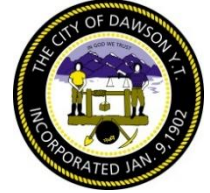


THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0
PH: 867-993-7400 | FAX: 867-993-7434
www.cityofdawson.ca



Call for Applications: Garden Suite Incentive Program

The City of Dawson is pleased to announce a call for applications for a one-time development grant of \$20,000 to support the construction of garden suites as rental housing.

Eligibility Criteria

- Garden suites must be constructed and used as rental housing for a minimum period of three years.
- Successful applicants must enter into an agreement with the City to rent the unit for a minimum of three years upon completion, at affordable rental rates defined as:
 - \$1,540/month (including utilities)
 - or \$1,240/month (excluding utilities)
- The unit must be constructed and rented out by December 1, 2026.
- Multiple applications may be submitted by the same individual; however, only one grant may be awarded per applicant unless unallocated funding remains after the initial intake.
- Payment will be issued upon submission of a signed lease agreement.

Note: Applicants may be eligible for other funding programs from external governments or organizations. However, they are not eligible to receive additional monetary incentives from the City of Dawson under the Development Incentive Policy #2024-03.

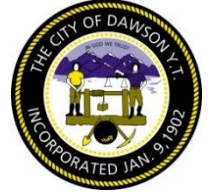
Note: The Load Capacity Charge (approximately \$1,750) will be waived for applications with access to the municipal water and sewer system.

Program Timeline

Description	Deadline
Call for applications issued	May 21, 2025
Letter of Intent due	June 20, 2025
Notification to successful applicants	June 27, 2025
Development Permit applications due	July 31, 2025
Development Permit decisions	August 22, 2025 (latest)
Grant agreement signed	September 30, 2025
Completion of construction	December 1, 2026
Proof of lease due	December 1, 2026
Grant disbursement	Within 2 weeks of lease submission

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How to Apply

To apply, complete the form on Page 3 and submit it to the City of Dawson Planning Department by June 20, 2025, via email to: PlanningManager@cityofdawson.ca

All fields must be completed for your application to be considered.

Selection Criteria

- Only three incentives will be awarded to eligible applicants.
- Applications will be assessed on a first-come, first-served basis.
- Feasibility of connecting to municipal water and sewer services (within the Historic Townsite) will be assessed in consultation with Public Works. Where municipal services are unavailable, the applicant must provide a private water supply and sewage disposal system approved by the appropriate authority.
- Selected applicants will be invited to submit a detailed Development Permit application.

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Garden Suite Incentive Application – Letter of Intent

Legal Address

Lot: _____ Block: _____ Estate: _____

Letter of Intent

Provide a brief description of your proposed development.

Site Plan

Include a rough site plan showing existing structures and the proposed location of the garden suite. This plan does not need to be to scale.

Applicant Information

Name: _____

Email: _____

Phone: _____

Signature: _____

Date: _____