lot A by 4.5 feet and 2.5 feet respectively. The Zoning By-Law does not allow for encroachments onto neighbouring properties or rights-of-way (this is one of many reasons for including setback provisions in zoning by-laws). A subdivision could be approved conditional upon registration of an easement on title legalizing these encroachments.

The applicant did not provide Floor Area Ratios (FARs) for any of the structures, so if approval is recommended, a final condition would be that the applicant provide details of FAR compliance as per a C1 zone for proposed Lots A and B.

Proposed Lot C is proposed to contain two tourist accommodation cabins, Klondike Kate's staff housing, and a commercial storage building. This use is consistent with the provisions for permitted uses in a C1 zone.

The applicant included in their original proposal that the reason for requesting an R2 zoning is as follows:

"In the future, when the house is no longer required as a family home by the current owners and reaches the end of its useable life, having an R2 zoning would allow the lot to

be redeveloped to higher density that will be compatible with the use of lots 5 to 8 directly to the east."

Based on this rationale, staff believe that this result could be achieved by not re-zoning the property, allowing it to remain as C1. Allowed uses in an R2 zone include apartments, townhouses, and accessory buildings. This is a quite restrictive zone that is intended to introduce density in a controlled way into residential areas. In the C1 zone, both apartments and townhouses are still permitted, with the addition of a multitude of other uses, including commercial/residential mixed use, retail, restaurants, professional offices, etc. Therefore, if the goal is to introduce density to a redevelopment of this property, located in the Downtown Core of Dawson, leaving this property zoned C1 would be a more effective long-term strategy. Through further discussions with the CDO, the applicant agreed with this rationale and amended the plan of subdivision accordingly, as reflected in the revised plan being assessed in this report.

Heritage Management Plan

The subject property is located on the boundary of the historic Downtown Character Area and the North End Character Area. In the Heritage Management Plan, the North End is defined as north of York Street. This property is the block south of York Street between Third and Fourth Avenue. Therefore, this block is considered to be within the historic Downtown Core area and should be considered appropriately.

The significance of the Downtown Core character area is that it "best depicts the commercial core of Dawson during the Gold Rush". It is considered to contain the majority of the Town's Gold Rush-era commercial structures, and single-family uses are not contemplated in this definition. This is consistent with the block being designated as 'Downtown Core' and 'Core Commercial' in the OCP and ZBL, respectively.

Based on this, it is the opinion of administration that the Heritage Management Plan also supports the recommendation to not re-designate or re-zone this property, which is reflected in the revised plan of subdivision.

OPTIONS

Council may consider one of the following options regarding this application, listed in order of administrative preference:

Option 1

1. Council refuse Subdivision Application #18-026.

Option 2 (recommended)

1. Council approve Subdivision Application #18-026, subject to the following conditions:
 - 1.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.2. The encroaching cabins of Lot B be resolved in one of two ways: a) the cabins are moved to resolve the encroachment as shown on the registered survey to the satisfaction of the CDO OR b) an easement be registered on title legally granting Lot B the right to encroach onto Lot A.
 - 1.3. The applicant provide details of FAR compliance as per a C1 zone for proposed Lots A, B, and C to the satisfaction of the CDO.
 - 1.4. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.5. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
 - 1.6. A permanent road closure by-law pass third and final reading for the closure of the alley.
 - 1.7. The registered plan of survey shows registered easement on title providing access to all underground utilities that cross a property line.
 - 1.8. Detailed dimensions of parking stalls for Lots A, B, and C be submitted as per Zoning By-Law Schedule F, and a parking easement registered on title to the satisfaction of the CDO.
 - 1.9. Access details for Lots A, B, and C submitted as per the Municipal Act S. 314, to the satisfaction of the CDO and the Public Works Superintendent.

APPENDICES / SCHEDULES

- Appendix A. Agent Authorization
- Appendix B. Subdivision Application #18-026
- Appendix C. Revised Plan of Subdivision

APPROVAL & CAO COMMENTS

Respectfully Submitted,

Clarissa Huffman, CDO

Date

I have reviewed and have no further comments regarding this report.

Cory Bellmore, CAO

Date

RECEIVED
APR 09 2018

City of Dawson & Public Works
PO Box 308
1336 Front Street
Dawson City, YT Y0B 1G0

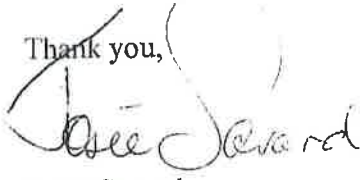
Klondike Kate's Restaurant and Cabins
Josee Savard, CEO
Box 415
1100 Block East, Third Avenue
Dawson City, YT Y0B 1G0

April 9, 2018

Dear City of Dawson,

This letter is to notify you that my Real Estate Agent, Alice Thompson, is authorized throughout 2018 to work with the City of Dawson and with Dawson's Public Works department to determine costs and requirements involved with a subdivision of the Klondike Kate's property on 1100 Block East, Third Avenue, and to work with the City of Dawson Development Officer on the subdivision process.

Thank you,



Josee Savard
CEO Klondike Kate's

FORM 1A - BYLAW #95-08

APPLICATION FOR SUBDIVISION/CONSOLIDATION APPROVAL

- By plan of subdivision
- By plan of consolidation
- By other instrument

FOR OFFICE USE ONLY

Date of Receipt: 17/04/18 File # 18-026
 Fees Submitted: 315⁰⁰ + GST Received by: CM

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND WHICH IS THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON HIS BEHALF.

1. a. Name (printed) of registered owner of land:
14129 Yukon Inc., CEO Josee Savard
- b. Address & telephone number of registered owner:
Box 417, 1100 Block East, 3rd Avenue, Dawson City YT, Y0B 1G0
Office: (867) 993-6527 Cell: (867) 993-3745

2. a. Name (printed) of Authorized person acting on behalf of owner: Alice Thompson
- b. Address & telephone number of authorized person:
Box 1681, Dawson City YT Y0B 1G0
Ph: (867) 993-2532

3. FULL LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED/CONSOLIDATED:
Lots 1, 2, 3 and 4, Block M, Ladue Estate, Plan 8338A, Dawson City YT Y0B 1G

4. LOCATION OF LAND TO BE SUBDIVIDED/CONSOLIDATED

- a. Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? Yes No
- b. If yes, state its name: The lots are on 3rd Avenue, 2 blocks from Front Street and Yukon River

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED/CONSOLIDATED

- a. Describe existing use of the land: A Restaurant, a small gift store and Office, Accommodation Cabins and a personal residence used for the Manager.
- b. Describe proposed use of the land: Same use of land, but organized to create 2 independant freestanding businesses and a freestanding personal residence

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED/CONSOLIDATED

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed):
Level graveled and grassed urban buildings and landscaping.
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. & sloughs, creeks, etc.): Fully developed commercial and residential buildings with graveled parking areas. graveled areas and lawn.
- c. Describe the kind of soil on the land (sandy, loam, clay, etc.): Primarily hard packed dirt & gravel

7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED/CONSOLIDATED

Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: On proposed Lot A, is the Klondike Kate Restaurant a Gold Rush building fully upgraded in 1997. There is a proposed parking easement on Lot A for cabins on lot B. On proposed Lot B is the Office built new in 2002, and 3 duplex cabins and one triplex cabin built in 1970 and renovated in 2002. On Lot C is a residential 3 Bedroom home made from 3 older buildings put together with additions & a shed and garage built in the 1979..

8. REGISTERED OWNER

I, JOSEE SAVARD hereby certify that I am the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision/consolidation approval.

Joëe Savard
SIGNATURE OF REGISTERED OWNER

April 16 2018
DATE

Lots 1 through 4 are reorganized into lots A, B and C for the following reasons. At the time the business was assembled, the owners as young entrepreneurs were were developing Klondike Kate's as a whole, as a restaurant and accommodation business. They built up the business and restored and brought up to code the historic building housing the restaurant, and have preserved and kept functional 2 other heritage buildings, the Transport Building and the Lucky Inn.

Now they are starting to plan for their retirement, and find their combined business is not affordable by young entrepreneurs seeking a business opportunity, but their business is not in a traditional enough format to interest the hoteliers that can afford their business.

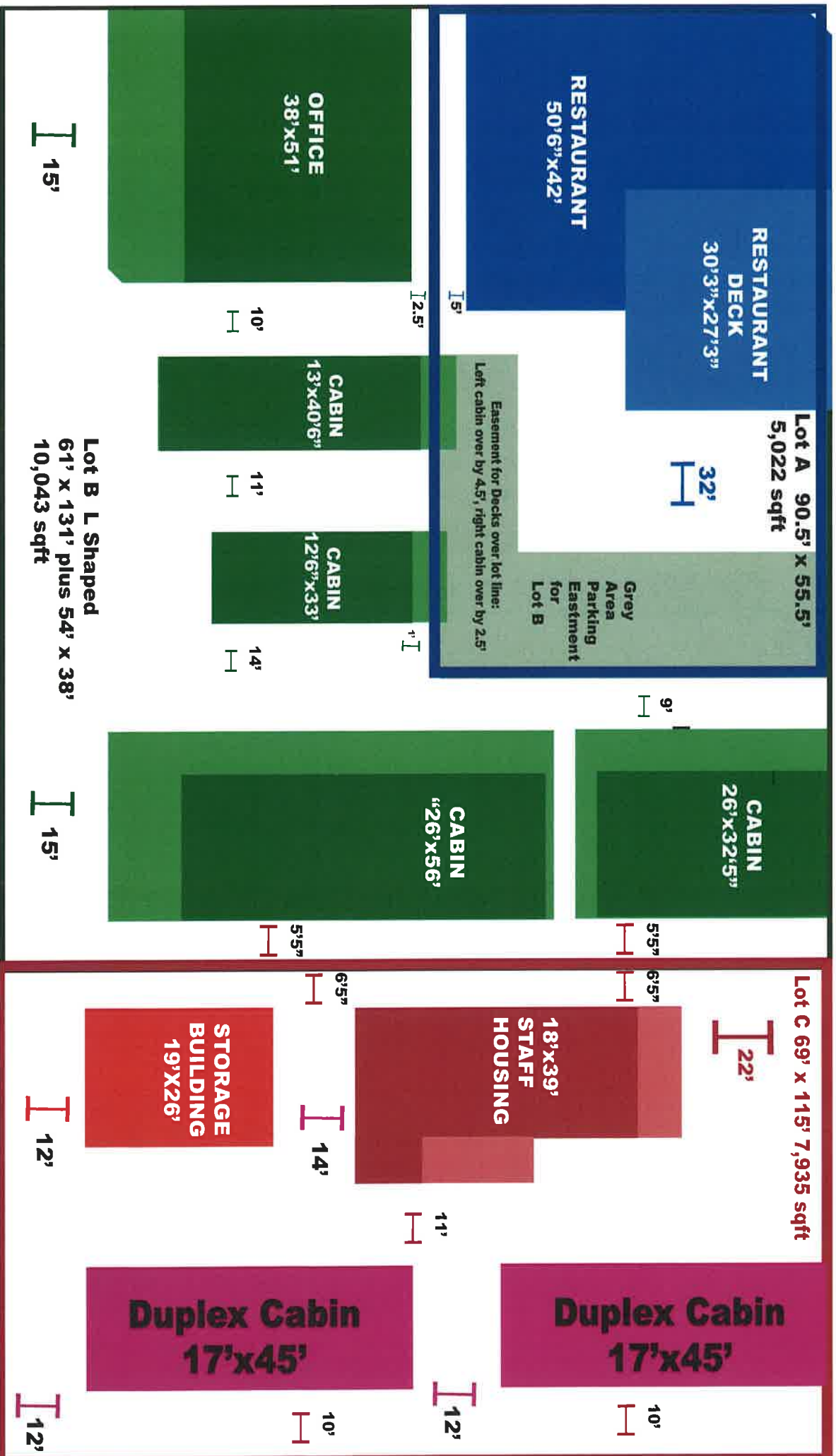
The owners realize that in order to turn their business over to new entrepreneurs who can bring fresh energy to their restaurant and their accommodation business, they need to reorganize the lots to separate the restaurant from the office/accommodation to make each component of the business in an affordable and manageable configuration for an entrepreneurial couple. Otherwise, there is the risk that in order to retire, the restaurant will have to be closed or re-purposed to another commercial use, causing Dawson to loose a vital part of it's food services and a big part of the city's cultural and entertainment ambiance.

This one business, based on the efforts of one couple approaching their planned retirement, can be turned instead into 2 businesses run on the fresh energy and ideas of 2 new entrepreneurial partnerships.

Also, splitting off the residence in proposed lot C will allow the owners to keep their family home at that point in the future when they no longer own the restaurant or accommodation.

The residence on Lot C has only been used as a family home with residential use and has never experienced commercial use, is across from other residences, and meets the setback requirements for residential zoning. In order to change the lot configuration of lots 1 through 4 to proposed lots A, B and C, the sewer service to the office and 2 cabins closest to the office will have to be redone from the south side of Lot B to comply with the bylaws of the City of Dawson. Parking requirements for the cabins on Lot B will be met with the addition of a parking easement on lot A.

There is additional applications in this package to change the OCP and Zoning to change the zoning on Lot C to residential, to allow for Lot C to remain a family home as it has been used since it was moved and rebuilt on it's current site.





THE CITY OF DAWSON

Request for Decision

TO: Mayor and Council
FROM: Clarissa Huffman, CDO
DATE: 16 May, 2018
SUBJECT: Subdivision Application #18-023, Lot 1058 Quad 116 B/03

RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #18-023, subject to the following conditions:
 - 1.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 1.2. PRIOR to approval of a plan of subdivision, the applicant shall provide confirmation to the satisfaction of the CDO that all retained structures are raised to the minimum standards listed in S. 8.2 and 4.8 of the Zoning By-Law.
 - 1.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 1.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
 - 1.5. Access details for the two proposed lots submitted as per the Municipal Act S. 314, to the satisfaction of the CDO and the Public Works Superintendent.

PURPOSE

The applicant owns property located at 57 Boutillier Road and wishes to subdivide the Country Residential lot into 2 1.25 acre lots.

BACKGROUND

The applicant submitted an application on March 23, 2018 to subdivide Lot 1058 Quad 116 B/03 into two new Country Residential lots.

The application was advertised in April 2018, with a Public Hearing that took place on May 8, 2018.

CURRENT STATUS

In order to meet legislated timelines for the subdivision application, the deadline for decision on this application is June 19, 2018.

CONSIDERATIONS / DISCUSSION**Comments**

Public Works was asked to comment on this application for purposes of assessing access, lot grading, slope stability, and other operating requirements. No negative impacts were identified, however it was noted that a Stormwater Management Plan should be submitted as a condition of approval, and that all underground services that cross a property line should have access protected through a registered easement.

The application was also circulated to every property owner in a 1km radius of this property, inviting comments and questions. No direct concerns were identified during this consultation process at the time of writing of this report.

Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Considerations/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. It is recommended that the applicant provide details of the proposed access points in order to meet the requirements of S. 314.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

Official Community Plan

The property is currently designated as R3 – Country Residential. Uses associated with this designation include single detached dwellings, home occupations, secondary suites, and associated low-density residential uses. This proposal is consistent with the intent of the Official Community Plan. Subdivision of land that meets the minimum zoning requirements relating to lot size and setbacks is also consistent with Section 3.3: Housing, which includes implementation approaches for supporting the development of new housing. One such approach is to encourage property owners of under-utilized land to sell or develop this land. This subdivision application is consistent with this goal.

Zoning By-Law

The property is currently zoned R3 – Country Residential. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the R3 zone as per the Zoning By-Law is to permit low-density rural-style residential developments. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-Law.

A full zoning assessment has been conducted on the subject property in the proposed configuration to ensure conformity with the proposed zoning of each lot. While the vacant lot complies with all relevant provisions, the lot with two retained structures does not. Section 8.2: Zone Specific Regulations details regulations required of all structures developed in a Country Residential zone. 8.2.4 identifies that the minimum floor area of a dwelling is 904 square feet. The retained cabin is a one-story structure with an approximate floor area of 672 square feet. Therefore, the cabin does not meet the minimum requirement for floor area of a dwelling.

Additionally, S. 4.8.3 states that “in R-zones, accessory buildings and structures may be placed in a required rear or side yard.... Gardens and greenhouses may be located in a front yard”. The applicant details in the site plan that a shed is currently located in the front yard of the lot. No development permit is on file for either the shed or the cabin. It would be the applicant’s responsibility to demonstrate that the structures are legally non-conforming.

However, Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw.

The Municipal Act is the legislation that informs how non-conforming uses are managed. Section 302(1) states that “ *a non-conforming building or other structure existing at the date of the adoption of an official community plan or zoning bylaw or amendments may*

continue to be used, but the building or other structure may not be enlarged, added to, rebuilt, or structurally altered except to increase its conformity."

Additionally, Section 303(1) states that " the lawful use of a portion of the land or a part of a building or other structure existing at the time of the approval of an official community plan or zoning bylaw that does not conform to the official community plan or zoning bylaw may be extended throughout the rest of the building, other structure or land, but no structural alterations or construction of other buildings or other structures, except those required by statute or bylaw, shall be made while the non-conforming use is continued."

If a legal non-conforming use for the cabin and shed was established, based on the clauses above, they are considered to be legally non-conforming so long as the structures and uses are not materially altered. A subdivision of land could be interpreted to be considered an alteration to the land, and therefore such an alteration should only be made to increase conformity. In this case, the proposed subdivision does not increase the conformity of the land/structures, and therefore it is the opinion of staff that based on the legislation, this subdivision application as presented cannot be approved without first mitigating this discrepancy.

The applicant can remedy this situation by applying for development permits to bring the existing structures up to the current minimum requirements of the zoning by-law prior to applying to subdivide.

Council could elect to decline the subdivision application, allowing the applicant to resolve the issue at their own leisure. Alternatively, Council could approve the subdivision conditional upon successful resolution of the discrepancies. This second option would allow the standard one-year period for satisfaction of all conditions.

Heritage Management Plan

The property is outside of the area currently under the jurisdiction of the Heritage Management Plan. Therefore, the Heritage Advisory Committee is not required to review this proposal. However, the applicant and any future owners are urged to consider the unique heritage of Dawson City when considering new development of these lots.

IMPLICATIONS

General: Declining this subdivision application is compliant with the Subdivision By-Law provision that requires Council to only consider approval of a subdivision that meets all of the requirements set out in the relevant legislation. To approve this subdivision may be considered to be a contravention of this provision.

Financial: The applicant is responsible for all associated fees and charges, therefore there is no financial cost to Dawson City.

Communication: Notice of decision will be provided to the applicant by mail at the address listed on the application.

OPTIONS

Council may consider one of the following options regarding this application, listed in order of administrative preference:

Option 1

1. Council refuse Subdivision Application #18-023.

Option 2 (recommended)

2. Council approve Subdivision Application #18-023, subject to the following conditions:
 - 2.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
 - 2.2. PRIOR to approval of a plan of subdivision, the applicant shall provide confirmation to the satisfaction of the CDO that all retained structures are raised to the minimum standards listed in S. 8.2 and 4.8 of the Zoning By-Law.
 - 2.3. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
 - 2.4. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.
 - 2.5. Access details for the two proposed lots submitted as per the Municipal Act S. 314, to the satisfaction of the CDO and the Public Works Superintendent.

APPENDICES / SCHEDULES

Appendix A. Subdivision Application #18-023

Appendix B. Site Plans

APPROVAL & CAO COMMENTS

Respectfully Submitted,

Clarissa Huffman, CDO

Date

I have reviewed and have no further comments regarding this report.

Cory Bellmore, CAO

Date

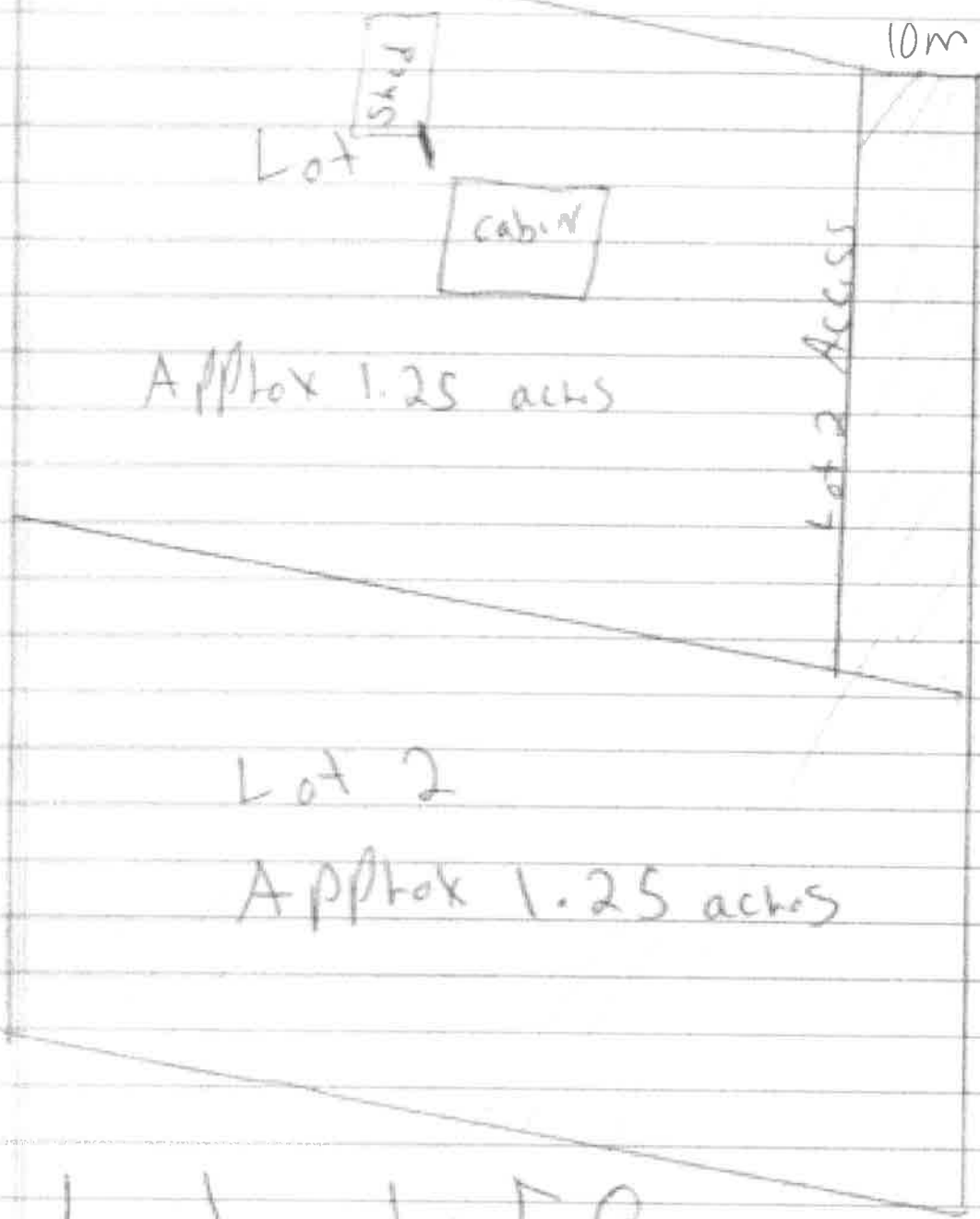
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MAR 23 2018

FORM 1A - BYLAW #95-08

<p>APPLICATION FOR SUBDIVISION/CONSOLIDATION APPROVAL</p> <p><input checked="" type="checkbox"/> By plan of subdivision</p> <p><input type="checkbox"/> By plan of consolidation</p> <p><input type="checkbox"/> By other instrument</p>	<p>FOR OFFICE USE ONLY</p> <p>Date of Receipt: 23-03-18 File # 18-023</p> <p>Fees Submitted: 250 Received by: CB</p>
<p>THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND WHICH IS THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON HIS BEHALF.</p>	
<p>1. a. Name (printed) of registered owner of land: Thor Max Drilling Ltd</p> <p>b. Address & telephone number of registered owner: 806 Black St Whitehorse YT Y1A 2P1</p>	
<p>2. a. Name (printed) of Authorized person acting on behalf of owner: Carl Mackenzie</p> <p>b. Address & telephone number of authorized person: 806 Black St Whitehorse YT Y1A 2P1 867 332 8337</p>	
<p>3. FULL LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED/CONSOLIDATED: Lot 1058 Quad 116 B/3 Plan 76360 CLSR - 94-60 LTO</p>	
<p>4. LOCATION OF LAND TO BE SUBDIVIDED/CONSOLIDATED</p> <p>a. Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b. If yes, state its name: <u>Blondyde River</u></p>	
<p>5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED/CONSOLIDATED</p> <p>a. Describe existing use of the land: <u>1 Cabin - 1 out building vacant</u></p> <p>b. Describe proposed use of the land: <u>Divide into 2 - 1.25 acre lots</u> <u>County Res.</u></p>	
<p>6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED/CONSOLIDATED</p> <p>a. Describe the nature of the topography of the land (flat, rolling, steep, mixed): <u>Mixed, Flat, some Mining Piles, some original.</u></p> <p>b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. & sloughs, creeks, etc.): <u>1 small Pond, some trees (Native) and some 30 year old alder bushes.</u></p> <p>c. Describe the kind of soil on the land (sandy, loam, clay, etc.): <u>Some gravel some Native top soil.</u></p>	
<p>7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED/CONSOLIDATED</p> <p>Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: <u>1 Log Cabin, 1 out building to be left on 1 of proposed lots</u></p>	
<p>8. REGISTERED OWNER</p> <p>I, <u>Carl Mackenzie</u> hereby certify that I am the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision/consolidation approval.</p> <p><u>[Signature]</u> <u>March 13 2018</u></p> <p>SIGNATURE OF REGISTERED OWNER DATE</p>	

[Handwritten signature]

Boutillick Rd.



Lot 1
shed

cabin

10m

Approx 1.25 acres

Lot 2 Access

Lot 2

Approx 1.25 acres

Lot 1058

#57 Boutillick Rd
Dawson City

Boutillier Rd

foot
→

24
sheds

60 ft
cabin

10m

180 ft

113 ft

28 ft

180 ft

140 ft

150 ft

1.25 acres

1.25 acres



THE CITY OF DAWSON

Request for Decision

TO: Mayor and Council
FROM: Clarissa Huffman, CDO
DATE: May 16, 2018
SUBJECT: Dredge Tailings Municipal Historic Site Nomination

RECOMMENDATION

It is respectfully recommended that:

1. The Dredge Tailings Municipal Historic Site nomination package not be forwarded to Council for designation until further site suitability analysis is completed for the Dredge Pond Phase II Country Residential Subdivision.
2. Council direct administration to begin research on site suitability of Dredge Pond Phase II country residential subdivision.

PURPOSE

A nomination package was prepared with the assistance of Yukon Government Historic Sites on behalf of the City of Dawson for the designation of a portion of the Klondike Valley Dredge Tailings as a Municipal Historic Site.

BACKGROUND

As per the Heritage By-Law #09-04, Council may, by petition by any person, designate any site as a Municipal Historic Site " *when it has determined, in its opinion, that the site is an important illustration of the historic development of the Klondike Valley, or the natural history of the peoples and cultures of the Klondike Valley Cultural landscape*".

A designation of this sort would be made official by By-Law, should Council determine through analysis of the supporting materials provided in this report that the site has sufficient historic significance.

The nomination package presented as a part of this report was analyzed at Heritage Advisory Committee Meeting #17-13, on August 16, 2017. Resolution #HAC 17-13-08 read as follows with a unanimous 3-0 vote:

"THAT the Historic Sites Dredge Tailings Nomination be approved as presented."

The Community Development Officer agrees with the recommendation to pursue this nomination on principle. However, good planning principles require planners to consider the public interest. This often requires a balance of competing values, as demonstrated in this case: the nomination site was originally slated for future country residential development.

Further analysis of the nomination package will follow in the Considerations/Discussions section of this report, especially regarding the proposed boundary and the impacts this designation will have on a proposed expansion of the Dredge Pond Country Residential subdivision.

CURRENT STATUS

As per the Heritage By-Law, there are required timelines for the analysis, by-law preparation, and public consultation when a nomination package has been submitted by a petitioner. The chart below illustrates the flow of this timeline with tentative dates to demonstrate to Council the process for designation.

Action	Date
Petition to Designate	August 2, 2017
HAC	August 16, 2017
Committee of the Whole	February 19, 2018
Council	February 26, 2018
Prepare By-Law	February 26, 2018
Written Consent from TH (if Settlement Land)	n/a
Written Consent from owner (if Residence)	n/a
Notice of Intent (advertised for 60 days)	January 23, 2018 – March 25, 2018
Public Hearing & Committee of the Whole	May 8, 2018
1 st Reading	May 15, 2018 (postponed)
2 nd Reading	June 12, 2018 (postponed)
3 rd Reading	June 12, 2018 (postponed)

This schedule is tentative and for illustrative purposes only, it may change based on the Council schedule, agenda availability, and results of further analysis.

Based on the results of public consultation in the form of the legislated public hearing, it is recommended that the designation of this nominated site be postponed until further research can be conducted regarding a balance between historic preservation and housing availability – both significant issues in Dawson. This will be further discussed in the consideration section of this report.

CONSIDERATIONS / DISCUSSION

This nomination package was reviewed by the Heritage Advisory Committee, who agrees with the nomination as presented, and has no further comments or concerns.

However, administration feels that in order to balance heritage preservation with other key community building components such as provision of housing, Council may wish to consider conducting further research on the nominated boundary. It would be beneficial to consider creating a plan for the site that includes introduction of new country residential lots. Provision of residential lots and housing in general continues to be a pressing issue in Dawson, and the Dredge Pond area is one of few remaining sites where a residential subdivision could be developed within the municipal boundary.

Public consultation revealed that there are significant concerns from the community's perspective with this nomination as it is currently presented.

Several written and verbal submissions were received. Some residents feel that the nominated site should not be nominated at all, and others feel that a portion of the site could be nominated, alongside the creation of compatible residential lots as Dredge Pond Phase II. All written and verbal submissions shared the sentiment that housing is extremely important and that it would be short-sighted to designate the entire site as a heritage site with no regard for that location as a future country residential subdivision. Copies of written submissions have been attached to this report as Appendix C.

The Heritage By-Law has specific provisions on how to manage concerns raised at the public hearing or in person to the CDO. If concerns are identified, Council has one of three options, as stated in the By-Law:

- A. Resolve not to proceed further with the proposed designation;
- B. Revoke the designation with respect to part of the site and pass it as amended; or
- C. Submit the proposed by-law along with the objections to the Yukon Historic Resources Appeal Board and request the Appeal Board to hold a hearing in accordance with Section 42 of the Historic Resources Act.

Staff recommendation is to table the designation for further assessment, including collaboration with skilled planners who could provide recommendations on how to create a balanced plan that incorporates residential lots and a historic designation on a portion

of the site. After this work is completed, it is recommended that Council proceed with Option B as listed above.

Municipal Act

Heritage management and conservation is not a topic that is contemplated in the *Municipal Act*. However, the *Municipal Act* does contemplate the passing of by-laws, therefore S. 218 does apply: "*every bylaw shall have three distinct and separate readings before it is finally adopted, but no more than two readings may take place at any one meeting.*" The process outlined for Municipal Historic Site Designation, as listed above, complies with this clause.

Official Community Plan

Section 3.9 of the Official Community Plan contemplates Heritage Preservation. This proposal is in line with the identified long-term goal to "*protect and celebrate Dawson's heritage as a "living historical community" while at the same time allowing the community to evolve and prosper into the future*". This nomination provides an opportunity to implement this goal through several of the identified approaches, including the following bullets quoted from the OCP S. 3.9:

- "Collaborate with strategic partners such as Tr'ondëk Hwëch'in to recognize, celebrate and promote the full scope of Dawson's heritage; and
- Recognize, celebrate and promote the fact that Dawson's heritage extends beyond the Klondike Gold Rush era (1897-1918)"

However, the area within the nominated boundary was, prior to contemplating this nomination, previously designated CR: Country Residential. This designation is intended for single-family residential dwellings on larger, rural-style lots. A large open space reserved for conservation purposes is not something that is contemplated in the CR designation. Section 283 (1) states that "*Council shall not enact any provision or carry out any development contrary to or at variance with an official community plan*". An OCP amendment to re-designate the nominated boundary from CR to P - Parks and Natural Space was completed prior to the passing of the Dredge Tailings Municipal Historic Site By-Law. This designation is designed for developed and undeveloped greenbelts, parks, and large open spaces, which is the appropriate designation for this land use. In the opinion of the CDO, this amendment could be construed as hasty, given that the designation had not yet been assessed by the Heritage Advisory Committee or Council, and had not yet been presented for comment to the public.

Zoning By-Law

The Zoning By-Law contemplates heritage management only in areas that are impacted by the Heritage Management Plan character areas. The nominated site is north of the character areas identified in the plan, therefore heritage management policies in the Zoning By-Law are not applicable.

The area within the nominated boundary was previously zoned R3: Country Residential. Permitted uses in an R3 zone include single-detached dwellings, secondary suites, and home occupations. The R3 zone is not intended to encompass large areas of designated open space. Similar to the OCP designation, a rezoning took place after the OCP re-designation and prior to the passing of the Dredge Tailings Municipal Historic Site By-Law. The proposed uses of the nominated area including parks and greenspace, trails, and open space, all are more suited to be designated as P1: Parks and Natural Space, but this re-designation would have been best suited to be completed once the designation had passed first reading of a designation by-law.

Heritage Management Plan

The nominated boundary is not within the management area of the Heritage Management Plan.

However, the nomination of a representative sample of dredge tailings does align with some of the broader heritage management objectives listed in the Introduction section of the Plan, including:

- *“Preserve and strengthen the visual character and design intent of a nationally and internationally significant cultural landscape;*
- *Conserve and interpret the full history of the cultural landscape – before, during, and after the Gold Rush; and*
- *Communicate that the Gold Rush was a short but highly significant era in the long course of natural and human history, and ensure that resources remain and stories are told from the other periods of history.”*

Therefore, it is recommended that this nomination proceed, with an adjustment to the boundary to balance the preservation of a representative sample of dredge tailings with the community need for additional housing.

Heritage Resources Act

S. 37(1) of the *Historic Resources Act* gives municipal councils the authority to designate by by-law a municipal historic site. Eligible sites are those which have significant historic significance as contemplated in S. 15(1) of the *Act*, as follows:

A site may be designated as a historic site when Council is satisfied that the site is, "*whether in itself or because of historic resources or human remains discovered or believed to be at the site, an important illustration of*

- a) the historic or pre-historic development of the Yukon or a specific locality in the Yukon, or of the peoples of the Yukon or locality and their respective cultures; or*
- b) the natural history of the Yukon or a specific locality in the Yukon,*

and has sufficient historic significance to be so designated."

Therefore, before accepting the recommendation to forward this by-law for first reading, Council must consider this definition of historic significance and determine whether the Dredge Tailings nomination area, as described in the nomination package, meets this definition sufficiently to warrant designation.

IMPLICATIONS

General: This designation, should it pass successfully through the statutory public consultation and three readings of a by-law, is consistent with the heritage management goals and implementation strategies currently in place through various policy instruments at the City of Dawson. Prior to this designation being forwarded to the next steps, consideration should be given to the impact of re-designating a large portion of land from Country Residential to Parks and Natural Space.

Financial: This designation is anticipated to be financially neutral for the City of Dawson. Under the current Fees and Charges By-Law, no fee was collected for the processing and analysis of this nomination package. In some previous discussions the possibility of using the site for recreational purposes was considered (i.e. interpretive signage and trails). The site should not be used for recreational purposes until the City of Dawson has sufficient resources available to allocate towards ensuring that the area is safe, given the instability of the tailing piles.

Communication: The CDO will facilitate, through the direction of Council, further analysis of any comments or concerns will be scheduled at a future Committee of the Whole Meeting prior to commencing three readings of the Designation By-Law.

OPTIONS

Council may consider one of the following options regarding this application:

1. At a later date, forward the designation to Council for first reading of a Designated Municipal Historic Site By-Law with an amended nominated boundary, as recommended.
2. Submit the proposed by-law along with the objections to the Yukon Historic Resources Appeal Board and request the Appeal Board to hold a hearing in accordance with Section 42 of the Historic Resources Act.
3. Decline to forward the designation to Council.
4. Defer the decision until more information is available.

APPENDICES / SCHEDULES

Appendix A – Municipal Designation Nomination Form
Appendix B – Land Disposition / Nominated Boundary Map
Appendix C – Community Submissions

APPROVAL & CAO COMMENTS

Respectfully Submitted,



Clarissa Huffman, CDO

16/05/18

Date

I have reviewed and have no further comments regarding this report.



Cory Bellmore, CAO

16/05/2018

Date



City of Dawson Municipal Designation Nomination Form

If you have any questions about this form, please contact the City of Dawson Development Officer at 993-7400.

Section 1: Identification

1. Name(s) of property:

2. Address or location:

3. Legal land description:

4. Owner contact information:

Name:

Address:

Phone: Fax:

Email:

Does the current owner support possible municipal designation of this property?

Yes No Owner signature:

Date:

Present tenant if different from owner:

Phone: Fax:

Email:

5. Nominator contact information:

Name:

Address:

Phone: Fax:

Email:

Section 2: Historical information

7. Date of construction:

8. History of ownership:
(List the property's original and subsequent owners)

9. List the past and current uses of the building or site:

10. Describe how the property relates to the community's past by identifying its associations with the builder and/or architect, people, events or historic uses:

11. Describe the significance of the building or site:
(Is it comparable to similar sites in terms of age, style, historical associations and/or use?)

Section 3: Description of buildings

(for cemeteries, landscapes, engineering features or historical objects, skip to section 4)

12. Describe the building's architectural details:

(Include a detailed description of the building, including siding, window type, roof type, decorative trim, number of storeys, etc. Also include a description of any unique design elements and quality of craftsmanship.)

13. Describe the building's physical condition:

(List any damage, repairs and/or alterations that have taken place. Please provide a date for significant alterations.)

14. Describe the building's setting and context:

(Has the site's setting changed over the years? Does it fit with the historic character of the neighbourhood? Include details on gardens, lawn, fences, trees or features, how the building is sited on the lot. Include any information on the building's recognition in the area as a landmark.)

Section 4: Description of other site types features

(cemetaries, landscapes, engineering features or historical objects)

15. Describe the site:

(Include a detailed description of the site and its physical features. Is the landscape formally designed or is it a natural landscape? Are natural resources (hills, streams, etc.) used in the design? Has it been modified over the years? Is there successful use of materials or built elements that assist in the historical function and/or design of the landscape and interact and/or complement the existing natural features?)

16. Describe the site's condition and use:

(List any damage, repairs and/or alterations that have taken place. Please provide a date for significant alterations.)

17. Describe the site's setting and context:

(Has the site's setting changed over the years? Does it fit with the historic character of the area? Include details on gardens, lawn, fences, trees or other features. Is the place a visual or symbolic landmark recognized in the area?)

Section 5: Supporting material

18. Photographs

- Attach recent images of the property including front, side and rear views.
- Attach any historic images of the property.

19. Land title

- Include a copy of current land title.

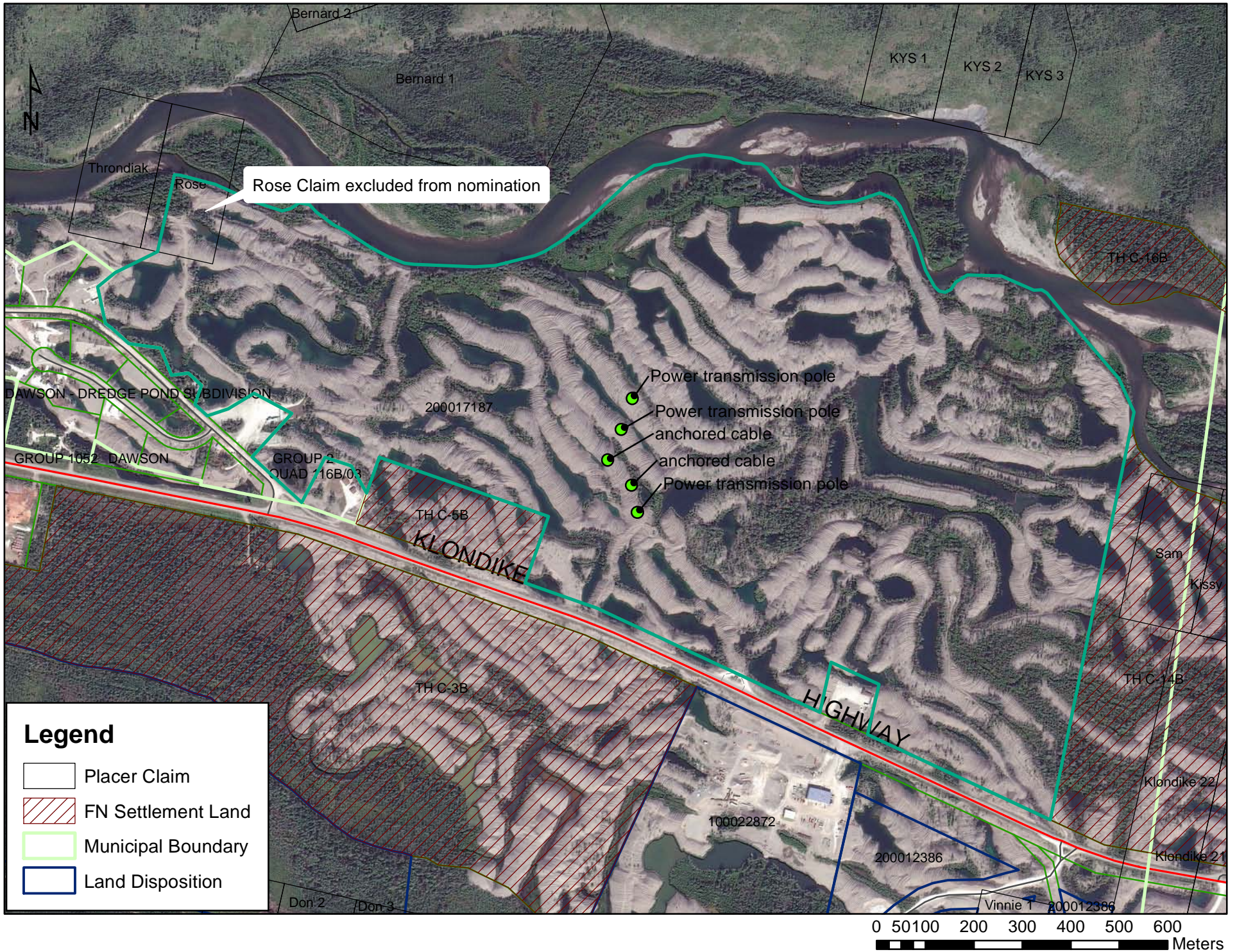
20. Other material

(Please note here any other reference material that you've come across in your research such as maps, persons, photos, deeds, etc.)

Please submit this form and accompanying attachments by mail to:

Heritage Advisory Committee
c/o City of Dawson
P.O. Box 308
Dawson City, Yukon
Y0B 1G0

Klondike Valley Dredge Tailings- Nominated Municipal Historic Site



Re: Dredge Tailings Municipal Historic Site

Name: Mel Weber, Lot 30 Dredge Pond

Supports the idea of a park but the town needs land, and that should be considered as well. The original subdivision had 85 lots slated to go in there and the community needs residential lots. All that is preserved is the tailings so the tourists have something to look at. It seems like there is premature panic because there are lots of tailings along the highway. Even in Dredge Pond Subdivision, it is not all flattened even though there are lots in there.



A partnership of the City of Dawson, Dawson City Chamber of Commerce,
Klondike Institute of Art & Culture, Klondike Visitors Association, and Chief Isaac Incorporated

City of Dawson
PO Box 308
Dawson City
Yukon, Y0B 1G0

April 9, 2018

Re: Proposed Dredge Tailings Municipal Heritage Site

Dear Clarissa, Community Development Officer,

Klondike Development Organization would like to express its alarm at plans to erase an entire residential subdivision in the Klondike Valley in favor of creating a dredge tailings heritage site.

Dawson is by far the fastest growing community in the Yukon, with a population rising 18.3 % since 2010, from 1,881 to 2,226 people. Projections from Yukon Bureau of Statistics expect this to continue, adding another 510 people by 2030.

According to recent KDO surveys, the number one barrier for someone trying to move from renting to home ownership in Dawson is the lack of land for building, even before affordability or access to finance.

Yukon Government has developed no new residential lots since 1999. Lack of appropriate housing has been repeatedly raised in community needs surveys since 2011. Both the 2017 Household Survey and the 2017 Business Retention and Expansion Survey confirmed housing as the top priority for improving Dawson and strengthening the economy, ahead of recreation, transportation, infrastructure or other investments.

Dawson is experiencing acute shortages of both suitable rental housing and availability of land for building. It is therefore disconcerting to see the City contemplate throwing out plans for a much-needed residential development. KDO would like to suggest that a balance between protection of heritage values and the needs of a growing population be found. In the case of Land Disposition 2012-0521 we would request that either:

- 1- A significant part of this land parcel remain designated for residential development; or
- 2- An alternate area of similar size and equally unencumbered by mining claims be found in the Klondike valley to serve as replacement residential subdivision before further consideration of this land parcel for heritage designation; or
- 3- An alternate area be found to serve as a dredge tailings municipal heritage site.

Thank you for your attention to this matter, we urge you to consider a balance of community needs prior to taking a decision.

Respectfully,

A handwritten signature in black ink, appearing to read "B. Stethem".

Brian Stethem
President, KDO

April 6, 2018

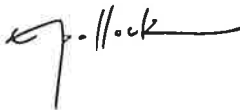
City of Dawson
Box 308
Dawson City, YT
Y0B 1G0

Hello Clarissa,

I am writing to express my heartfelt opposition to the City's intent to designate Land Disposition 2012-0521 as a historic site, for the following reasons:

- 1- The dredging of the Klondike River was an environmental catastrophe. As such, the direct results of this outrageously disrespectful mining practice should not be enshrined in a historic site. Parks Canada's Dredge Number 4, the Bear Creek Compound, and the vast photographic record should serve as monument enough.
- 2- This appears to be virtually the only area in the Klondike Valley not encumbered by mining claims, so protecting the results of a mining activity with this particular land parcel strikes me as an ironic slap in the face to the community's residents who have to live with and navigate around complex surface rights issues on a frequent and ongoing basis.
- 3- We have greater need of this land parcel for another use: as a place where people can build homes and meet the needs of a growing population in Dawson City. I urge you to initiate development of this land parcel into a rural residential subdivision as was previously planned and intended, instead of creating an un-needed protected area for the environmental abuses of antiquated mining techniques.
- 4- Dawson City already does an outstanding job of respecting and commemorating its mining history. Let's not forget that we also have a history that pre-dates the Dredge. If the municipality wants to celebrate a historic physical feature I would nominate the Klondike River itself; and would suggest the creation of a modest park along it within the residential subdivision that permits access to the waterway for paddling, swimming, fishing, picnicking and other recreational uses- something that will benefit the lives of residents of this community in a way that looking at a pile of rocks cannot.

Sincerely,



Evelyn Pollock

Dredge Tailings Municipal Historic Site

Thank you for the opportunity to comment on the proposal to designate the dredge tailings as a MHS.

I can appreciate the rationale behind this; the tailings are an iconic reminder of the gold rush, perhaps the most important single event in the community's history, and an impressive feat of engineering. And they could play an important interpretive role within the potential World Heritage Site.

In reality, things are a little different. Large scale dredging wrought incredible environmental degradation throughout the Klondike. The mess left behind (there's no other word for it) still remains and will be with us for another hundred years at least. On that basis, designating the tailings is akin to celebrating Chernobyl or the tar sands. Why would we want to promote environmental damage like this? In addition, the only way to really appreciate the worm-like shape of the tailings is from the air. Standing on a pile of rocks isn't that much of an attraction and I doubt many tourists would take that opportunity.

Looking at the bigger picture, the tailings exemplify the colonial attitudes of the settlers and their perceived superiority over the First Nation and the environment too. I've done a great deal of research recently on local colonialism and its impacts and strongly believe it has no role in celebration or commemoration.

Since the land is unlikely ever to be fully reclaimed, at least not our lifetime, the tailings could be put to a better use. The housing shortage remains one of the biggest issues in our community and incorporating this area of tailings into the Dredge Pond Subdivision might help alleviate some of the shortfall. While I will always support infilling downtown over subdivisions, in the current climate the tailings should be considered an option. Of course, governments could show some initiative and try to revegetate the area and help it recover.

It would reflect poorly on our community if the City moved to designate the tailings as anything other than an environmental and social failure. Our community deserves more and I cannot support this initiative.

Regards, Jim Taggart

Clarissa Huffman

From: Groundswell Planning <northendplan@gmail.com>
Sent: May 14, 2018 8:45 PM
To: stuart schmidt
Cc: CAO Dawson; Clarissa Huffman
Subject: Re: Hello

Hi Stuart,

Thanks for taking the time to meet with me this morning and for sending this on. I have included CAO Cory Bellmore and Community Development Officer Clarissa Huffman on this note. They will know the procedure for forwarding on to Council and having it read out at tomorrow night's meeting.

Take care,
Jane

On Mon, May 14, 2018 at 3:47 PM, stuart schmidt <stuartschmidt@me.com> wrote:

Hi Jane: Thanks for meeting with me. I would like you to please forward this email to the Council and read it at the meeting for me. Thanks Stuart

RE North End Development and the need for more residential housing in the City of Dawson:

I believe as follows:

Priority should be given to settle the differences between surveyed lots in the North end and where people actually live and occupy the land. The occupancy has taken place for a long time and I believe supersedes the various surveys that have been done. Why the surveys and the occupation is so different I do not know and it should not matter. We need to adjust the lots so that peoples houses, sheds, yards, septic tanks, pump out tanks and driveways that have been occupied for many years are legally theirs. This should be done by having the people buy the land from the city. I don't think there should be any exceptions to this. It should not be free but based on the price that the city intends to sell unoccupied lots for.

Equal Priority should be given to reconsidering the set aside of Dredge Tailings as a historic site. This land would be easy to develop and would provide a larger number of lots than would ever be developed in the North End. Unlike the North End this ground is very stable, is probably no longer permafrost and so water and sewer would be much simpler to put in and maintain. Other Dredge tailings could be set aside further from town. It is ironic to me as a miner who makes tailings all summer long that tailings are being preserved. yes, preserve some but somewhere else, not where we could develop residential lots.

Once occupancy has been dealt with in the North End and concurrent with the dredge tailings being developed we can move forward with a plan to address Water and Sewer in the North End and development there.

The recreation centre and the sewage treatment plant are both examples of engineering gone amiss. I believe in engineering but I also believe that things should pass the test of common sense and pragmatism. Please be very thorough in your assessment of putting water and sewer in the unstable ground of the North End.

It is important to me to keep the flavour of the North End intact as much as possible. Perhaps that is why I think it prudent to develop dredge tailings first and the North End second. We have far more tailings piles in the Klondike than we have Dawson North Ends. I would be happy to set aside some of my own tailings piles for posterity.

Respectfully yours Stuart Schmidt

--
Groundswell Planning
Jane Koepke, Team Leader



City of Whitehorse

2121 - 2nd Avenue, Whitehorse, Yukon Y1A 1C2 Bus: (867) 667-6401 Fax: (867) 668-8398

June 4, 2018

Association of Yukon Communities Member Communities

By email: ayc@northwestel.net

Dear Association of Yukon Communities Member Communities:

The City of Whitehorse has formally registered our objection to the way the agenda item of constitutional amendments was handled at the recent Association of Yukon Communities (AYC) Annual General Meeting (AGM) with the incoming President and Board. In our letter of May 16, 2018 to President Wheeler, we requested that a special meeting be convened to discuss issues related to the AYC bylaws. President Wheeler's May 22, 2018 response letter called to our attention the provisions pertaining to special meetings:

7.2 Special General Meetings

Special general meetings of the Members may be called at any time by the President or a majority of the Executive Members or the Board upon the President receiving a written request, which specifies the reason or reasons requesting the special meeting, from not less than fifty percent plus one Member (50% +1). Such a special meeting shall be held on such day and at such time and place as may be determined by the President, provided that such meeting shall not be held later than (60) days following receipt by the President of the said request, with a minimum of 21 days' notice being provided to the Membership.

7.2.1 In the event that the offices of the President, First Vice-President, and Second Vice-President are vacant at the same time, the Mayors of any two Member Communities may call a Special General Meeting.

7.3 Notice of Meetings

Notice of the day, time and place of meetings of Members shall be given to each Member who, at the close of business on the record date for notice or if no record date for notice is fixed, at the close of business on the preceding day on which the notice is given, is entitled to receive notice by the following means:

7.3.1 Period for giving notice

By mail, courier, electronic or other communication facility or personal delivery to each such Member, during a period of no less than twenty-one (21) days before the day on which the meeting is to be held.



Accordingly, we now are writing to ask our fellow AYC member communities to support our request that a special meeting be called at the earliest opportunity to discuss some specific concerns with the recently amended bylaw. We are attaching the motions we attempted to table at the AGM in respect to our concerns.

The City's concerns began at the March 3rd board meeting attended by Councillor Robert Fendrick, where the proposed bylaw amendments were presented without any report or rationale to explain or justify them. March 26th, Councillor Samson Hartland emailed a list of questions to AYC Executive Director Bev Buckway. Her brief response did not provide adequate explanation and rationale in response to the queries. On April 3rd, Ms. Buckway sent a note to AYC Directors saying the City of Whitehorse had some questions but apparently no concerns with the draft changes. However, on April 9th a briefing note distributed by AYC indicated the City's three areas of concern. On April 17th, the City of Whitehorse sent a letter to the then-AYC President confirming our concerns with the proposed changes.

From the City's perspective, we believe we had made clear there were concerns with the proposed amendments that warranted a full discussion by AYC membership. At the AGM, Councillor Hartland, the City's Board representative, raised concerns with the proposed amendments on behalf of Mayor and Council. Despite the previous communications, it appears insufficient time was allotted to allow for due process and meaningful discussion regarding this agenda item. Nor was the related motion tabled by Councillor Hartland at the AGM properly addressed through the due process of usual meeting procedures.

We strongly object to the appearance that AYC did not properly plan the AGM agenda to fairly address as significant an item as constitutional amendments. We are respectfully requesting that a special meeting of the membership be called as soon as possible to allow for discussion of specific amendments. Our concerns with the amendments that were adopted on a trial basis at the AGM are:

1. Limiting First Nation voting privileges as AYC members:

By having added a new section 4.1 (Eligibility) to the bylaw, which specifies that only elected officials of municipalities or Local Advisory Councils are eligible to be Directors, the scope of First Nation representatives' participation as AYC members has been explicitly circumscribed. This was not an amendment required by Consumer and Corporate Affairs.

We believe this a matter that should receive thoughtful deliberation by the membership and are prepared to propose related amendments that leave open the possibility for inclusion without prescribing it.

2. Executive Director holding position as an officer:

The *Societies Act* regulations require that the officers of a society shall be the president, the vice-president, and a secretary-treasurer or a secretary and a treasurer. The regulations also require that separate elections be held for each office to be filled. By designating the Executive Director as an officer, our bylaw is contrary to the *Societies Act* requirements.

The Executive Director is a paid employee of AYC reporting to the AYC board. As such, the Executive Director cannot be an officer of the AYC board without being in a compromising position of conflict of interest. We have yet to receive an explanation of the rationale for why this arrangement was included in the proposed draft; it is not among the amendments requested by Consumer and Corporate Affairs.

We believe the AYC membership should be provided with an explanation regarding what “problem” was intended to be solved by making the Executive Director an officer of the board, and with alternative solutions that would not result in the Executive Director being in a conflict of interest. We strongly believe that AYC should not put the Executive Director in that position by condoning the arrangement in the bylaw as amended at the AGM, and that the arrangement should be amended at the earliest opportunity.

We ask that your councils support our request for a special meeting to consider these issues. We are offering to provide a meeting space for that purpose if required. We want to be clear that we will not object to an outcome that has received consideration and respectful discussion amongst the members, but until that has occurred we consider the process that took place at the AGM as unconstitutional.

We would appreciate if you would send your responses regarding a special meeting by letter or email to President Wheeler, with a copy to us. Thank you for considering our request.

Sincerely,



Dan Curtis
Mayor

CITY OF WHITEHORSE

c: Whitehorse City Council: mayorandcouncil@whitehorse.ca

Association of Yukon Communities Bylaw

1. Executive Director holding position as officer:

Suggested amendments:

THAT section 3 be amended to read:

“The Officers of the Association of Yukon Communities, all of whom are elected at large, shall be the President, the First Vice-President, the Second Vice-President, and the Immediate Past President or, if there is no Immediate Past President who is able and willing to hold that office, a Vice-President at Large.”

AND THAT subsection (a) of section 3.1.5 be amended by deleting the final sentence (The ED shall also hold the offices of Secretary and Treasurer, which offices may be delegated to other staff members)

Rationale: The list of officers does not include Secretary or Treasurer.

The duties of secretary and treasurer are implied by the wording of sections 7.4 and 7.5 of the existing bylaws.

The Executive Director is a paid employee of the Association and is therefore not eligible to be an officer.

2. Limiting First Nation and Local Advisory Council Participation:

Limiting Local Advisory Council and First Nation involvement to that of an associate member -- this is not a change from the existing constitution and bylaws.

By adding the proposed new section 4.1 (Eligibility) and specifying that only elected officials of municipalities or Local Advisory Councils are eligible to be Directors, the bylaw specifically excludes First Nation associate members from the Board of Directors. As noted above, this is not really a change to current practice but it does spell it out as a specific exclusion.

Suggested amendments:

THAT Section 4.1 be amended by deleting the first sentence (Only elected officials of municipalities or Local Advisory Councils are eligible to be Directors)

AND THAT section 4.2 be amended to read:

“There shall be a Board of Directors for the AYC and it shall be composed of the following Directors:

Two directors appointed by each city,
One director appointed by each town or village; and
One director appointed to represent all the associate members”

AND THAT section 4.2.1. be amended to read:

“Associate Members may select one elected official from all the associated members as their representative appointee to the AYC Board, and the representative shall be entitled to one vote.”

AND that section 4.2.2. be amended by deleting the final sentence and substituting therefore a new sentence that reads, “Only the chosen representative of the Associate Members shall be entitled to one vote.”

Rationale: These sections of the draft bylaw very specifically and deliberately exclude First Nations from any participation on the Board of Directors. The proposed amendments will allow them the option of participating in the same manner as other associate members.

HOWEVER, a different series of amendments could be used if Whitehorse members wish to see First Nations given more opportunity to participate rather than maintaining the status quo or specifically limiting them.

In that event, suggested amendments would be:

THAT Section 4.1 be amended by deleting the first sentence (Only elected officials of municipalities or Local Advisory Councils are eligible to be Directors)

AND THAT section 4.2 be amended to read:

“There shall be a Board of Directors for the AYC and it shall be composed of the following Directors:

Two directors appointed by each city,

One director appointed by each town or village;

One director appointed to represent the combined Local Advisory Councils within any hamlet, unincorporated community or regional structure; and

One director appointed to represent the combined First Nation associate members”

AND THAT section 4.2.1. be amended to read:

“Associate Members may select one elected official from all the Local Advisory Councils within any hamlet, unincorporated community or regional structure as their representative appointee to the AYC Board, and the representative shall be entitled to one vote, and

First Nation associate members may select one elected official from all the First Nation associated members as their representative appointee to the AYC Board, and the representative shall be entitled to one vote.”

AND FURTHER THAT section 4.2.2. be amended by deleting the final sentence and substituting therefore a new sentence that reads, “Only the chosen representative of each of the Associate Member groups shall be entitled to one vote.”

Rationale: These sections of the draft bylaw very specifically and deliberately exclude First Nations from any participation on the Board of Directors. These proposed amendments will allow them the option of participating in the same manner as other associate members.

Existing bylaws read as follows:

- 1.2 *Associate members shall be any hamlet, local advisory council, unincorporated community or regional structure situated in the Yukon Territory as defined by the Yukon Municipal Act, or any Yukon First Nation.*
- 1.2.1 *All associate members may attend general, special and board meeting and may have the privilege of the floor, but shall have no vote, nor shall they be entitled to be elected to any office in the AYC.*
- 1.2.2 *Notwithstanding 1.2.1 LAC associate members may select one representative, as the representative of all the LAC associate members, to be appointed to the Board of Directors*

- 3.1 *There shall be a Board of Directors composed of elected officers of the AYC and one director appointed by each member town or village, two directors from each city, and one director for the LAC's.*

Article 7—Executive Director

- 7.1 *The Executive Committee may hire an Executive Director who shall remain in that position at the pleasure of the Executive.*
- 7.2 *The Executive Director shall be a full-time employee of the Association and shall be bonded.*
- 7.3 *The Executive Director shall not have voting rights.*
- 7.4 *Under the direction of the Executive Committee, through the President, shall administer the affairs of the AYC; prepare annual estimates of income and expenditures; be accountable for general financial control; attend all meetings of the AYC, its directors and executive; and perform such duties and exercise those powers which may be assigned to or vested in him/her by the Executive Committee through the President.*
- 7.5 *The Executive Director shall have care and custody of all funds of the AYC, shall deposit the same in such bank or banks as the Board of Directors may direct and shall sign or countersign such banking instruments requiring signature*



THE CITY OF DAWSON

Bylaw No. 2018-06

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 37(1) of the *Historic Resources Act* permits council to designate land and buildings as a Municipal Historic Site; and

WHEREAS council has given notice pursuant to Part 5, Section 39 of the *Historic Resources Act* of its intention to consider passing this bylaw; and

WHEREAS council considers that Moosehide Slide has heritage value or heritage character as defined in the *Heritage Bylaw*.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Moosehide Slide Municipal Historic Site Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to designate the un-surveyed land known as Moosehide Slide as a Municipal Historic Site.

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.



THE CITY OF DAWSON

Bylaw No. 2018-06

PART II – APPLICATION

4.00 Municipal Historic Site

4.01 The un-surveyed land known as Moosehide Slide, which lies on the northern edge of the municipal boundary in Dawson City, YT, as per Appendix 1 of this bylaw, is hereby designated as a Municipal Historic Site.

PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
PUBLIC HEARING	April 17, 2018
FIRST	April 24, 2018
SECOND	June 12, 2018
THIRD and FINAL	June 12, 2018

Wayne Potoroka, Mayor

Cory Bellmore, CAO



THE CITY OF DAWSON

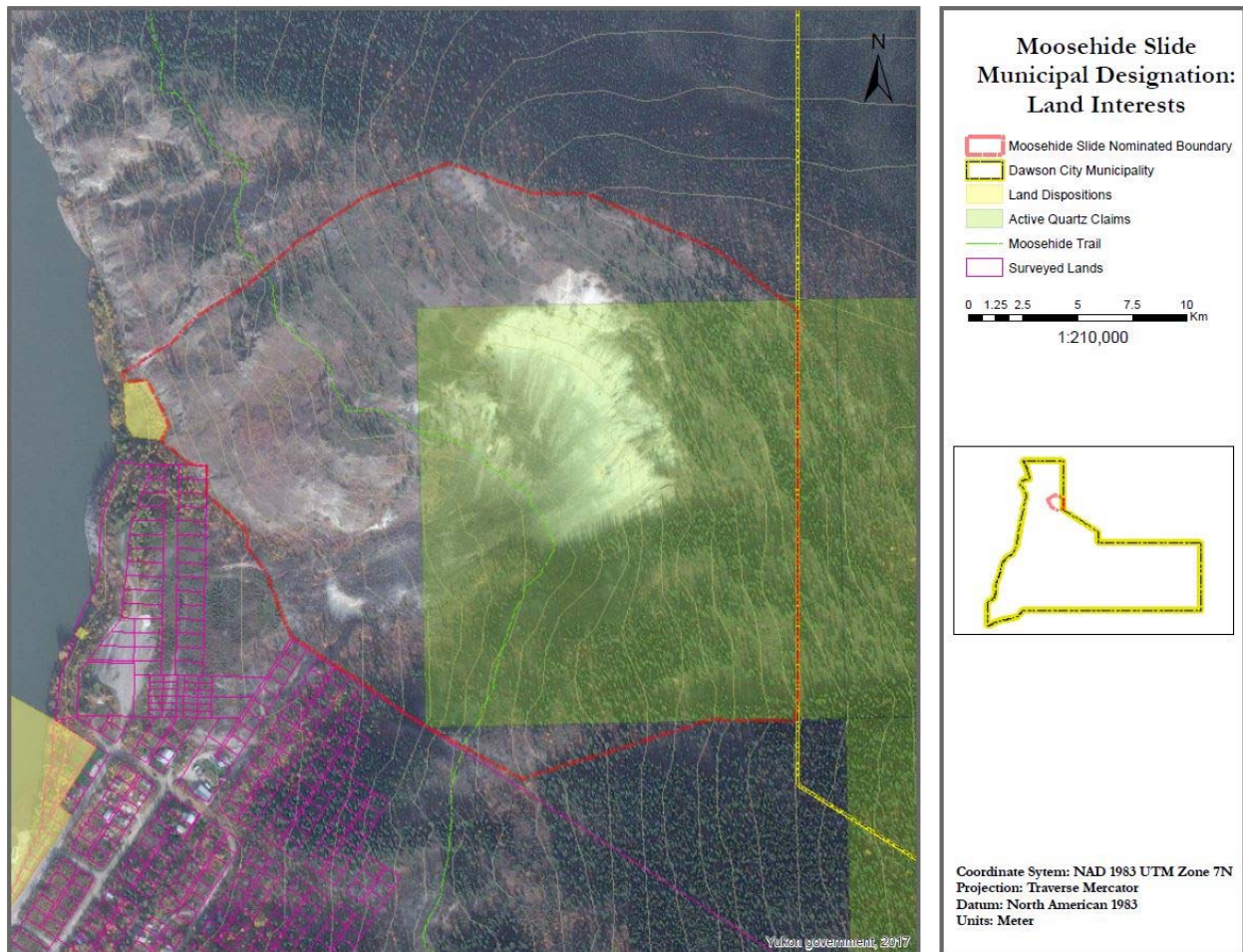
Bylaw No. 2018-06

Presiding Officer

Chief Administrative Officer

PART IV – APPENDIX (APPENDICES)

Appendix 1. Location Map the Moosehide Slide Municipal Historic Site





THE CITY OF DAWSON

Bylaw No. 2018-01

WHEREAS section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS section 285 of the *Municipal Act*, (R.S.Y. 2002), provides that Council may by bylaw amend an official community plan in accordance with the procedure and subject to the approvals set out in that Division of the Act for the preparation and adoption of an official community plan; and

WHEREAS it is deemed desirable and expedient to amend the City of Dawson Official Community Plan Bylaw #12-23, 2012.

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***Official Community Plan Amendment No. 7 Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to provide an amendment to SCHEDULE B, Land Use Map (Valley, Confluence, and Bowl) to change the designation of the land known as Lot 1205 Quad 116 B/03 in Dawson City, Yukon Territory, from SC (Service Commercial) to CR (Country Residential), as shown in Appendix 1 of this bylaw.



THE CITY OF DAWSON

Bylaw No. 2018-01

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THE CITY OF DAWSON

Bylaw No. 2018-01

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3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) "CAO" means the Chief Administrative Officer for the City of Dawson;
- (c) "city" means the City of Dawson;
- (d) "council" means the council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

SCHEDULE B, Land Use Map (Valley, Confluence, and Bowl) is hereby amended to change the designation of the land known as Lot 1205 Quad 116 B/03 in Dawson City, Yukon Territory, from SC (Service Commercial) to CR (Country Residential), as shown in Appendix 1 of this bylaw.



THE CITY OF DAWSON

Bylaw No. 2018-01

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PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	February 12, 2018
PUBLIC NOTICE	February 13, 2018
PUBLIC NOTICE	February 19, 2018
PUBLIC HEARING	March 12, 2018
SECOND	March 19, 2018
EXECUTIVE COUNCIL MEMBER APPROVAL	May 9, 2018
THIRD and FINAL	June 12, 2018

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Acting Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-01

PART IV – APPENDIX (APPENDICES)

Appendix 1. Location Map of Lot 1205 Quad 116 B/03





THE CITY OF DAWSON

Bylaw No. 2018-02

WHEREAS Section 289 of the Municipal Act, (R.S.Y. 2002), and amendments thereto provides that a Council may, by a Zoning Bylaw, prohibit, regulate and control the use and development of land and buildings in a municipality; and

WHEREAS Section 294 to 296 of the Municipal Act, (R.S.Y. 2002), and amendments thereto provides for amendment of the Zoning Bylaw; and

WHEREAS it is deemed desirable and expedient to amend the City of Dawson Zoning Bylaw #12-27;

THEREFORE, pursuant to the provisions of the Municipal Act of the Yukon Territory, the Council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the "***Zoning Bylaw Amendment No. 18 Bylaw.***"

2.00 Purpose

2.01 The purpose of this bylaw is to provide an amendment to SCHEDULE B, Land Use Map (Valley, Confluence, and Bowl) to change the designation of the land known as Lot 1205 Quad 116 B/03 in Dawson City, Yukon Territory, from C2 (Service Commercial) to R3 (Country Residential), as shown in Appendix 1 of this bylaw.



THE CITY OF DAWSON

Bylaw No. 2018-02

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THE CITY OF DAWSON

Bylaw No. 2018-02

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3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.

PART II – APPLICATION

4.00 Amendment

SCHEDULE B, Land Use Map (Valley, Confluence, and Bowl) is hereby amended to change the designation of the land known as Lot 1205 Quad 116 B/03 in Dawson City, Yukon Territory, from C2 (Service Commercial) to R3 (Country Residential), as shown in Appendix 1 of this bylaw.



THE CITY OF DAWSON

Bylaw No. 2018-02

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PART III – FORCE AND EFFECT

5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

7.00 Bylaw Readings

Readings	Date of Reading
FIRST	
PUBLIC NOTICE	
PUBLIC NOTICE	
PUBLIC HEARING	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-02

PART IV – APPENDIX (APPENDICES)

Appendix 1. Location Map of Lot 1205 Quad 116 B/03





THE CITY OF DAWSON

Bylaw No. 2018-07

WHEREAS section 265 of the *Municipal Act*, RSY, 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

WHEREAS the City of Dawson is the owner of property described as Lot PT 9, Block LA, Ladue Estate, Plan 8338 in the City of Dawson, which property is not needed by the City of Dawson and is not reserved; and

WHEREAS the City of Dawson is desirous of reaching an agreement with Barry and Christine Hunter to sell this parcel to them;

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the **2018 Land Sale Bylaw No. 1**.

2.00 Purpose

2.01 The purpose of this bylaw is to provide for

- (a) the sale of City of Dawson land described as lot PT 9, Block LA, Ladue Estate to Christine and Barry Hunter

PART II – APPLICATION

3.00 Transfer

3.01 The Chief Administrative Officer is hereby authorized on behalf of the City of Dawson to enter into an agreement with Christine and Barry Hunter to sell said land under the following conditions:

- (a) Purchase price to be \$625.00, as per the current assessed value of lot PT 9, Block LA, Ladue Estate.
- (b) Lot PT 9, Block LA, Ladue Estate be consolidated with the remainder of Lot 9, Block LA, Ladue Estate.



THE CITY OF DAWSON

Bylaw No. 2018-07

- (c) The Purchaser is to pay all costs associated with the survey, consolidation and transfer and to execute the documentation required for the completion of the transfer of ownership of the said land in an expeditious manner within one year of the signing of the Agreement.

PART III – FORCE AND EFFECT

4.00 Severability

- 4.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

5.00 Enactment

- 5.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

6.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Original signed by _____

Presiding Officer

Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-09

WHEREAS section 265(c) of the *Municipal Act* RSY 2002 Chapter 154 (the “Act”) provides that council may pass bylaws with respect to businesses, business activities, and persons engaged in business; and

WHEREAS section 266 of the *Municipal Act* provides that council may in such bylaws regulate, control or prohibit, and provide for a system of licences, inspections, permits or approvals;

NOW THEREFORE, The Council of the City of Dawson, in open meeting assembled, hereby ENACTS AS FOLLOWS:

PART I - INTERPRETATION

1.00 Title

This Bylaw may be cited as the “**Business Licence Bylaw**”.

2.00 Purpose

The purpose of this Bylaw is to provide for the Licensing of businesses within the City of Dawson.

3.00 Reference to a Bylaw

For the purpose of this Bylaw, any reference to any other bylaw, unless otherwise stated, refers to a City of Dawson bylaw.



THE CITY OF DAWSON

Bylaw No. 2018-09

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THE CITY OF DAWSON

Bylaw No. 2018-09

4.00 Definitions

In this Bylaw:

- (a) Unless expressly provided for elsewhere within this Bylaw the provisions of the *Interpretations Act*, RSY 2002, c. 125, shall apply;
- (b) “business” means
 - I. any commercial, merchandising, or industrial activity or undertaking, or
 - II. any profession, trade, occupation, calling or employment, or
 - III. any activity providing goods or services for the purpose of gain or profit.
- (c) “busker” means an individual or group who provides street performances for the public by playing an instrument, singing, dancing, juggling, miming, performing magic or providing other entertainment in a public place accepting voluntary donation.
- (d) “Bylaw Enforcement Officer” means a person employed by the City of Dawson to enforce bylaws;
- (e) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (f) “carry on or operate a business” includes the action of any person providing any business activities including advertising by newspaper or any other means that the business activity is available.
- (g) “CDO” means the Community Development and Planning Officer for the City of Dawson;
- (h) “child care services” means a business providing day care, day camp, childcare, play school, or other similar types of services.
- (i) “city” means the City of Dawson, Yukon Territory.



THE CITY OF DAWSON

Bylaw No. 2018-09

- (j) “designated municipal officer” means a person appointed by Council under section 186 of the *Municipal Act* to fulfill specified duties under this Bylaw.
- (k) “Farmers' Market” means a temporary or seasonal market for the display and sale of farm produce and products in an open air or indoor venue.
- (l) “flea market or bazaar” means the occasional sale of crafts and trinkets.
- (m) “hawker or peddler” means any person who, whether as principal or agent:
 - I. goes from place to place selling or offering for sale any merchandise or services to any person, or
 - II. sets up tables, carts, mobile displays or any other temporary structure to offer or expose for sale to any person goods, wares, or merchandise, or
 - III. Robert Service School (RSS) students or local community organizations fundraising for specific events and/or activities are not considered Hawkers or Peddlers and are permitted to participate in door to door fundraising activities in residential zones.
- (n) “Inter-Municipal Business License” means a business license purchased in addition to the standard business license allowing the licensee to conduct business in other participating Yukon communities. An Inter-Municipal Business License may be purchased from any Association of Yukon Communities (AYC) municipality participating in the program.
- (o) “license inspector” means any person appointed by the City as a Bylaw Enforcement Officer.
- (p) “local business” means any business which operates from a permanent residence within the Tr’ondëk Hwëch’in Traditional Territory.
- (q) “mobile refreshment stand” means a non-permanent and/or portable booth, stand, or vehicle for the sale of food, beverages, or refreshment, prepared or cooked on the vehicle, and includes, but are not limited to hot dog, sausage, hamburger carts or similar stands.



THE CITY OF DAWSON

Bylaw No. 2018-09

- (r) “mobile vendor” means an independently operated vehicle or structure occupying private space typically for the purpose of providing retail products, and/or services for commercial sale by a business entity, in an outdoor setting to either passers-by or seated patrons.
- (s) “non-local business” means a business that is not a local business or a regional business.
- (t) “person” means any individual, association, firm, partnership, corporation, agent or trustee and the heirs, executors, or other legal representatives of a person to whom the context can apply according to law;
- (u) “public land” means land that is owned by or under the care and control of the City of Dawson.
- (v) “regional business” means any business which operates from a permanent residence outside of the Tr’ondëk Hwëch’in Traditional Territory but within the Yukon Territory.
- (w) “sleeping quarters” means one or more habitable rooms used for lodging of a person or persons on a temporary or longer basis.
- (x) Tr’ondëk Hwëch’in Traditional Territory means the area within the boundaries of the Tr’ondëk Hwëch’in Traditional Territory.

PART II – APPLICATION

5.00 Activities Not Requiring A Business License

The following businesses are hereby exempted from requiring a business license:

- (a) residential garage sales of less than forty eight (48) hours in duration;
- (b) the sale of a limited number of homemade, souvenir, or miscellaneous type items at community flea markets or bazaar including the Community Artists’ Market;



THE CITY OF DAWSON

Bylaw No. 2018-09

- (c) the sale of a limited number of miscellaneous or souvenir items provided that such sale occurs in the course of carrying on a business otherwise licensed pursuant to this Bylaw;
- (d) vending machines which are installed on premises for which the owner of the machine has a valid business license;
- (e) coin operated washers, dryers, or other laundry equipment provided by the owner of rental accommodation for the exclusive use of the occupants thereof;
- (f) Buskers;
- (g) such other businesses as determined appropriate by Council.

6.00 Administration Of Business Licenses

- 6.01 Applications, application fees and all related permits or other documentation required to complete the application shall be received by the City at the municipal offices during normal business hours.
- 6.02 The City shall examine all business license application forms and other information submitted in connection thereto. Based on their analysis and interpretation of the information, the City may refuse to issue a license.
- 6.03 Where a business requires approval to operate from a Yukon Health Officer, as defined by the *Public Health and Safety Act*, R.S.Y. 2002, c.176, the applicant for a business license may be required to provide written approval of the Yukon Health Officer and the City shall not issue a license until such proof has been provided.
- 6.04 The City or its authorized agent shall prepare and issue all licenses pursuant to the terms of this Bylaw. The aforementioned license, upon approval shall be delivered by mail to the address on the application form, unless otherwise requested by the applicant.
- 6.05 Every business shall post their Business License in a conspicuous location within the business premises. Should the business not have a premise the business license shall be presented upon request of the License Inspector.
- 6.06 The City shall keep records of all applications for licenses and other transactions as set out in Section 5.01 above in a form authorized by the Chief Administrative Officer.



THE CITY OF DAWSON

Bylaw No. 2018-09

6.07 At any time a business is open for the purpose of conducting its business the City may inspect all premises licensed or requiring to be licensed to operate in order to ascertain compliance pursuant to the provisions of this bylaw.

6.08 No person shall interfere with or obstruct a License Inspector in the performance of duties being performed pursuant to this Bylaw.

7.00 General License Conditions

7.01 No person shall carry on or operate any business within or partly within the City without first having obtained a business license, unless that person is exempted by this Bylaw or Council.

7.02 Every person required to obtain a business license shall pay the fee prescribed in the "*Fees and Charges Bylaw*" or any successor legislation.

7.03 The municipality is a signatory to the Association of Yukon Communities' Inter-Municipal Business Licence Agreement. Any business holding a valid license issued pursuant to that agreement, except a business of the Hawker and Mobile Vendor kind as defined in this Bylaw, shall be deemed to be licensed pursuant to this Bylaw.

7.04 No license shall be issued until said fee or any previous fee or penalties levied pursuant to this Bylaw are paid.

7.05 Any fee left owing at December 31 of any year in which a business has operated will be applied to the property tax account associated with the business location.

7.06 Business license fees are non-refundable, saving fees paid for a license that is not approved. If the application is not approved a refund of the full amount paid less 15% administration fee will be issued.

7.07 Every license issued pursuant to this Bylaw shall expire at midnight on the 31st day of December in any given year, unless the license has been cancelled or revoked prior to that day.

7.08 Any business license issued pursuant to this bylaw is non-transferable. The business license is valid only in the business owner's name in which the license was issued and the business address for which the license was issued.



THE CITY OF DAWSON

Bylaw No. 2018-09

- 7.09 The License Inspector is hereby authorized to provide, in writing, an exemption from Section 7.08 of this Bylaw for a period not exceeding seven (7) days where an emergency occurs which requires a business to temporarily or permanently relocate.
- 7.10 If more than one business is carried out within a single premise a separate business license is required for each business.
- 7.11 The holder of a business license must at all times be in compliance will all Federal and Territorial laws and regulations and City bylaws pertaining to their operation.
- 7.12 The issuance of a business license shall not be deemed as approval to carry on or operate a business in or from any premise or location in contravention of any federal or territorial law or regulation or any municipal bylaw or regulation.
- 7.13 Where an umbrella organization, such as a Farmers' Market association, charges for the use of their space, they shall be required to obtain a business license. Participants who are selling goods at these events are also required to obtain their own license.

8.00 Special Conditions

- 8.01 A business or business activity that is subject to a federal or territorial license or permit, including but not limited to the sale of alcoholic beverages and the sale of such foods as are subject to a Permit to Operate issued by Yukon Health Services, shall first procure such license or permit and attach a copy thereof to the application for a business license.
- 8.02 Every application for a business license for private investigators or private patrol agencies shall be accompanied by information satisfactory to the City with respect to the character, criminal record if any, and general reputation of the applicant or applicants. A License Inspector may conduct a criminal record check of the applicant or applicants and, where he is not satisfied that the reputation of the applicant/s meets community standards for the type of business proposed, may refuse on this or any other grounds to issue a license.
- 8.03 Every application for a business license for any child-care service must be accompanied by proof of approval to operate by the Yukon Territorial Government.



THE CITY OF DAWSON

Bylaw No. 2018-09

8.04 Every person conducting business in the City of Dawson under an Inter-Municipal Business License must abide by all rules set forth in this bylaw.

8.05 Hawkers and Peddlers are not permitted to operate in any area identified as residential in the City of Dawson's Zoning Bylaw or any successor legislation.

9.00 Business Licensing Fees

9.01 A license is not valid until it has been issued by the Designated Municipal Officer and the license fee has been paid.

9.02 An applicant for a license must pay to the City the applicable license fee for that business as set out in Schedule A of the City of Dawson Fees and Charges Bylaw. No license shall be issued until the fee is paid.

9.03 Council may review the business license fees on an annual basis to ensure that they are reflective of annual inflation, are comparable to other municipalities, and are reflective of City business license operating expenses.

10.00 Liability Insurance

10.01 All applications for any business being conducted on public land shall supply proof of valid public liability insurance in an amount of at least two million dollars (\$2,000,000.00). The City may require public liability insurance at a higher rate at its sole discretion. The licensee is required to maintain such insurance in force throughout the period that the business license is in effect. The City shall be included as an additional insured and shall be provided 30 days prior notice of cancellation on all general liability policies.

11.00 Buskers

11.01 Buskers and their audience must not block doorways, display windows, sidewalks, paths, bicycle routes, or City streets and roads and must not block pedestrian or vehicular traffic.

11.02 Performances must not jeopardize the comfort and safety of others and Buskers must respect the wishes of nearby residents and visitors, particularly regarding the loudness of the performance.

11.03 All performances must be suitable for a general family audience rating.



THE CITY OF DAWSON

Bylaw No. 2018-09

- 11.04 Buskers shall not perform at sites that have been booked for events or festivals or where paid performers are working.
- 11.05 Performances may take place between 10:00 AM to 10:00 PM, seven (7) days per week.
- 11.06 Every Busker shall be responsible for maintaining the lands in the vicinity of their operation in a clean, litter free and tidy state.
- 11.07 It shall be within the Designated Officer's discretion to cease any activity that jeopardizes the comfort and safety of others.

12.00 Mobile Vendors

- 12.01 Mobile Vendors are not permitted to display goods or merchandise which are offered for sale or intended to be offered for sale and/or provide services on a street, sidewalk or boulevard, or other public land other than at pre-determined locations authorised in advance by the Designated Municipal Officer or their designate.
- 12.02 Each Mobile Vendor shall be responsible for maintaining the lands in the vicinity of their operation in a clean, litter-free and tidy state.

13.00 Mobile Refreshment Stands

- 13.01 Mobile Refreshment Stands are permitted to sell concession type food in all areas of the City save and except areas zoned Residential pursuant to municipal bylaw.
- 13.02 Mobile Refreshment Stands are required to present written proof of current Yukon Environmental Health approval and an approved business license.
- 13.03 A Mobile Refreshment Stand operating on public land shall, prior to the issue of a business license, provide verifiable confirmation of having purchased liability insurance in an amount of not less than two million dollars (\$2,000,000), and with the City of Dawson listed as an additional named insured.



THE CITY OF DAWSON

Bylaw No. 2018-09

- 13.04 Mobile Refreshment Stands must reflect the heritage standards of the community and will be required to receive approval for their apparatus from the Community Development Officer.
- 13.05 Mobile Refreshment Stand service shall be limited to the period from 7:00 AM to 3:00 AM, seven (7) days per week.
- 13.06 Every operator of a Mobile Refreshment Stand shall be responsible for the supply and maintenance of garbage receptacles and disposal of garbage to an approved disposal site.
- 13.07 Every Mobile Refreshment Stand shall be responsible for maintaining the lands in the vicinity of their operation in a clean, litter free and tidy state.

14.00 Special Events

- 14.01 It shall be within the discretion of the Chief Administrative Officer to waive the necessity of a business license for Mobile Refreshment Stands or Street Vendors during special events if:
- (a) The event is being planned, organized and controlled by an organization holding a valid business license; or
 - (b) The organizing party supplies a written request to the Chief Administrative Officer for such a waiver;
 - (c) The organizing party agrees, in writing, to abide by and enforce upon Mobile Vendors and Mobile Refreshment Stands contained in the waiver any conditions that the Chief Administrative Officer may deem necessary.

15.00 Suspension And Revocation Of A License

- 15.01 A License Inspector may suspend or revoke a business license anytime where a license holder is contravening any of the aforesaid Federal or Territorial laws or regulations or Municipal bylaw or regulations or where, in the opinion of the License Inspector, there is just and reasonable cause to do so. The License Inspector shall attempt to inform the license holder verbally of the suspension or revocation but in any event shall mail written notice of the suspension or revocation to the license holder as soon as is reasonably possible.



THE CITY OF DAWSON

Bylaw No. 2018-09

- 15.02 Any construction contractor who proceeds with any construction without a City of Dawson Development Permit required by the *Zoning Bylaw* for the project will have his business license suspended until such time the permit is obtained.
- 15.03 Where a license has been suspended, the suspension shall be for such period of time as is necessary to bring the license holder into compliance with laws, bylaws or regulations or to rectify the grounds for the suspension as the case may be. In no event will the suspension be for longer than the unexpired term of the license.
- 15.04 Where a License Inspector suspends or revokes a business license, the suspension or revocation will commence immediately.

16.00 Appeal

- 16.01 Any person who has been refused a business license and any license holder whose license has been refused, suspended or revoked may appeal in writing within thirty (30) days of the date of refusal, revocation or suspension to Council.
- 16.02 Council shall commence a hearing of the appeal within fourteen (14) days of receipt of the appeal. This hearing may be adjourned for a period not to exceed ten (10) days to provide time to gather necessary additional information. Such suspension of hearing shall not be unreasonably made. Where the Council fails to re-convene the hearing within ten (10) days, the appeal shall be deemed to have been decided in favour of the appellant.
- 16.03 Council shall make a decision on the appeal within ten (10) days of concluding the hearing of the appeal and shall inform the appellant of its decision in writing. Should the Council fail to make a decision within ten (10) days of the conclusion of the hearing, the appeal will be deemed to have been decided in favour of the appellant.
- 16.04 Written notice of any refusal, suspension, revocation or decision on an appeal under this Bylaw will be deemed to have been delivered to the applicant or license holder seven (7) days after it is posted by registered mail from the City to the address of the applicant or license holder as set out on the license application form.



THE CITY OF DAWSON

Bylaw No. 2018-09

17.00 Penalties

Any person who fails to comply with the requirements of this bylaw commits an offence and is liable, upon summary conviction, to:

- (a) a voluntary fine under section 20 of the *Summary Convictions Act*, issued in respect of an offence specified in Appendix "A" attached hereto and forming part of this bylaw;
- (b) a fine not less than five hundred dollars (\$500.00) where proceedings are commenced pursuant to the *Summary Convictions Act* of the Yukon.

PART III – FORCE AND EFFECT

18.00 Severability

If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

19.00 Appendices

Appendices attached to and referred to in this Bylaw form part of this Bylaw and are to be read in conjunction with this Bylaw.

20.00 Repeal

Bylaw 13-06 and its amendments thereto are hereby repealed.

21.00 Enactment

This Bylaw shall come into force on the day of the passing by Council of the third and final reading.



THE CITY OF DAWSON

Bylaw No. 2018-09

22.00 Bylaw Readings

Readings	Date of Reading
FIRST	June 12, 2018
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-09

PART IV - APPENDICES

Appendix 1 – Voluntary Fines

Authority	Ticket Description	Penalty
Section 6.05	Fail to post or produce license or permit	\$50.00
Section 6.08	Interfere/Obstruct License Inspector	\$300.00
Section 7.01	Unlicensed business	\$200.00
Section 8.05	Hawkers/Peddlers operate in residential areas	\$100.00
Section 11.00	Busk contrary to Business License Bylaw	\$50.00
Section 11.06, 12.02, 13.07	Fail to keep area tidy/litter free	\$100.00
Section 13.00	Mobile Refreshment Stands contrary to Business License Bylaw	\$100.00



THE CITY OF DAWSON

Bylaw No. 2018-08

WHEREAS section 53 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw regulate the conduct of an election; and

WHEREAS section 60 (1)(a) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may dispense with the requirement of a list of electors for an election; and

WHEREAS section 61 (1)(b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that council may by bylaw provide for a system of registration of person entitled to vote at an election which shall include the prescribed oath required to be signed by each person applying to vote; now

THEREFORE, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

PART I - INTERPRETATION

1.00 Short Title

1.01 This bylaw may be cited as the ***2018 Municipal Election Bylaw***.

2.00 Purpose

2.01 The purpose of this bylaw is to regulate the conduct of the 2018 municipal election.



THE CITY OF DAWSON

Bylaw No. 2018-08

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THE CITY OF DAWSON

Bylaw No. 2018-08

[Return to Table of Contents](#)

3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act (RSY 2002, c. 125)* shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.

PART II – APPLICATION

4.00 Election Officials

- 4.01 Pursuant to section 56(1) of the *Municipal Act*, Mr. Charles Brunner is hereby appointed as Returning Officer and is hereby responsible for the administration of the 2018 municipal election.
- 4.02 Pursuant to section 56 (1)(e) of the *Municipal Act*, the Returning Officer is hereby delegated the power to appoint Deputy Returning Officers.
- 4.03 For the purposes of fulfilling the requirements of the Part 3 of the *Municipal Act*, the CAO or their designate shall serve as the Designated Municipal Officer.
- 4.04 Election officials shall, during their employment, refrain from any active or public support or criticism of any candidate.

5.00 Nominations

- 5.01 Nomination Day is Thursday, September 27, 2018.



THE CITY OF DAWSON

Bylaw No. 2018-08

- 5.02 Nomination proceedings shall take place in the City Council Chambers located on the upper floor of the City Administration Building located at 1336 Front Street.
- 5.03 The Returning Officer shall receive nominations no later than 12 noon on Thursday, September 27, 2018.
- 5.04 Nominations may be presented to the Designated Municipal Officer, or Returning Officer, or via fax.
- 5.05 All faxed nominations shall be clearly marked "ELECTION NOMINATION" and be sent to the attention of the Returning Officer or Designated Municipal Officer.
- 5.06 In all cases, it shall be the responsibility of the person presenting the nomination to ensure that the nomination is complete and presented prior to the deadline pursuant to this bylaw.

6.00 Places and Hours of Polls

- 6.01 The advanced polling place and the regular polling place shall be established at the Art and Margaret Fry Recreation Centre.
- 6.02 The advanced poll shall be held Thursday, October 11, 2018, and the hours of the poll shall be from 8 a.m. to 8 p.m.
- 6.03 Pursuant to section 53(d) of the *Municipal Act*, council does hereby establish a mobile polling station for the express purpose of attending health care and extended health care facilities within the City of Dawson or at residences of electors' incapable of attending a poll due to physical incapacity.
- 6.04 The mobile poll shall be conducted on Thursday, October 11, 2018.
- 6.05 The Returning Officer is hereby delegated the authority to determine the hours and manner of operation of the mobile poll within the constraints of the *Municipal Act* requirements for conducting an election.
- 6.06 The regular poll shall be held Thursday, October 18, 2018, and the hours shall be from 8 a.m. to 8 p.m.



THE CITY OF DAWSON

Bylaw No. 2018-08

7.00 Registration of Voters

7.01 Pursuant to section 60(1) of the *Municipal Act*, the city hereby dispenses with the requirement to produce a list of electors for the 2018 municipal election.

7.02 Pursuant to section 60(1)(b) and 61(1)(b) of the *Municipal Act*, the city does hereby establish the following procedures and forms to govern the conduct of the 2018 municipal election:

- (a) All individuals meeting the eligibility criteria contained in section 48 of the *Municipal Act* and wishing to cast a ballot shall be required to register by swearing or affirming the Oath of Elector Eligibility, contained in Appendix A of this bylaw, in the presence of a Deputy Returning Officer.
- (b) Once the Voting Register has been completed, the Deputy Returning Officer shall present the elector with ballot(s).

8.00 NOTICE TO ELECTORS

8.01 The Designated Municipal Officer shall supply to the Returning Officer signage to be displayed at all polling stations which shall inform voters of the following:

- (a) The offences contained in section 160 of the *Municipal Act*; and
- (b) The penalties associated with the offences contained in section 160 of the *Municipal Act*; and
- (c) A statement that, pursuant to this bylaw, the name of any individual challenged by a Deputy Returning Officer, a candidate or candidate's agent, or by an elector, who swears an oath of eligibility and votes in the election shall be forwarded to the appropriate authorities for investigation and possible prosecution.

9.00 Challenged Electors

9.01 Within 7 days of receipt of election records from the Returning Officer, the Designated Municipal Officer shall examine the Voting Register for the purpose of identifying any elector who was challenged at the poll.



THE CITY OF DAWSON

Bylaw No. 2018-08

9.02 The Designated Municipal Officer shall, within 5 days of examining the Voting Register, forward copies of the Voting Registrations of all challenged electors to the appropriate authorities for investigation and prosecution.

10.00 Fees

10.01 The following rates shall be paid to persons, other than full time officers or employees of the city, acting as election officials:

Returning Officer	\$25.00 per hour
Deputy Returning Officer	\$20.00 per hour
Polling Clerk	\$18.00 per hour

PART III – FORCE AND EFFECT

11.00 Appendices

11.01 Appendix A attached to and referred to in this bylaw forms part of this bylaw and is to be read in conjunction with this bylaw.

12.00 Severability

12.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

13.00 Enactment

13.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.



THE CITY OF DAWSON

Bylaw No. 2018-08

14.00 Bylaw Readings

Readings	Date of Reading
FIRST	
SECOND	
THIRD and FINAL	

Wayne Potoroka, Mayor
Presiding Officer

Cory Bellmore, CAO
Chief Administrative Officer



THE CITY OF DAWSON

Bylaw No. 2018-08

PART IV – APPENDIX (APPENDICES)

THE CITY OF DAWSON

Request for Decision



TO: Mayor and Council
FROM: Marta Selassie, Recreation Manager
DATE: April 27, 2018
SUBJECT: Fitness Centre Policy

RECOMMENDATION

That Council approve the amended fitness centre policy that reflect the changes in facility access.

PURPOSE

In an effort to improve access to the fitness centre and reduce risks, this past winter a new a new security system and keyless entry was installed. Each member now requires a fob to access the facility. The fitness centre policy has been amended to reflect the change from pin codes to fob entry.

OPTIONS

1. That Council approve the amended fitness centre policy that reflect the changes in facility access.
2. That Council not approved the amended fitness centre policy.

APPENDICES / SCHEDULES

- Fitness Centre Policy

APPROVAL & CAO COMMENTS

Reviewed and approve this request for decision.

Cory Bellmore, CAO
Date: May 2, 2018



City of Dawson

Fitness Centre Policy

#2018-01

1. POLICY STATEMENT

- a) Municipal recreation plays a vital role in contributing to the quality of life enjoyed by the residents of Dawson City. The City of Dawson (the "City") operates and maintains the Dawson City Fitness Centre to promote healthy and active living within the community.

2. OBJECTIVES

- a) It is the purpose of this policy to:
 - i. To ensure the facility is accessible to the community. "Accessible" includes a safe and comfortable environment for all users.
 - ii. To provide guidelines and responsibilities for all Fitness Centre users.

3. FACILITY PASSES AND FEES

- a) Fitness Centre user fees are outlined in the Fees and Charges Bylaw and will be reviewed annually.
- b) Fitness Centre passes and fob deposits are non-transferable.
- c) Cancellations are subject to a cancellation fee. Users will be refunded for any unused full months minus the cancellation fee.

4. FITNESS CENTRE USER POLICIES

- a) All users must have a valid pass and have signed a Fitness Centre waiver. A parent or guardian must sign the waiver for users under the age of 18 prior to his or her first visit to the facility.
- b) Minimum age to access the Fitness Centre is 12 years. Users 12-14 years of age must be directly supervised by a parent/guardian or be participating in a department-approved program in which supervision is provided.
- c) Individuals under the age of 12 may access the Fitness Centre if participating in a department-approved program.
- d) Users under the age of 16 must have a Fitness Centre orientation by Recreation Staff or qualified person such as a fitness trainer, physical education teacher or other department-approved individual.
- e) Failure to abide by the rules of the Fitness Centre may result in termination of Fitness Centre privileges.

5. FACILITY RULES AND GUIDELINES

- a) Facility users must be respectful of other users and City employees.
- b) Equipment is to be used at the individuals own risk and only for its intended purpose.
- c) Using the facility while impaired by alcohol or drugs is prohibited.
- d) Appropriate fitness attire and clean indoor shoes must be worn.
- e) For the comfort of all patrons, personal music devices are to be used with headphones only.
- f) Fitness Centre users are asked to notify Recreation Staff of any suspicious activity in the facility.
- g) During peak times, users are encouraged to share equipment by limiting time on cardio equipment to 20 minutes and allowing others to work in-between sets.
- h) Facility usage guidelines are to be established by the Recreation Manager and posted at the facility.

6. FITNESS CENTRE ACCESS POLICY

- a) The Fitness Centre can be accessed daily between 5 a.m. and 9:30 p.m., users must vacate the facility by 10 p.m.
- b) Each user requires a personal fob for access to the facility.
- c) Fobs are only effective for the duration of an active membership. It is the responsibility of the user to ensure their Fitness Centre pass is current.
- d) Under no circumstance are users permitted to share their personal fob. If a fob is used to access the facility by anyone other than the individual to which the fob has been assigned the fob will be deactivated and may result in termination of Fitness Centre privileges.
- e) A personal fob will be required to access the facility through the main entrance on the north side of the building and the shower rooms. Excessive use of a fob will terminate use until further notice.

7. PERSONAL TRAINER POLICY

- a) The Fitness Centre may be used by fitness trainers and other fitness professionals (referred to as “trainers”) to provide services to the community. Trainers must obtain permission from the Recreation Staff and are required to provide proof of certification and professional liability insurance.
- b) Individuals using the facility to provide services will be charged a 10% administration fee. Fees must be submitted on a regular basis to be determined by the Recreation Department and trainer.
- c) When using the Fitness Centre for personal training or monitoring more than 3 individuals at a time, the personal trainer must obtain pre-approval from the Recreation Department.

- d) Both the trainer and the trainee must have a valid Fitness Centre membership.

8. GENERAL CONDITIONS

- a) The Recreation Department reserves the right to close the facility for maintenance or special programs with limited access.
- b) This Policy shall be reviewed at least every two years to ensure that it is current and relevant.

POLICY TITLE: Fitness Centre Policy

POLICY #: 2018-01

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

RESOLUTION #:

Wayne Potoroka, Mayor

Cory Bellmore, CAO



Office of the Premier
Box 2703, Whitehorse, Yukon Y1A 2C6

May 4, 2018

Mayor Wayne Potoroka
City of Dawson
1336 Front Street
Dawson City, Yukon
Y0B 1G0

Re: Eligibility for the Carbon Rebate

Dear Mayor Potoroka,

This government made a commitment in 2016 that all carbon pricing revenues returned from the federal government to the territory would ultimately be returned to Yukoners and Yukon businesses. We remain committed to that principle as we work towards a federal carbon price in January 2019.

I appreciate the participation of your governments in the carbon pricing rebate public engagement sessions. The feedback has been valuable as we prepare for a federal carbon price in 2019.

As part of the overall rebate mechanism, we will be rebating levies paid by First Nation governments and municipal governments back to those respective governments.

At this point, we are still waiting for the federal government to clarify how and when it will return revenues to the territory. We will provide updates at the Yukon Forum Fiscal Working Group and through the Association of Yukon Municipalities to ensure that your officials are kept informed on developments in this matter.

I look forward to our ongoing dialogue as we move ahead with the design and implementation of a carbon rebate mechanism that will best serve Yukon.

Sincerely,

A handwritten signature in black ink, appearing to read "SS", is written over a light blue circular stamp.

Sandy Silver
Premier



Office of the Minister
Box 2703, Whitehorse, Yukon Y1A 2C6

April 19, 2018

Mayor Wayne Potoroka
City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka,

RE: 2018 MINISTER OF JUSTICE COMMUNITY SAFETY AWARDS

It is my pleasure to invite you and a guest to the 2018 Minister of Justice Community Safety Awards. The Community Safety Awards are a way for Yukoners to recognize their fellow citizens and first responders who make significant contributions to community safety in the territory.

The creation of the Community Safety Awards stems from *Sharing Common Ground: Review of Yukon's Police Force*, which noted that the contributions to community safety by Yukon citizens and RCMP often go unrecognized.

Individuals, RCMP members, youth, community groups and programs have been nominated in a variety of categories, and these awards are being presented at this event. The Awards event is being held at the Coast High Country Inn Ballroom on May 17, 2018. Doors open at 6 p.m. and the celebration will include dinner and entertainment.

I am pleased to advise you that a member of your community, Royce Freeman, Road Foreman, Highways and Public Works will be receiving the First Responder Award at this time.

Please RSVP by May 3, 2018 by telephone at 867-393-6475 or by email at communitysafetyawards@gov.yk.ca, advising if you are attending, if you are bringing a guest and if you have any dietary requirements.

I look forward to seeing you at this year's celebration.

Yours truly,

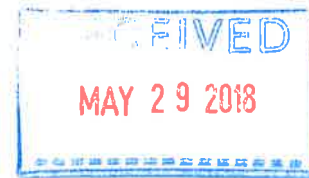
A handwritten signature in black ink, appearing to read "Tracy-Anne McPhee".

Tracy-Anne McPhee
Minister of Justice and Attorney General

Enclosure



Office of the Minister
Box 2703, Whitehorse, Yukon Y1A 2C6



May 22, 2018

Mayor Wayne Potoroka
City of Dawson
Box 308
Dawson City, Yukon Y0B 1G0

RE: Proposed changes in the new Access to Information and Protection of Privacy Act

Dear ^{WAYNE}Mayor Potoroka:

The Government of Yukon is drafting a new Access to Information and Protection of Privacy (ATIPP) Act. We are proposing a number of key changes intended to increase the amount of information available, boost client-focused service delivery and better protect personal information.

At this time, we do not anticipate any immediate changes for municipalities. However, the proposed draft bill provides flexibility to include municipalities, and other entities, under the ATIPP Act in regulation at a later date, and may provide the option to only apply certain parts of the Act (e.g. privacy provisions only).

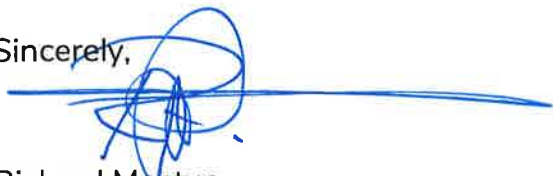
Before any action related to this new provision occurs, the Department of Highways and Public Works would be working closely with you to assess and ensure administrative supports and/or safeguards are in place to support the implementation of the Act in day-to-day operations.

Regulation development will be taking place immediately after the Act is tabled in the legislature. We estimate that it will take approximately one to two years to develop the regulations.

We launched a public engagement today, May 22, 2018, that will be open for 60 days. The purpose of the engagement is to seek feedback on the proposed changes and how they address transparency, privacy and accountability. The results of this public engagement will be used to confirm and/or refine details for the new Act.

Should you wish to provide feedback to the department you can fill out the survey at www.yukonatipp.ca or if you have any questions or concerns, or would like to discuss any of the proposed changes further, please contact David Downing, Director, Corporate Information Management at 867-667-8211 or david.downing@gov.yk.ca.

Sincerely,



Richard Mostyn
Minister of Highways and Public Works

CC: Chief Administrative Officer
Damien Burns, Director, Community Affairs



**Highways and Public Works
PO Box 2703, Whitehorse, Yukon Y1A 2C6**



May 18, 2018

Chief Administrative Officer, Cory Bellmore
City of Dawson
Box 308
Dawson City, Yukon Y0B 1G0

Dear Ms. Bellmore,

Further to notification emailed to you early in March from the Department of Justice about changes to the *Motor Vehicles Act*, I am writing to inform you that the Government of Yukon has now also amended the *Motor Vehicles Regulations* and the *Summary Convictions Regulation*. This was a necessary change to ensure alignment with the recent changes to the Act.

The amendments to the *Motor Vehicles Regulations* and the *Summary Convictions Regulation* will:

- make s.138 of the *Motor Vehicles Act* a ticketable offence, mirroring s. 139;
- increase summary conviction fine amounts for offences related to speeding and distracted driving to the maximum permitted under the *Motor Vehicles Act*;
- set out the demerit points associated with speeding offences under s.138 of the *Motor Vehicles Act*; and,
- fix drafting inconsistencies between the English and French versions of s.139 and s.140 of the *Summary Convictions Regulation*.

Fine amounts have increased as follows:

- Fines for distracted driving increased from \$250 to \$500.
- Fines for speeding by less than 15 km/h over the limit increased from \$25 to \$50.
- Fines for speeding by more than 15 km/h but not more than 30 km/h increased from \$40 to \$100.
- Fines for speeding by more than 30 km/h but not more than 50 km/h increased from \$75 to \$150.
- Fines for speeding by more than 50 km/h are increasing from \$150 to \$200.

I am notifying all municipalities of this change so that our governments can continue to work together to keep our Yukon roads safe.

If you have any questions or concerns, or if you, or your Mayor and Council, would like to meet a government official to discuss this matter further, please feel free to contact Vern Janz by email at Vern.Janz@gov.yk.ca or by telephone at 867-667-5833.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Paul McConnell', with a stylized flourish at the end.

Paul McConnell
Acting Deputy Minister

From: Matt.Ball@gov.yk.ca [<mailto:Matt.Ball@gov.yk.ca>]

Sent: May-01-18 3:57 PM

To: CAO Dawson <cao@cityofdawson.ca>

Subject: Seeking input on the Yukon Agriculture Policy

Dear Mayor Potoroka,

The Government of Yukon is updating the 2006 Yukon Agriculture Policy and is initiating a 60-day consultation period ending June 29, 2018 to gather feedback.

Updating Yukon's Agriculture Policy will reinforce the Yukon government's commitment to increase Yukon's ability to be more self-sufficient in food production, and support a thriving and prosperous agricultural sector.

The Department of Energy, Mines and Resources has prepared a discussion document with questions (attached). Please don't feel obliged to fill in every section, but please do provide us with feedback in those areas of interest.

The purpose of this discussion document is to gather input from farmers, industry, First Nations, mandated boards, municipalities and other stakeholders on the 2006 Yukon Agriculture Policy and identify potential revisions to help shape an updated agriculture policy to guide industry for the next decade. This document identifies the main goals and policies of the 2006 policy and seeks feedback on these policies, and invites suggestions for improvements.

A shorter public survey will also be available in mid May through the engageyukon.ca website.

Based on feedback received during consultation and public engagement, the Department of Energy, Mines and Resources will draft an updated Agriculture Policy this fall.

We are seeking feedback on the proposed amendments until June 29, 2018. We welcome written comments or would be glad to discuss in person. Please contact myself or Randy Lamb (867.667.5838) to arrange a meeting.

The attached discussion document is a fillable pdf. There is a submit button at the bottom of the form which will attach the document to your email to send to us.

Thank you, we very much appreciate your time and look forward to your feedback.

My best,



Matthew Ball

Director Agriculture

Energy, Mines, and Resources | Agriculture Branch

T 867-667-5838 | F 867-393-6222 | Agriculture.gov.yk.ca



Environment

Box 2703, Whitehorse, Yukon Y1A 2C6

April 17, 2018

Mayor Wayne Potoroka
City of Dawson
Box 308
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka:

Re: Yukon Parks Strategy

I am writing to invite you to participate in developing of a long-term strategy for Yukon's territorial parks and campgrounds.

The Department of Environment is beginning to develop a Yukon Parks Strategy to set long-term direction for Yukon's system of territorial parks, including wilderness parks, campgrounds, recreation sites, and others. The intent of the strategy is to establish guidance on how to sustainably deliver the environmental, economic, social, and health benefits of parks and campgrounds.

We know that parks and campgrounds are important economic, social, and environmental assets for many Yukon communities, so we want to ensure that the strategy reflects your views and priorities. Your participation will help us set the vision and broad direction for our system of parks.

This phase of public input is open until July 2018. There are a number of ways to participate:

1. You can get started by reading the attached discussion document on shaping the future of Yukon territorial parks and campgrounds. We would love to hear what you think about these topics, or any other input you have on developing a Yukon Parks Strategy.
2. Local engagement events: We would be happy to work together to see what works best for your community. For example we could attend an existing community event, meet with your council or staff, or hold a community meeting.
3. Written comments: We welcome your written comments. Please send them by email to yukon.parks@gov.yk.ca.
4. Other events: watch www.engageyukon.ca for news about Yukon parks strategy public engagement activities.

Mayor Potoroka

Page 2

April 23, 2018

5. Survey: later in the summer months there will be an online survey available at www.engageyukon.ca.

I invite you to please contact Jean Langlois, Manager, Strategy and Regulations Project, to set up a meeting, discuss next steps or for more information. You can reach him at 867-456-6761 or jean.langlois@gov.yk.ca.

I look forward to shaping the future of Yukon territorial parks and campgrounds together.

Sincerely,



Carrie Mierau

Acting Director, Parks Branch

Enclosure: Shaping the Future of Yukon Territorial Parks and Campgrounds

cc: Chief Administrative Officer Cory Bellmore

Tue 5/29/2018 10:54 AM

Name: Alex Brook

Email: alex.brook@trondek.ca

Department: Office of the CAO

Message: Hello Cory, I've submitted an application to CDF for funding to do some modest improvements to our cabin over at the Tr'ochëk Historic Site and I'm wondering if I could get a letter of support from the city for our application.

We built the log cabin in 2013, but unfortunately at time we didn't have the resources or time to finish it properly, so I'm applying for funds from CDF to finish it off. This involves installing the windows and doors properly to prevent heat lose and keep squirrels and rodents out. Installing a counter, sink, and stove to allow us to provide food services on-site. Since we built the cabin it has been used extensively by youth groups and others as a base for exploring the site and it has been particularly popular as a warming hut for groups skiing or snowshoeing over from town. We also want to brush out around the cabin to have an open field for activities and future camping opportunities. Tr'ochëk's rich history and close proximity to town makes it an ideal outdoor class room for teaching youth and others about TH heritage and values and these improvements will make it just a little bit more convenient and comfortable to host groups at the site.

Thanks in advance for your support. Any questions please contact me at ext. 173. Cheers Alex Brook
Heritage Sites Manager Tr'ondëk Hwëch'in Phone (867) 993-7100 Ext. 173 Fax (867) 993-6553 Email:
alex.brook@trondek.ca



RECEIVED

MAY 09 2018

MONTHLY MAYOR'S / CHIEF'S POLICING REPORT April, 2018

Dawson City RCMP Detachment “M” Division Yukon



The Dawson City RCMP Detachment responded to a total of 61 calls for service during the month of April, 2018.

OCCURRENCES	<u>APR/2018</u>	Year to Date 2018	<u>APR/2017</u>	Year Total 2017
Assaults (including sexual)	6	10	4	74
Break and Enters	1	2	1	20
Thefts (all categories)	1	6	4	62
Drugs (all categories)	4	7	0	8
Liquor Act	1	3	5	88
Cause Disturbance / Mischief	12	17	10	180
Impaired Driving	2	6	5	43
Vehicle Collisions	2	16	2	50
False Alarms	2	10	1	23
Mental Health Act	0	3	1	33
Assistance	1	7	5	32
Missing Persons/Requests to Locate/Well Being Checks	0	15	3	45
Other Complaints	29	96	31	466
Total Charges laid	2	11	4	125
Total Call for Service	61	198	72	1124

Prisoners held locally	1	9	4	93
Prisoners remanded	1	3	0	N/A
Total Prisoners	1	12	10	93

Justice Reports	APR/2018	Year to Date 2018	APR/2017	Year Total 2017
Victim Services Referrals	3	6	3	32
Youth Diversions	0	0	N/A	N/A
Adult Diversions	0	0	N/A	N/A

Date	Judge Present		Federal Crown Present		Territorial Crown Present			Court Proceedings Conducted Over Phone		Court Proceedings Conducted In Person		Court Worker Present		RCMP Acting In Agent Capacity		Number of Legal Matters Processed By RCMP	Number of Hours expended To Court Activities
	Y	N	Y	N	Y	N	NA	Y	N	Y	N	Y	N	Y	N		

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are:

- (1) Substance Abuse
- (2) Traffic Enforcement
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

(1) This month the detachment addressed the issue of Substance abuse by:

Cpl MYKE liaised with Health and Social Services to organize a joint presentation for members of the community about the dangers of Fentanyl. Due to scheduling conflicts the presentation was scheduled to take place in the first week of May at a training session on how to administer Narcan.

(2) This month the detachment addressed the issue of Traffic Enforcement by:

During the month of April, the Detachment continued to be proactive and visible around town as more people returned to Dawson City for mining and seasonal work. Patrols focused on downtown at night around the bars to help reduce the number of impaired drivers. During the day time hours patrols were aimed around the school zones as with the warmer weather more children were outside playing and the risk of someone not observing a child who may run out from between parked cars was increased.

The "M" Division Traffic Services Unit was in Dawson City for the weekend of April 14, 15 to conduct traffic enforcement. This enforcement weekend resulted in vehicles being stopped for speeding, no insurance, not wearing a seat belt, unsecure commercial load, no registration and the seizure of 78 grams of marihuana.

(3) This month the detachment was involved with youth by:

Cpl Myke and Cst POPESCU played road hockey with the youth during the after school program on two occasions and have started some local competition.

Cst PERRY, Cst TOWER, Cst POPESCU and Cst WARREN all attended events at the Tr'ondek Hwech'in Youth Centre. These events included art night, open gym night where members played badminton / volleyball, Mario Kart video game tournament and the open mic / coffee night at KIAC. From this engagement with the youth some very positive contacts have been made with both staff and the youth resulting a very good relationship.

Cst Tower has continued to coach the grade 6,7,8 basketball team at the Robert Service School while Cst WARREN has completed the Top Cop reading program by providing those top readers with a drive home from school in the police vehicle.

(4) This month the detachment was involved with Community Policing/Aboriginal Awareness by:

This month Cpl MYKE took part in the "Blanket" ceremony in the KIAC ballroom which was a chance to learn about indigenous history. The ceremony was shared with some visiting students from Guelph, Ontario. Cst PERRY, Cst POPESCU and Cst BOYKO also took part in the TH 101 course.

Cpl Myke continues to be involved with the Han Singers as well as calling Elders Bingo. Cst WARREN also attended bingo at the community hall on April 20, 2018 and called his first game of bingo. The Members at the Detachment likewise attend the TH office and have coffee while socializing with elders and staff.

Cpl MYKE and Cst TOWER attended the KIAC ballroom and spoke with the staff from RAW TV / Discovery crew about the appropriate behavior and laws that need to be abided by while working in Dawson City. The talk was very well received and appreciated by the staff.

Notable Occurrences for the Month:

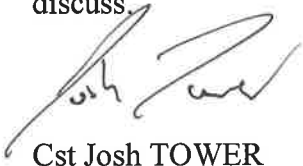
On April 30th, 2018 there was a homicide at the corner of King Street and Second Avenue which resulted in the death of Kevin McGOWAN. Members from the Major Crimes Unit and Forensic Identification Unit in Whitehorse attended Dawson City to investigate the homicide. The investigation is still on going and updates will be provided by the Major Crimes Unit as details become available.

Community Policing Activities or Events (if not identified in the APP's)

The Detachment was involved in another community event this past month:

The month of April was a relatively quiet month for events with the town preparing for a busy summer, however Cst PERRY and Cst BOYKO took part in the Earth Day clean up along the Front Street dyke. The event was organized by Run Dawson to help clean up any garbage that was revealed by the melting snow.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Cst Josh TOWER

For

Sgt. David MORIN
N. C. O. In Charge
Dawson City Detachment
Telephone: 867 993-2677
Email: david.g.morin@rcmp-grc.gc.ca

MINUTES OF COMMITTEE OF WHOLE MEETING CW18-17 of the council of the City of Dawson called for 7:00 PM on Tuesday, April 17, 2018 in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Jay Farr
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ALSO PRESENT: CAO Cory Bellmore
EA Heather Favron
A/PW Superintendent Mark Dauphinee
CFO Obrian Kydd
CDO Clarissa Huffman

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 PM.

In celebration of National Poetry month, both Councillor Johnson and Dan Davidson provided poetry readings.

Agenda Item: Agenda

CW18-17-01 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for committee of the whole meeting #CW18-17 be accepted as presented.
Carried 5-0

Agenda Item: Public Hearings

a) Moose Hide Slide Municipal Historic Site Designation

The Chair called for submissions.

Ronald Johnson

Mr. Ronald Johnson was in attendance to share his stories of Moosehide Slide. He explained for a long time many people have asked him, "where were you born?", and his answer to them has been, "under Moosehide Slide; many Dawsonites were born there." Moosehide Slide is a landmark and one of the first things you see when you come into town on the river or on the road. He informed council that he supports the designation.

Chief Roberta Joseph

Chief Joseph was present on behalf of Tr'ondëk Hwëch'in to provide strong support for the designation of Moosehide Slide as a heritage site. Moosehide Slide has strong value and is very meaningful to Tr'ondëk Hwëch'in people. When their ancestors walked the land Moosehide slide was a really important landmark. For generations it has been a very important landmark for visitors to Tr'ondëk Hwëch'in's Traditional Territory. Tr'ondëk Hwëch'in would like to ensure that the slide remains intact and natural for generations to come. They would like future generations to have the opportunity to also walk the path of their ancestors, smell the fresh air, see the trees and plants that they saw and what we see today. While walking the path of their ancestors, they will be able to tell stories and bond out on the land, which is how culture and traditions are passed on.

The Chair called a second time for submissions.

Glenda Bolt

Ms. Glenda Bolt voiced her support for the designation of Moosehide Slide as a heritage site. During her 31 years in Dawson she has had the opportunity to speak to many visitors, both through her work as an interpreter of Parks Canada and her time working at the Dänojà Zho Cultural Centre. The first question visitors often ask is, “tell me about the slide?” The slide has so many stories – it is a place marker, something to return to, its geological story is interesting, its connection to our goldrush history. She explained for her personally, the more important stories are the deep, old stories. By protecting and celebrating Moosehide, we protect and celebrate those important stories and that culture. Ms. Glenda Bolt also shared a personal anecdote about having camped under the slide during her first month in Dawson thus developing a personal respect and feeling for the slide, its movement and how it holds the land. She hopes it will be designated.

The Chair called a third and final time for submissions.
The Chair declared public hearing closed at 7:15 PM.

b) Subdivision Application RE: Lot 29 Dredge Pond Subdivision

The Chair called for submissions.
The Chair called a second time for submissions.
The Chair called a third and final time for submissions.
The Chair declared the public hearing closed at 7:17 PM

Agenda Item: Adoption of Minutes

a) Special Committee of Whole Meeting Minutes CW18-13 of March 19, 2018

CW18-17-02 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the minutes of special committee of the whole meeting #CW18-13 of March 19, 2018, be accepted as presented.
Carried 5-0

b) Special Committee of Whole Meeting Minutes CW18-14 of March 19, 2018

CW18-17-03 Moved by Councillor MacArthur, seconded by Councillor Johnson that the minutes of special committee of the whole meeting #CW18-14 of March 19, 2018, be accepted as presented.
Carried 5-0

c) Special Committee of Whole Meeting Minutes CW18-15 of March 21, 2018

CW18-17-04 Moved by Councillor MacArthur, seconded by Councillor Farr that the minutes of special committee of the whole meeting #CW18-15 of March 21, 2018, be accepted as presented.
Carried 5-0

d) Committee of Whole Meeting Minutes CW18-16 of March 26, 2018

CW18-17-05 Moved by Mayor Potoroka, seconded by Councillor MacArthur that the minutes of committee of the whole meeting #CW18-16 of March 26, 2018, be accepted as presented.
Carried 5-0

Agenda Item: Special Meeting, Committee, and Departmental Reports

- a) Request for Decision RE: Sale and Consolidation, Lots 9 &10, Block LA, Ladue Estate

Mayor Potoroka passed the chair to Deputy Mayor Johnson and stepped down from council at 7:22 PM. Councillor Kendrick stepped down from committee at 7:22 PM.

Committee requested further information be provided to council regarding market value of land. CDO to provide more information at the next council meeting.

- CW18-17-06** Moved by Councillor MacArthur, seconded by Councillor Farr that committee of the whole forwards the request for decision RE: Sale and Consolidation, Lots 9 & 10, Block LA, Ladue Estate to council for a decision.
Carried 3-0

Councillor Kendrick rejoined council at 7:36 PM

Mayor Potoroka rejoined council at 7:36 PM. Deputy Mayor Johnson passed the chair to Mayor Potoroka.

Agenda Item: Delegations and Guests

- a) Jane Koepke, Groundswell Planning RE: North End Planning Options

Ms. Jane Koepke was in attendance to provide the committee with a status update on the North End Planning Project.

The recent trip to Dawson was busy. A very successful lunch was held with contractors, developers and Dawsonites. There was strong interest to see the North End developed differently with strong values around the unique green space and trying to retain some of it and not creating a gravel pile. A North End residents session and walk about was held. Encroachment issues, density, changes to drainage, roads, and development challenges were topics discussed with the group. There was a general public meeting held where a lot of interesting ideas were raised. Affordability was an issue that came up throughout their trip to Dawson and in the survey as well. There have been concerns raised that the process appears to be rushed. It will be important moving forward to ensure property owners in the area are aware of what is going on ahead of time.

The public survey results indicate support towards, and almost acceptance of, working towards a serviced development.

The committee requested concept options be released to the public as per the regular practice of releasing at a regular meeting of council.

Agenda Item: Special Meeting, Committee, and Departmental Reports

- b) Request for Decision RE: Development Incentive Application #18-014 RE: Lot 5 Block R Ladue

CW18-17-07 Moved by Councillor MacArthur, seconded by Mayor Potoroka that committee of the whole forwards the request for decision RE: Development Incentive Application #18-014 to council with a recommendation to approve. Carried 5-0

c) Committee Discussion RE: Yukon Environment, Site Assessment and Remediation Unit RE: Metals Study in Dawson area

The CAO explained the information provided in the package was in response to a request for additional information regarding the metal study sent to Yukon Environment. The additional information requested included why the study was initiated and what they intended to do with the study when it was finished.

Lengthy discussion took place regarding the pros and cons of allowing testing on city property.

d) Committee Discussion RE: Investigate Water Metering System for Water Billing Determinations

The Acting Superintendent presented the committee with a written report that outlines what would be required to start a water metering program.

e) Committee Discussion RE: Review 2018 Council Priorities

The committee thanked the CAO for providing the information.

Agenda Item: In Camera Session

a) Land and Financial Related Matters

CW18-17-08 Moved by Mayor Potoroka, seconded by Councillor MacArthur that committee of the whole move into a closed session for the purposes of discussing land and financial related matters as authorized by section 213 (3) of the Municipal Act.
Carried 5-0

CW18-17-09 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda. and extends meeting CW18-17.
Carried 5-0

CW18-17-10 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole extends meeting CW18-17.
Carried 5-0

CW18-17-11 Moved by Mayor Potoroka, seconded by Councillor Johnson that Cow revert to a closed session for the purposes of discussing land matters.
Carried 5-0

CW18-17-12 Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole reverts to an open session to proceed with agenda.
Carried 5-0

Agenda Item: Adjournment

CW18-17-13 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole meeting CW18-17 be adjourned at 10:44 PM.
Carried 5-0

**THE MINUTES OF COMMITTEE OF WHOLE MEETING CW18-17 WERE APPROVED BY
COMMITTEE OF WHOLE RESOLUTION #CW18-19-03 AT COMMITTEE OF WHOLE MEETING
CW18-19 OF MAY 8, 2018.**

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO

MINUTES OF COMMITTEE OF WHOLE MEETING CW18-18 of the council of the City of Dawson called for 7:00 PM on Tuesday, May 8, 2018 in the City of Dawson Council Chambers.

PRESENT: Mayor Wayne Potoroka
Councillor Stephen Johnson
Councillor Bill Kendrick
Councillor Kyla MacArthur

ABSENT: Councillor Jay Farr

ALSO PRESENT: CAO Cory Bellmore
A/EA Brooke Edmonds
Recreation Manager Marta Selassie

Agenda Item: Call to Order

The Chair, Wayne Potoroka called the meeting to order at 7:00 PM.

Agenda Item: Agenda

CW18-18-01 Moved by Mayor Potoroka, seconded by Councillor MacArthur that correspondence from Dawson City Golf Association be added to the agenda.
Carried 5-0

CW18-18-02 Moved by Mayor Potoroka, seconded by Councillor Kendrick that the agenda for committee of the whole meeting #CW18-17 be accepted as presented.
Carried 5-0

Agenda Item: Public Hearings

a) Dredge Tailings Historic Site Designation

The Chair called for submissions.

Rick Reimer

Mr. Reimer asked council what is planned for designation of country residential development in this area if it is designated as a Municipal Historic Site. The other area suitable for country residential lots, Slinky Mines, is unavailable and there is not a lot of other available areas for country residential. Council responded that the area is still in consideration for country residential, and the area was incorrectly designated parks and greenspace, but with the OCP being opened up this year, there is the possibility of changing this.

Mr. Reimer also inquired if council had approached Yukon Government or the Tr'ondëk Hwëch'in about whether there was another suitable site for this designation. Council explained the area was identified on account of it being within municipal boundaries (so within local control), observable from the road, and unencumbered by mining claims.

The Chair called a second time for submissions.

Alice Thompson

Ms. Thompson wanted to acknowledge that she thought Ms. Evelyn Pollock wrote an excellent letter with excellent points. Ms. Thompson agreed the idea of a park/waterfront area was a good idea and would be appreciated by the community, particularly if this did become a country residential area.

The Chair called a third and final time for submissions.

The Chair declared public hearing closed at 7:10 PM.

b) Subdivision Application #18-023

The Chair called for submissions.

Jim Taggart

Mr. Taggart asked for more information about the application. Council responded that it is a residential zoned area that the applicant would like divided into two lots.

The Chair called a second time for submissions.

The Chair called a third and final time for submissions.

The Chair declared the public hearing closed at 7:13 PM

c) Subdivision Application #18-026

The Chair called for submissions.

Alice Thompson

On behalf of Ms. Josée Savard, Ms. Thompson stated they had come up with a new proposal in place of the application which is included in council's package. In the new proposal, dividing the land would not require any rezoning as the current proposal does. Ms. Thompson and Ms. Savard believe the new proposal makes the best use of the land and needs of the community as well as better rationalizes the business structure.

The Chair called a second time for submissions.

The Chair called a third and final time for submissions.

The Chair declared the public hearing closed at 7:19 PM

Agenda Item: Special Meeting, Committee, and Departmental Reports

a) Request for Decision RE: Lot 29 Dredge Pond Subdivision

CW18-18-03 Moved by Councillor Kendrick, seconded by Councillor Johnson that committee of the whole forwards the request for decision RE: Lot 29 Dredge Pond Subdivision to council for a decision.

Carried 4-0

b) Request for Decision RE: Subdivision Application #18-026, Official Community Plan Amendment #18-027, and Zoning By-Law amendment #18-027, Lots 1, 2, 3, and 4

CW18-18-04 Moved by Mayor Potoroka, seconded by Councillor MacArthur to remove resolution from the table.

Carried 4-0

c) Request for Decision RE: Fitness Centre Policy

CW18-18-05 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole forwards the request for decision RE: Fitness Centre Policy to council for a decision.
Carried 4-0

d) Request for Decision RE: Farmers Market

CW18-18-06 Moved by Councillor Johnson, seconded by Councillor Kendrick that committee of the whole forwards the request for decision RE: Farmers Market Lease to council for a decision.
Carried 4-0

Agenda Item: In Camera Session

a) Land Related Matters

CW18-18-07 Moved by Councillor Johnson, seconded by Councillor MacArthur that committee of the whole move into a closed session for the purposes of discussing land and financial related matters as authorized by section 213 (3) of the Municipal Act.
Carried 4-0

CW18-18-08 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole reverts to an open session of committee of the whole and proceeds with the agenda.
Carried 4-0

Agenda Item: Adjournment

CW18-18-19 Moved by Mayor Potoroka, seconded by Councillor Kendrick that committee of the whole meeting CW18-18 be adjourned at 8:36 PM.
Carried 4-0

THE MINUTES OF COMMITTEE OF WHOLE MEETING CW18-18 WERE APPROVED BY COMMITTEE OF WHOLE RESOLUTION #CW18-19-04 AT COMMITTEE OF WHOLE MEETING CW18-19 OF MAY 22, 2018.

Original signed by:
Wayne Potoroka, Chair

Cory Bellmore, CAO