



# THE CITY OF DAWSON

## COUNCIL MEETING #C18-16

### AGENDA

TUESDAY, May 15, 2018

AT 7:00 p.m.

Council Chambers, City of Dawson Office

1. **CALL TO ORDER**
2. **ACCEPTANCE OF ADDENDUM AND ADOPTION OF THE AGENDA**
  - a) Council Meeting Agenda #C18-16
3. **DELEGATIONS AND GUESTS**
  - a) North End Planning RE: Presentation of Concept Options and Recap of Public Input
  - b) North End Planning RE: North End Residents
4. **BUSINESS ARISING FROM DELEGATIONS**
5. **ADOPTION OF THE MINUTES**
  - a) Council Meeting Minutes #C18-14 of April 24, 2018
  - b) Special Council Meeting Minutes #C18-15 of May 01, 2018
6. **BUSINESS ARISING FROM MINUTES**
  - a) Council Meeting Minutes #C18-14 of April 24, 2018
  - b) Special Council Meeting Minutes #C18-15 of May 01, 2018
7. **FINANCIAL AND BUDGET REPORTS**
  - a) 2018 Accounts Payable Report Dated April 12, 2018 RE: Cheque #52228 to #52279
  - b) 2018 Accounts Payable Report Dated April 25, 2018 RE: Cheque #52280 to #52299
8. **SPECIAL MEETING, COMMITTEE, AND DEPARTMENTAL REPORTS**
  - a) Request for Decision RE: Subdivision Application #18-013, Lot 29 Dredge Pond
  - b) Request for Decision RE: Asbestos Exposure Control Program Contract Award
  - c) Request for Decision RE: Canadian Bank of Commerce NHS Hazardous Material Abatement Contract Award
  - d) Request for Decision RE: Canadian Bank of Commerce NHS Roof Repair Contract Award
  - e) Request for Decision RE: Quigley Landfill 2018 Environmental Monitoring and Reporting Contract Award
  - f) Request for Decision RE: Farmers Market Lease
9. **BYLAWS AND POLICIES**
  - a) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – Second Reading
  - b) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – Third and Final Reading
  - c) Fitness Centre Policy RE: Amendment
10. **CORRESPONDENCE**
  - a) Kathy Webster RE Request for Letter of Support
  - b) Premier Sand Silver RE: Eligibility for the Carbon Rebate
  - c) Minister McPhee RE: 2018 Minister of Justice Community Safety Awards
  - d) Matthew Ball, Director Agriculture Branch RE: Yukon Agriculture Policy
  - e) Carrie Mierau, A/Director Parks Branch RE: Yukon Parks Strategy
  - f) RCMP, Dawson Detachment, "M" Division – April 2018 Policing Report
11. **PUBLIC QUESTIONS**
12. **IN CAMERA SESSION**
  - a) Land Related Matter
13. **ADJOURNMENT**

**MINUTES OF COUNCIL MEETING #C18-14** of the council of the City of Dawson held on Tuesday, April 24, 2018, 7:00 PM in the City of Dawson Council Chambers.

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**PRESENT:** Deputy Mayor Stephen Johnson  
Councillor Bill Kendrick  
Councillor Kyla MacArthur

**ABSENT:** Mayor Wayne Potoroka  
Councillor Jay Farr

**ALSO PRESENT:** CAO Cory Bellmore  
A/EA Amanda King  
CDO Clarissa Huffman

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**Agenda Item:** Call to Order

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Deputy Mayor Johnson called council meeting #C18-14 to order at 7:00 PM.

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**Agenda Item:** Agenda

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**C18-14-01** Moved by Councillor MacArthur, seconded by Councillor Kendrick that the agenda for council meeting # C18-14 of April 24, 2018 be adopted as presented.  
Motion Carried 3-0

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**Agenda Item:** Adoption of the Minutes

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a) Council Meeting Minutes #C18-13 of April 10, 2018

**C18-14-02** Moved by Councillor MacArthur, seconded by Councillor Kendrick that the minutes of council meeting #C18-13 of April 10, 2018 are approved as presented.  
Motion Carried 3-0

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**Agenda Item:** Special Meeting, Committee, and Departmental Reports

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*Councillor Kendrick stepped down from council at 7:05 PM*

a) Request for Decision RE: Sale and Consolidation, Lots 9 & 10, Block LA, Ladue Estate

Council noted developing a policy regarding this type of purchase might be worth consideration.

As per the Yukon Municipal Act:

***“Reduced quorum due to conflict of interest***

**208.02** *If, due to a pecuniary interest of a member of council in relation to a matter, only two members of council are entitled to vote on the matter, those two members constitute a quorum for the matter. S.Y. 2015, c.12, s.67.”*

**C18-14-03** Moved by Deputy Mayor Johnson, seconded by Councillor MacArthur that council directs administration to forward a bylaw approving the disposition of Part of Lot 9, Block LA, Ladue Estate to Barry Hunter, subject to the following conditions:  
1.1. Purchase price to be \$ 625.00.  
1.2. Purchaser to pay all costs associated with the sale and consolidation.  
1.3. Consolidation to be completed within one year of notice of approval.

Motion Carried 2-0

- C18-14-04** Moved by Councillor MacArthur, seconded by Deputy Mayor Johnson that council directs administration to forward a bylaw approving the disposition of Part of Lot 9, Block LA, Ladue Estate to Barry Hunter, subject to the following conditions:
- 1.1. Third and final reading of disposition bylaw
  - 1.2. Applicant to submit a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.3. Applicant to ensure all necessary steps taken to register plan of subdivision.
- Motion Carried 2-0

*Councillor Kendrick rejoined council at 7:16 PM*

b) Request for Decision RE: Development Incentive Application #18-014 RE: Lot 5, Block R, Ladue

- C18-14-05** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council approves a Major Development Incentive as per the Development Incentive Policy, and directs administration to facilitate the signing of a Development Incentive Agreement including an economic development incentive for a term of 10 years and to a maximum of \$500,000 subject to receiving an amended development permit.
- C18-14-06** Moved by Councillor MacArthur, seconded by Deputy Mayor Johnson that council move into committee of the whole for the purposes of discussing matter with CDO.  
Carried 3-0

CDO discussed the opening of dialogue between the CDO and Public Works for major developments for issues such as drainage, waste management and access. CDO provided feedback to committee regarding alley accessibility and follow up regarding rectifying stipulations within the development permit.

- C18-14-07** Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole revert to council to proceed with the agenda.  
Carried 3-0  
Main Motion Carried 3-0

c) Request for Decision RE: CAO Travel Canadian Association of Municipal Administrators Conference

- C18-14-08** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council approves travel for CAO Bellmore to attend the annual CAMA conference and Annual General Meeting.  
Motion Carried 3-0

d) Request for Decision RE: Contract Award for Solid Waste Management Program Design

- C18-14-09** Moved by Councillor MacArthur, seconded by Councillor Kendrick that council award the Solid Waste Management Program Design tender to Morrison Hershfield for \$35,000.00 (plus GST) as per their submitted bid.  
Motion Carried 3-0

e) Request for Decision RE: Association of Yukon Communities AGM Auction Items

- C18-14-10** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council authorize administration to spend up to a maximum of four hundred dollars to purchase local goods and services for a community package to be donated as an auction item for the 2018 AYC AGM..  
Carried 3-0

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**Agenda Item: Bylaws and Policies**

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a) Moosehide Slide Municipal Historic Site Bylaw #2018-06 – First Reading

- C18-14-11** Moved by Councillor MacArthur, seconded by Councillor Kendrick that bylaw #2018-06 being the *Moosehide Slide Municipal Historic Site Bylaw* be given first reading.  
Motion Carried 3-0

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**Agenda Item: Correspondence**

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- C18-14-12** Moved by Councillor Kendrick, seconded by Councillor MacArthur that council acknowledge receipt of the following correspondence:  
- Committee of Whole Meeting Minutes #CW18-13 to #CW18-16  
- RCMP, Dawson Detachment, "M" Division – March 2018 Policing Report  
For informational purposes.  
Motion Carried 3-0

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**Agenda Item: Public Questions**

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- C18-14-13** Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that council move into committee of the whole for the purposes of question period.  
Motion Carried 3-0
- C18-14-14** Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that committee of the whole revert to council to proceed with the agenda.  
Motion Carried 3-0

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**Agenda Item: In Camera Session RE: HR Related Matter**

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- C18-14-15** Moved by Deputy Mayor Johnson, seconded by Councillor MacArthur that council move into a closed session of committee of the whole for the purposes of discussing a Land related matter, as authorized by Section 213(3) of the Municipal Act.  
Motion Carried 3-0
- C18-14-16** Moved by Councillor MacArthur, seconded by Councillor Kendrick that committee of the whole reverts to an open session of council and proceeds with the agenda.  
Motion Carried 3-0

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**Agenda Item:** Adjournment

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**C18-14-16** Moved by Councillor Kendrick, seconded by Deputy Mayor Johnson that council meeting #C18-14 be adjourned at 8:18 p.m. with the next regular council meeting being May 15, 2018.  
Motion Carried 4-0

**THE MINUTES OF SPECIAL COUNCIL MEETING C18-14 WERE APPROVED BY COUNCIL RESOLUTION #C18-\_\_ - \_\_ AT COUNCIL MEETING #C18-\_\_ OF MAY 15, 2018.**

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Wayne Potoroka, Mayor

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Cory Bellmore, CAO

**MINUTES OF SPECIAL COUNCIL MEETING #C18-15** of the council of the City of Dawson held on Tuesday, May 1, 2018, 12:00 PM in the City of Dawson Council Chambers.

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**PRESENT:** Mayor Wayne Potoroka  
Councillor Stephen Johnson  
Councillor Bill Kendrick  
Councillor Kyla MacArthur

**ABSENT:** Councillor Jay Farr

**ALSO PRESENT:** CAO Cory Bellmore

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**Agenda Item:** Call to Order

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Mayor Potoroka called council meeting #C18-15 to order at 12:03 PM.

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**Agenda Item:** Agenda

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**C18-15-01** Moved by Mayor Potoroka, seconded by Councillor MacArthur that the agenda for council meeting # C18-15 of May 1, 2018 be adopted as presented.  
Motion Carried 3-0

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**Agenda Item:** Special Meeting, Committee, and Departmental Reports

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a) North End Planning Concept Options

**C18-15-03** Moved by Mayor Potoroka, seconded by Councillor Johnson that the North End Planning Concept Options be accepted for information.  
Motion Carried 3-0

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**Agenda Item:** In Camera Session RE: Land Related Matter

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**C18-15-04** Moved by Mayor Potoroka, seconded by Councillor Johnson that council move into a closed session of committee of the whole as authorized by Section 212(3) of the *Municipal Act*, for the purposes of discussing land related matters.  
Motion Carried 3-0

*Councillor Kendrick joined council at 12:11 PM.*

*Councillor Kendrick stepped down from council at 12:19 PM.*

*Councillor Kendrick rejoined council at 12:20 PM.*

**C18-15-05** Moved by Mayor Potoroka, seconded by Councillor Johnson that committee of the whole revert to an open session of council and proceeds with the agenda.  
Motion Carried 4-0

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**Agenda Item:** Adjournment

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**C18-14-16** Moved by Mayor Potoroka, seconded by Councillor Johnson that special council meeting #C18-15 be adjourned at 12:51 p.m. with the next regular council meeting being May 15, 2018.  
Motion Carried 4-0

**THE MINUTES OF SPECIAL COUNCIL MEETING C18-15 WERE APPROVED BY COUNCIL  
RESOLUTION #C18-\_\_-\_\_ AT COUNCIL MEETING #C18-\_\_ OF MAY 15, 2018.**

\_\_\_\_\_  
Wayne Potoroka, Mayor

\_\_\_\_\_  
Cory Bellmore, CAO

Cheque Number	Vendor Name	Purchases Amount	Description 2
52228	Advance North Mechanical	\$ 422.63	PW - Towing
52228	Advance North Mechanical	\$ 509.25	PW - Towing
52228	Advance North Mechanical	\$ 121.28	PW - Vehicle R&M
52228	Advance North Mechanical	\$ 30.32	PW - Vehicle R&M
52229	Air North	\$ 990.19	Travel - Transportation
52229	Air North	\$ 94.24	PW - Freight
52229	Air North	\$ 94.24	PW - Freight
52230	Arcrite Northern Ltd.	\$ 1,484.70	PW - Pumphouse R&M
52231	Arctic Inland Resources Ltd.	\$ 298.67	PW - Building R&M
52231	Arctic Inland Resources Ltd.	\$ 38.15	PS - Operating Supplies
52232	Arctic Star Printing Inc.	\$ 73.77	ADM - Office Supplies
52233	Aurora Inn	\$ 1,354.50	ADM - Travel Accomodation
52234	BHB Mini Storage	\$ 105.00	ADM - Office Supplies
52235	Bonanza Klondike Inc.	\$ 92.99	PW - Operating Supplies
52236	Bonanza Market	\$ 281.08	PS - Callout - Fire
52237	Brenntag Canada Inc.	\$ 1,666.07	PW - Chemicals
52238	Brunner, Charles	\$ 184.20	ADM - Postage
52239	Bubble Up Marketing	\$ 104.99	ADM - Advertising
52240	Bud's Industrial Installations	\$ 3,467.55	PS - Contracted Services
52241	Canadian Freightways	\$ 497.26	PW - Freight
52241	Canadian Freightways	\$ 287.60	REC - Freight
52242	Chief Isaac Incorporated	\$ 904.31	REC - Janitorial
52243	Cotter Enterprises	\$ 3,496.50	CABLE - Contracted Services
52244	Dawson Chamber of Commerce	\$ 105.00	M&C - Conference
52245	Dawson City General Store	\$ 51.12	REC - Programming Supplies
52245	Dawson City General Store	\$ 67.61	REC - Programming Supplies
52245	Dawson City General Store	\$ 76.25	REC - Programming Supplies
52245	Dawson City General Store	\$ 66.24	REC - Programming Supplies
52245	Dawson City General Store	\$ 24.99	PW - Promotional
52245	Dawson City General Store	\$ 57.30	REC - Programming Supplies
52246	Dawson Hardware Ltd	\$ 4.35	CBC - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.46	ADM - Building R&M
52246	Dawson Hardware Ltd	\$ 153.04	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 82.16	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 3.39	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 61.37	ADM - 8th Ave Building R&M
52246	Dawson Hardware Ltd	\$ 121.89	REC - Waterfront Vac
52246	Dawson Hardware Ltd	\$ 14.64	REC - Operating Supplies

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 APRIL 11/2018

Cheque Number	Vendor Name	Purchases Amount	Description 2
52246	Dawson Hardware Ltd	\$ 150.22	REC - Snow Removal Tools
52246	Dawson Hardware Ltd	\$ 18.50	REC - Pool
52246	Dawson Hardware Ltd	\$ 15.10	REC - Janitorial
52246	Dawson Hardware Ltd	\$ 23.32	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 20.78	PW - Cleaning Supplies
52246	Dawson Hardware Ltd	\$ 15.46	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.94	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 13.11	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 7.14	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 8.31	PW - Vehicle R&M
52246	Dawson Hardware Ltd	\$ 11.18	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 10.47	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 48.71	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 13.21	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 4.87	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 7.07	PS - Operating Supplies
52246	Dawson Hardware Ltd	\$ 32.66	PS - Operating Supplies
52246	Dawson Hardware Ltd	\$ 198.35	REC - Waterfront Rugs
52246	Dawson Hardware Ltd	\$ 19.83	REC - Programming Supplies
52246	Dawson Hardware Ltd	\$ 90.67	PW - Operating Supplies
52246	Dawson Hardware Ltd	\$ 18.43	REC - Non Capital Equipment
52247	Dimensions Tech Services	\$ 2,394.33	PS - Contracted Services
52248	Ed Repair & Services	\$ 29,295.00	PW - Waste Collection
52249	Grenon Enterprises Ltd.	\$ 13,776.00	PW - Contract Services Roads
52249	Grenon Enterprises Ltd.	\$ 4,354.88	PW - Contract Services Road
52249	Grenon Enterprises Ltd.	\$ 25,900.88	PW - Contract Services Roads
52250	Guillevin International Inc.	\$ 357.21	REC - Building R&M
52251	Heath Building Contracting	\$ 1,155.00	REC - Minto Concession
52252	Humane Society	\$ 3,650.00	PS - Contracted Services
52253	King, Amanda	\$ 471.45	PW - Training
52254	Klondike Business Solutions	\$ 109.39	ADM - Photocopier Expense
52255	Klondike Sun Newspaper	\$ 168.00	CABLE - Advertising
52255	Klondike Sun Newspaper	\$ 582.75	ADM - Advertising
52255	Klondike Sun Newspaper	\$ 582.75	ADM - Advertising
52256	Kluane Freightlines Ltd	\$ 8.75	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	PW - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	PW - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight

Cheque Number	Vendor Name	Purchases Amo	D Description 2
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight
52256	Kluane Freightlines Ltd	\$ 8.75	REC - Freight
52256	Kluane Freightlines Ltd	\$ 98.44	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 19.04	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 78.75	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 52.50	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 18.57	ADM - Freight
52256	Kluane Freightlines Ltd	\$ 78.75	ADM - Freight
52257	Kydd, Obrian	\$ 362.75	ADM - Travel Meals
52257	Kydd, Obrian	\$ 1,023.75	ADM - Membership Dues -CPA
52258	Lackowicz & Hoffman LLP	\$ 243.50	ADM - Legal
52258	Lackowicz & Hoffman LLP	\$ 50,000.00	ADM - Land Purchase Deposit
52259	Lauriston, Genevieve	\$ 44.84	ADM - Utility Clearing
52260	Mackenzie Petroleum Ltd	\$ 119.99	REC - Zamboni Propane
52261	Mammoth Mapping	\$ 400.00	PW - Professional Fees Mapping
52262	Murdoch's Gem Shop	\$ 18.53	ADM - Office Supplies
52263	Nordique Fire Protection	\$ 262.50	PS - Operating Supplies
52263	Nordique Fire Protection	\$ 3,154.73	PS - Safety Supplies
52263	Nordique Fire Protection	\$ 2,684.64	PS - Specialty Clothing
52263	Nordique Fire Protection	\$ 1,680.84	PS - Contracted Services
52264	North 60 Petro	\$ 3,671.97	PW - Building Heating
52264	North 60 Petro	\$ 419.02	PW - Building Heating
52264	North 60 Petro	\$ 3,516.42	REC - Building Heating
52264	North 60 Petro	\$ 492.33	ADM - Building Heating
52264	North 60 Petro	\$ 211.00	PS - Building Heating
52264	North 60 Petro	\$ 942.76	PW - Building Heating
52264	North 60 Petro	\$ 82.47	PS - Vehicle Fuel
52264	North 60 Petro	\$ 37.77	PS - Vehicle Fuel
52264	North 60 Petro	\$ 133.88	PW - Vehicle Fuel
52264	North 60 Petro	\$ 183.24	PW - Heavy Equipment Fuel
52264	North 60 Petro	\$ 49.50	PS - Bylaw Vehicle Fuel
52264	North 60 Petro	\$ 148.72	PW - Vehicle Fuel
52264	North 60 Petro	\$ 136.52	PW - Vehicle Fuel
52264	North 60 Petro	\$ 59.98	PS - Vehicle Fuel
52264	North 60 Petro	\$ 69.07	REC - Vehicle Fuel
52264	North 60 Petro	\$ 89.90	REC - Vehicle Fuel
52264	North 60 Petro	\$ 74.71	PW - Vehicle Fuel
52264	North 60 Petro	\$ 124.44	PW - Vehicle Fuel

Cheque Number	Vendor Name	Purchases Amo	D Description 2
52264	North 60 Petro	\$ 62.51	PW - Vehicle Fuel
52264	North 60 Petro	\$ 3,919.67	PW - Building Heating
52264	North 60 Petro	\$ 2,163.01	REC - Building Heating
52264	North 60 Petro	\$ 400.73	ADM - Building Heating
52264	North 60 Petro	\$ 171.74	PS - Building Heating
52264	North 60 Petro	\$ 10,179.18	PW - Building Heating
52264	North 60 Petro	\$ 538.52	ADM - Building Heating
52264	North 60 Petro	\$ 1,239.76	PW - Building Heating
52264	North 60 Petro	\$ 946.07	REC - Building Heating
52264	North 60 Petro	\$ 11,370.65	REC - Building Heating
52264	North 60 Petro	\$ 1,364.09	ADM - Building Heating
52264	North 60 Petro	\$ 584.61	PS - Building Heating
52265	Northern Avcom	\$ 2,867.33	PS - Contracted Services
52265	Northern Avcom	\$ 1,433.66	PW - Radio Maitenance
52265	Northern Avcom	\$ 1,433.66	PW - Radio Maintenance
52265	Northern Avcom	\$ 1,594.95	PS - Operating Supplies
52266	Northern Industrial Sales	\$ 57.08	PW - Vehicle R&M
52266	Northern Industrial Sales	\$ 122.43	PW - Operating Supplies
52266	Northern Industrial Sales	\$ 100.13	PW - Safety Supplies
52266	Northern Industrial Sales	\$ 231.19	PW - Shop Tools
52266	Northern Industrial Sales	\$ 50.13	PW - Drainage Supplies
52266	Northern Industrial Sales	\$ 50.13	PW - Safety Supplies
52266	Northern Industrial Sales	\$ 92.89	PW - Building R&M
52266	Northern Industrial Sales	\$ 150.53	PW - Operating Supplies
52267	Procyk, Henry	\$ 988.40	PW - Travel Accom. & Meals
52267	Procyk, Henry	\$ 175.00	PW - Training
52268	Profire Emergency Equipment	\$ 3,075.24	PS - Heavy Equipment R&M
52269	Receiver General for Canada	\$ 36,237.50	ADM - Property Tax Refund
52270	Regimbal, Jim	\$ 849.56	PS - Training
52270	Regimbal, Jim	\$ 1,364.24	PS - Travel Accom. & Meals
52270	Regimbal, Jim	\$ 1,128.07	PS - Travel Transportation
52271	Regional Maple Leaf Communications Inc.	\$ 292.95	PW - Promotional Material
52272	Staples #251 Whitehorse	\$ 318.77	ADM - Office Supplies
52272	Staples #251 Whitehorse	\$ 252.82	PS - Bylaw Office Supplies
52272	Staples #251 Whitehorse	\$ 273.65	ADM - Office Supplies
52272	Staples #251 Whitehorse	\$ 15.14	CDO - Office Supplies
52272	Staples #251 Whitehorse	\$ 1,112.96	REC - Office Supplies
52273	Total North Communications Ltd	\$ 179.03	ADM - Telephone & Fax

Cheque Number	Vendor Name	Purchases Amount	Description 2
52273	Total North Communications Ltd	\$ 34.65	CABLE - Telephone & Fax
52273	Total North Communications Ltd	\$ 69.30	PS - Telephone & Fax
52273	Total North Communications Ltd	\$ 144.38	PW - Telephone & Fax
52273	Total North Communications Ltd	\$ 150.14	REC - Telephone & Fax
52274	Trinus Technologies Inc.	\$ 38.06	ADM - Network Support
52274	Trinus Technologies Inc.	\$ 38.06	PW - Computer Network Charge
52274	Trinus Technologies Inc.	\$ 190.32	REC - Computer Network Charge
52274	Trinus Technologies Inc.	\$ 1,212.12	ADM - Network Support
52275	Tr'ondek Hwech'in	\$ 150.00	REC - TH Hall Rental
52276	Walker, Barbara	\$ 11,298.70	
52277	WSP Canada Inc	\$ 840.00	REC - WSP Contracted Services
52278	Yukon Government-Finance	\$ 30.00	ADM - Building R&M
52279	Davis, Kirsten	\$ 3,200.00	REC - Travel Allowance
CASH	Ceridian	\$ 36.60	
CASH	Ceridian	\$ 23,519.93	

The City of Dawson  
 Cheque Run #18-07  
 4/11/2017

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 APRIL 11/2018

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52228	Advance North Mechanical	\$1,083.48	\$931.88	PW - Towing
			\$151.60	PW - Vehicle R&M
			\$1,083.48	
52229	Air North	\$1,178.67	\$990.19	PS - Travel - Transportation
			\$188.48	PW - Freight
			\$1,178.67	
52230	Arccrite Northern Ltd.	\$1,484.70	\$1,484.70	PW - Pumphouse R&M
52231	Arctic Inland Resources Ltd.	\$336.82	\$298.67	PW - Building R&M
			\$38.15	PS - Operating Supplies
			\$336.82	
52232	Arctic Star Printing Inc.	\$73.77	\$73.77	ADM - Office Supplies
52233	Aurora Inn	\$1,354.50	\$1,354.50	ADM - Travel Accomodation
52234	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52235	Bonanza Klondike Inc.	\$92.99	\$92.99	PW - Operating Supplies
52236	Bonanza Market	\$281.08	\$281.08	PS - Callout - Fire
52237	Brenntag Canada Inc.	\$1,666.07	\$1,666.07	PW - Chemicals
52238	Brunner, Charles	\$184.20	\$184.20	ADM - Postage
52239	Bubble Up Marketing	\$104.99	\$104.99	ADM - Advertising
52240	Bud's Industrial Installations	\$3,467.55	\$3,467.55	PS - Contracted Services
52241	Canadian Freightways	\$784.86	\$497.26	PW - Freight
			\$287.60	REC - Freight
			\$784.86	
52242	Chief Isaac Incorporated	\$904.31	\$904.31	REC - Janitorial
52243	Cotter Enterprises	\$3,496.50	\$3,496.50	CABLE - Contracted Services
52244	Dawson Chamber of Commerce	\$105.00	\$105.00	M&C - Conference
52245	Dawson City General Store	\$343.51	\$261.22	REC - Programming Supplies
			\$24.99	PW - Promotional
			\$57.30	REC - Programming Supplies
			\$343.51	
52246	Dawson Hardware Ltd	\$1,189.63	\$4.35	CBC - Operating Supplies
			\$10.46	ADM - Building R&M
			\$299.96	ADM - 8th Ave Building R&M
			\$121.89	REC - Waterfront Vac
			\$14.64	REC - Operating Supplies
			\$150.22	REC - Snow Removal Tools
			\$18.50	REC - Pool
			\$15.10	REC - Janitorial
			\$198.35	REC - Waterfront Rugs
			\$19.83	REC - Programming Supplies
			\$18.43	REC - Non Capital Equipment
			\$249.08	PW - Operating Supplies
			\$20.78	PW - Cleaning Supplies
			\$8.31	PW - Vehicle R&M
			\$39.73	PS - Operating Supplies
			\$1,189.63	
52247	Dimensions Tech Services	\$2,394.33	\$2,394.33	PS - Contracted Services
52248	Ed Repair & Services	\$29,295.00	\$29,295.00	PW - Waste Collection
52249	Grenon Enterprises Ltd.	\$44,031.76	\$44,031.76	PW - Contract Services Roads
52250	Guillevin International Inc.	\$357.21	\$357.21	REC - Building R&M
52251	Heath Building Contracting	\$1,155.00	\$1,155.00	REC - Minto Concession
52252	Humane Society	\$3,650.00	\$3,650.00	PS - Contracted Services
52253	King, Amanda	\$471.45	\$471.45	PW - Training
52254	Klondike Business Solutions	\$109.39	\$109.39	ADM - Photocopier Expense
52255	Klondike Sun Newspaper	\$1,333.50	\$168.00	CABLE - Advertising
			\$1,165.50	ADM - Advertising
			\$1,333.50	

52256	Kluane Freightlines Ltd	\$398.55	\$354.80	ADM - Freight
			\$17.50	PW - Freight
			\$26.25	REC - Freight
			<u>\$398.55</u>	
52257	Kydd, Obrian	\$1,386.50	\$362.75	ADM - Travel Meals
			\$1,023.75	ADM - Membership Dues
			<u>\$1,386.50</u>	
52258	Lackowicz & Hoffman LLP	\$50,243.50	\$243.50	ADM - Legal
			\$50,000.00	ADM - Land Purchase Deposit
			<u>\$50,243.50</u>	
52259	Lauriston, Genevieve	\$44.84	\$44.84	ADM - Utility Clearing
52260	Mackenzie Petroleum Ltd	\$119.99	\$119.99	REC - Zamboni Propane
52261	Mammoth Mapping	\$400.00	\$400.00	PW - Professional Fees Mapping
52262	Murdoch's Gem Shop	\$18.53	\$18.53	ADM - Office Supplies
52263	Nordique Fire Protection	\$7,782.71	\$262.50	PS - Operating Supplies
			\$3,154.73	PS - Safety Supplies
			\$2,684.64	PS - Specialty Clothing
			\$1,680.84	PS - Contracted Services
			<u>\$7,782.71</u>	
52264	North 60 Petro	\$43,384.24	\$20,372.36	PW - Building Heating
			\$17,996.15	REC - Building Heating
			\$2,795.67	ADM - Building Heating
			\$967.35	PS - Building Heating
			\$180.22	PS - Vehicle Fuel
			\$680.78	PW - Vehicle Fuel
			\$183.24	PW - Heavy Equipment Fuel
			\$49.50	PS - Bylaw Vehicle Fuel
			\$158.97	REC - Vehicle Fuel
			<u>\$43,384.24</u>	
52265	Northern Avcom	\$7,329.60	\$2,867.33	PS - Contracted Services
			\$2,867.32	PW - Radio Maitenance
			\$1,594.95	PS - Operating Supplies
			<u>\$7,329.60</u>	
52266	Northern Industrial Sales	\$837.14	\$57.08	PW - Vehicle R&M
			\$272.96	PW - Operating Supplies
			\$150.26	PW - Safety Supplies
			\$231.19	PW - Shop Tools
			\$50.13	PW - Drainage Supplies
			\$92.89	PW - Building R&M
			(\$17.37)	PW - Operating Supplies
			<u>\$837.14</u>	
52267	Procyk, Henry	\$1,163.40	\$988.40	PW - Travel Accom. & Meals
			\$175.00	PW - Training
			<u>\$1,163.40</u>	
52268	Profire Emergency Equipment	\$3,075.24	\$3,075.24	PS - Heavy Equipment R&M
52269	Receiver General for Canada	\$36,237.50	\$36,237.50	ADM - Property Tax Refund
52270	Regimbal, Jim	\$3,341.87	\$849.56	PS - Training
			\$1,364.24	PS - Travel Accom. & Meals
			\$1,128.07	PS - Travel Transportation
			<u>\$3,341.87</u>	
52271	Regional Maple Leaf Communications Inc.	\$292.95	\$292.95	PW - Promotional Material
52272	Staples #251 Whitehorse	\$1,973.34	\$592.42	ADM - Office Supplies
			\$252.82	PS - Bylaw Office Supplies
			\$15.14	CDO - Office Supplies
			\$1,112.96	REC - Office Supplies
			<u>\$1,973.34</u>	
52273	Total North Communications Ltd	\$577.50	\$179.03	ADM - Telephone & Fax
			\$34.65	CABLE - Telephone & Fax
			\$69.30	PS - Telephone & Fax
			\$144.38	PW - Telephone & Fax
			\$150.14	REC - Telephone & Fax
			<u>\$577.50</u>	

52274	Trinus Technologies Inc.	\$1,478.56	\$1,250.18	ADM - Network Support
			\$38.06	PW - Computer Network Charge
			\$190.32	REC - Computer Network Charge
			<u>\$1,478.56</u>	
52275	Tr'ondek Hwech'in	\$150.00	\$150.00	REC - TH Hall Rental
52276	Walker, Barbara	\$11,298.70	\$11,298.70	ADM - Professional Fees
52277	WSP Canada Inc	\$840.00	\$840.00	REC - WSP Contracted Services
52278	Yukon Government-Finance	\$30.00	\$30.00	ADM - Building R&M
52279	Davis, Kirsten	\$3,200.00	\$3,200.00	REC - Travel Allowance
EFT	Ceridian	\$23,556.53	\$36.60	
EFT	Sun Life Financial	\$11,156.15	\$11,156.15	ADM - Group Insurance Payable
<b>Total</b>		<b>\$311,352.61</b>		

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52280	Advance North Mechanical	\$ 41.19	PW - Vehicle R&M
52281	Air North	\$ 100.54	PW - Freight
52281	Air North	\$ 100.54	PW - Freight
52281	Air North	\$ 94.24	PW - Freight
52282	Alexander Holburn Beaudin Lang LLP	\$ 3,459.75	ADM - Legal
52283	Assoc. of Yukon Communities	\$ 800.00	M&C - Conference Fees
52284	BHB Mini Storage	\$ 105.00	ADM - Office Supplies
52285	Boddie, James	\$ 40.00	REC - Key Fob Return
52286	Bonanza Market	\$ 68.25	ADM - Office Supplies
52286	Bonanza Market	\$ 157.50	PS - EMO Meeting
52286	Bonanza Market	\$ 102.62	REC - Seedy Saturday
52286	Bonanza Market	\$ 396.21	REC - Seedy Saturday
52287	Chief Isaac Incorporated	\$ 136.50	ADM - Janitorial
52287	Chief Isaac Incorporated	\$ 443.63	REC - Janitorial
52287	Chief Isaac Incorporated	\$ 699.56	REC - Janitorial
52288	Conservation Klondike Society	\$ 120.00	ADM - Contracted Services
52288	Conservation Klondike Society	\$ 180.00	REC - Office Supplies
52289	Crain Ventures	\$ 247.63	PS - Contracted Services
52290	Dauphinee, Mark	\$ 271.80	PW - Travel Meals
52291	Dave's Trophy Express	\$ 73.50	ADM - Office Supplies
52292	Dawson City General Store	\$ 58.03	ADM - Office Supplies
52292	Dawson City General Store	\$ 107.18	PW - Operating Supplies
52292	Dawson City General Store	\$ 31.78	PW - Promotional
52292	Dawson City General Store	\$ 10.87	ADM - Office Supplies
52293	Dawson Firefighters Association	\$ 1,008.00	PS - Building R&M
52294	Dawson Hardware Ltd	\$ 27.35	M&C - Hospitality
52295	Diamond Municipal Solutions	\$ 4,308.53	ADM - Accounting System Suppor
52295	Diamond Municipal Solutions	\$ 13,146.42	ADM - Prepaid Expenses
52295	Diamond Municipal Solutions	\$ 1,143.17	ADM - Accounting System Suppor
52296	Eldorado Hotel	\$ 1,104.60	PW - Contracted Services
52296	Eldorado Hotel	\$ 205.27	PW - Contracted Services
52297	GMP Securities	\$ 831.88	ADM - RRSP Contributions
52298	Grenon Enterprises Ltd.	\$ 262.50	PW - Contract Services
52298	Grenon Enterprises Ltd.	\$ 769.13	PW - Contract Services
52298	Grenon Enterprises Ltd.	\$ 157.50	PW - Septic
52298	Grenon Enterprises Ltd.	\$ 7,623.00	PW - Contracted Services
52298	Grenon Enterprises Ltd.	\$ 8,650.70	PW - Water Delivery
52299	Groundswell Planning	\$ 31,542.00	CDO - Land Development

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52300	Hill, Miranda	\$ 80.00	REC - Key Fob Return
52301	Hozjan, Daniel Brown	\$ 40.00	REC - Key Fob Return
52302	Huffman, Clarissa	\$ 307.93	CDO - Public Engagement
52303	Hume, Trish	\$ 40.00	REC - Key Fob Return
52304	Inspired Living	\$ 680.00	REC - Contracted Instructors
52305	ivari	\$ 910.12	ADM - RRSP Contributions
52306	Kehoe, Jennifer	\$ 680.00	REC - Contract Instructors
52307	Kendrick,William	\$ 58.50	M&C - Travel Meals
52307	Kendrick,William	\$ 50.00	M&C - Wages
52308	Klondike Business Solutions	\$ 47.12	PW - Photocopier
52309	Klondike Printing	\$ 677.25	PS - Specialty Clothing
52310	Kluane Freightlines Ltd	\$ 52.50	PW - Freight
52310	Kluane Freightlines Ltd	\$ 223.65	PW - Freight
52310	Kluane Freightlines Ltd	\$ 124.69	ADM - Freight
52310	Kluane Freightlines Ltd	\$ 52.50	ADM - Freight
52310	Kluane Freightlines Ltd	\$ 123.05	REC - Freight
52311	Lenart, John	\$ 250.00	REC - Honorarium Seedy Sat.
52312	Mackenzie, Mike	\$ 40.00	REC - Key Fob Return
52313	Maclean, Michael	\$ 40.00	REC - Key Fob Return
52314	Manulife Financial	\$ 748.60	ADM - RRSP Contributions
52315	Matson, Stacey	\$ 40.00	REC - Key Fob Return
52316	Maxxam Analytics	\$ 835.80	PW - Water Samping
52317	Mic Mac Motors (Yukon) Limited	\$ 620.86	PS - Command Vehicle
52318	Muehlbach, Otto	\$ 250.00	REC - Honorarium Seedy Sat.
52319	Nagano, Kyrie	\$ 40.00	REC - Key Fob Return
52320	North 60 Petro	\$ 163.57	PW - Vehicle Fuel
52320	North 60 Petro	\$ 69.54	PS - Heavy Equipment Fuel
52320	North 60 Petro	\$ 881.54	PW - Vehicle Fuel
52320	North 60 Petro	\$ 725.03	PW - Heavy Equipment Fuel
52320	North 60 Petro	\$ 120.41	REC - Vehicle Fuel
52320	North 60 Petro	\$ 3,687.96	PW - Builidng Heating
52320	North 60 Petro	\$ 4,080.30	REC - Building Heating
52320	North 60 Petro	\$ 1,741.35	REC - Building Heating
52321	Northern Industrial Sales	\$ 25.49	PW - Operating Supplies
52321	Northern Industrial Sales	\$ 37.21	PW - Operating Supplies
52321	Northern Industrial Sales	\$ 112.90	PW - Operating Supplies
52322	Northwestel Inc	\$ 888.24	ADM - Telephone & Fax
52322	Northwestel Inc	\$ 1,070.97	PS - Telephone & Fax

Cheque Number	Vendor Name	Purchases Amount	D Description 2
52322	Northwestel Inc	\$ 275.21	CABLE - Telephone & Fax
52322	Northwestel Inc	\$ 795.35	PW - Telephone & Fax
52322	Northwestel Inc	\$ 199.37	PW - Telephone & Fax
52322	Northwestel Inc	\$ 505.55	REC - Telephone & Fax
52322	Northwestel Inc	\$ 115.45	CUSTOM ICE - Telephone & Fax
52323	Northern Superior Mechanical Ltd	\$ 29.30	PW - Vehicle R&M
52324	Pan of Gold	\$ 184.80	PS - Training with EMS
52325	Public Service Alliance of Canada	\$ 1,900.30	ADM - Union Dues
52326	Quadrus Investment Services	\$ 1,026.06	ADM - RRSP Contributions
52327	Raven's Nook	\$ 57.75	ADM - Office Supplies
52328	Royal Bank - Whitehorse Branch	\$ 408.72	ADM - RRSP Contributions
52329	Scotia Securities	\$ 2,879.76	ADM - RRSP Contributions
52330	Seanor, David	\$ 40.00	REC - Key Fob Return
52331	Stantec Architecture Ltd.	\$ 6,989.52	CDO - Professional Fees
52332	Trinus Technologies Inc.	\$ 38.06	PS - Contracted Services
52332	Trinus Technologies Inc.	\$ 114.19	ADM - Network Support
52333	Wallace, Courtney	\$ 40.00	REC - Key Fob Return
52334	Whitehouse, Connor	\$ 40.00	REC - Key Fob Return
52335	Yukon Energy Corporation	\$ 116.27	ADM - Electricity
52335	Yukon Energy Corporation	\$ 72.35	ADM - Electricity
52335	Yukon Energy Corporation	\$ 381.76	ADM - Service Charges
52335	Yukon Energy Corporation	\$ 840.71	ADM - Electricity
52335	Yukon Energy Corporation	\$ 585.35	PW - Electricity
52335	Yukon Energy Corporation	\$ 85.31	PW - Electricity
52335	Yukon Energy Corporation	\$ 9,433.59	PW - Electricity
52335	Yukon Energy Corporation	\$ 1,765.96	PW - Electricity
52335	Yukon Energy Corporation	\$ 1,069.42	CABLE - Electricity
52335	Yukon Energy Corporation	\$ 408.73	PS - Electricity
52335	Yukon Energy Corporation	\$ 489.28	REC - Electricity
52335	Yukon Energy Corporation	\$ 11,721.55	REC - Electricity
52335	Yukon Energy Corporation	\$ 630.55	REC - Electricity
52335	Yukon Energy Corporation	\$ 249.28	REC - Electricity
52335	Yukon Energy Corporation	\$ 778.08	REC - Electricity
52335	Yukon Energy Corporation	\$ 2,660.24	PW - Street Lights
52336	Zadrazil, Jan	\$ 40.00	REC - Key Fob Return
52338	Superior Propane Inc	\$ 341.04	REC - Costs to be Invoiced
CASH	Ceridian	\$ 36.60	
CASH	Ceridian	\$ 26,905.56	

<b>Cheque Number</b>	<b>Vendor Name</b>	<b>Purchases Amount</b>	<b>D Description 2</b>
PMT0015943	Canadian Cable System Alliance	\$ 8,861.32	CABLE - Transmission Fees
PMT0016037	CIBC Group Investment Services	\$ 8,947.26	ADM - RRSP Contributions

The City of Dawson  
 Cheque Run #18-08  
 4/25/2017

Cheque #	Vendor Name	Cheque Amount	Distribution	Detail
52280	Advance North Mechanical	\$41.19	\$41.19	PW - Vehicle R&M
52281	Air North	\$295.32	\$100.54	PW - Freight
52282	Alexander Holburn Beaudin Lang LLP	\$3,459.75	\$3,459.75	ADM - Legal
52283	Assoc. of Yukon Communities	\$800.00	\$800.00	M&C - Conference Fees
52284	BHB Mini Storage	\$105.00	\$105.00	ADM - Office Supplies
52285	Boddie, James	\$40.00	\$40.00	REC - Key Fob Return
52286	Bonanza Market	\$724.58	\$68.25	ADM - Office Supplies
			\$157.50	PS - EMO Meeting
			\$498.83	REC - Seedy Saturday
			\$724.58	
52287	Chief Isaac Incorporated	\$1,279.69	\$136.50	ADM - Janitorial
			\$1,143.19	REC - Janitorial
			\$1,279.69	
52288	Conservation Klondike Society	\$300.00	\$120.00	ADM - Contracted Services
			\$180.00	REC - Office Supplies
			\$300.00	
52289	Crain Ventures	\$247.63	\$247.63	PS - Contracted Services
52290	Dauphinee, Mark	\$271.80	\$271.80	PW - Travel Meals
52291	Dave's Trophy Express	\$73.50	\$73.50	ADM - Office Supplies
52292	Dawson City General Store	\$207.86	\$68.90	ADM - Office Supplies
			\$138.96	PW - Operating Supplies
			\$207.86	
52293	Dawson Firefighters Association	\$1,008.00	\$1,008.00	PS - Building R&M
52294	Dawson Hardware Ltd	\$27.35	\$27.35	M&C - Hospitality
52295	Diamond Municipal Solutions	\$18,598.12	\$5,451.70	ADM - Accounting System Support
			\$13,146.42	ADM - Prepaid Expenses
			\$18,598.12	
52296	Eldorado Hotel	\$1,309.87	\$1,309.87	PW - Contracted Services
52297	GMP Securities	\$831.88	\$831.88	ADM - RRSP Contributions
52298	Grenon Enterprises Ltd.	\$17,462.83	\$8,654.63	PW - Contract Services
			\$157.50	PW - Septic
			\$8,650.70	PW - Water Delivery
			\$17,462.83	
52299	Groundswell Planning	\$31,542.00	\$31,542.00	CDO - Land Development
52300	Hill, Miranda	\$80.00	\$80.00	REC - Key Fob Return
52301	Hozjan, Daniel Brown	\$40.00	\$40.00	REC - Key Fob Return
52302	Huffman, Clarissa	\$307.93	\$307.93	CDO - Public Engagement
52303	Hume, Trish	\$40.00	\$40.00	REC - Key Fob Return
52304	Inspired Living	\$680.00	\$680.00	REC - Contracted Instructors
52305	ivari	\$910.12	\$910.12	ADM - RRSP Contributions
52306	Kehoe, Jennifer	\$680.00	\$680.00	REC - Contract Instructors
52307	Kendrick, William	\$108.50	\$58.50	M&C - Travel Meals
			\$50.00	M&C - Wages
			\$108.50	
52308	Klondike Business Solutions	\$47.12	\$47.12	PW - Photocopier
52309	Klondike Printing	\$677.25	\$677.25	PS - Specialty Clothing
52310	Kluane Freightlines Ltd	\$576.39	\$276.15	PW - Freight
			\$177.19	ADM - Freight
			\$123.05	REC - Freight
			\$576.39	
52311	Lenart, John	\$250.00	\$250.00	REC - Honorarium Seedy Sat.
52312	Mackenzie, Mike	\$40.00	\$40.00	REC - Key Fob Return
52313	Maclean, Michael	\$40.00	\$40.00	REC - Key Fob Return

52314	Manulife Financial	\$748.60	\$748.60	ADM - RRSP Contributions
52315	Matson, Stacey	\$40.00	\$40.00	REC - Key Fob Return
52316	Maxxam Analytics	\$835.80	\$835.80	PW - Water Sampling
52317	Mic Mac Motors (Yukon) Limited	\$620.86	\$620.86	PS - Command Vehicle
52318	Muehlbach, Otto	\$250.00	\$250.00	REC - Honorarium Seedy Sat.
52319	Nagano, Kyrie	\$40.00	\$40.00	REC - Key Fob Return
52320	North 60 Petro	\$11,469.70	\$1,045.11	PW - Vehicle Fuel
			\$69.54	PS - Heavy Equipment Fuel
			\$725.03	PW - Heavy Equipment Fuel
			\$120.41	REC - Vehicle Fuel
			\$3,687.96	PW - Building Heating
			\$5,821.65	REC - Building Heating
			\$11,469.70	
52321	Northern Industrial Sales	\$175.60	\$175.60	PW - Operating Supplies
52322	Northwestel Inc	\$3,850.14	\$888.24	ADM - Telephone & Fax
			\$1,070.97	PS - Telephone & Fax
			\$275.21	CABLE - Telephone & Fax
			\$994.72	PW - Telephone & Fax
			\$505.55	REC - Telephone & Fax
			\$115.45	CUSTOM ICE - Telephone & Fax
			\$3,850.14	
52323	Northern Superior Mechanical Ltd	\$29.30	\$29.30	PW - Vehicle R&M
52324	Pan of Gold	\$184.80	\$184.80	PS - Training with EMS
52325	Public Service Alliance of Canada	\$1,900.30	\$1,900.30	ADM - Union Dues
52326	Quadrus Investment Services	\$1,026.06	\$1,026.06	ADM - RRSP Contributions
52327	Raven's Nook	\$57.75	\$57.75	ADM - Office Supplies
52328	Royal Bank - Whitehorse Branch	\$408.72	\$408.72	ADM - RRSP Contributions
52329	Scotia Securities	\$2,879.76	\$2,879.76	ADM - RRSP Contributions
52330	Seanor, David	\$40.00	\$40.00	REC - Key Fob Return
52331	Stantec Architecture Ltd.	\$6,989.52	\$6,989.52	CDO - Professional Fees
52332	Trinus Technologies Inc.	\$152.25	\$38.06	PS - Contracted Services
			\$114.19	ADM - Network Support
			\$152.25	
52333	Wallace, Courtney	\$40.00	\$40.00	REC - Key Fob Return
52334	Whitehouse, Connor	\$40.00	\$40.00	REC - Key Fob Return
52335	Yukon Energy Corporation	\$31,288.43	\$1,029.33	ADM - Electricity
			\$381.76	ADM - Service Charges
			\$11,870.21	PW - Electricity
			\$1,069.42	CABLE - Electricity
			\$408.73	PS - Electricity
			\$13,868.74	REC - Electricity
			\$2,660.24	PW - Street Lights
			\$31,288.43	
52336	Zadrazil, Jan	\$40.00	\$40.00	REC - Key Fob Return
52338	Superior Propane Inc	\$341.04	\$341.04	REC - Costs to be Invoiced
EFT	Ceridian	\$26,942.16	\$26,942.16	ADM - Management Payroll
EFT	Canadian Cable System Alliance	\$8,861.32	\$8,861.32	CABLE - Transmission Fees
EFT	CIBC Group Investment Services	\$8,947.26	\$8,947.26	ADM - RRSP Contributions
<b>TOTAL</b>		<b>\$191,303.05</b>		



# THE CITY OF DAWSON

## Request for Decision

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TO: Mayor and Council  
FROM: Clarissa Huffman, CDO  
DATE: 25 April, 2018  
SUBJECT: Subdivision Application #18-013  
Lot 29 Dredge Pond Subdivision

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### RECOMMENDATION

It is respectfully recommended that:

1. Council approve Subdivision Application #18-013, subject to the following conditions:
  - 1.1. The applicant submit a Stormwater Management Plan to the satisfaction of the CDO and Public Works Superintendent.
  - 1.2. The applicant submits details on access in accordance with the *Municipal Act S. 314*.
  - 1.3. Applicant to provide confirmation via registered survey that all structures conform with setback requirements of a C3 zone, and all non-compliant structures are removed or moved into compliance, to the satisfaction of the CDO.
  - 1.4. Driveway access be indicated on site plan to the satisfaction of the Public Works Superintendent.
  - 1.5. The applicant submits a plan of subdivision completed by a certified lands surveyor drawn in conformity with the approval.
  - 1.6. The applicant shall, on approval of the subdivision plan by the City of Dawson, take all necessary steps to enable the registrar under the Land Titles Act to register the plan of subdivision.

### PURPOSE

The applicant wishes to subdivide their residential lot at Lot 29 Dredge Pond Subdivision into two properties.

### BACKGROUND

The applicant submitted an application on March 5, 2018 to subdivide their 1.12-hectare lot into two 1.4 acre parcels.

The application was advertised in March and April 2018, with a Public Hearing that took place on April 17, 2018. No speakers attended the Public Hearing to speak either for or against this application.

CURRENT STATUS

In order to meet legislated timelines for this application, the deadline for decision on this application is June 5, 2018. All legislated notice requirements have been fulfilled, and Council now has the opportunity to contemplate the recommendations of the CDO.

CONSIDERATIONS / DISCUSSION

Comments

Public Works was asked to comment on this application for purposes of assessing access, lot grading, slope stability, and other operating requirements. It was noted that a Stormwater Management Plan should be submitted as a condition of approval. Additionally driveway access was considered to be potentially problematic. Directly across the road from the lot is a perpendicular road, which could potential cause access and safety concerns. Therefore, the Public Works Superintendent requested that the subdivision not be final until approval of the driveway/access locations are approved by the Public Works Superintendent. It was noted that acceptable driveway locations would be either directly across from the centreline of the perpendicular road with a stop sign on the driveway, or in a location that is not across from the perpendicular road. See the below sample driveway locations for an example of potential driveway locations that would be suitable.



The application was also circulated to every property owner in a 1km radius of this property, inviting comments and questions. No direct concerns were identified during this consultation process.

#### Subdivision By-Law

Subdivision Control By-Law S3.01 states that every subdivision of land must be made in accordance with the Municipal Act, the Official Community Plan, the Zoning Bylaw, and the Subdivision Control Bylaw. The Considerations/Discussion section of this report is intended to discuss the proposal's conformity with the provisions outlined in the relevant legislation, policies, and plans.

#### Municipal Act

The Municipal Act S. 314 details the requirements for any proposed plan of subdivision to have direct access to the highway to the satisfaction of the approving authority. The proposed lot configuration would allow each lot access to Eureka Drive. It is recommended that the applicant provide details of the proposed access points in order to meet the requirements of S. 314.

S. 319 stipulates that an approval may be valid for a period of up to twelve months. If the applicant has not provided proof that the conditions of approval have been met, under the Act approval is void. The applicant can request an extension of a further twelve months, which may be granted in whole or in part, at the discretion of the approval authority.

#### Official Community Plan

The property is currently designated as CR – Country Residential. Uses associated with this designation include single detached dwellings on rural lots. Therefore, the two proposed lots would retain the same designation. Any new use or development on the proposed lots would be required to conform to the OCP designation, or else apply for an OCP Amendment.

#### Zoning By-Law

The property is currently zoned R3 – Country Residential. The Zoning By-Law is intended to implement the goals of the OCP. Therefore, the purpose of the R3 zone as per the Zoning By-Law is to permit a range of low-density, single detached homes on rural lots. A full range of permitted uses and associated provisions are contained in the Zoning By-Law, and any future development of the proposed lots must also conform with the Zoning By-

Law. This proposal would create two residential lots, both that are approximately 1.4 acres in size, and therefore meet the minimum lot size requirement of 1 acre.

The applicant submitted dimensions of the two trailers located on the lot, intended to serve as residential dwellings. Currently the zoning regulates mobile homes within the historic townsite only. As a residential dwelling, each mobile home is required to meet the minimum setback information. This information was requested but not received, therefore the applicant has been requested to provide this information as a condition of approval.

Heritage Management Plan

The property is outside of the area currently under the jurisdiction of the Heritage Management Plan. Therefore, the Heritage Advisory Committee is not required to review this proposal. However, the applicant and any future owners are urged to consider the unique heritage of Dawson City when considering new development of these lots.

OPTIONS

Council may consider one of the following options regarding this application:

1. Approve the application as recommended above.
2. Approve the application with modifications to the conditions.
3. Refuse the application.
4. Defer the application for decision at a later date.

APPENDICES / SCHEDULES

- Appendix A. Application
- Appendix B. Site Plan & Map
- Appendix C. Request for Additional Information

APPROVAL & CAO COMMENTS

Respectfully Submitted,

\_\_\_\_\_  
Clarissa Huffman, CDO

\_\_\_\_\_  
Date

I have reviewed and have no further comments regarding this report.

\_\_\_\_\_  
Cory Bellmore, CAO

\_\_\_\_\_  
Date

FORM 1A - BYLAW #95-08

PAID  
MAR 05 2018  
28292

APPLICATION FOR SUBDIVISION/CONSOLIDATION APPROVAL <input checked="" type="checkbox"/> By plan of subdivision <input type="checkbox"/> By plan of consolidation <input type="checkbox"/> By other instrument	FOR OFFICE USE ONLY	
	Date of Receipt: 02/03/18	File # 18-013
Fees Submitted: 250	Received by: CH	

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND WHICH IS THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON HIS BEHALF.

1. a. Name (printed) of registered owner of land: FINE GOLD RESOURCES INC.  
 b. Address & telephone number of registered owner:  
 29360 TOWNSHIP LINE ROAD ABBOTSFORD B.C., V4X 1S1  
 604-607-7250

2. a. Name (printed) of Authorized person acting on behalf of owner: GLEN LAMERTON  
 b. Address & telephone number of authorized person:  
 BOX 928 DAWSON CITY, YT Y0B 1G0  
 867-334-7233

3. FULL LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED/CONSOLIDATED:  
 LOT 29, DREDGE POND SUBDIVISION, DAWSON CITY, PLAN 99-0199

4. LOCATION OF LAND TO BE SUBDIVIDED/CONSOLIDATED  
 a. Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch?  Yes  No  
 b. If yes, state its name: KLONDIKE RIVER

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED/CONSOLIDATED  
 a. Describe existing use of the land:  
 b. Describe proposed use of the land:

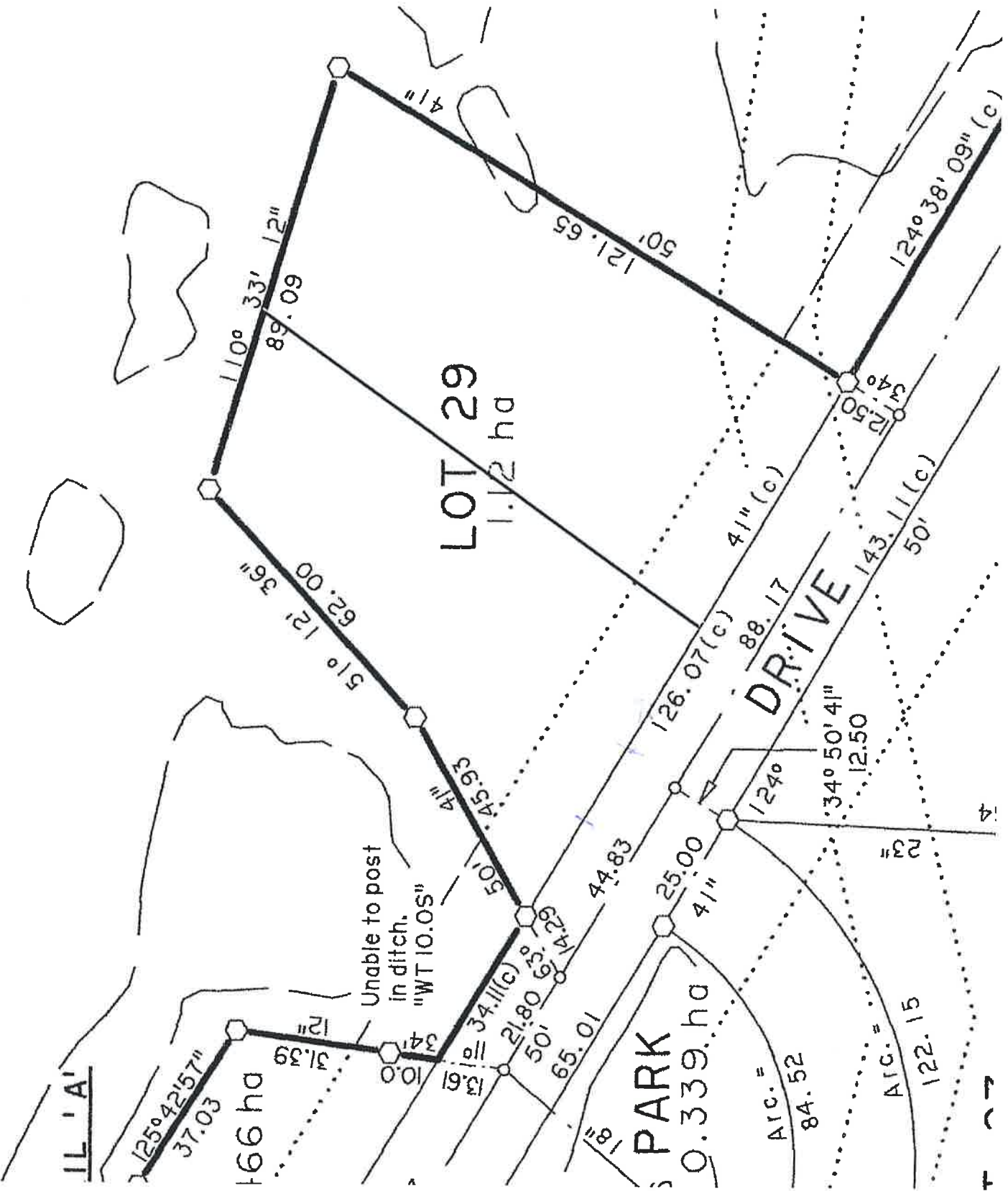
6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED/CONSOLIDATED  
 a. Describe the nature of the topography of the land (flat, rolling, steep, mixed):  
 FLATTENED TAILINGS PILES, CAPPED WITH GRAVEL AND LEVELED  
 b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. & sloughs, creeks, etc.):  
 SOME VEGETATION AROUND THE PERIMETER  
 c. Describe the kind of soil on the land (sandy, loam, clay, etc.):  
 ROCK AND GRAVEL

7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED/CONSOLIDATED  
 Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved:  
 TRAILERS ON PADS - ONE TO BE MOVED SO EACH PARCEL WILL HAVE A DOMICILE

8. REGISTERED OWNER FINE GOLD RESOURCES INC.

I, MIKE HEISEY hereby certify that I am the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision/consolidation approval.

Glen Lamerton  
 SIGNATURE OF REGISTERED OWNER  
 FEB. 15, 2018  
 DATE



## Clarissa Huffman

---

**From:** Glen Lamerton <glamerton@gmail.com>  
**Sent:** April 26, 2018 7:38 PM  
**To:** Clarissa Huffman  
**Subject:** Re: Subdivision Application #18-013  
**Attachments:** LOT29.pdf

As per the numbering on the attached pdf file:

Trailer 1 will stay (Dimensions 4.34m x 20.40)  
Trailer 2 will move to 4 (Dimensions 4.32m x 20.07)  
Storage Sheds & Seacan to be removed from site

On Wed, Apr 25, 2018 at 5:19 PM, Clarissa Huffman <[cdo@cityofdawson.ca](mailto:cdo@cityofdawson.ca)> wrote:

Hi Glen,

I am currently assessing Subdivision Application #18-013, for which you are the authorized agent listed on file.

I note that in question seven of the application form, it is listed that two trailers currently exist on the lot, with one to be moved so that there is one on each of the proposed new lots. I also note that neither the existing or proposed locations and dimensions of these trailers are not listed on the site plan provided with this application.

As you may know, one of the main components of a subdivision application assessment is to verify compliance with all relevant municipal policies and by-laws, the main one being the Zoning By-Law. Without knowing the location and dimension of all structures, including accessory structures, dwelling units, etc., I cannot adequately perform this assessment.

If you could please provide me an updated site plan that shows the location and dimensions of all existing and proposed structures, I will be able to continue my assessment at that time. The deadline for reports for the May 8 Committee of the Whole is Monday, April 30, so if you are able to provide this information to me by tomorrow, I will be able to send this application through to the May 8 Committee of the Whole for discussion.

Let me know if you have any further questions.



0.1 0 0.03 0.1 Kilometers

Yukon Adbers  
Produced from: Yukon Lands Viewer

1: 1,280



This map is a user-generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.  
Date Printed: 26-Apr-2018



### Legend

- Land Applications - Active
- Land Dispositions
- Transfer Request
- Agreement for Sale
- Easement
- Lease
- Reseasment
- Land Licenses
- Lots for Sale
- Notations
- Development Hold Areas
- Agricultural Planned Land App
- Agricultural Land Applications
- Agricultural
- Grazing
- Agricultural Land Dispositions
- Agricultural
- Grazing
- Surveyed Land Parcels (<80K)
- Surveyed Easements (<80K)
- Settlement Lands (Surveyed)
  - A: Surface and Subsurface Rights
  - B: Surface Rights
  - FS: Fee Simple
  - 4.1.1 Retained Reserve
- Settlement Lands (Unsurveyed)
  - A: Surface and Subsurface Rights
  - B: Surface Rights
  - 4.1.1 Retained Reserve

### Notes

SITE NOTES

# THE CITY OF DAWSON

## Request for Decision



---

TO: Mayor and Council  
FROM: Mark Dauphinee, Acting Public Works Manager  
DATE: May 9, 2018  
SUBJECT: CONTRACT AWARD: RFP-Asbestos Exposure Control Program

---

### RECOMMENDATION

That Council award the Asbestos Exposure Control Program contract to DST Consulting Engineers Inc. for \$24,020.00(plus GST) as per their submitted bid.

### PURPOSE

To award the Asbestos Exposure Control Program contract to the successful bidder.

### BACKGROUND

The RFP: Asbestos Exposure Control Program was issued to seek the services of an occupational hygiene consultant to aid in the development of an asbestos exposure control program which will protect workers from asbestos exposure and meet the requirements of the Yukon Workers' Compensation Health and Safety Board (YWCHSB) Occupational Health and Safety (OHS) legislation.

Council, at CW18-16, were presented with an opportunity to review and provide advice to administration on the terms of reference in the RFP.

### CURRENT STATUS

The Request for Proposal: Asbestos Exposure Control Program was issued for tender on April 24, 2018 and closed May 10, 2018. One bid was received:

DST Consulting Engineers Ltd - \$24,020.00

### CONSIDERATIONS / DISCUSSION

The bid was evaluated as per the Evaluation Form in the RFP bid documents.

Item of Work	Scoring Amount
Fee for Full Scope	80%
Detailed Project Milestone Schedule	10%
Information on completed Bid Forms and within Proposal	10%
Total	100%

Given that DST Consulting Engineers Inc. were compliant as per the evaluation review, and their bid submission falls within the budget allocated for the project, Administration recommends the contract for Asbestos Exposure Control Program be awarded to DST Consulting Engineers Inc.

OPTIONS

1. That Council award the Asbestos Exposure Control Program contract to DST Consulting Engineers Inc. for \$24,020.00 (plus GST) as per their submitted bid.
2. That Council not award the Asbestos Exposure Control Program contract to DST Consulting Engineers Inc.

APPROVAL & CAO COMMENTS

Cory Bellmore, CAO

Date:

# THE CITY OF DAWSON

## Request for Decision



---

TO: Mayor and Council  
FROM: Trina Buhler, Project Manager  
DATE: May 9, 2018  
SUBJECT: CONTRACT AWARD: RFP: Canadian Bank of Commerce NHS  
Hazardous Material Abatement

---

### RECOMMENDATION

That Council award the Canadian Bank of Commerce NHS Hazardous Materials Abatement contract to CMF Construction for \$238,020.00 (plus GST) as per their submitted bid.

### PURPOSE

To award the Canadian Bank of Commerce NHS Hazardous Materials Abatement contract.

### BACKGROUND

Abatement of asbestos paint and lead based paint on the roof must be addressed prior to the roof repair, a critical item in the stabilization of the building, and tentatively planned for summer 2018. This work was combined with the abatement of the Urea Formaldehyde Foam Insulation (UFFI) in the second-floor wall cavity and the asbestos fibres in the second-floor floor cavity to save on mobilization costs.

Council were presented at CW18-13 with an opportunity to review and provide advice on the terms of reference in the RFP.

### CURRENT STATUS

The Request for Proposal: Canadian Bank of Commerce NHS Hazardous Materials Abatement was issued for tender on April 25, 2018 and closed May 9, 2018. Three bids were received:

CMF Construction - \$238,020.00  
Nanzu Demolition and Environmental - \$256,000.00  
Energy North Construction - \$261,209.40

CONSIDERATIONS / DISCUSSION

Bids were evaluated as per the Evaluation Form in the RFP bid documents:

Item of Work	Scoring Amount
Fee for Full Scope	70%
Detailed Project Milestone Schedule	10%
Information on completed Bid Forms and within Proposal	20%
Total	100%

Given that CMF Construction were the top scoring compliant proposal in the evaluation review, and their bid submission falls within the budget allocated for the project, Administration recommends the contract for Canadian Bank of Commerce NHS Hazardous Material Abatement be awarded to CMF Construction.

OPTIONS

1. That Council award the Canadian Bank of Commerce NHS Hazardous Materials Abatement contract to CMF Construction for \$238,020.00 (plus GST) as per their submitted bid.
2. That Council not award the Canadian Bank of Commerce NHS Hazardous Materials Abatement contract.

APPROVAL & CAO COMMENTS

Cory Bellmore, CAO

Date:

# THE CITY OF DAWSON

## Request for Decision



---

TO: Mayor and Council  
FROM: Trina Buhler, Project Manager  
DATE: May 9, 2018  
SUBJECT: CONTRACT AWARD: RFP: Canadian Bank of Commerce NHS Roof Repair

---

### RECOMMENDATION

That Council award the Canadian Bank of Commerce NHS Roof Repair contract to ORO Enterprises for \$33,745.40 (plus GST) as per their submitted bid.

### PURPOSE

To award the Canadian Bank of Commerce NHS Roof Repair contract.

### BACKGROUND

Sections of the original roof and parapet have deteriorated causing damage to structural roof and floor framing in addition to creating unwanted moisture and the potential for mold throughout the building. The flat roof section which follows the perimeter of the hip roof section and is bordered by the parapet has flat welded seams that have deteriorated allowing water to penetrate the roof and cause damage.

Council were presented at CW18-13 with an opportunity to review and provide advice on the terms of reference in the RFP.

### CURRENT STATUS

The Request for Proposal: Canadian Bank of Commerce NHS Roof Repair was issued for tender on April 25, 2018 and closed May 9, 2018. One bid was received:

ORO Enterprises - \$33,745.40

CONSIDERATIONS / DISCUSSION
-----------------------------

Bids were evaluated as per the Evaluation Form in the RFP bid documents:

Item of Work	Scoring Amount
Fee for Full Scope	70%
Detailed Project Milestone Schedule	10%
Information on completed Bid Forms and within Proposal	20%
Total	100%

Given that ORO Enterprises were the top scoring compliant proposal in the evaluation review, and their bid submission falls within the budget allocated for the project, Administration recommends the contract for Canadian Bank of Commerce NHS Roof Repair be awarded to ORO Enterprises.

OPTIONS
---------

1. That Council award the Canadian Bank of Commerce NHS Roof Repair contract to ORO Enterprises for \$33,745.40 (plus GST) as per their submitted bid.
2. That Council not award the Canadian Bank of Commerce NHS Roof Repair Abatement contract.

APPROVAL & CAO COMMENTS
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Cory Bellmore, CAO

Date:

# THE CITY OF DAWSON

## Request for Decision



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TO: Mayor and Council  
FROM: Mark Dauphinee, Acting Public Works Manager  
DATE: May 9, 2018  
SUBJECT: CONTRACT AWARD: RFP-Quigley Landfill, 2018 Environmental Monitoring and Reporting

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### RECOMMENDATION

That Council award the Quigley Landfill, 2018 Environmental Monitoring and Reporting contract to Tetra Tech for \$20,367.00(plus GST) as per their submitted bid.

### PURPOSE

To award the Quigley Landfill, 2018 Environmental Monitoring and Reporting contract.

### BACKGROUND

The City of Dawson holds Waste Management Permit #80-003, which outlines the responsibilities for environmental monitoring and reporting for the Quigley Landfill site. To stay in accordance with and meet the obligations of the Waste Management Permit #80-003, the City requires the services of an engineering consultant to ensure compliance.

Council were presented at CW18-17 with an opportunity to review and provide advice on the terms of reference in the RFP.

### CURRENT STATUS

The Request for Proposal: Quigley Landfill, 2018 Environmental Monitoring and Reporting was issued for tender on April 20, 2018 and closed May 9, 2018. Six bids were received:

Golder - \$29,820.00  
Tetra Tech - \$20,367.00  
Core Geoscience - \$53,349.20  
EDI - \$40,420.00  
BluMetric - \$36,615.60  
KBL - \$54,636.00

CONSIDERATIONS / DISCUSSION
-----------------------------

Bids were evaluated as per the Evaluation Form in the RFP bid documents:

Item of Work	Scoring Amount
Fee for Full Scope	80%
Detailed Project Milestone Schedule	20%
Total	100%

Given that Tetra Tech were the top scoring compliant proposal in the evaluation review, and their bid submission falls within the budget allocated for the project, Administration recommends the contract for Quigley Landfill, 2018 Environmental Monitoring and Reporting be awarded to Tetra Tech.

OPTIONS
---------

1. That Council award the Quigley Landfill, 2018 Environmental Monitoring and Reporting contract to Tetra Tech for \$20,367.00 (plus GST) as per their submitted bid.
2. That Council not award the Quigley Landfill, 2018 Environmental Monitoring and Reporting contract.

APPROVAL & CAO COMMENTS
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Cory Bellmore, CAO

Date:

# THE CITY OF DAWSON

## Request for Decision



**TO:** Mayor and Council  
**FROM:** Marta Selassie, Recreation Manager  
**DATE:** April 27, 2018  
**SUBJECT:** Farmers Market Lease

### RECOMMENDATION

THAT Council direct administration to enter into a lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.

### PURPOSE

Bylaw #10-10 "Lease and Rental Bylaw" requires a resolution of Council to lease or rent property from another party. Upon passing of a resolution the authority is delegated to the CAO. Administration is seeking a resolution of Council to enter into a lease agreement with Dawson City Farmers Market Society for the operation and allocation of vendor stalls.

### CURRENT STATUS

In 2017 the City leased the farmers market area to CKS for the operation of the market, CKS did not wish to renew the agreement.

The vendors have recently formed a society for the purposes of operating the Farmers Market. This group approached the City expressing an interest in leasing the market area.

### CONSIDERATIONS / DISCUSSION

The vendors forming a society and organizing the market themselves was council's preference when discussions around the market began two years ago.

In 2016 the City received ~\$2600 in revenue from the sale of vendor stalls. Each vendor purchased a stall individually some for the season and other's specific days over the course of the summer.

The proposed lease rate is less than previous revenues for a variety of reasons. Leasing the area to an organization drastically reduces the amount of staff time and financial resources spent administering the sale and organization of vendor stalls to individuals. The Dawson City Farmers Market Society (DCFMS) is a newly formed group and just beginning to establish their organization. DCFMS is applying for funding to support the society but as a new group their

operational costs are not entirely known at this point. Administration would like to contribute to the success of this group keeping in line with the OCP implementation approach to *recognize the importance of the non-profit organizations that work to provide cultural events in the community.*

## IMPLICATIONS

General: n/a

Staffing:

- o There will be no new staffing requirements

Financial:

- o There are not any anticipated budgetary impacts. In 2017 the City leased the area to CKS for \$1000, the proposed lease agreement with DCFM is for \$1000

Policy / Legislated Requirements:

- o Requires amendments to the Zoning By-law which are forthcoming

Legal: n/a

Follow up Action:

- o Finalize lease agreement with DCFM

## ALIGNMENT TO OFFICIAL COMMUNITY PLAN & MUNICIPAL PRIORITIES

### **Official Community Plan:**

In line with OCP's Food Security:

- Work towards a more self-sufficient and reliable food supply for Dawson
  - Support and encourage local food production by continuing to allocate vendor stalls for the Farmers Market and consider investigating options for enhancement and expansion

## OPTIONS

1. THAT Council direct administration to enter into a lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.

2. THAT Council direct administration not to enter into a lease agreement between the City of Dawson and Dawson City Farmers Market Society, for the operation and allocation of vendor stalls on Front Street, adjacent to CLSR 8338A, Dawson City in Quad 116B/03, commonly referred to as the Farmers Market.

<b>APPENDICES / SCHEDULES</b>
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- Farmers' Market Policy

<b>APPROVAL &amp; CAO COMMENTS</b>
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Reviewed and approve this request for decision

Cory Bellmore, CAO

Date: May 2/2018



# City of Dawson Farmers' Market Policy #17-03

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## 1.0 POLICY STATEMENT

The City of Dawson supports the local agricultural community; encourages local food production and promotes a healthy community through the allocation of vendor stalls.

## 2.0 PURPOSE

This policy establishes the rules and guidelines of the Farmers' Market and ensures a fair process to all the vendors.

## 3.0 AUTHORITY FOR APPROVALS

3.1 The authority for approving vendor stall requests shall be as per this policy.

3.2 Council may by resolution enter into a lease agreement with a Lessee for the coordination of the Farmers' Market and this agreement shall establish an annual price for the lease of the vendor stalls.

## 4.0 ADMINISTRATION AND ENFORCEMENT

Unless otherwise indicated, the City of Dawson or its delegates shall be responsible for the administration and enforcement of all vendor stalls.

## 5.0 MARKET SEASON

The Market Season shall commence May 1<sup>st</sup> and continue up to the Thanksgiving Weekend each year.

## 6.0 RULES AND REGULATIONS

6.1 The Market stalls are available each Saturday during Market Season from 9:00 am to 8:00 pm.

6.2 Council may by resolution establish an additional Market Day for special events or as deemed necessary.

6.3 All Vendors must have a current and approved Business License as per the Business License Bylaw or any successor legislation.

6.4 Vendor stalls shall be available for rent each year on March 1<sup>st</sup> on a first come, first served basis.

- 6.5 Vendor stalls shall be available for rent each year on February 1<sup>st</sup> for any vendor that rented a stall and attended ten (10) or more market days in the previous market season.
- 6.6 Vendors shall remove all stalls and displays from the site by market close including all packaging and waste material.
- 6.7 Vendors unwilling to observe the terms set out in this policy may result in the termination of vendor stall privileges.

## 7.0 GOODS SOLD IN THE MARKET

- 7.1 Priority for stall allocation shall be granted for the sale of items that are grown, produced or substantially enhanced in the following areas in this order:
  - i. Traditional territory of the Tr'ondëk Hwëch'in
  - ii. Yukon Territory
  - iii. Canada.
- 7.2 Seventy percent (70%) of all vendor stalls shall be reserved for vendors that comply with the criteria in 7.1. The remaining thirty percent (30%) shall be available on a first come, first serve basis.
- 7.3 Vendors are not permitted to prepare and sell consumable goods on site.
- 7.4 Mobile Refreshment Stands are permitted to operate during the Farmers' Market in accordance with the "Business License Bylaw".
- 7.5 All products may be subject to approval by the Chief Administrative Officer; vendors selling prepared food shall provide proof of an Environmental Health permit/exemption.

## 8.0 SIGNAGE

- 8.1 All signage associated with individual stall holders must be removed by market close each day.
- 8.2 All Farmers' Market signage and advertising must be removed by season end.

## 9.0 RESPONSIBILITIES

- 9.1 The City of Dawson shall determine the size and location of the Farmers Market.
  - 9.2 A Lessee shall provide Certificate of Liability Insurance for a minimum amount of two million (\$2,000,000.00) dollars, or an amount of greater value when required by the Chief Administrative Officer, naming the City of Dawson as an additional insured. Certificate of Insurance must be submitted to the City, in a form acceptable to the City, at the time of stall rental.
-

9.3 Indemnify and save harmless the City of Dawson from and against any and all claims, including without limiting the foregoing all claims for bodily injury or property damage caused by, arising from or connected with any act or omission of the applicant or any agent, employee, customer, licensee or invitee of the application, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities or services of the City.

- 9.4 Vendors shall follow all requirements of the Occupation Health and Safety Regulations and observe all legislation, bylaws and regulations;
- i. Abide by all conditions as identified by the Chief Administrative Officer
  - ii. Co-operate with and take direction from all City of Dawson staff
  - iii. Clean up all debris and waste after the activity is over
  - iv. Restore any disturbed or damaged surface works to City standards, unless otherwise directed by the Chief Administrative Officer

#### 10.0 GENERAL CONDITIONS

10.1 This Policy shall be reviewed at least every three years to ensure that it is current and relevant.

POLICY TITLE: City of Dawson Farmers' Market Policy

POLICY #: 17-03

EFFECTIVE DATE: May 9, 2017

ADOPTED BY COUNCIL ON: May 9, 2017

RESOLUTION #: C17-14-27

Original signed by:  
Wayne Potoroka, Mayor

John Skilnyk, CAO

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# THE CITY OF DAWSON

## Bylaw No. 2018-06

**WHEREAS** section 265 of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a council may pass bylaws for municipal purposes; and

**WHEREAS** section 37(1) of the *Historic Resources Act* permits council to designate land and buildings as a Municipal Historic Site; and

**WHEREAS** council has given notice pursuant to Part 5, Section 39 of the *Historic Resources Act* of its intention to consider passing this bylaw; and

**WHEREAS** council considers that Moosehide Slide has heritage value or heritage character as defined in the *Heritage Bylaw*.

**THEREFORE**, pursuant to the provisions of the *Municipal Act* of the Yukon, the council of the City of Dawson, in open meeting assembled, **ENACT AS FOLLOWS:**

### PART I - INTERPRETATION

#### 1.00 Short Title

1.01 This bylaw may be cited as the ***Moosehide Slide Municipal Historic Site Bylaw***.

#### 2.00 Purpose

2.01 The purpose of this bylaw is to designate the un-surveyed land known as Moosehide Slide as a Municipal Historic Site.

#### 3.00 Definitions

3.01 In this Bylaw:

- (a) Unless expressly provided for elsewhere within this bylaw the provisions of the *Interpretations Act* (RSY 2002, c. 125) shall apply;
- (b) “CAO” means the Chief Administrative Officer for the City of Dawson;
- (c) “city” means the City of Dawson;
- (d) “council” means the council of the City of Dawson.



# THE CITY OF DAWSON

## Bylaw No. 2018-06

### PART II – APPLICATION

#### 4.00 Municipal Historic Site

4.01 The un-surveyed land known as Moosehide Slide, which lies on the northern edge of the municipal boundary in Dawson City, YT, as per Appendix 1 of this bylaw, is hereby designated as a Municipal Historic Site.

### PART III – FORCE AND EFFECT

#### 5.00 Severability

5.01 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder unless the court makes an order to the contrary.

#### 6.00 Enactment

6.01 This bylaw shall come into force on the day of the passing by council of the third and final reading.

#### 7.00 Bylaw Readings

Readings	Date of Reading
PUBLIC HEARING	<b>April 17, 2018</b>
FIRST	<b>April 24, 2018</b>
SECOND	<b>May 15, 2018</b>
THIRD and FINAL	<b>May 15, 2018</b>

\_\_\_\_\_  
*Wayne Potoroka, Mayor*

\_\_\_\_\_  
*Cory Bellmore, CAO*



# THE CITY OF DAWSON

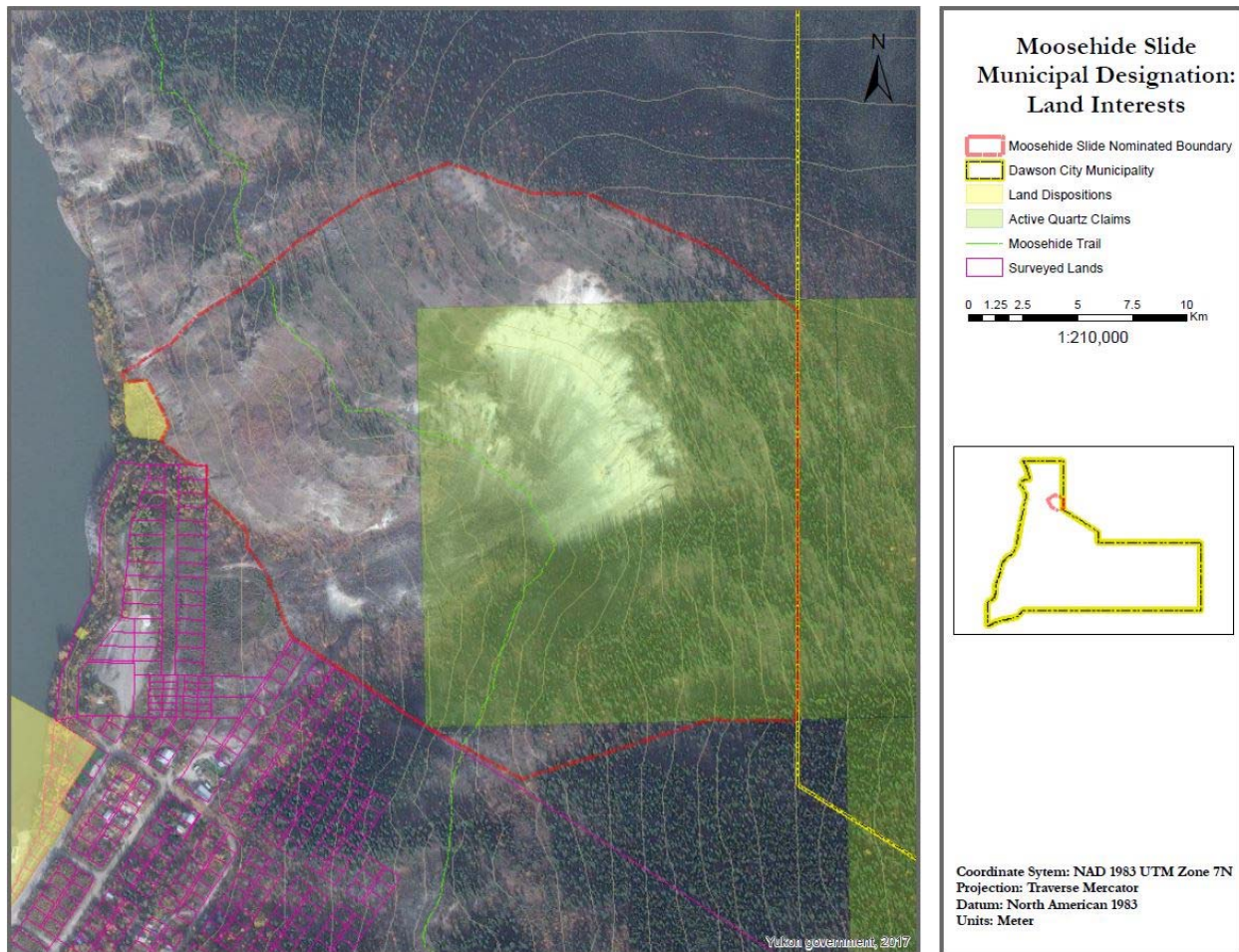
Bylaw No. 2018-06

Presiding Officer

Chief Administrative Officer

## PART IV – APPENDIX (APPENDICES)

### Appendix 1. Location Map the Moosehide Slide Municipal Historic Site



# THE CITY OF DAWSON

## Request for Decision



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**TO:** Mayor and Council  
**FROM:** Marta Selassie, Recreation Manager  
**DATE:** April 27, 2018  
**SUBJECT:** Fitness Centre Policy

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### RECOMMENDATION

That Council approve the amended fitness centre policy that reflect the changes in facility access.

### PURPOSE

In an effort to improve access to the fitness centre and reduce risks, this past winter a new a new security system and keyless entry was installed. Each member now requires a fob to access the facility. The fitness centre policy has been amended to reflect the change from pin codes to fob entry.

### OPTIONS

1. That Council approve the amended fitness centre policy that reflect the changes in facility access.
2. That Council not approved the amended fitness centre policy.

### APPENDICES / SCHEDULES

- Fitness Centre Policy

### APPROVAL & CAO COMMENTS

Reviewed and approve this request for decision.

Cory Bellmore, CAO  
Date: May 2, 2018



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# City of Dawson

## Fitness Centre Policy

### #2018-01

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#### 1. POLICY STATEMENT

- a) Municipal recreation plays a vital role in contributing to the quality of life enjoyed by the residents of Dawson City. The City of Dawson (the "City") operates and maintains the Dawson City Fitness Centre to promote healthy and active living within the community.

#### 2. OBJECTIVES

- a) It is the purpose of this policy to:
  - a. To ensure the facility is accessible to the community. "Accessible" includes a safe and comfortable environment for all users.
  - b. To provide guidelines and responsibilities for all Fitness Centre users.

#### 3. FACILITY PASSES AND FEES

- a) Fitness Centre user fees are outlined in the Fees and Charges Bylaw and will be reviewed annually.
- b) Fitness Centre passes and fob deposits are non-transferable.
- c) Cancellations are subject to a cancellation fee. Users will be refunded for any unused full months minus the cancellation fee.

#### 4. FITNESS CENTRE USER POLICIES

- a) All users must have a valid pass and have signed a Fitness Centre waiver. A parent or guardian must sign the waiver for users under the age of 18 prior to his or her first visit to the facility.
- b) Minimum age to access the Fitness Centre is 12 years. Users 12-14 years of age must be directly supervised by a parent/guardian or be participating in a department-approved program in which supervision is provided.
- c) Individuals under the age of 12 may access the Fitness Centre if participating in a department-approved program.
- d) Users under the age of 16 must have a Fitness Centre orientation by Recreation Staff or qualified person such as a fitness trainer, physical education teacher or other department-approved individual.
- e) Failure to abide by the rules of the Fitness Centre may result in termination of Fitness Centre privileges.

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## **5. FACILITY RULES AND GUIDELINES**

- a) Facility users must be respectful of other users and City employees.
- b) Equipment is to be used at the individuals own risk and only for its intended purpose.
- c) Using the facility while impaired by alcohol or drugs is prohibited.
- d) Appropriate fitness attire and clean indoor shoes must be worn.
- e) For the comfort of all patrons, personal music devices are to be used with headphones only.
- f) Fitness Centre users are asked to notify Recreation Staff of any suspicious activity in the facility.
- g) During peak times, users are encouraged to share equipment by limiting time on cardio equipment to 20 minutes and allowing others to work in-between sets.
- h) Facility usage guidelines are to be established by the Recreation Manager and posted at the facility.

## **6. FITNESS CENTRE ACCESS POLICY**

- a) The Fitness Centre can be accessed daily between 5 a.m. and 9:30 p.m., users must vacate the facility by 10 p.m.
- b) Each user requires a personal fob for access to the facility.
- c) Fobs are only effective for the duration of an active membership. It is the responsibility of the user to ensure their fitness centre pass is current.
- d) Under no circumstance are users permitted to share their personal fob. If a fob is used to access the facility by anyone other than the individual to which the fob has been assigned the fob will be deactivated and may result in termination of fitness centre privileges.
- e) A personal fob will be required to access the facility through the main entrance on the north side of the building and the shower rooms. Excessive use of a fob will terminate use until further notice.

## **7. PERSONAL TRAINER POLICY**

- a) The Fitness Centre may be used by fitness trainers and other fitness professionals (referred to as “trainers”) to provide services to the community. Trainers must obtain permission from the Recreation Staff and are required to provide proof of certification and professional liability insurance.
  - b) Individuals using the facility to provide services will be charged a 10% administration fee. Fees must be submitted on a regular basis to be determined by the Recreation Department and trainer.
  - c) When using the Fitness Centre for personal training or monitoring more than 3 individuals at a time, the personal trainer must obtain pre-approval from the Recreation Department.
  - d) Both the trainer and the trainee must have a valid Fitness Centre membership.
-

\_\_\_\_\_  
Mayor      CAO

## 8. GENERAL CONDITIONS

- a) The Recreation Department reserves the right to close the facility for maintenance or special programs with limited access.
- b) This Policy shall be reviewed at least every two years to ensure that it is current and relevant.

**POLICY TITLE:** Fitness Centre Policy

**POLICY #:** 2018-01

**EFFECTIVE DATE:**

**ADOPTED BY COUNCIL ON:**

**RESOLUTION #:**

Wayne Potoroka, Mayor

Cory Bellmore, CAO

---



April 30, 2018

To Mayor and Council,

I am writing to you on behalf of St. Paul's Anglican Church to ask for a letter of support for our project to completely redo the kitchen and some of the bathroom in the Richard Martin Memorial Chapel. This facility is used by many Dawson groups and individuals such as the patrons and workers of the Thrift Store, Dawson City Music Festival, Vacation Bible School, Wellness Groups, Food and Fun Night, Piano Lessons, Singing Groups, etc. We also use this facility for visiting groups and tourists throughout the summer season. This letter will help us with the funding when applying for grants. If you have any questions or concerns please do not hesitate to call me at 993-5388 or Betty Davidson at 993-5045 as I will be away after May 7th for a while.

Thank you for your consideration.

Sincerely

*Kathy Webster*

Kathy Webster



Office of the Premier  
Box 2703, Whitehorse, Yukon Y1A 2C6

May 4, 2018

Mayor Wayne Potoroka  
City of Dawson  
1336 Front Street  
Dawson City, Yukon  
Y0B 1G0

**Re: Eligibility for the Carbon Rebate**

Dear Mayor Potoroka,

This government made a commitment in 2016 that all carbon pricing revenues returned from the federal government to the territory would ultimately be returned to Yukoners and Yukon businesses. We remain committed to that principle as we work towards a federal carbon price in January 2019.

I appreciate the participation of your governments in the carbon pricing rebate public engagement sessions. The feedback has been valuable as we prepare for a federal carbon price in 2019.

As part of the overall rebate mechanism, we will be rebating levies paid by First Nation governments and municipal governments back to those respective governments.

At this point, we are still waiting for the federal government to clarify how and when it will return revenues to the territory. We will provide updates at the Yukon Forum Fiscal Working Group and through the Association of Yukon Municipalities to ensure that your officials are kept informed on developments in this matter.

I look forward to our ongoing dialogue as we move ahead with the design and implementation of a carbon rebate mechanism that will best serve Yukon.

Sincerely,

A handwritten signature in black ink, appearing to be "S.S.", written in a cursive style.

Sandy Silver  
Premier



Office of the Minister  
Box 2703, Whitehorse, Yukon Y1A 2C6

April 19, 2018

Mayor Wayne Potoroka  
City of Dawson  
Box 308  
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka,

**RE: 2018 MINISTER OF JUSTICE COMMUNITY SAFETY AWARDS**

It is my pleasure to invite you and a guest to the 2018 Minister of Justice Community Safety Awards. The Community Safety Awards are a way for Yukoners to recognize their fellow citizens and first responders who make significant contributions to community safety in the territory.

The creation of the Community Safety Awards stems from *Sharing Common Ground: Review of Yukon's Police Force*, which noted that the contributions to community safety by Yukon citizens and RCMP often go unrecognized.

Individuals, RCMP members, youth, community groups and programs have been nominated in a variety of categories, and these awards are being presented at this event. The Awards event is being held at the Coast High Country Inn Ballroom on May 17, 2018. Doors open at 6 p.m. and the celebration will include dinner and entertainment.

I am pleased to advise you that a member of your community, Royce Freeman, Road Foreman, Highways and Public Works will be receiving the First Responder Award at this time.

Please RSVP by May 3, 2018 by telephone at 867-393-6475 or by email at [communitysafetyawards@gov.yk.ca](mailto:communitysafetyawards@gov.yk.ca), advising if you are attending, if you are bringing a guest and if you have any dietary requirements.

I look forward to seeing you at this year's celebration.

Yours truly,

A handwritten signature in black ink, appearing to read "Tracy-Anne McPhee".

Tracy-Anne McPhee  
Minister of Justice and Attorney General

Enclosure

**From:** [Matt.Ball@gov.yk.ca](mailto:Matt.Ball@gov.yk.ca) [<mailto:Matt.Ball@gov.yk.ca>]

**Sent:** May-01-18 3:57 PM

**To:** CAO Dawson <[cao@cityofdawson.ca](mailto:cao@cityofdawson.ca)>

**Subject:** Seeking input on the Yukon Agriculture Policy

Dear Mayor Potoroka,

The Government of Yukon is updating the 2006 Yukon Agriculture Policy and is initiating a 60-day consultation period ending June 29, 2018 to gather feedback.

Updating Yukon's Agriculture Policy will reinforce the Yukon government's commitment to increase Yukon's ability to be more self-sufficient in food production, and support a thriving and prosperous agricultural sector.

The Department of Energy, Mines and Resources has prepared a discussion document with questions (attached). Please don't feel obliged to fill in every section, but please do provide us with feedback in those areas of interest.

The purpose of this discussion document is to gather input from farmers, industry, First Nations, mandated boards, municipalities and other stakeholders on the 2006 Yukon Agriculture Policy and identify potential revisions to help shape an updated agriculture policy to guide industry for the next decade. This document identifies the main goals and policies of the 2006 policy and seeks feedback on these policies, and invites suggestions for improvements.

A shorter public survey will also be available in mid May through the [engageyukon.ca](http://engageyukon.ca) website.

Based on feedback received during consultation and public engagement, the Department of Energy, Mines and Resources will draft an updated Agriculture Policy this fall.

We are seeking feedback on the proposed amendments until June 29, 2018. We welcome written comments or would be glad to discuss in person. Please contact myself or Randy Lamb (867.667.5838) to arrange a meeting.

The attached discussion document is a fillable pdf. There is a submit button at the bottom of the form which will attach the document to your email to send to us.

Thank you, we very much appreciate your time and look forward to your feedback.

My best,



**Matthew Ball**

Director Agriculture

Energy, Mines, and Resources | Agriculture Branch

T 867-667-5838 | F 867-393-6222 | [Agriculture.gov.yk.ca](http://Agriculture.gov.yk.ca)

# Discussion Document for Revising the 2006 Yukon Agriculture Policy

Building a 2018 Agriculture Policy



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## INTRODUCTION

The purpose of this paper is to gather input from farmers and industry on the 2006 Yukon Agriculture Policy and identify potential revisions to help shape an updated agriculture policy to guide industry for the next decade. This document identifies the main goals and policies of the 2006 policy and seeks feedback on these policies, and invites suggestions for improvements.

### Consultation timeline

The consultation timeline is 60 days.

### How to provide feedback

Feedback can be provided in the following manner:

- In person: If you would like to meet with Agriculture Branch Director Matt Ball to discuss your input, please call (867) 667-5838 or (800) 661-0408, ext. 5838 to make an appointment.
- Email: Written comments can be emailed to: [agriculture@gov.yk.ca](mailto:agriculture@gov.yk.ca)
- Mail: Written comments can be mailed to: Agriculture Branch, 320-300 Main Street, Whitehorse, Y1A2B5
- Phone: Phone in comments to:  
(867) 667-5838 or (800) 661-0408, ext. 5838
- Fax: Submit comments by fax at:  
(867) 393-6222

## BACKGROUND

### Yukon Agriculture Policy: Past and Present

In 1982, the Yukon government adopted its first agriculture policy.

In 1986, the Yukon government created an Agriculture Branch to assist with industry development.

In 1991, a successor policy called Agriculture for the 90s was adopted. This policy established a Yukon government process for acquiring and developing new agricultural land, and established government programming in farm management, extension services, marketing, conservation, research and public health.

In 2006, the current Yukon Agriculture Policy 'Vision for Yukon Agriculture' was adopted. This policy was designed to meet the interests of the Yukon agriculture industry and the public. It also reflects national agriculture policy commitments to encourage an agriculture industry that is economically viable, environmentally sustainable, and produces high quality and safe food.

The stated goal of the 2006 policy is to encourage the growth of a Yukon agricultural industry that:

- produces high quality products for local consumption;
- is economically viable;
- operates in an environmentally sustainable manner; and
- contributes to community well being.

The policy's vision is to develop a Yukon agriculture industry that significantly increases its production of healthy locally-grown food for local consumption. To support this, government has given a priority to:

- expanding the agricultural land base in a carefully planned manner;
- improving utilization of agricultural lands; and
- providing support for programs and infrastructure that help the growth of an economically viable and environmentally sustainable industry.

The policy also established the Agriculture Industry Advisory Committee (AIAC) to provide advice on agriculture development and management in the territory. This committee includes broad representation from the industry, including producers from a variety of agricultural sectors. The policy also makes a commitment to evaluate itself no later than in its tenth year of implementation.

For the past 10 years, the Agriculture Branch has worked closely with the AIAC to implement the policy, promote responsible agricultural development, and identify aspects of the 2006 policy that should be reviewed and updated. Through this collaborative process, the AIAC and Agriculture Branch have identified the policy areas that require review in this discussion paper.

## QUESTIONS

1. How would you like to see the industry evolve and grow over the next 5 to 10 years?
2. How can government work with industry and farmers to achieve this vision?
3. What issues or challenges do you see facing the industry over the next 5 to 10 years?

## The Yukon Agriculture Industry: Past and Present

The Yukon agriculture and agri-food industry has historically focused on producing food and feed for the local market. According to Yukon Census of Agriculture data, which is the best available information, over the last 10 years the industry has experienced the following trends:

	2006	2011	2016
Total number of Yukon farms	148	130	142
Total land in production (crops and pasture)	6,269 ha	6,893 ha	6,801 ha
Total number of cattle and calves	220	213	245
Total number of pigs	160	56	482
Total number of horses and ponies	629	615	429
Total number of hens and chickens	6,301	3,601	6,798
Farms reporting vegetables	25	24	28
Farms reporting fruits, berries and nuts	10	13	16
Total gross farm receipts	\$4,080,385	\$3,727,611	\$3,879,482
Total farm business operating expenses	\$4,258,435	\$3,727,611	\$3,879,482
Total farm capital (land, buildings and equipment)	\$66,118,480	\$86,563,618	\$108,425,446

The above table illustrates growth in the total amount of land under production and in the production of cattle, pigs, poultry and farms producing vegetables, fruit, berries and nuts.

Total farm receipts have also increased compared to 10 years ago. Significantly, total farm expenses are also less than they were 10 years ago. 2016 shows the first census year where farm income receipts were greater than expenses, demonstrating the improving economic performance of the industry.

Currently, there are 142 farms reported in Yukon. They grow and sell a wide variety of products. Over the years, hay production has been the largest portion of Yukon's agriculture industry in terms of the number of farms, acres and revenue. Yukon farms also provide fresh, healthy products for human consumption. These include vegetables, preserves, dairy, eggs, honey, jams, meats, fresh produce, sod, and bedding plants.

These products are found in large retail stores, community markets, and in gourmet meals prepared by restaurants and caterers in Yukon's food service industry.

Over the period of the current policy, the production and economic viability of farming in Yukon has been improved through the use of new equipment, new farming techniques, available business planning and funding. This has helped to reduce our dependency on food imports. It also helps grow the economy and adds diverse work options in our communities.

The industry also faces key challenges. These include a cold and dry climate, low nutrient soils, high operating costs and small local markets. Yukon's agricultural and agri-food industry is relatively small by national standards, but it is durable and diverse.

## POLICY AREAS FOR REVIEW AND FEEDBACK

### Overall Yukon Agriculture Policy:

#### QUESTION

1. Were you aware the Yukon government had a 2006 Agriculture Policy?

Yes                  No

### Support for Yukon Agricultural Products:

As noted in the background section, Yukon farms produce a variety of products for local consumption. These products are available at a variety of outlets.

#### QUESTIONS

1. How important is it for you to have local opportunities to buy Yukon agricultural products?

Not important at all	Not very important	Somewhat important	Important	Very important
-------------------------	-----------------------	-----------------------	-----------	----------------

2. How can government support more opportunities to produce and make available local farm products in Yukon? Please check all that apply:

Not important at all	Not very important	Somewhat important	Important	Very important
-------------------------	-----------------------	-----------------------	-----------	----------------

3. Where do you usually purchase Yukon agricultural products? (check all that apply)

Farm gate

Community market

Retail store

Restaurant/cafe

Other?

4. How can government support more opportunities to produce and make available local farm products in Yukon? (check all that apply)

Branding

Advertising

Funding and incentive programs

More planned agriculture land

Other

5. What types of local agricultural products do you already buy, or would be interested in buying? Please check all that apply:

Hay

Beef and/or pork

Poultry

Eggs

Vegetables

Fruit and/or berries

Honey

Bedding plants

Value-added products (processed items, preserves, etc.)

Other products (please specify)

6. Do you have any concerns regarding Yukon agricultural products?

Yes          No

If yes, please specify what concerns you have:

7. What improvements would you like to see in the type, quality or availability of Yukon agricultural products?

## Agricultural Land Development:

Less than two per cent of Yukon's 483,450 square kilometres is suitable for agricultural development because of limitations of geography, climate and soils. Of this, only 15,500 hectares are currently developed as agricultural parcels. Farmland now occupies 0.03 per cent of Yukon's total land base.

Making new agricultural land available is a key goal of the 2006 Agriculture Policy. From 2006 to 2016, 89 new agricultural parcels were developed and over 3,100 hectares of new farm land were released.

The 2006 policy states:

- The Yukon government will continue to make new land available for agriculture development.
- Land development procedures will respect industry's need for new land and public interests regarding environmental sustainability, economic viability and land use compatibility.
- New land for agriculture will be made available through the following two methods:
  - Yukon government planned agricultural subdivisions; and
  - Agricultural spot land applications.

## QUESTIONS

1. Do you support the Yukon government's approach to make more land available for agricultural development?

Yes            No

2. If no, please state why not :

The Agriculture Branch currently administers two land programs to make land available for agriculture:

- **Planned agricultural subdivisions:** In this program, the Yukon government develops an area with planned agricultural lots, advertises that the lots are available and accepts submissions from eligible applicants. Successful applicants are selected based on a detailed technical evaluation of their submitted farm business plans, and enter into an agreement for sale for the planned lots.
- **Spot land applications:** In this process, a person who wishes to develop a new farm on undeveloped crown land makes an agricultural spot land application to the Agriculture Branch. Applications must meet rigorous technical requirements and include a detailed Farm Development Plan, and are thoroughly reviewed and evaluated before they are rejected or approved.

The Agriculture Branch currently places an emphasis on developing new agricultural land through the planned subdivision program.

1. Should more farm land be made available through the planned agricultural subdivision program?

Yes            No

If no, why not?

If yes, where should new agricultural subdivisions be located?

Do you have concerns with the planned agricultural subdivision program?

Yes            No

If yes, what are they and how could the planned agricultural program be improved?

2. Should more farm land be made available through the agricultural spot land application program?

Yes            No

If no, why not?

If yes, where should new agricultural spot land applications be located?

Do you have concerns with the spot land application program?

Yes            No

If yes, what are they?

How could the agricultural spot land application program be improved?

3. Do you support the current government emphasis on the planned agriculture land processes?

Yes            No

If no, why not?

If yes, please state why:

### **Agricultural Land Management: Improved Land Utilization**

To have a strong agricultural industry, owners of agricultural parcels must use their land effectively.

The 2006 Policy states:

- applicants for new agricultural land must make a commitment to the proper utilization of their parcel.
- Yukon government will give priority to supporting programs that encourage the owners of idle agricultural lands to bring their parcels back into production.

The Agriculture Branch provides funding, business planning and marketing support to encourage agricultural land to be brought into production. Despite these efforts, only about 50 per cent of Yukon land zoned as agriculture is currently being used for growing crops or pasture.

## QUESTIONS

1. Is the underutilization of agricultural land of concern to you?

Yes            No

Why or why not?

2. In your view, what are the main reasons why Yukon agricultural land is underutilization and left fallow?

3. How can government encourage converting agricultural land back into production?

### **Agricultural Land Management: Regulating Land Uses**

Many farmers rely on the ability to undertake accessory activities on their parcels to diversify their income. This diversification is important to maintaining economic viability. While government supports the diversification of income on agricultural parcels, it is also important that land zoned for agriculture is protected for agriculture and agriculture remains the primary use of that land.

The 2006 policy states:

Accessory activities for the purpose of diversifying farm income will be allowed on agricultural parcels, subject to the following conditions:

- The accessory activities must be consistent with the existing legislation and regulations that apply to the parcel.
- The accessory activities must be consistent with any existing land use plans or agricultural development guidelines that apply to the parcel.
- Agriculture must remain as the primary use of the parcel.
- The accessory uses must not negatively impact the agricultural use of the parcel.
- The accessory uses must not result in unreasonable negative social, economic or environmental impacts to the surrounding area or adjacent parcels.

## QUESTIONS

1. Are you involved in accessory activities on your farm?

Yes            No

2. If yes, how important are these accessory activities in regards to diversifying your farm income?

Not important at all	Not very important	Somewhat important	Important	Very important
-------------------------	-----------------------	-----------------------	-----------	----------------

3. Do you have any concerns regarding the current policy on accessory uses?

Yes            No

4. If yes, what are your concerns:

5. In your view, how could the current policy on accessory uses be improved?

6. How can government ensure that agriculture remains the primary use on lands that are zoned agricultural?



5. What methods should be used to best manage the piled woody material (windrows)?

## The Environment

Yukon residents value a healthy environment.

The 2006 Policy states:

Yukon government policies and programs for agriculture will be designed to facilitate an industry that is compatible with the environment and environmentally sustainable on a long term basis.

The 2006 policy makes commitments to addressing environmental concerns by:

- carrying out periodic environmental scans of the industry, including monitoring water, soil and air quality and identifying the impacts of industry on habitat and wildlife;
- encouraging the industry to develop and implement Environmental Farm Plans;
- increasing the awareness of environmental issues with industry members; and
- encouraging and promoting best environmental farming practices in regards to wildlife, disease transmission, safe use of chemicals, protection of ground and surface water, soil conservation and farm waste disposal.

## QUESTIONS

1. Do you have concerns regarding the impacts of agriculture on the environment?  
Yes            No
2. If yes, what are your concerns?
3. How could the agriculture policy be improved in regards to addressing farming and the environment?

## Strengthening the Agricultural Economy

The Yukon government supports the growth of an agricultural industry that is economically viable, economically sustainable, and provides net economic benefits to Yukon. The 2006 policy identifies various initiatives to support these objectives.

The 2006 Policy states:

- Business Risk Management:
  - The national Canadian Agriculture Income Stabilization program is available to Yukon farmers.
- Infrastructure Development:
  - The Yukon government will support the development of required infrastructure to facilitate the growth of the agriculture industry.
- Reducing Operating Costs:
  - The Yukon government will support programs to help reduce industry costs.
- Marketing:
  - The Yukon government will support improved marketing for the agricultural industry.
- Extension:
  - The Yukon government's role in providing extension services for the industry will be expanded.
- Training and Human Resource Development:
  - The Yukon government will support enhanced skill development in the industry.
- Economic Diversification:
  - The Yukon government supports economic diversification in the agriculture industry.
- Value Added Production:
  - The Yukon government supports increased value-added processing in the agriculture industry.

Local farmers continue to produce an abundant supply of hay, and many producers are expanding their markets by supplying fresh food products to retailers, restaurants and farmers' markets. The agriculture industry has been increasing over the past 10 years with local eggs in the stores, fresh root vegetables available year round and greenhouse-grown vegetables.

## QUESTIONS

1. Please identify the service areas that you have made use of in your farm operation, and identify any suggestions you may have for the improvement of these program areas.

Insurance or income stabilization: Used?

Yes            No

Suggestions for improvement:

Infrastructure Development: Used?

Yes            No

Suggestions for improvement:

Cost of production reductions: Used?

Yes            No

Suggestions for improvement:

Marketing: Used?

Yes            No

Suggestions for improvement:

Extension Services (farm visits, research, seminars): Used?

Yes            No

Suggestions for improvement:

Training and Human Resource Development: Used?

Yes            No

Suggestions for improvement:

Economic Diversification: Used?

Yes            No

Suggestions for improvement:

Value-Added Production: Used?

Yes            No

Suggestions for improvement:

Please rank in numerical order the areas and programs that are most critical to the success of your farm:

- |   |  |
|---|--|
| project funding                               | additional land for production                               |
| crop insurance                                | access to land   |
| business planning                             | local research and demonstration projects                    |
| access to financing                           | workshop and training opportunities                          |
| access to labour                              | field inspection and extension services (i.e., soil testing) |
| marketing and retail access for your products | other/specify:   |

## Organic Farming

Organic farming is a small, but rapidly growing sector of the Yukon agriculture industry.

The 2006 Policy states:

The Yukon government will promote and encourage the increased growth of organic farming in the Yukon.

Since the 2006 Census, organic production farm numbers are up. There are currently eight certified organic farms in Yukon, and additional farms are in the process of becoming certified. They produce a range of crops including fruits, vegetables and greenhouse products. The 2006 policy commits to supporting the industry in the areas of extension services, training, information sharing, certification, marketing and financial support.

## QUESTIONS

1. What are the current challenges faced by organic farmers in the territory?
2. How can government improve its support for organic farming in Yukon?
3. How can government promote buying organic to the public?

## Food Safety and Food Quality

The Yukon government gives a priority to an agriculture industry that produces safe and healthy foods.

The 2006 Policy states:

The Yukon government will support the development of standards and procedures for the agriculture industry that facilitate the production of safe and high quality foods.

The 2006 policy commits the Yukon government to:

- developing regulations, policies and programs to address food safety regimes;
- identifying and implementing food safety and quality standards;
- developing needed infrastructure and services for food inspection and monitoring; and
- assisting in developing data management standards for traceability systems.

## QUESTIONS

1. Do you have food safety concerns for the Yukon agriculture industry?  
Yes            No
2. If yes, what are your concerns?
3. What can government do to better inform or improve on-site food safety (i.e., prescriptive processes, manuals, labeling, or education)?

### Funding Programs

During the 2006 policy implementation, two national/provincial/territorial policy frameworks (Growing Forward and Growing Forward 2) were developed and implemented. Both were five-year agreements that delivered cost-shared funding to support agricultural development in the territory.

The 2006 Policy States:

The Yukon government will continue to work in close cooperation with Canada to deliver industry development programs and the Agricultural Policy Framework Agreement.

## QUESTIONS

1. What were the strengths of these programs?

2. What were the weaknesses of these programs?
  
  
  
  
  
  
  
  
  
  
3. Have you accessed funding from these programs?  
Yes            No
  
4. If yes, how did the funding benefit your operation
  
  
  
  
  
  
  
  
  
  
5. How could these programs be improved?
  
  
  
  
  
  
  
  
  
  
6. Are there additional or different types of programs that you would like to see offered for Yukon agriculture?  
Yes            No
  
7. If yes, what types of additional programs would you like to see offered?

## **New Initiatives**

While the 2006 Yukon Agriculture Policy has served as a valuable foundational document for the last decade, there are a few areas that have emerged that are not addressed in the current policy.

## **Climate Change**

The 2006 Yukon Agriculture Policy does not address climate change. Climate change is already a reality in the North. These changes will affect growing conditions in the territory, which will in turn impact Yukon's agriculture industry. Some impacts may be positive for agriculture. Others may be negative.

Climate change modeling may be used to identify new potential areas favorable for agriculture. Understanding and adapting to the likely effects of the changing climate and permafrost conditions will be necessary to optimize future agriculture production.

## QUESTIONS

1. Do you believe that Yukon agriculture has been, or will be, impacted by climate change?

Yes                  No                  I don't know

2. If YES, how has it been, or will it be affected?

3. How can agriculture in Yukon adapt to climate change?

### Intensive Agriculture Pursuits

Intensive agriculture is not addressed in the 2006 Yukon Agriculture Policy. The Yukon government is looking to define intensive farming to bring clarity on permitted farm practices. Increasingly, 'intensive livestock operations' have been included as a discretionary use under agriculture zoning. However, without a clear definition, it may lead to ambiguity.

Intensive agriculture normally includes producing an agriculture product on a concentrated scale, typically livestock in a feedlot. These are common in southern Canada, but currently there are none in Yukon. There are many different forms of intensive agriculture that could be considered, depending on: market demand, location, climate, type of livestock, number of livestock, size of area, and impacts on the environment and surrounding land uses.

British Columbia provincial government uses 'intensive agriculture' as the use of land, buildings and other structures by a commercial enterprise or an institution for the confinement of poultry, livestock or fur bearing animals, or the growing of mushrooms.

The Saskatchewan government defines intensive agriculture as a livestock operation if the livestock confinement space per animal unit is less than 370 square meters (4,000 square feet). 'Animal unit' is a means of comparing different ages and species of livestock. The amount of nitrogen produced by one animal unit is approximately the same across species, i.e., one cow, 200 broiler chickens, or six feeder pigs represent one animal unit and would produce about the same amount of nitrogen.

## QUESTIONS

1. How would you define intensive agriculture?

2. Should Yukon pursue intensive farming?

Yes                      No                      I don't know

3. What type of intensive agriculture should be considered and where should it be located?

Type of intensive  
agriculture

Location

## New Entrants to Agriculture

While the 2006 policy addresses improving access to farm land through the agricultural land program and the subdivision of agricultural parcels program, it does not address the issue of attracting new entrants to the agriculture industry. Starting a new farm, or taking over an existing farm, can be very difficult for new entrants to the industry. It is capital intensive, often cost prohibitive, involves hard work, is subject to crop and climate risk, and the financial reward can be a challenge considering the financial investment required, the potential revenues to be had, and the alternative employment options available.

Yet, the future of the farming industry in Yukon, and the ability to provide locally-grown fresh healthy food to Yukon people, depends on the ability to attract new people to get into farming in an economically and environmentally sustainable way. This is a key challenge for the industry.

## QUESTIONS

1. What are the main challenges for new entrants to start or take over a farm business in Yukon?
2. How can these challenges be overcome or addressed?
3. How can the updated Yukon Agriculture Policy best encourage new entrants to Yukon agriculture?

4. To those exploring getting into farming, what issues have you experienced? What are the greatest barriers?

## Right to Farm

As our population grows, along with the number of agricultural lots, people may be more likely to increasingly live in neighbourhoods adjacent to farm operations. Some non-farm residents may have concerns about farm practices, which create dust, odour, noise or other disturbances. Farmers also have concerns with trespassing, theft of crops, increased traffic on rural roads, water run-off from urban areas and litter. It can be anticipated that these issues will continue to arise.

Other jurisdictions in Canada have introduced farm practice protection (Right to Farm) policies to protect the rights of farmers. This typically involves creating both informal and formal processes to assist all parties in resolving concerns and complaints about farm operations.

## QUESTIONS

1. Should Yukon consider adopting Right to Farm policies?

Yes

No

I don't know

**Are there any additional comments you would like to add?**

## Thank You For Your Feedback:

Thank you for reviewing this material and providing us with your input.

The results of this discussion document will be compiled and released in an Engagement Report. All this information will be considered in the process for preparing an updated Yukon Agriculture Policy.

If you have any further comments or have any further suggestions on how we can support agriculture in Yukon, please contact the Agriculture Branch at: (867) 667-5838 or (800) 661-0408, ext. 5838

**SUBMIT**



Environment

Box 2703, Whitehorse, Yukon Y1A 2C6

April 17, 2018

Mayor Wayne Potoroka  
City of Dawson  
Box 308  
Dawson City, YT Y0B 1G0

Dear Mayor Potoroka:

**Re: Yukon Parks Strategy**

I am writing to invite you to participate in developing of a long-term strategy for Yukon's territorial parks and campgrounds.

The Department of Environment is beginning to develop a Yukon Parks Strategy to set long-term direction for Yukon's system of territorial parks, including wilderness parks, campgrounds, recreation sites, and others. The intent of the strategy is to establish guidance on how to sustainably deliver the environmental, economic, social, and health benefits of parks and campgrounds.

We know that parks and campgrounds are important economic, social, and environmental assets for many Yukon communities, so we want to ensure that the strategy reflects your views and priorities. Your participation will help us set the vision and broad direction for our system of parks.

This phase of public input is open until July 2018. There are a number of ways to participate:

1. You can get started by reading the attached discussion document on shaping the future of Yukon territorial parks and campgrounds. We would love to hear what you think about these topics, or any other input you have on developing a Yukon Parks Strategy.
2. Local engagement events: We would be happy to work together to see what works best for your community. For example we could attend an existing community event, meet with your council or staff, or hold a community meeting.
3. Written comments: We welcome your written comments. Please send them by email to [yukon.parks@gov.yk.ca](mailto:yukon.parks@gov.yk.ca).
4. Other events: watch [www.engageyukon.ca](http://www.engageyukon.ca) for news about Yukon parks strategy public engagement activities.

Mayor Potoroka

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April 23, 2018

5. Survey: later in the summer months there will be an online survey available at [www.engageyukon.ca](http://www.engageyukon.ca).

I invite you to please contact Jean Langlois, Manager, Strategy and Regulations Project, to set up a meeting, discuss next steps or for more information. You can reach him at 867-456-6761 or [jean.langlois@gov.yk.ca](mailto:jean.langlois@gov.yk.ca).

I look forward to shaping the future of Yukon territorial parks and campgrounds together.

Sincerely,



Carrie Mierau

Acting Director, Parks Branch

Enclosure: Shaping the Future of Yukon Territorial Parks and Campgrounds

cc: Chief Administrative Officer Cory Bellmore



RECEIVED

MAY 09 2018

## MONTHLY MAYOR'S / CHIEF'S POLICING REPORT April, 2018

### Dawson City RCMP Detachment “M” Division Yukon



The Dawson City RCMP Detachment responded to a total of 61 calls for service during the month of April, 2018.

<b>OCCURRENCES</b>	<b><u>APR/2018</u></b>	<b>Year to Date 2018</b>	<b><u>APR/2017</u></b>	<b>Year Total 2017</b>
Assaults (including sexual)	6	10	4	74
Break and Enters	1	2	1	20
Thefts (all categories)	1	6	4	62
Drugs (all categories)	4	7	0	8
Liquor Act	1	3	5	88
Cause Disturbance / Mischief	12	17	10	180
Impaired Driving	2	6	5	43
Vehicle Collisions	2	16	2	50
False Alarms	2	10	1	23
Mental Health Act	0	3	1	33
Assistance	1	7	5	32
Missing Persons/Requests to Locate/Well Being Checks	0	15	3	45
Other Complaints	29	96	31	466
Total Charges laid	2	11	4	125
Total Call for Service	61	198	72	1124

Prisoners held locally	1	9	4	93
Prisoners remanded	1	3	0	N/A
Total Prisoners	1	12	10	93

Justice Reports	APR/2018	Year to Date 2018	APR/2017	Year Total 2017
Victim Services Referrals	3	6	3	32
Youth Diversions	0	0	N/A	N/A
Adult Diversions	0	0	N/A	N/A

Date	Judge Present		Federal Crown Present		Territorial Crown Present			Court Proceedings Conducted Over Phone		Court Proceedings Conducted In Person		Court Worker Present		RCMP Acting In Agent Capacity		Number of Legal Matters Processed By RCMP	Number of Hours expended To Court Activities
	Y	N	Y	N	Y	N	NA	Y	N	Y	N	Y	N	Y	N		

**Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved priorities are:

- (1) Substance Abuse
- (2) Traffic Enforcement
- (3) Youth Initiatives
- (4) Attendance at THFN and Community Events

(1) This month the detachment addressed the issue of Substance abuse by:

Cpl MYKE liaised with Health and Social Services to organize a joint presentation for members of the community about the dangers of Fentanyl. Due to scheduling conflicts the presentation was scheduled to take place in the first week of May at a training session on how to administer Narcan.

(2) This month the detachment addressed the issue of Traffic Enforcement by:

During the month of April, the Detachment continued to be proactive and visible around town as more people returned to Dawson City for mining and seasonal work. Patrols focused on downtown at night around the bars to help reduce the number of impaired drivers. During the day time hours patrols were aimed around the school zones as with the warmer weather more children were outside playing and the risk of someone not observing a child who may run out from between parked cars was increased.

The "M" Division Traffic Services Unit was in Dawson City for the weekend of April 14, 15 to conduct traffic enforcement. This enforcement weekend resulted in vehicles being stopped for speeding, no insurance, not wearing a seat belt, unsecure commercial load, no registration and the seizure of 78 grams of marihuana.

(3) This month the detachment was involved with youth by:

Cpl Myke and Cst POPESCU played road hockey with the youth during the after school program on two occasions and have started some local competition.

Cst PERRY, Cst TOWER, Cst POPESCU and Cst WARREN all attended events at the Tr'ondek Hwech'in Youth Centre. These events included art night, open gym night where members played badminton / volleyball, Mario Kart video game tournament and the open mic / coffee night at KIAC. From this engagement with the youth some very positive contacts have been made with both staff and the youth resulting a very good relationship.

Cst Tower has continued to coach the grade 6,7,8 basketball team at the Robert Service School while Cst WARREN has completed the Top Cop reading program by providing those top readers with a drive home from school in the police vehicle.

(4) This month the detachment was involved with Community Policing/Aboriginal Awareness by:

This month Cpl MYKE took part in the "Blanket" ceremony in the KIAC ballroom which was a chance to learn about indigenous history. The ceremony was shared with some visiting students from Guelph, Ontario. Cst PERRY, Cst POPESCU and Cst BOYKO also took part in the TH 101 course.

Cpl Myke continues to be involved with the Han Singers as well as calling Elders Bingo. Cst WARREN also attended bingo at the community hall on April 20, 2018 and called his first game of bingo. The Members at the Detachment likewise attend the TH office and have coffee while socializing with elders and staff.

Cpl MYKE and Cst TOWER attended the KIAC ballroom and spoke with the staff from RAW TV / Discovery crew about the appropriate behavior and laws that need to be abided by while working in Dawson City. The talk was very well received and appreciated by the staff.

#### **Notable Occurrences for the Month:**

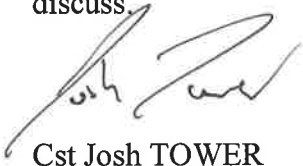
On April 30<sup>th</sup>, 2018 there was a homicide at the corner of King Street and Second Avenue which resulted in the death of Kevin McGOWAN. Members from the Major Crimes Unit and Forensic Identification Unit in Whitehorse attended Dawson City to investigate the homicide. The investigation is still on going and updates will be provided by the Major Crimes Unit as details become available.

**Community Policing Activities or Events (if not identified in the APP's)**

The Detachment was involved in another community event this past month:

The month of April was a relatively quiet month for events with the town preparing for a busy summer, however Cst PERRY and Cst BOYKO took part in the Earth Day clean up along the Front Street dyke. The event was organized by Run Dawson to help clean up any garbage that was revealed by the melting snow.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Cst Josh TOWER

For

Sgt. David MORIN  
N. C. O. In Charge  
Dawson City Detachment  
Telephone: 867 993-2677  
Email: [david.g.morin@rcmp-grc.gc.ca](mailto:david.g.morin@rcmp-grc.gc.ca)