

THE CITY OF DAWSON

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NOTICE OF SPECIAL COUNCIL MEETING #C18-17

This is to inform you a special meeting of City Council will be held as follows:

DATE OF MEETING: FRIDAY, MAY 25, 2018
PLACE OF MEETING: COUNCIL CHAMBERS, CITY OFFICE
TIME OF MEETING: 12:00 PM

PURPOSE OF MEETING:

- a) Request for Decision RE: Tiered Recreation Rate Policy
- b) Jane Koepke, Groundswell Planning RE: North End Planning Concept Options
- c) Request for Decision RE: Public Works Vehicle Purchase
- Committee of Whole Discussion
- d) In Camera Session RE: Land Related Matters

DATE MEETING REQUESTED: May 22, 2018
MEETING REQUESTED BY: WAYNE POTOROKA, MAYOR

Original Signed by: _____ May 23, 2018
Cory Bellmore, CAO Date

THE CITY OF DAWSON

Information Report



TO: Mayor and Council
FROM: Marta Selassie, Recreation Manager
DATE: May 2, 2018
SUBJECT: Recreation Tiered Fee Structure

PURPOSE

Council directed administration to apply a tiered fee structure to recreational fees for non-residential facility users.

BACKGROUND

Recreation facilities are highly subsidized a nominal amount of operational costs are recuperated through user fees. The remainder of operating costs are subsidized through taxes and the comprehensive municipal grant. Council expressed a desire to reduce the burden on tax payers and increase fees for people living outside of the municipality.

CURRENT STATUS

Recreation facility fees were increased in the fees and charges by-law recently passed with the intent of creating a discount for municipal residents. The attached policy outlines how the discount will be applied and to what fees.

CONSIDERATIONS / DISCUSSION

Administration requires input from council on how long an individual must reside within municipal boundaries to make them eligible for a 10% discount.

Administration will continual review the implementation of this program and explore options to amend and improve the administration of a tiered fee structure and the idea of membership passes.

APPENDICES / SCHEDULES

- Recreation Tiered Fee Structure Policy

APPROVAL & CAO COMMENTS

Cory Bellmore, CAO



City of Dawson

Recreation Tiered Fee Structure

#2018-02

1. POLICY STATEMENT

- a. The City of Dawson recognizes that affordable access to recreation facilities is essential for the health of a community. Operating and maintenance costs for recreational facilities are highly subsidized by municipal tax payers.

2. OBJECTIVES

The purpose of this policy is to mitigate property tax increase and maintain current levels of services. This policy provides a mechanism to discount some recreation user fees to those who reside within the municipal boundary.

3. FACILITY PASSES AND FEES

- a. All user fees are outlined in the Fees and Charges Bylaw and will be reviewed annually
- b. Passes and deposits are non-transferable
- c. Facility passes are valid for the current season of the facility

4. GENERAL CONDITIONS

- a. Daily drop in fees are not eligible for residential discount rate.
- b. Proof of residency within municipal limits must be provided at the City of Dawson Recreation Office to receive a 10% discount on bulk passes.
- c. Residential discounts will only be applied to eligible passes (pool, recreation centre & fitness) purchased at the Recreation Office.
- d. Passes eligible for residential discount include facility punch passes, season passes, three-month, six month and yearly fitness centre passes.
- e. A local resident is defined by an individual residing within the municipal boundary.
- f. One of the following documents reflecting your current physical address shall be accepted:
 - i. Government issued photo id
 - ii. Utility bill such as Yukon Energy, Northwestel, municipal utilities
 - iii. Bank or credit card statement
 - iv. Mortgage documentation
 - v. Income tax return (notice of assessment) recent year
 - vi. Signed residential tenancy agreement

- g. Applicants under 18 years of age must be accompanied by a parent or legal guardian to provide proof of municipal residency.
- h. This policy will be reviewed annually.

POLICY TITLE: Recreation Tiered Fee Structure

POLICY #: 2018

EFFECTIVE DATE:

ADOPTED BY COUNCIL ON:

RESOLUTION #:

Wayne Potoroka, Mayor

Cory Bellmore, CAO

THE CITY OF DAWSON

Request for Decision



TO: Mayor and Council
FROM: Mark Dauphinee, Superintendent of Public Works
DATE: May 17, 2018
SUBJECT: Pumphouse On-Call Truck Award

RECOMMENDATION

That Council award the purchase of a 2018 Nissan Frontier to Yukon Nissan for \$32,402.00 (plus GST) as per their submitted bid.

PURPOSE

To award the purchase of a Yukon Nissan to replace the Pumphouse Toyota Tacoma On-Call truck, as per the Public Works 2018 Equipment Replacement Plan.

BACKGROUND

As per the City of Dawson 10 Year Equipment Replacement Plan, the 2009 Toyota Tacoma is due for replacement - replaced every 9 years. There is \$40,000 allocated for the purchase of a replacement vehicle.

The new vehicle will serve as the on-call truck for the Pumphouse. The replaced pick-up truck will remain in the Public Works fleet.

CURRENT STATUS

The Request for Quotes was issued for tender on May 3, 2018 and closed May 17, 2018. 3 bids were received:

Dealer	Make/Model	Price excluding GST	Fuel Economy - Combined	Tons/Yr of CO2 Emissions @ 24K km/year
Yukon Nissan	2018 - Nissan Frontier King Cab	\$34,022.10	13.9 l/100km	10.4
Mic Mac Toyota	2018 - Tacoma 4cyl access cab	\$42,169.58	11.7 l/100km	6.6

Klondike Motors	2018 - GMC Canyon	\$41,099.90	12.2 l/100km	6.91
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CONSIDERATIONS / DISCUSSION

All 3 bids met the minimum requirements as stipulated in the bid documents:

- All wheel or 4-wheel drive
- Access or extended cab
- Back up camera
- Automatic transmission
- Automatic start
- Hands free operation for mobile devices(Bluetooth)
- Minimum 72" truck bed
- Minimum towing capacity of 3500lbs.
- Must include block heater, oil pan heater, and battery blanket to winterize
- Vendors to supply warranty and extended warranty details and cost
- Delivery date and availability
- Bids must include fuel efficiency ratings
- Bids must include CO2 yearly estimated emissions

The 2018 Nissan Frontier has the lowest capital cost but also has the worst fuel economy. Calculating the additional fuel usage into the cost over the expected ten-year life span of the vehicle at current fuel prices still results in a lower cost for the Nissan.

The 2018 Capital Budget includes \$40,000 for the vehicle replacement. As Yukon Nissan's quote fits within the \$40,000 budget Administration recommends the purchase of the 2018 Nissan Frontier for \$32,402 + GST.

IMPLICATIONS

General: Replacing equipment at regular intervals is essential to be able to continue providing reliable service to our citizens.

Financial: \$32,402 plus GST is to be funded from the 2018 Public Works Capital Budget as scheduled in the Equipment Replacement Plan.

Follow up Action: Upon approval from Council, Public Works will purchase the pick-up truck.

OPTIONS

1. That Council award the purchase of a 2018 Nissan Frontier to Yukon Nissan for \$32,402.00 (plus GST) as per their submitted bid.
2. That Council not award the purchase of a Pumphouse On-Call Truck.

APPROVAL & CAO COMMENTS

Cory Bellmore, CAO
Date: May 17, 2018